

**ACTIONS**  
**COLONIAL HEIGHTS CITY COUNCIL**

**November 14, 2017**

**APPOINTMENTS:**

John Tyler Community College Board of Trustees: Doug Smith

Planning Commission: Rita Schiff and Carl Kohan

Transportation Safety Commission: Colin Mott (Student Representative)

**COMMENDATIONS AND PRESENTATIONS:**

A presentation by Dr. Joseph O. Cox, Jr. on the refurbishing of school tennis courts.

A presentation by COL Mark Thoreson, Assistant Commandant of the US Quartermaster School, thanking the City for their partnership and participation in the 100-Mile Centennial Run.

New Employee Introductions: Introduction of new City employees hired by the Police Department

Officer Desiree McCurry

**WRITTEN PETITIONS AND COMMUNICATIONS:**

There were none.

**ADVERTISED PUBLIC HEARINGS:**

There were none.

**CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS:**

AN ORDINANCE NO 17-FIN-17 (UNANIMOUS PASS)

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to increase and reallocate appropriations in the aggregate amount of \$182,004 for the purposes of 1) appropriating donations and grants received in prior fiscal years for public safety purposes in the amount of \$2,983; 2) appropriating public safety grants received in the current fiscal year from DMS Highway Safety in the amount of \$13,248, a "Heroes and Helpers" grant of \$1,500, and two Walmart Foundation grants totaling \$4,000; 3) appropriating Fire and EMS reserves of \$73,273 for the self-contained breathing apparatus (SCBA) project and Citizens Emergency Response Team (CERT); 4) appropriating a donation of \$5,000 toward the seating project in Shepherd Stadium; and 5) appropriating \$82,000 in fund balance for the purchase of voting machines.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2017 and ending July 1, 2018 to 1) appropriate \$1,000,000 in VDOT funding to resurface portions of the Boulevard; and 2) to transfer \$8,158 from highway construction local match to Boulevard Enhancement.

**AN ORDINANCE NO 17-FIN-18 (UNANIMOUS PASS)**

(Second Reading) To adopt a new Capital Projects Fund Budget, consisting of General Governmental, Recreational Facilities, Street, and Bridges, Utility Improvement, and Stormwater projects, to supersede the Capital Projects Fund Budget adopted on December 16, 2014 and to provide continuing appropriations for the projects in the new budget.

**AN ORDINANCE NO 17-25 (UNANIMOUS PASS)**

(Second Reading) to amend § 286-202.10 and § 286-410.66 of Chapter 286, Zoning, of the City Code to define mobile food unit and to allow up to three mobile food units at private farmers' markets.

May 9, 2017 Regular Meeting Minutes

June 13, 2017 Regular Meeting Minutes

September 12, 2017 Special Meeting Minutes

**INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

**AN ORDINANCE NO 17-FIN-19 (UNANIMOUS PASS)**

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to increase and reallocate appropriations in the aggregate amount of \$69,027 for the purposes of 1) appropriating asset forfeiture reserved funds in the amount of \$60,000 for allowable purchases, 2) appropriating \$5,179 in reserved grant funds for Office on Youth programs, and 3) appropriating a VML Risk Management grant of \$3,848 for the purchase of equipment.

**AN ORDINANCE NO 17-28 (UNANIMOUS PASS)**

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that includes the grade assignment for Accountant; and adopts a new job description for the position.

**AN ORDINANCE NO 17-29 (UNANIMOUS PASS)**

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that includes a 2% cost of living adjustment for all full-time employees effective January 1, 2018.

**A RESOLUTION NO 17-29 (UNANIMOUS PASS)**

Requesting the Virginia Department of Transportation (VDOT) to establish a Transportation Alternatives Set-Aside project to be administered by the City for the construction of Phase 4 of the Appomattox River Greenway Trail (ARGT); and authorizing the City Manager to execute project agreements with the Virginia Department of Transportation for that purpose.

A RESOLUTION NO 17-52 (UNANIMOUS PASS)

Requesting the Virginia Department of Transportation (VDOT) to establish a Transportation Alternatives Set-Aside project to be administered by the City for the extension of sidewalks on Conduit Road; and authorizing the City Manager to execute project agreements with VDOT for that purpose.

A RESOLUTION NO 17-53 (UNANIMOUS PASS)

Authorizing the submission of an application for Revenue Sharing to the Virginia Department of Transportation (VDOT) for Fiscal Year 2018-2019; requesting financial assistance in an amount up to \$253,781 for rehabilitation of Deerwood Drive, Welesley Lane and Windmere Drive; and authorizing the City manager to execute project administration agreements for that purpose.

A RESOLUTION NO 17-54 (UNANIMOUS PASS)

Authorizing signatures of certain officers to appear on checks of various accounts of the City of Colonial Heights, Virginia, effective November 14, 2017; and to repeal Resolution No. 17-32.

**UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:**

AN ORDINANCE NO 17-26 (PASS)

(Second Reading) To amend § 273-36 of chapter 273, Vehicles and Traffic, of the Colonial Heights City Code, regarding the type of cover that may be used to shield an inoperable vehicle from view.

Submitted by:

Pamela B. Wallace, CMC  
City Clerk