

Colonial Heights City Council Meeting

October 11, 2016



Colonial Heights City Council Meeting

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1. **Call to Order**
2. **Roll Call**
3. **Devotion** – Diane H. Yates
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declarations of Personal Interest**

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7. Commendations and Presentations

A. A PROCLAMATION

***Designating the month of October 2016
as “Domestic Violence Awareness and
Prevention Month” in the City of
Colonial Heights, Virginia***

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7. Commendations and Presentations

***B. Click It or Ticket Award Presentation
to the Colonial Heights Police
Department***

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7. Commendations and Presentations

C. *Introduction of the 2016 Chesterfield-Colonial Heights Christmas Mother and Presentation of City Donation*

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7. Commendations and Presentations

***D. Presentation by the Electoral Board on
the November 2016 Election.***

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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

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9. Written Petitions and Communications

A. *Presentation by Councilman Joe Green on Trailer, RV, Boat and Commercial Vehicle Parking*

AN ORDINANCE NO. 16-18

To amend and reordain §§ 286-200, 286-518.04, 286-518.05, 286-530.24, and 286-612 of Chapter 286 of the Colonial Heights City Code, relating to the parking or storage of recreational vehicles, campers, commercial vehicles, utility trailers, boats, and tractor-trailers in certain zoning districts.

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

1. That Chapter 286 of the Colonial Heights City Code, Zoning, be and is hereby amended and reordained as follows:

§ 286-200. Definitions.

C. The words and terms listed below shall have the following meanings:

Boat

A small vessel propelled on water by oars, sails, or an engine.

Camper

A trailer that is pulled with a motorized vehicle that is fit or suitable for recreational camping which generally contains facilities for sleeping and cooking.

Recreational or Utility trailer

A small non-motorized vehicle which is generally pulled by a motorized vehicle and features an open-top or enclosed rear cargo area and is used for the hauling of light loads.

Recreational vehicle

A large motorized vehicle that often contains a bathroom, kitchen, and beds for use during travel and camping; commonly referred to as an RV.

Storage Container, portable or mobile

A portable or moveable, weather-resistant receptacle designed and used for the storage or shipment of household goods, wares, valuables, or merchandise (typically known as PODS, MODS, etc.).

§ 286-518.04. General regulations.

- A. ~~Vehicles greater than 10,000 pounds, gross vehicle weight capacity, or any tractor-trailer combinations, tractors, or trailers shall not be placed, parked, or stored in residentially zoned districts. Trucks used, or intended for use, for commercial purposes, less than 10,000 pounds gross vehicle weight capacity shall be limited to no more than one per lot in residentially zoned districts and shall be located in the side or rear yard, behind the principal building.~~
- B-A. No recreational vehicle shall be used as a dwelling or for ~~businesses~~ business purposes, except that itinerant merchants as defined in ~~§ 286-202~~ § 286-202.10 may use a recreational vehicle as a temporary office in accord with the standards contained in ~~§ 286-410~~ § 286-410.48.
- C. ~~Trailers and portable storage containers of any size used for any purpose are prohibited in the front yard of any commercial or residential zoning district, provided however that a portable storage container is allowed in the front yard if it cannot be located elsewhere on the lot.~~
- D-B. All required off-street parking shall be located on the same lot as the use requiring the parking, except under the following conditions:

§ 286-518.05. Parking of Commercial Vehicle, Recreational Vehicle, Utility Trailer, Boat, and Camper in Residential Districts.

A. Any tractor-trailer combinations, tractors, or trailers shall not be placed, parked, or stored in residentially zoned districts. **(except during a temporary period required for conduct of resident related business; moving in or out, residential shipment, etc.)**

B. All vehicles used for commercial purposes shall:

- a. be limited to no more than one per **driver per** lot in residentially zoned districts. ~~and shall be located in the side or rear yard, behind the front line of the principal structure.~~
- b. **No more than one commercial vehicle may be on the street (in front of the owner/employee resident) at any time.**
- c. **No more than one vehicle per licensed driver, responsible for the use of the vehicle in question, may be parked in front of the front-line of the principle structure if it is on the residential property driveway and off the street, as long as:**
 - i. **each is properly licensed, registered, maintained and legally operational**
 - ii. **vehicle does not inhibit visibility of oncoming street traffic to residents or neighbors entering or exiting street traffic flow.**
- d. **Such vehicle(s) may also be parked in the side or rear yard, behind the front line of the principal structure.**

C. Recreational Vehicles shall be stored placed, or parked in a residential district in the

- a. side or rear yard, behind the front line of the principal structure.
- b. ~~there shall be no more than one recreational vehicle per lot.~~
- c. **In front of the front-line of the principle structure if on the residential property driveway; as long as each:**
 - i. **is properly licensed, registered, maintained, legally operational.**
 - ii. **does not inhibit visibility of oncoming street traffic to residents or neighbors entering or exiting the flow of street traffic.**

D. It shall be unlawful for any recreational or utility trailer, boat, or camper whose overall

- a. ~~length exceeds 21 feet to be located in a residential district; and any recreational or~~
- b. ~~utility trailer, boat, or camper equal to or less than 21 feet shall be stored, placed, or~~
- c. ~~parked in the side or rear yard, behind the front line of the principal structure. There shall~~
- d. ~~be no more than one of each type listed in this paragraph per lot.~~

- a. Length exceeds that of the principle dwelling width, if parked on the side of the property or the width exceeds the width of the residential owner property on the side of the principle dwelling (the asset may not extend across the property line of the neighboring property).
- b. Length or width exceeds the depth of rear yard, if parked in the rear yard of the property.
- c. Length or width exceeds that of the driveway; if parked in the front of the front-line of the principle structure, to the property owner property line.
- d. Any recreational or utility trailer parked in front of the front-line of the principle structure, on a driveway
 - i. must be properly licensed, registered, maintained and legally operational.
 - ii. must not extend beyond the resident property line.
 - iii. must not inhibit visibility of oncoming street traffic to residents or neighbors entering or exiting street traffic flow.

E. This Code Section shall not supersede, and it shall be in addition to, § 273-27, which refers to parking requirements upon public streets and right-of-way in residential districts.

§ 286-530.24. Storage containers and buildings.

- B. No vehicle, truck body, manufactured home, mobile home, bus, trailer, recreational vehicle, shipping container or similar equipment shall be used as a storage container or building in any zoning district, except that:
- (1) Temporary mobile or portable storage containers designed for site delivery and pickup may be placed and used on any residentially or commercially zoned

property for a period not to exceed 45 days per calendar year. Such a container may be placed in the front yard of a residentially zoned property only if it is not possible to locate it ~~elsewhere on the property~~ in the side or rear yard, behind the front line of the principle structure.

§ 286-612. Fees.

A. Administrative review fees for all permits and procedures specified in this chapter

Chapter shall be as follows:

Permit or Procedure

Zoning Map amendment	\$900
Zoning text amendment	\$900
Special exception permit	\$900
Site plan review	
Conditional approval	\$300
Final approval	\$750 + \$35 per acre not to exceed \$1,100
Third and subsequent resubmittals	\$250 per submittal
Variance	\$450
Fence permit	\$10
Sign permit	
Permanent signs, per sign	\$50
Temporary signs, 45 days	\$20
Temporary signs, 180 days	\$75
Wetland development	\$350
Zoning opinion	\$25
Zoning permit	\$25
Certificate of zoning compliance	\$25

<i>Permit or Procedure</i>	<i>Fee Amount</i>
<u>Rezoning/Comprehensive Plan Change</u>	<u>\$1,500</u>
<u>Special Exception Permit</u>	<u>\$1,500</u>
<u>Site Plan – Preliminary</u>	<u>\$500</u>
<u>Site Plan – Final</u> <u>First Submittal</u>	<u>\$750 + \$35 per acre not to exceed \$1,100</u>

<u>Second Submittal</u> <u>Third and subsequent submittals</u>	<u>No charge</u> <u>\$250 per submittal</u>
<u>Variance</u>	<u>\$1,000</u>
<u>Fence</u>	<u>\$50</u>
<u>Sign – Permanent, per sign</u>	<u>\$75</u>
<u>Sign – Temporary, 45 days</u>	<u>\$50</u>
<u>Sign – Temporary, 180 days per year</u>	<u>\$60</u>
<u>Wetland Development</u>	<u>\$350</u>
<u>Zoning Opinion</u>	<u>\$100</u>
<u>Certificate of Zoning Compliance</u>	<u>\$100</u>
<u>Zoning Permit</u>	<u>\$50</u>

B. The administrative review fee for a Special Use Permit application submitted pursuant to § 17.11-1 of the Colonial Heights City Charter shall be \$1,500.

2. That this ordinance shall be in full force and effect upon its passage on second reading.

Approved:

Mayor

Attest:

City Clerk

I certify that the above ordinance was:

Adopted on its first reading on _____.

Ayes:_____. Nays:_____. Absent:_____. Abstain:_____.

The Honorable Kenneth B. Frenier, Councilman: _____.

The Honorable W. Joe Green, Jr., Councilman: _____.

The Honorable Elizabeth G. Luck, Councilwoman: _____.

The Honorable John E. Piotrowski, Councilman: _____.

The Honorable John T. Wood, Councilman: _____.

The Honorable Diane H. Yates, Vice Mayor: _____.

The Honorable T. Gregory Kochuba, Mayor: _____.

Adopted on its second reading on_____.

Ayes:_____. Nays:_____. Absent:_____. Abstain:_____.

The Honorable Kenneth B. Frenier, Councilman: _____.

The Honorable W. Joe Green, Jr., Councilman: _____.

The Honorable Elizabeth G. Luck, Councilwoman: _____.

The Honorable John E. Piotrowski, Councilman: _____.

The Honorable John T. Wood, Councilman: _____.

The Honorable Diane H. Yates, Vice Mayor: _____.

The Honorable T. Gregory Kochuba, Mayor: _____.

City Clerk

Approved as to form:

City Attorney

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10. Advertised Public Hearing

❖ *None*

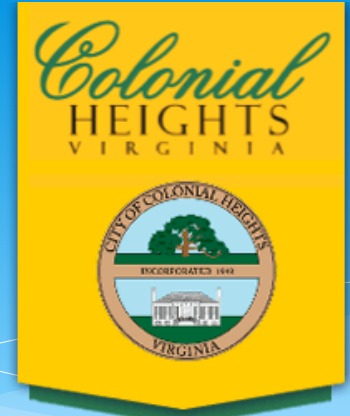
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11. Hearing of Citizens Generally on Non-Agenda Items

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12. **Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in accordance with the Consent Agenda**

A. AN ORDINANCE NO.16-FIN-16

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the aggregate amount of \$874,566, which consists of a re-appropriation of \$527,958 in encumbered FY 2016 funds, as required under the Government Accounting Standards Board (GASB) for budgetary reporting purposes; \$16,816 in Police Forfeited Assets to purchase equipment and supplies for an SRO position; \$3,251 from a Byrne Justice Grant to purchase police vehicle graphics and a computer; \$2,550 in donations for the Youth Christmas Shopping Program (\$1,550) and the Police Awards Program (\$1,000); \$12,600 in grants from the VA Department of Emergency Medical Services to purchase video conference equipment for the Emergency Operations Center (EOC) (\$11,200) and to purchase supplies and equipment to establish an alternate EOC in Fire Station 2 (\$1,400); and

To amend the Capital Projects Fund Budget in the aggregate amount of \$311,391 to appropriate \$249,113 from the VA Department of Emergency Medical Services grant and \$62,278 from Fund Balance – Apparatus, to purchase an Emergency Medical Unit and Stretcher/Loader System.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in accordance with the Consent Agenda

***B. September 13, 2016 Special Meeting
Minutes***

***C. September 13, 2016 Regular Meeting
Minutes***

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13. Introduction and Consideration of Ordinances and Resolutions

❖ *None*

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14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda

A. Discussion and Consideration of the City's Residential Rental Inspection Program

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15. Reports of Officers and Documents Related Thereto

A. *City Manager*

- 1. New City Website Design**
- 2. General Activity Report and/or Project Update**

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15. Reports of Officers and Documents Related Thereto

B. City Attorney

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15. Reports of Officers and Documents Related Thereto

C. *Director of Planning and Community Development*

1. Planning Commission Meeting Summary – October 2016

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16. Consideration of Claims

17. Adjournment

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