

Colonial Heights City Council Meeting

July 18, 2017



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- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations of Personal Interest**

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4. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provision:

- Paragraph A.1 of Virginia Code Section 2.2-3711, to discuss appointments to the Appomattox River Water Authority and South Central Wastewater Authority.

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4. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provision:

- Paragraph A.3 of Virginia Code Section 2.2-3711, to discuss or consider the acquisition of real property at 401 Temple Avenue (the site of the former Courthouse) for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

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4. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provision:

- Paragraph A.7 of Virginia Code Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter - the possible issuance of bonds by the Colonial Heights Economic Development Authority - requiring the provision of legal advice by such counsel.

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5. Vote To Come Back Into Open Meeting.

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provision:

- Paragraph A.1 of Virginia Code Section 2.2-3711, to discuss appointments to the Appomattox River Water Authority and South Central Wastewater Authority.

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5. Vote To Come Back Into Open Meeting.

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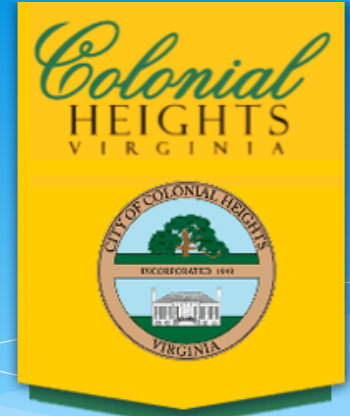
5. Vote To Come Back Into Open Meeting.

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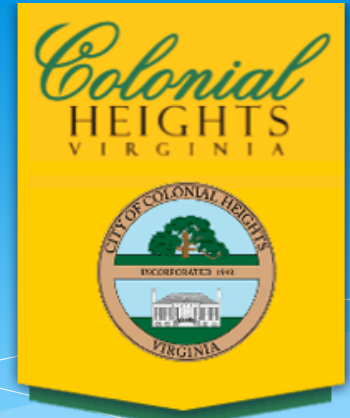


5. Consideration of the following certification:

Each member will now certify that to the best of the member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

Roll Call. An affirmative vote shall constitute certification of compliance.

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6. **Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:**

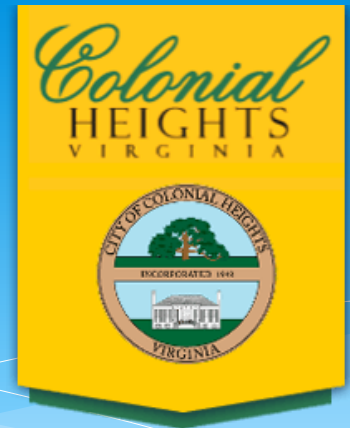
A. Advertised Public Hearing (7:00 P.M.)

1. AN ORDINANCE NO 17-FIN-11

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to appropriate funds in the amount of \$11,203,669 from bond proceeds derived from the issuance of the Series 2016 bonds in October 2016.

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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

B. AN ORDINANCE NO 17-FIN-12

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to appropriate funds in the amount of \$62,875, which consists of \$49,975 in grant proceeds from the Cameron Foundation for a structural study of the Violet Bank Museum, and \$12,900 in grant proceeds from the Virginia Department of Conservation and Recreation to be used for the Youth Conservation Corps Day Program at Pocahontas State Park.

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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

C. A RESOLUTION NO 17-36

*Authorizing the City Manager to accept a grant from the
Cameron Foundation for improvements to the Violet
Bank Museum.*

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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

D. A RESOLUTION NO 17-37

Authorizing the City Manager to enter into a VDOT Administered – Locally Funded Project Administration Agreement with the Virginia Department of Transportation for enhancements at the I-95/Temple Roundabout Interchange.

Remove Plantings



0% Review

Drawing Number

Project Number

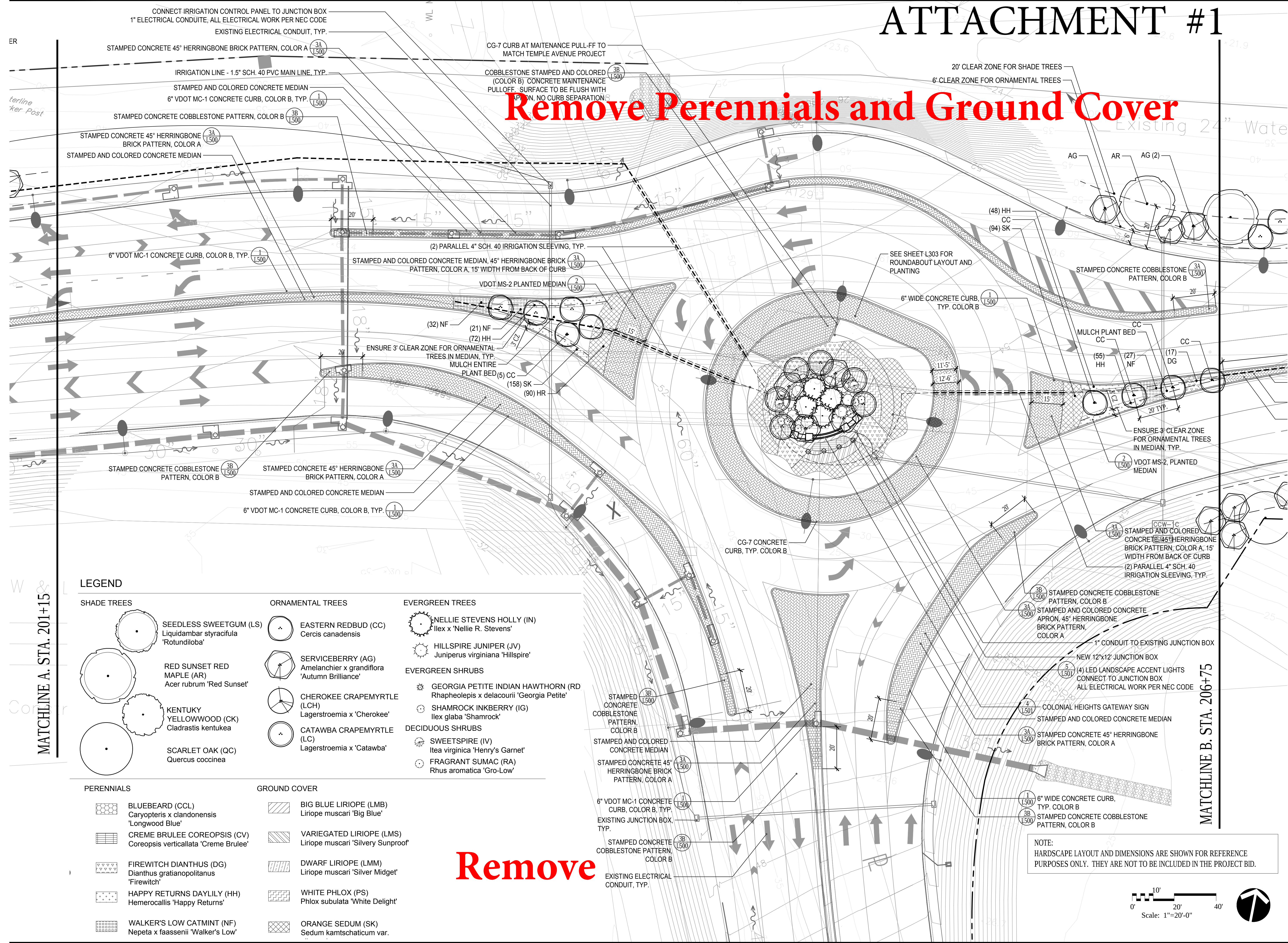
IRRIGATION NOTES:

1. THE IRRIGATION LAYOUT IS CONCEPTUAL. COMPLETE DESIGN, SIZING, AND LAYOUT SHALL BE DEVELOPED BY AN IRRIGATION PROFESSIONAL.
2. ALL ELECTRICAL CONNECTIONS AND INSTALLATIONS SHALL BE PERFORMED IN ACCORDANCE WITH LOCAL CODE REQUIREMENTS. ALL 120 VAC WIRING SHALL BE INSTALLED IN ACCORDANCE WITH ALL APPLICABLE ELECTRICAL CODE REQUIREMENTS.
3. WHERE WIRE RUNS OCCUR, A SEPARATE 2" PVC ELECTRICAL CONDUIT SLEEVE SHALL BE USED FOR 24 VAC WIRING PER ELECTRICAL CODE.
4. WHERE IRRIGATION CROSSES A PAVED SURFACE THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING A SLEEVE 2 SIZES LARGER THAN THE PIPE THAT IS CROSSING IT.

GROUND COVER

	BIG BLUE LIRIOPE (LMB) Liriope muscari 'Big Blue'
	VARIEGATED LIRIOPE (LMS) Liriope muscari 'Silvery Sunproof'
	DWARF LIRIOPE (LMM) Liriope muscari 'Silver Midget'
	WHITE PHLOX (PS) Phlox subulata 'White Delight'
	ORANGE SEDUM (SK) Sedum kamtschaticum var. ellacombeanum

Remove Perennials and Ground Cover



Project Title
**Colonial Heights
Gateway Roundabout**
Colonial Heights
Virginia

No.	Revision	Date

Drawn by TAC Checked by WRM
Scale 1" = 20' Date June 15, 2017
Issued for

90% Review

Drawing Title

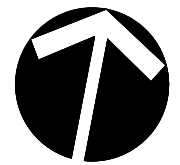
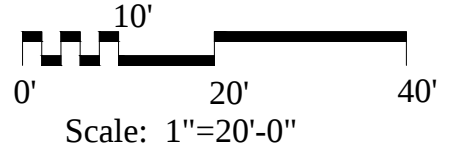
Site Improvements,
Layout & Planting Plan

Drawing Number

L301

Project Number

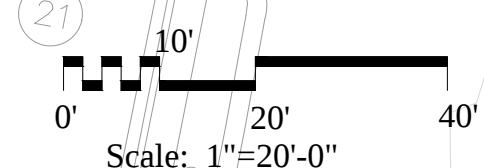
NOTE:
HARDSCAPE LAYOUT AND DIMENSIONS ARE SHOWN FOR REFERENCE
PURPOSES ONLY. THEY ARE NOT TO BE INCLUDED IN THE PROJECT BID.



Remove Perennials and Ground Cover



	BIG BLUE LIRIOPE (LMB) Liriope muscari 'Big Blue'
	VARIEGATED LIRIOPE (LMS) Liriope muscari 'Silvery Sunproof'
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	ORANGE SEDUM (SK) Sedum kamtschaticum var. ellaconbeuanum

Project Number

Gateway Roundabout Landscape Project

REVISED Estimate of Probable Construction Cost

Hardscape and Softscape

Based on Final Landscape Plans prepared by LPDA, Inc. with Perennials, Groundcover and Large Tree Planting Area between Ridge Road and Temple Avenue Removed

	Comments	QTY.	UNIT	UNIT PRICE	ORIGINAL	REVISED
Site Preparation						
General Conditions and Mobilization	10% of construction cost	1	LS	\$21,000.0	21,000	21,000
Survey Stakeout		1	LS	\$3,000.0	3,000	3,000
Erosion and Sediment Control		1	LS	\$5,000.0	5,000	5,000
				Subtotal	\$29,000	\$29,000
ROUNABOUT CENTRAL ISLAND						
Hardscape & Improvements						
Electrical Conduit		30	LF	\$20.00	600	600
Sign Lighting (includes installation)		4	EA	\$1,000.00	4,000	4,000
Irrigation System	drip irrigation (\$10,000 for center island only)	1	LS	\$30,000.00	30,000	30,000
				Subtotal	\$34,600	\$34,600
Gateway Sign - Option 4						
HD Urethane		10	FF	\$80.00	800	800
Sign Surface Finishing		120	SF	\$50.00	6,000	6,000
Brick Veneer		340	FF	\$45.00	15,300	15,300
Footing		8	CY	\$475.00	3,800	3,800
Block Core		300	FF	\$25.00	7,500	7,500
Column Caps		4	EA	\$900.00	3,600	3,600
Hardware		1	LS	\$1,000.00	1,000	1,000
				Subtotal	\$38,000	\$38,000
Landscaping						
Ornamental Trees		10	EA	\$450.00	4,500	4,500
Evergreen Trees		12	EA	\$450.00	5,400	5,400
Shrubs		15	EA	\$75.00	1,125	1,125
Perennials and Groundcover (DELETED)		2020	EA	\$25.00	50,500	-
Mulch	3" double shredded hardwood mulch	55	CY	\$60.00	3,300	3,300
Weed Barrier Fabric		650	SY	\$9.00	5,850	5,850
Bed Preparation	12-inch depth of topsoil and amendments	375	SY	\$5.00	1,875	1,875
Watering Requirements	VDOT standard watering schedule, 1	25	UNITS	\$50.00	1,250	1,250
				Subtotal	\$73,800	\$23,300
ROUNABOUT SPLITTER ISLANDS (SEPARATES ALTERNATE DIRECTION						
Landscaping						
Ornamental Trees		9	EA	\$450.00	4,050	4,050
Perennials and Groundcover (DELETED)		601	EA	\$25.00	15,025	-
Mulch	3" double shredded hardwood mulch	22	CY	\$60.00	1,320	1,320
Weed Barrier Fabric		265	SY	\$9.00	2,385	2,385
Bed Preparation	12-inch depth of topsoil and amendments	182	SY	\$5.00	910	910
Watering Requirements	VDOT standard watering schedule, 1	8.5	UNITS	\$50.00	425	425
				Subtotal	\$24,115	\$9,090
TEMPLE AVE ISLANDS						
Landscaping						
Deciduous Shade Trees	incl. street trees and small caliper street	6	EA	\$700.00	4,200	4,200
Ornamental Trees		11	EA	\$450.00	4,950	4,950
Shrubs		162	EA	\$75.00	12,150	12,150
Perennials and Groundcover (DELETED)		409	EA	\$25.00	10,225	-
Mulch	3" double shredded hardwood mulch	58	CY	\$60.00	3,480	3,480
Weed Barrier Fabric		690	SY	\$9.00	6,210	6,210
Bed Preparation	12-inch depth of topsoil and amendments	344	SY	\$5.00	1,720	1,720
Watering Requirements	VDOT standard watering schedule, 1	17	UNITS	\$50.00	850	850
				Subtotal	\$43,785	\$33,560
TEMPLE AVE ROADSIDE EDGE (DELETED)						
Landscaping						
Deciduous Shade Trees	incl. street trees and small caliper street	16	EA	\$700.00	11,200	-
Ornamental Trees		51	EA	\$450.00	22,950	-
Mulch	3" double shredded hardwood mulch	18	CY	\$60.00	1,080	-
Bed Preparation	12-inch depth of topsoil and amendments	120	SY	\$5.00	600	-
Watering Requirements	VDOT standard watering schedule, 1	14	UNITS	\$50.00	700	-
				Subtotal	\$36,530	-
Subtotal				\$	279,830	\$ 167,550
10% Contingency				\$	27,983	\$ 16,755
TOTAL Softscape (By City)				\$	307,813	\$ 184,305
TOTAL Hardscape (By VDOT)				\$	142,323	\$ 142,323
GRAND TOTAL				\$	450,136	\$ 326,628

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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

E. Economic Development Update

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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

F. Mobile Food Units



MOBILE FOOD UNITS

PRESENTATION 2

FARMERS MARKET AND SPECIAL EVENTS



RECAP

What is being regulated?

- Farmers Market
 - Private Property – Zoning Ordinance
- Special Events
 - Public and/or Private Property?
 - New Regulation – Chapter 213?

PERMITS & LICENSES

Required /Additional

Required:

- Health Department Permit
- Business License
- Sales/Meals Tax

Additional:

- Special Event Permit
 - Public Property
 - Private Property
- Farmers Market Permit
 - Suggest allowing no more than 3 in code and be shown on market plan

Alexandria Health Department



MOBILE FOOD ESTABLISHMENT COMMISSARY AGREEMENT

REPLY TO: Environmental Health Division
4480 King Street, Rm 360
Alexandria, VA 22302
Phone: 703-746-4910, Fax: 703-746-4919
<http://alexandriava.gov/EnvironmentalHealth>

SECTION I (to be completed by Mobile Food Establishment (MFE) Operator)

MFE Name: _____
VIN: _____
License Plate: _____
Owner/Operator Name: _____
Address: _____
Phone: _____

I, the above named MFE owner/operator, will operate out of the below named commissary and

DEFINITIONS

- Mobile Food Unit - Food establishment contained in wheeled vehicle that is readily moveable, including but not limited to trailers, trucks, and vans; and is licensed by the Department of Motor Vehicles.
- Special Events – very few localities reference private property
 - Charlottesville – “Special Event shall refer to sports events, pageants, celebrations, historical reenactments, carnivals, music festivals and other entertainments, dramatic presentations, fairs, festivals, races (i.e., runs/walk), block parties, parades, and other, similar activities conducted on public property, which (i) are not demonstrations, and (ii) are engaged in by 50 or more persons.

DEFINITIONS

- Special Events (continued)
 - Fairfax (City) - a special event is defined as an event, which requires pre-approval and advisement from City staff, for a preplanned activity, sponsored by an individual, group, and/or organization proposed to be held in the City of Fairfax on public property. Special events are events which will impact public property, normal vehicle and pedestrian traffic, and/or the safety of citizens and visitors, thus needing the services of the City. Specific activities requiring a Special Event Permit include but are not limited to: road races, parades/marches, festivals, concerts, celebrations, tours, shows, sales, block parties, etc. Events in which the public is invited on private property which may affect public, health or welfare by their impact on surrounding public or private property or which may involve an improper use of the property under other City ordinances, such as zoning restrictions, may be deemed an event for the purpose of this policy.

DEFINITIONS

- Special Events (continued)
 - James City County - A Special Event Permit is required to hold any outdoor gathering, musical or entertainment festival, parade, or road race as defined in Chapter 14 of the Code of James City County. If the event meets any of these criteria it will require a permit: open to the public, held in an open space, held within a public or private road right-of-way (ex: Parade or Road Race), not held in a “Permanent Installation”, outdoor gathering with 200 or more attendees, or musical or entertainment festival. If the event meets any of these criteria it will not require a permit: private guest list/not open to the public, held entirely indoors, held in a “Permanent Installation”, or outdoor gathering with less than 200 attendees.

DEFINITIONS

- Special Events (continued)

- Summary –

- Localities not specific on food trucks at special events except on applications
 - Most special events regulate public property and not private property (Fairfax)
 - Cities of Williamsburg, Roanoke, and Winchester allow Mobile Food Units in specific zoning districts – primarily “downtown” districts
 - If only interested in special events and farmers markets
 - Adding language to current farmers market
 - Regulate only special events wanting mobile food units
 - Still define special event – use similar definition of ones shown, limit number of events per year, fee?

DEFINITIONS

- Special Events (continued)

- Example –

- A special event shall be defined as any event held on public or private property that is not conducted as part of the normal business or organizational purpose or function, these can include but are not limited to: road races, festivals, concerts, celebrations, tours, shows, sales, block parties, sports events, pageants, celebrations, historical reenactments, carnivals, music festivals and other entertainments, dramatic presentations, fairs, customer appreciation functions, fund raisers, and other outdoor gatherings.
 - A special event permit shall be required when mobile food units will be part of the special event. There shall be no more than three (3) mobile food units at any one special event. No entity, group, business, or persons shall have more than ____ special events with mobile food units per year. The special event permit fee is \$50.

QUESTIONS?



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6. Special Meeting For The Purpose Of Holding A Work Session For The Following Purpose:

**G. *Discussion Regarding Community
Appearance Standards***

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7. Adjournment