

# **Colonial Heights**

## **City Council Regular Meeting**

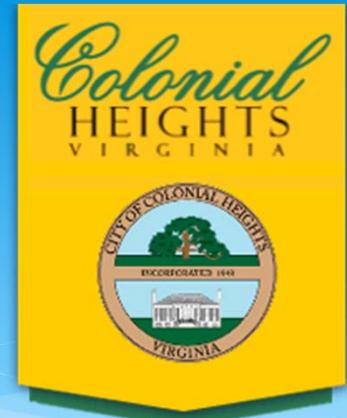
### **September 11, 2018**



9-11-2001  
PATRIOT DAY  
*We Will Never Forget*

# Colonial Heights City Council Meeting

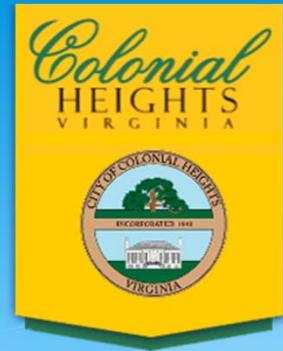
## September 11, 2018



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable John Piotrowski**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## September 11, 2018



### **7. Commendations And Presentations:**

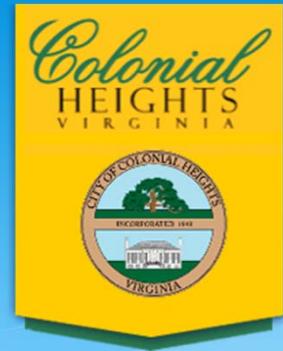
***A. Recognizing Richard Cuevas Of Colonial Heights, For His Participation And Winning Two Gold Medals And One Bronze Medal At The Special Olympic Games in Seattle, WA.***





# Colonial Heights City Council Meeting

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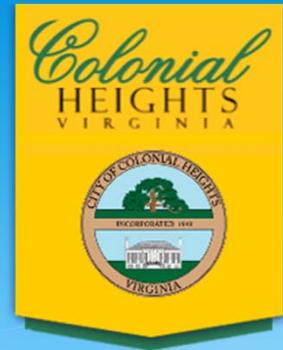
### **7. Commendations And Presentations cont.:**

#### ***B. New Employee Introductions:***

*Introduction Of New City Employees Hired  
By The Information Technology Department  
And Planning And Community Development  
Department.*

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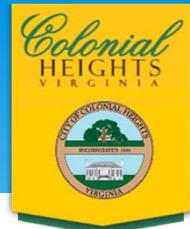


### **7. Commendations And Presentations cont.:**

***C. Presentation Of The Youth & Human Services Annual Report By Eileen Brown, Director Of Youth & Human Services.***

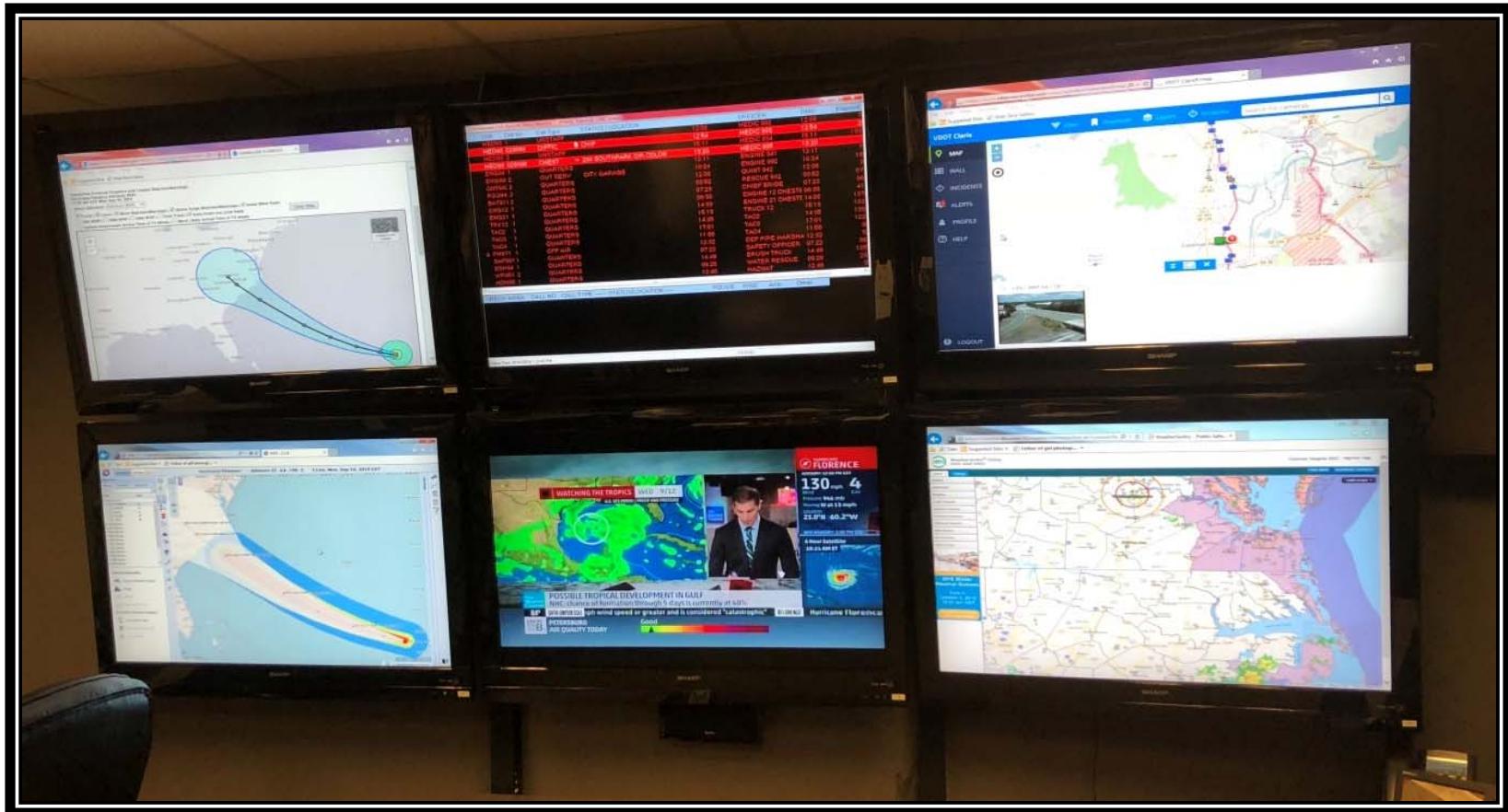
# Colonial Heights City Council Meeting

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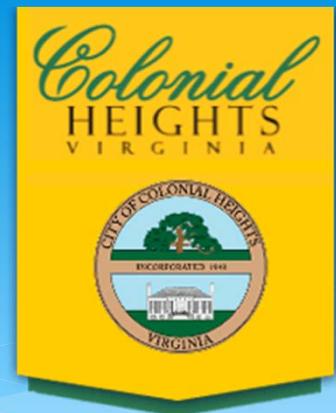
### 7. Commendations And Presentations cont.:

#### *D. Emergency Operations Update.*



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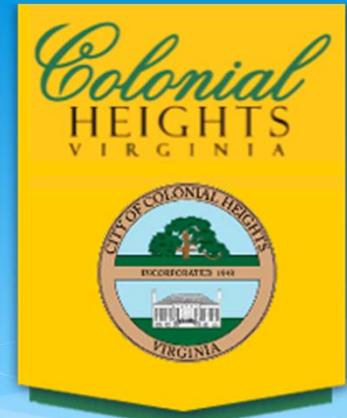


### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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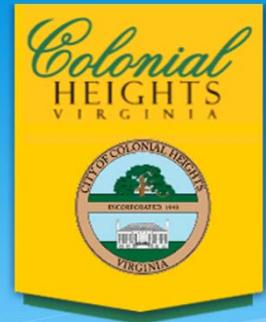


### **9. Written Petitions and Communications**

***None***

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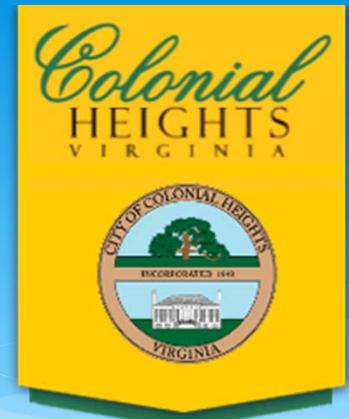


### 10. Advertised Public Hearings

***None***

# Colonial Heights City Council Meeting

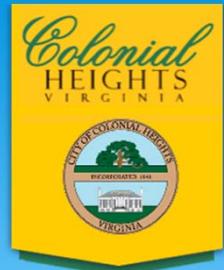
## September 11, 2018



### **11. Hearing of Citizens Generally on Non-Agenda Items**

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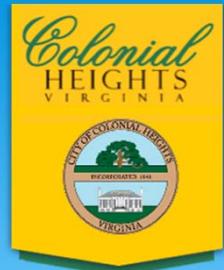
### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

#### **A. AN ORDINANCE NO 18-28**

*(Second Reading) Awarding the Information Systems Coordinator a 6% bonus and awarding the Recreation Superintendent a 5% bonus.*

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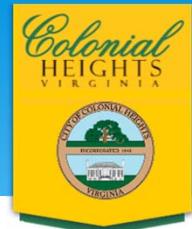
### 12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda cont.:

#### ***B. AN ORDINANCE NO 18-30***

*(Second Reading) Finding that the dwelling and shed at 608 Hamilton Avenue are unsafe and constitute a public nuisance that violates the Virginia Maintenance Code and the Statewide Fire Prevention Code, and requesting corrective action.*

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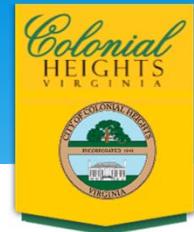
### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda cont.:**

#### **C. AN ORDINANCE NO 18-FIN-13**

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to increase appropriations in the aggregate amount of \$18,545, consisting of 1) \$16,495 in additional state revenue from the Compensation Board for the Commonwealth Attorney resulting from the reclassification of two positions;*

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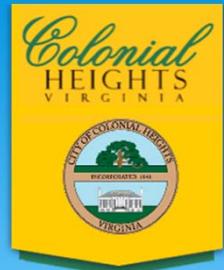
### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda cont.:**

#### **C. AN ORDINANCE NO 18-FIN-13 cont.:**

*and 2) \$2,050 in donations to the animal shelter. To amend existing Capital Projects' budgets as previously adopted by Council, by appropriating a net \$422,735 by 1) appropriating \$1,340,000 for four school capital projects and associated debt issuance costs; and 2) reducing appropriations by \$917,265 to \$0 for projects where current appropriations exceed available funding.*

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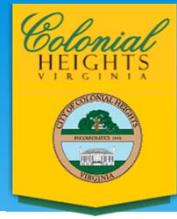


### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

- D. April 10, 2018 Regular Meeting Minutes***
- E. July 10, 2018 Special Meeting Minutes***
- F. Aug. 14, 2018 Special Meeting Minutes***
- G. Aug. 14, 2018 Special Meeting Minutes***
- H. Aug. 28, 2018 Special Meeting Minutes***
- I. Aug. 29, 2018 Special Meeting Minutes***

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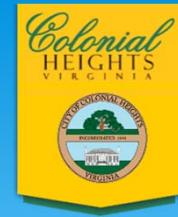
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***A. AN ORDINANCE NO. 18-29:***

*(First Reading) Amending §§ 32-1, 32-3, 32-6, and 32-13 of Chapter 32, Fire Department, of the Colonial Heights City Code by updating the Fire Department's title, including the provision of emergency medical services as a main Departmental duty, and updating a Code of Virginia legal reference; and to amend Chapter 32 by adding a new section 32-14 relating to criminal background checks for employment applicants.*

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### **13. Introduction And Consideration Of Ordinances And Resolutions cont.:**

#### ***B. AN ORDINANCE NO. 18-FIN-14:***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, by transferring appropriations of 1) \$4,200 from the Circuit Court budget to the Board of Elections to cover employee leave payout; and 2) \$259,000 from the Contingency Fund to Health and Social Services for Comprehensive Services Act and Social Services expenditures.*

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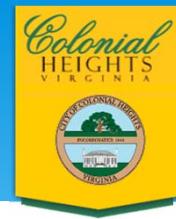
### **13. Introduction And Consideration Of Ordinances And Resolutions cont.:**

#### ***B. AN ORDINANCE NO. 18-FIN-14 cont.:***

*To amend the Recreation Fund Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 by increasing expenditure appropriations by \$22,200 and revenue appropriations by \$13,500 to appropriate revenue collected for Senior Citizens programming that was spent during the fiscal year.*

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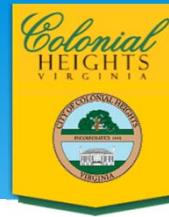
### **13. Introduction And Consideration Of Ordinances And Resolutions cont.:**

#### **C. A RESOLUTION NO. 18-FIN-15:**

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to increase appropriations in the aggregate amount of \$149,374, consisting of 1) a \$2,000 donation from Walmart for K9 expenses to the Police Department; 2) a \$3,963 VML grant to the Police Department; 3) an \$11,510 DMV Selective Enforcement Grant to the Police Department; 4) a \$2,000 grant from Walmart for the Kids After School Program to Youth & Human Services; and 5) \$129,901 in encumbrances from the prior fiscal year.*

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### **13. Introduction And Consideration Of Ordinances And Resolutions cont.:**

#### **C. A RESOLUTION NO. 18-FIN-15 cont.:**

*To amend the Stormwater Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to appropriate \$5,378 in encumbrances from the prior fiscal year.*

*To amend the Water & Sewer Fund Budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to appropriate \$145,766 in encumbrances from the prior fiscal year.*

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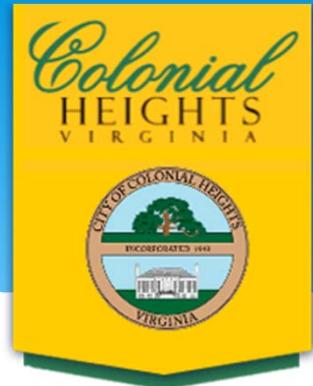
### 13. Introduction And Consideration Of Ordinances And Resolutions cont.:

#### **D. A RESOLUTION NO. 18-36:**

*Consenting to and confirming the declaration of  
a local emergency and a disaster by the Director  
of Emergency Services.*

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### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda:**

#### ***A. Discussion Of Capital Improvement Projects Financing Options:***

*Presentation and discussion of approved financing  
options for FY2018-2019 Capital Improvement Projects*

## Direct Placement (Bank Loan)

- 7 banks with 12 proposals
- Several included interest rate resets (Bank could change interest rate after 5, 7, or 10 years)
- Stated interest rates ranging from 3.2% to 3.79%
- Usbancorp (US Bank) deemed most responsive option at 3.422%
  - (lowest stated rate without interest rate reset)
- Rate is SET (if City accepts) and applicable for 15 year term of loan
  - Pending credit review by US Bank

## Pooled Bonds (VRA/VPSA fall pools)

- VRA and VPSA provided estimates of their rates based on market as of 8/28/19.
- Stated interest rate of 3.396 & 3.364%, respectively.
- These rates will not be the final (those will be set on 10/16 and 10/30)
- Market may change between now and then
  - Fed Reserve Meeting 9/26
  - Interest rate increase expected, however, expectation is built into current rates

## Pooled Bonds vs. Direct Placement (VRA/VPSA vs. Bank Loan)

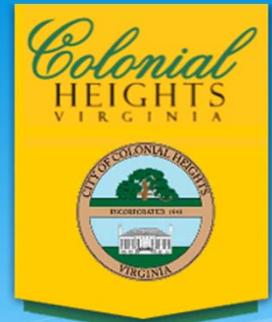
- Pooled Bonds (VRA/VPSA)
  - Interest rate, once set, will be for durations
  - Prepayable after 10 years with no penalty
  - \$7.57M total debt service at estimated rates
  - City Avg. Annual Debt Service:  
\$374,150
- Direct Placement (Bank Loan)
  - Known & set interest rate for duration
  - Prepayable (w/ up to 3% penalty) at any time
  - \$7.77M total debt service
  - City Avg. Annual Debt Service:  
\$385,500

## Pooled Bonds vs. Direct Placement (VRA/VPSA vs. Bank Loan)

- Net Present Value of debt service difference (based on Pooled Bonds estimate): \$144,320
- This differential will increase or decrease based on the market rates at the time the pooled bonds' rates are set.
- Decision- To go with known rates, which are competitive, or wait for rates to be set on pools, which may change with market.

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### 15. Reports of Officers and Documents Related Thereto:

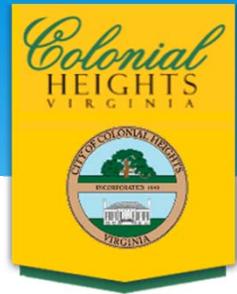
#### A. *City Manager*

##### 1. *General Activity Report*

###### a) *Dates of Interest*

# Colonial Heights City Council Meeting

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## Dates of Interest

<u>CITY MEETINGS</u>		
<u>September</u>	<u>October</u>	<u>November</u>
<u>September 4<sup>th</sup> (7:00 pm) –</u> Planning Commission – Council Chambers	<u>October 2<sup>nd</sup> (7:00 pm) –</u> Planning Commission – Council Chambers (Tentative)	<u>November 7<sup>th</sup> (7:00 pm) –</u> Planning Commission – Council Chambers (Tentative)
<u>September 11<sup>th</sup> (7:00 pm) –</u> City Council Regular Meeting – Council Chambers	<u>October 9<sup>th</sup> (7:00 pm) –</u> City Council Regular Meeting – Council Chambers	<u>November 12<sup>th</sup> –</u> Veteran's Day City Holiday
<u>September 18<sup>th</sup> (6:00 pm) -</u> City Council Special Meeting – Council Chambers	<u>October 16<sup>th</sup> (6:00 pm) -</u> City Council Special Meeting – Council Chambers (Tentative)	<u>November 13 (7:00 pm) –</u> City Council Regular Meeting – Council Chambers
<u>September 24<sup>th</sup> (6:00 pm) –</u> Boards and Commissions Annual Dinner (Courthouse)	<u>October 25<sup>th</sup> (8:00 am) –</u> Economic Development Authority Meeting – Council Chambers	<u>November 20th (6:00 pm) -</u> City Council Special Meeting – Council Chambers (Tentative)

# Dates of Interest continued:

## Upcoming Events

➤ **Celebrate Safe Communities Night:**

We invite you to get involved and be a neighborhood host on Tuesday, October 2<sup>nd</sup>, 2018 from 5:30 to 8:30 pm.

➤ **Halloween in the Park:**

Halloween in the Park will be held on Wednesday, October 31<sup>st</sup>, 2018 from 6:00-8:00pm at Flora Hill Park.

➤ **Christmas Tree Lighting Ceremony & 66<sup>th</sup> Annual Christmas Parade on the Boulevard:**

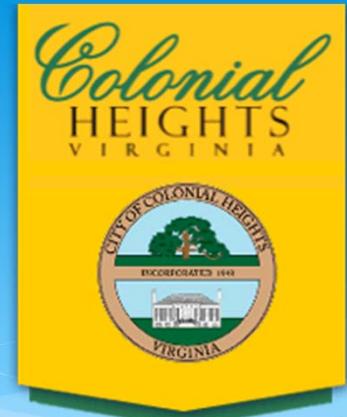
The annual Christmas Tree Lighting Ceremony will be held on Saturday, November 24<sup>th</sup> from 4:30-6:30pm at the Courthouse and the Annual Christmas Parade on the Boulevard will be held on Tuesday, December 4<sup>th</sup>, 2018 at 7:00 pm. This year's theme is "March of the Toys".

## HOLIDAYS

<b><u>Columbus Day Holiday:</u></b> The City Administration Offices and Buildings will be closed on Monday, October 8th, 2018 in recognition of Columbus Day.	<b><u>Veterans Day:</u></b> The City Administration Offices and Buildings will be closed on Monday, November 12th, 2018 in recognition of Veterans Day.
<b><u>Thanksgiving Holiday Weekend:</u></b> The City Administration Offices and Buildings will be closed on Thursday, November 22 & Friday, November 23, 2018 in recognition of the Thanksgiving Holiday.	<b><u>Christmas Holiday Weekend:</u></b> The City Administration Offices and Buildings will be closed on Monday, December 24 & Tuesday, December 25, 2018 in recognition of the Christmas Holiday.

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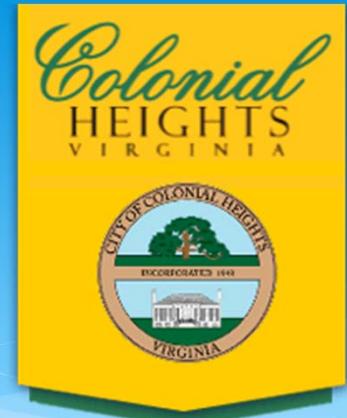


### 15. Reports of Officers and Documents Related Thereto cont.:

#### ***B. City Attorney***

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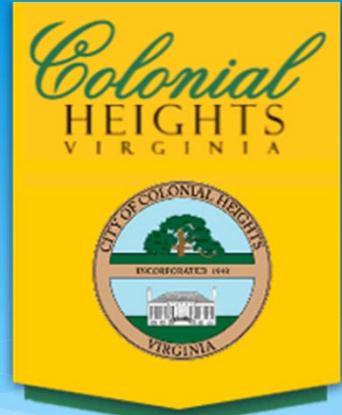


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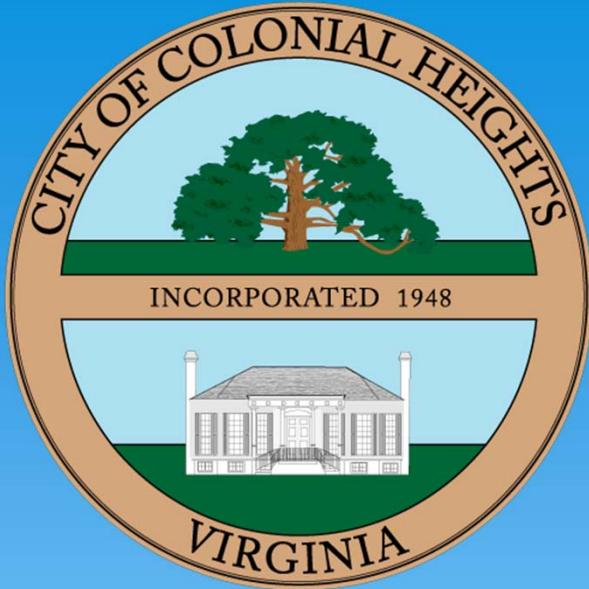
#### C. *Director of Planning and Community Development*

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### 16. Adjournment



# **Colonial Heights**

## **City Council Regular Meeting**

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