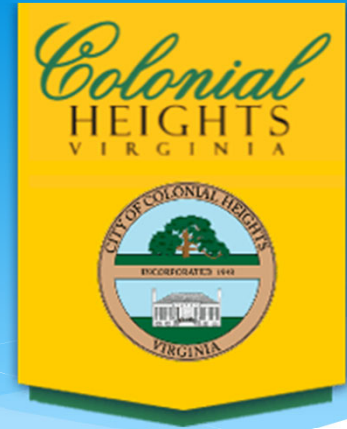




**Colonial Heights**  
**City Council Special Meeting**  
**April 23, 2019**

# Colonial Heights City Council Meeting

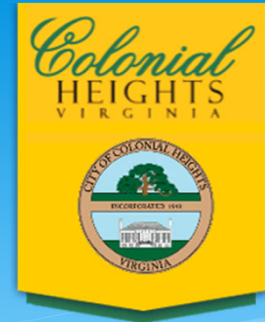
## April 23, 2019



- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## April 23, 2019

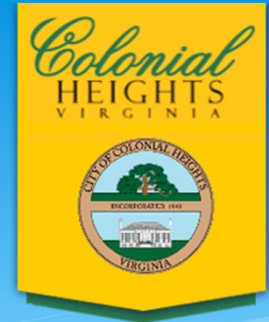


### **4. Closed Meeting Pursuant To The Code Of Virginia in Accordance With The Following Provision:**

- \*Paragraph A.8 of Virginia Code Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter - i.e., City representation on the Chesterfield-Colonial Heights Social Services Board - requiring the provision of legal advice by such counsel.

# Colonial Heights City Council Meeting

## April 23, 2019



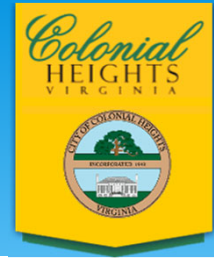
### **5. Vote To Come Back Into Open Meeting.**

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provision:

- \*Paragraph A.8 of Virginia Code Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter - i.e., City representation on the Chesterfield-Colonial Heights Social Services Board - requiring the provision of legal advice by such counsel.

# Colonial Heights City Council Meeting

## April 23, 2019



### **5. Vote To Come Back Into Open Meeting** **cont.:**

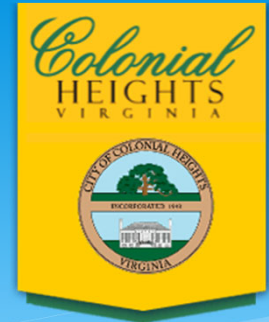
Consideration of the following certification:

Each member will now certify that to the best of the member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

Roll Call. An affirmative vote shall constitute certification of compliance.

# Colonial Heights City Council Meeting

## April 23, 2019



### 6. Work Session On The Following Items:

***A. Continuation Of April 16, 2019 Budget Work Session.***

***1. Discussion Of Employee Pay Raises***

## Potential FY 19-20 General Fund Budget Adjustments

Potential General Fund Additions		Amount
Increase COLA from 2% to 2.5%		78,750
PT Admin position in Commonwealth's Attorney Office		30,150
<b>Additional Funds needed for both changes</b>		<b>108,900</b>
Potential General Fund Revisions for Funding Additions	Amount	Comments
Reduce Recreation & Parks Horticulture - Part-time	10,765	Provides for a \$10,000 salary reduction in this account (plus associated FICA reduction) that has historically used less; has been reviewed by Department Head who is comfortable with a reduced funding level.
Reduce Sheriff - Part-time	10,765	Provides for a \$10,000 salary reduction in this account (plus associated FICA reduction) that has historically used less; has been reviewed by the Sheriff, who is agreeable to a reduced funding level, but desires staff support for funding in the future if additional hours become necessary.
Reduce Purchasing- Maintenance - Equipment	2,970	Account is typically well under budget
Reduce Commonwealth's Attorney furniture amount	700	Defers some furniture items from FY 19-20 General Fund Budget
Reduce City Manager Travel/Training	700	Provides for a reduction in the amount budgeted for FY 19-20

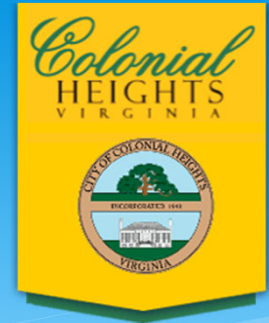
## Potential FY 19-20 General Fund Budget Adjustments cont.

Reduce Billing & Collections - Other Services	1,000	Account does not show a history of use over the past several fiscal years
Reduce Police- Supplies & Materials	1,000	Provides for a small adjustment in this account that has ample funding still provided for FY 19-20
Reduce Fire- Small Tools	1,000	Still keeps this account funded at FY 18-19 funding level
Gateway Roundabout (Landscaping/Irrigation)	50,000	Transfer to CIP from Fund Balance rather than current FY 19-20 General Fund revenue (frees up General Fund revenue for other uses)
911 Phone System Hardware	30,000	Transfer to CIP from Fund Banalance rather than current FY 19-20 General Fund Revenue (frees up General Fund Revenue for other uses)
<b>Total Potential General Fund Revisions for Funding Additions</b>		<b>108,900</b>



# Colonial Heights City Council Meeting

## April 23, 2019



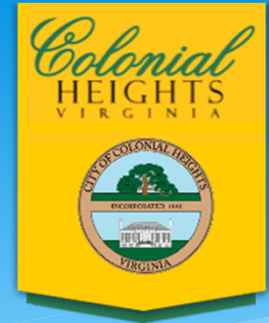
### **6. Work Session On The Following Items** **cont.:**

***A. Continuation Of April 16, 2019 Budget Work Session.***

***2. Discussion On Part Time Position In The Commonwealth Attorney's Office.***

# Colonial Heights City Council Meeting

## April 23, 2019



### **6. Work Session On The Following Items** **cont.:**

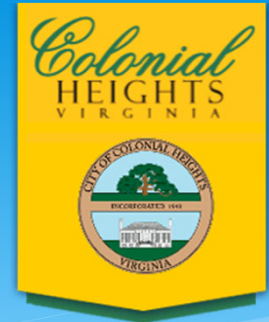
***A. Continuation Of April 16, 2019 Budget Work Session.***

#### ***3. A RESOLUTION NO 19-25***

*Adoption of the Fiscal Years 2020-2024  
Capital Improvement Plan*

# Colonial Heights City Council Meeting

## April 23, 2019



### **6. Work Session On The Following Items** **cont.:**

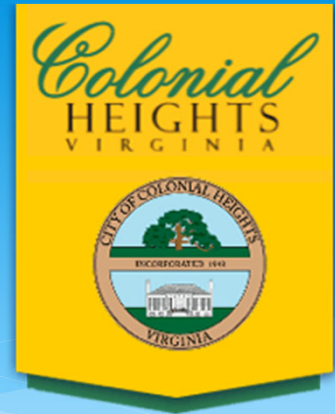
***A. Continuation Of April 16, 2019 Budget Work Session.***

***4. A ORDINACE NO 19-12***

*(First Reading) Amending Chapter 258, Taxation, of the Colonial Heights City Code by adding an Article IX, Cigarette Tax, to such chapter.*

# Colonial Heights City Council Meeting

## April 23, 2019

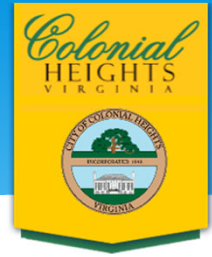


### **7. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.**

# Colonial Heights City Council Meeting

## April 23, 2019



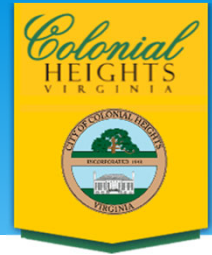
### 8. Advertised Public Hearings:

#### **A. AN ORDINANCE NO 19-6**

*(First Reading) Providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.20 for the tax year commencing January 1, 2019, and ending December 31, 2019; and providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.20 for the tax year commencing January 1, 2020, and ending December 31, 2020, for general municipal purposes.*

# Colonial Heights City Council Meeting

## April 23, 2019



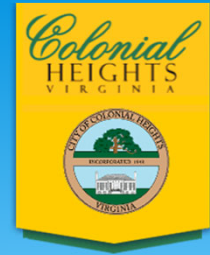
### 8. Advertised Public Hearings cont.:

#### **B. AN ORDINANCE NO 19-7**

*(First Reading) Providing for a tax levy on all tangible personal property not either exempt from taxation or otherwise taxed, for the tax year ending December 31, 2019; and for the tax year commencing January 1, 2020, and ending December 31, 2020; for general municipal purposes.*

# Colonial Heights City Council Meeting

## April 23, 2019



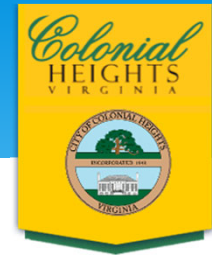
### **8. Advertised Public Hearings cont.:**

#### **C. AN ORDINANCE NO 19-8**

*(First Reading) Providing for a tax levy on motor vehicles owned by members of a volunteer rescue squad or volunteer fire department, and persons appointed to serve as auxiliary police officers for the tax year ending December 31, 2019; and for the tax year commencing January 1, 2020, and ending December 31, 2020, for general municipal purposes.*

# Colonial Heights City Council Meeting

## April 23, 2019



### 8. Advertised Public Hearings cont.:

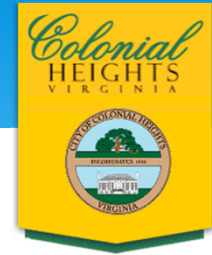
#### **D. AN ORDINANCE NO 19-9**

*(First Reading) Providing for a personal property levy of one dollar (\$1.00) on each motor vehicle which is specifically equipped to provide transportation for physically handicapped individuals for the tax year commencing January 1, 2019, and ending December 31, 2019; and providing for such levy on motor vehicles which are specifically equipped to provide transportation for physically handicapped individuals for the tax year commencing January 1, 2020, and ending December 31, 2020, for general municipal purposes.*



# Colonial Heights City Council Meeting

## April 23, 2019

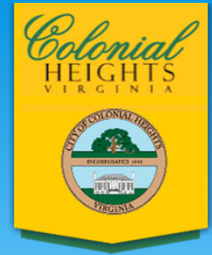


### 8. Advertised Public Hearings cont.:

#### ***E. AN ORDINANCE NO 19-10***

*(First Reading) Providing for a tax levy of \$2.00 on each \$100 of assessed value on machinery and tools, tangible personal property used in a research and development business, certain energy generating equipment, personal property used in manufacturing, testing or operating satellites, and motor vehicles, trailers and semitrailers with a gross weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce, for the tax year ending December 31, 2019; and for the tax year commencing January 1, 2020, and ending December 31, 2020; for general municipal purposes.*

# Colonial Heights City Council Meeting April 23, 2019

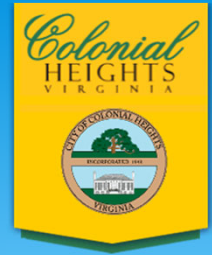


## 8. Advertised Public Hearings cont.:

### ***F. AN ORDINANCE NO 19-11***

*(First Reading) Establishing a tax rate pursuant to Chapter 35.1 of Title 58.1 of the Code of Virginia (“Personal Property Tax Relief”) on all qualifying vehicles under the Chapter.*

# Colonial Heights City Council Meeting April 23, 2019

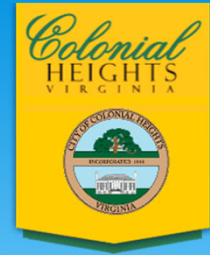


## 8. Advertised Public Hearings cont.:

### **G. AN ORDINANCE NO 19-13**

*(First Reading) To adopt a revised General Pay Plan Class and Salary Range for Fiscal Year 2019-2020.*

# Colonial Heights City Council Meeting April 23, 2019

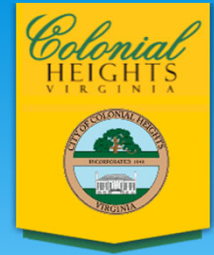


## 8. Advertised Public Hearings cont.:

### **H. AN ORDINANCE NO 19-FIN-4**

*(First Reading) Adopting the General Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the objects and purposes stated herein.*

# Colonial Heights City Council Meeting April 23, 2019

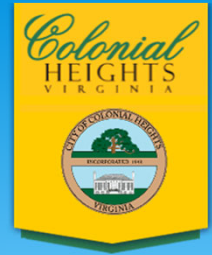


## 8. Advertised Public Hearings cont.:

### ***I. AN ORDINANCE NO 19-FIN-5***

*(First Reading) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and approving such budget.*

# Colonial Heights City Council Meeting April 23, 2019

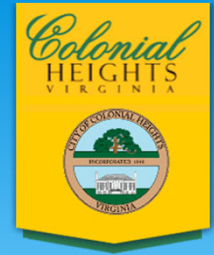


## 8. Advertised Public Hearings cont.:

### **J. AN ORDINANCE NO 19-FIN-6**

*(First Reading) Adopting the Recreation Activity Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the principal purposes stated.*

# Colonial Heights City Council Meeting April 23, 2019

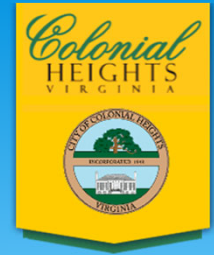


## 8. Advertised Public Hearings cont.:

### ***K. AN ORDINANCE NO 19-FIN-7***

*(First Reading) Adopting the Capital Projects Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the principal purposes stated.*

# Colonial Heights City Council Meeting April 23, 2019



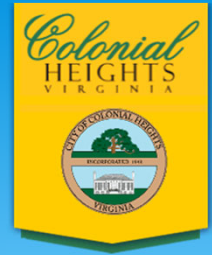
## 8. Advertised Public Hearings cont.:

### ***L. AN ORDINANCE NO 19-FIN-8***

*(First Reading) Adopting the Storm Water Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the principal purposes stated.*



# Colonial Heights City Council Meeting April 23, 2019

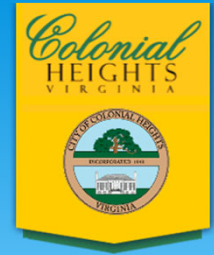


## 8. Advertised Public Hearings cont.:

### ***M. AN ORDINANCE NO 19-FIN-9***

*(First Reading) Adopting the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the operating expenses stated.*

# Colonial Heights City Council Meeting April 23, 2019



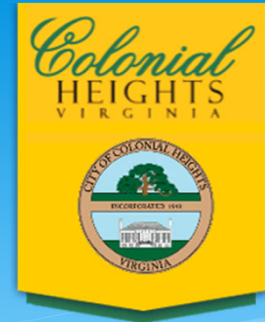
## 8. Advertised Public Hearings cont.:

### **N. AN ORDINANCE NO 19-FIN-10**

*(First Reading) Adopting the Economic Development Authority Budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and appropriating the estimated revenues for the year for the operating expenditures stated.*

# Colonial Heights City Council Meeting

## April 23, 2019

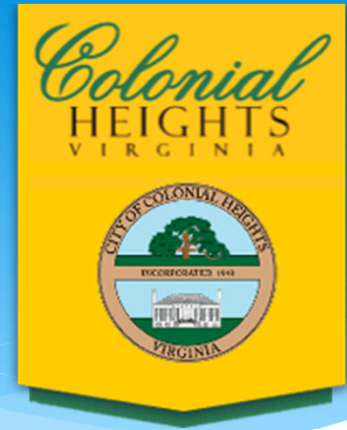


### 8. Advertised Public Hearings cont.:

***O. Discussion And Consideration Of The Proposed 2019-2020 City Of Colonial Heights Annual Operating Budget.***

# Colonial Heights City Council Meeting

## April 23, 2019



## 9. Adjournment



**Colonial Heights**  
**City Council Special Meeting**  
**April 23, 2019**