



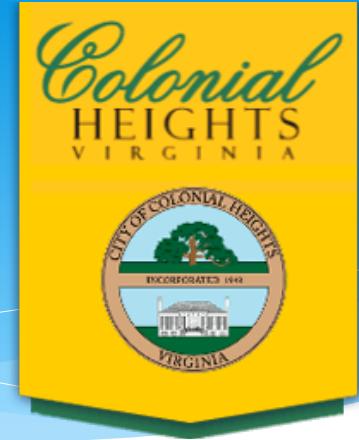
# **Colonial Heights**

# **City Council Regular Meeting**

## **February 11, 2020**

# Colonial Heights City Council Meeting

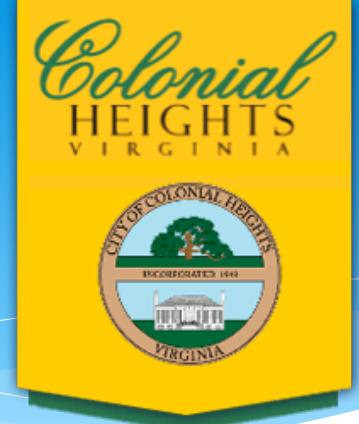
## February 11, 2020



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Michael A. Cherry**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## February 11, 2020

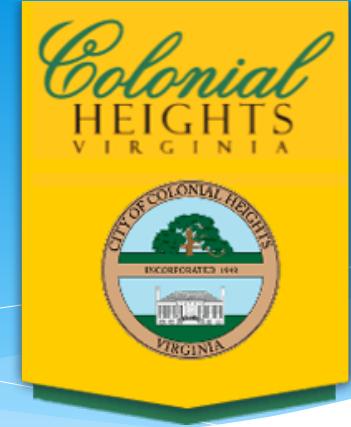


### **7. Commendations And Presentations:**

***A. Presentation By Jennifer Tunstall, Executive Director, District 19 Community Services Board.***

# Colonial Heights City Council Meeting

## February 11, 2020

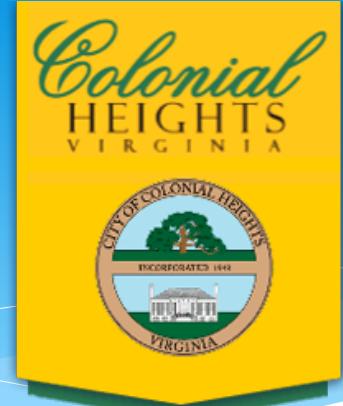


### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting

## February 11, 2020

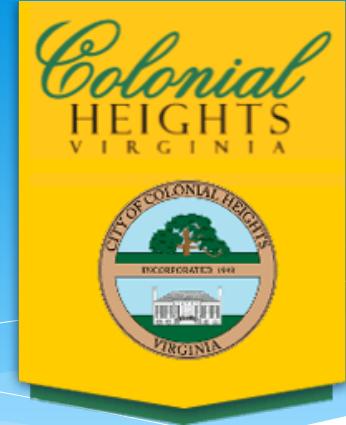


### 9. Written Petitions and Communications

*None*

# Colonial Heights City Council Meeting

## February 11, 2020



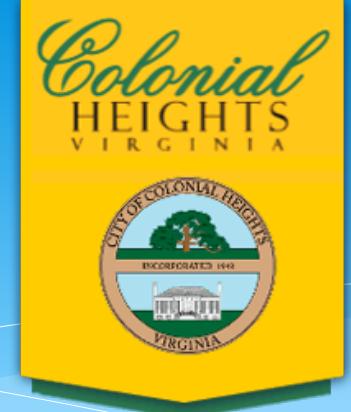
### 10. Advertised Public Hearings

#### **A. AN ORDINANCE NO 20-1**

*(First Reading) Amending § 286-202.04 of Chapter 286, Zoning, of the Colonial Heights City Code by updating terminology in the definition of “Group Home”.*

# Colonial Heights City Council Meeting

## February 11, 2020



### 10. Advertised Public Hearings

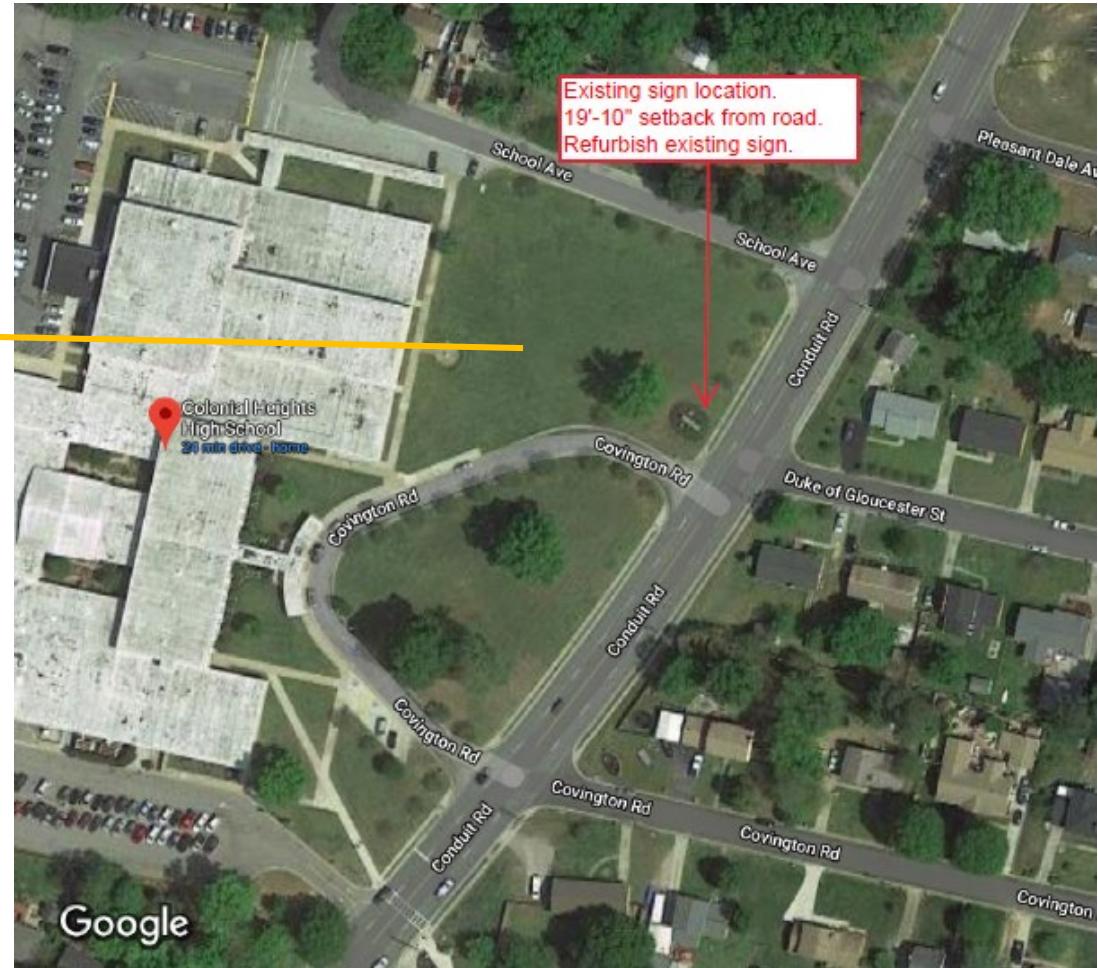
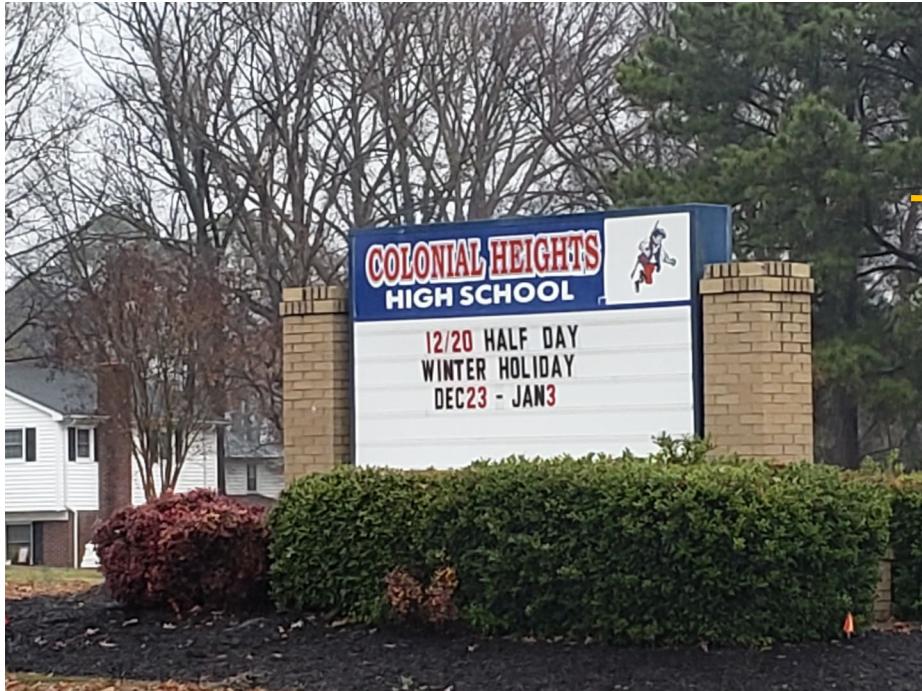
#### **B. AN ORDINANCE NO 20-2**

*(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 21.47 square foot internally illuminated sign and a 26.65 square foot electronic message board on the existing freestanding sign structure at Colonial Heights High School, 3600 Conduit Road.*

# ORDINANCE NO. 20-2

## Colonial Heights High School – Electronic Message Board

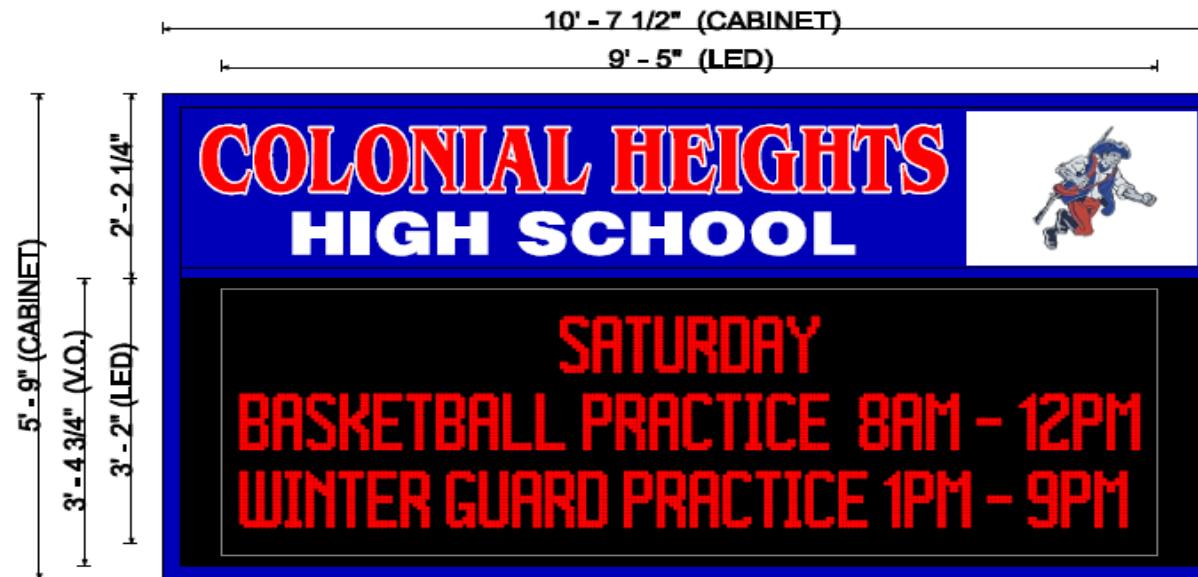
### Existing Conditions



## ORDINANCE NO. 20-2

### Colonial Heights High School – Electronic Message Board Proposed Conditions

Refurbishment of the  
existing sign.  
ID portion: 21.47 sq.  
LED: 26.65



REMOVE EXISTING READERBOARD AND INSTALL NEW EMC W/ FILLER METAL  
(2" RETAINERS / 1/2" DIVIDER BAR)

OPTION A:  
FULL COLOR LED ELECTRONIC MESSAGE CENTER

OPTION B:  
RED MONOCHROME LED ELECTRONIC MESSAGE CENTER



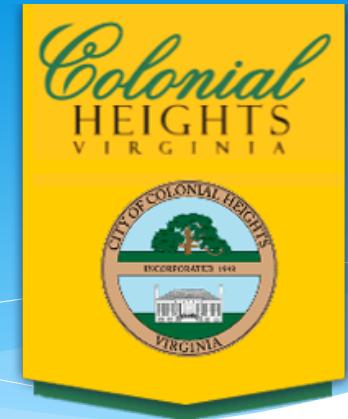
## **ORDINANCE NO. 20-2**

### **Conditions**

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
- (vi) The sign must either freeze or go blank if there is a malfunction.

# Colonial Heights City Council Meeting

## February 11, 2020



### 10. Advertised Public Hearings

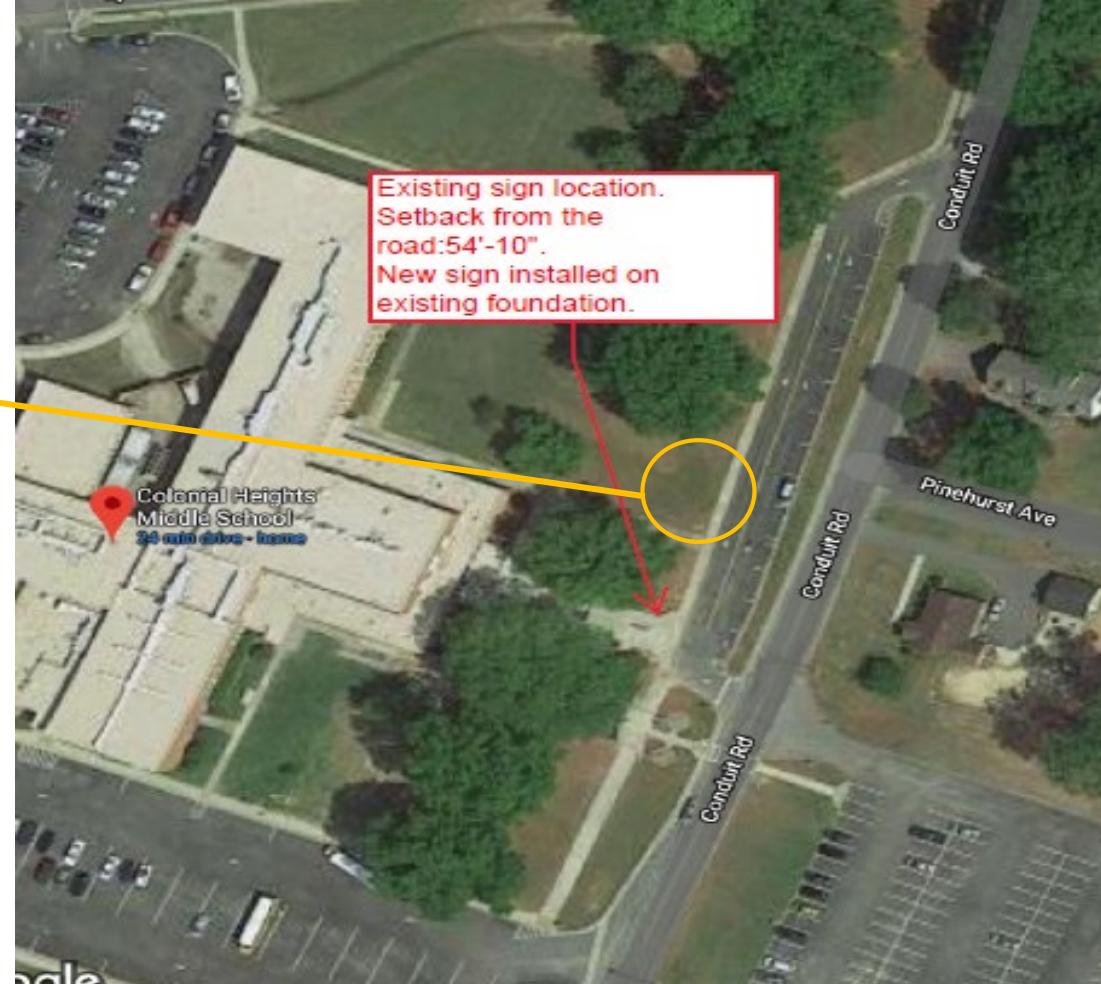
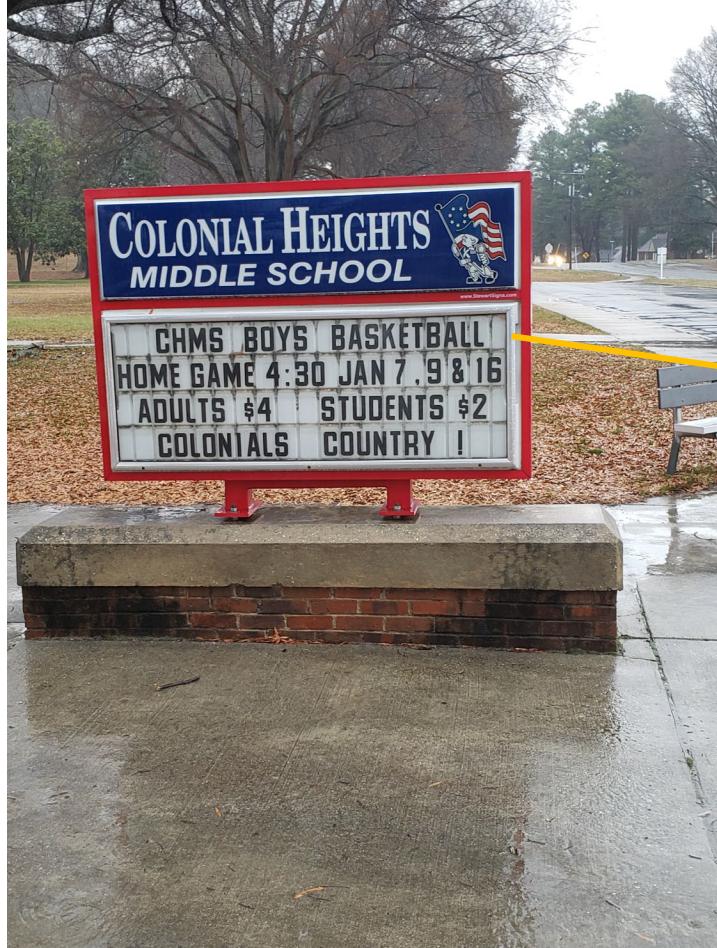
#### **C. AN ORDINANCE NO 20-3**

*(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 13.44 square foot internally illuminated sign and a 23.22 square foot electronic message board on the existing freestanding sign structure at Colonial Heights Middle School, 500 Conduit Road.*

# ORDINANCE NO. 20-3

## Colonial Heights Middle School – Electronic Message Board

### Existing Conditions



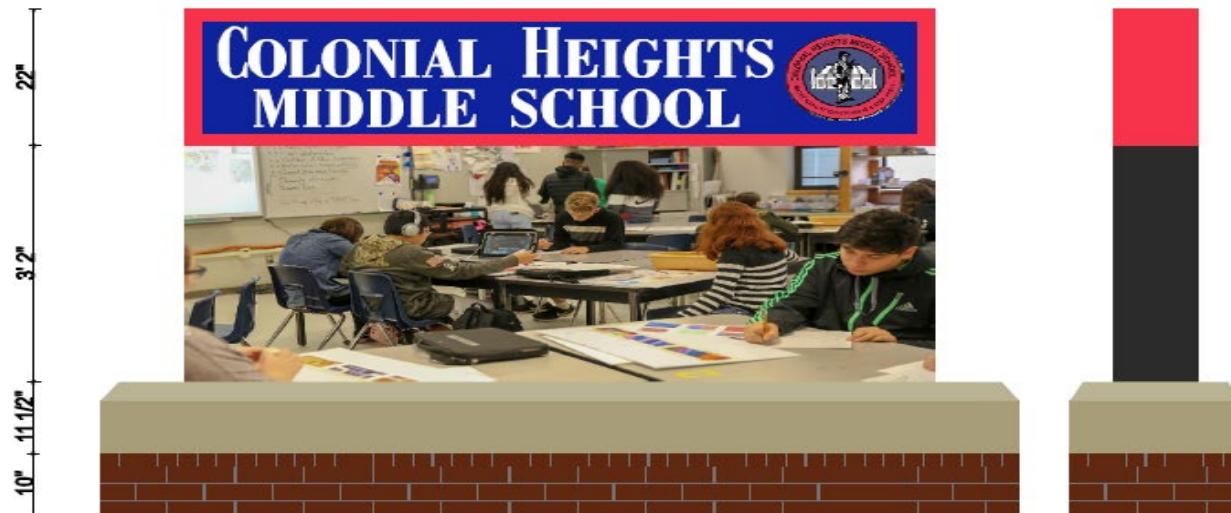
# ORDINANCE NO. 20-3

## Colonial Heights Middle School – Electronic Message Board

### Proposed Conditions

OPTION A

108 in  
7' 4"  
20 in  
10''



OPTION B

Removing existing sign and install new sign.  
ID Cabinet: 13.44 sq. ft.  
LED: 23.22 sq. ft.



D/F 20MM MONOCHROME RED THINK SIGN



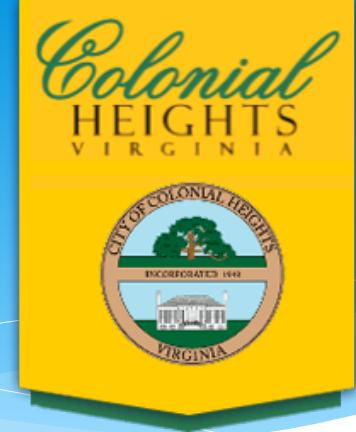
## **ORDINANCE NO. 20-3**

### **Conditions**

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
- (vi) The sign must either freeze or go blank if there is a malfunction.

# Colonial Heights City Council Meeting

## February 11, 2020



### 10. Advertised Public Hearings

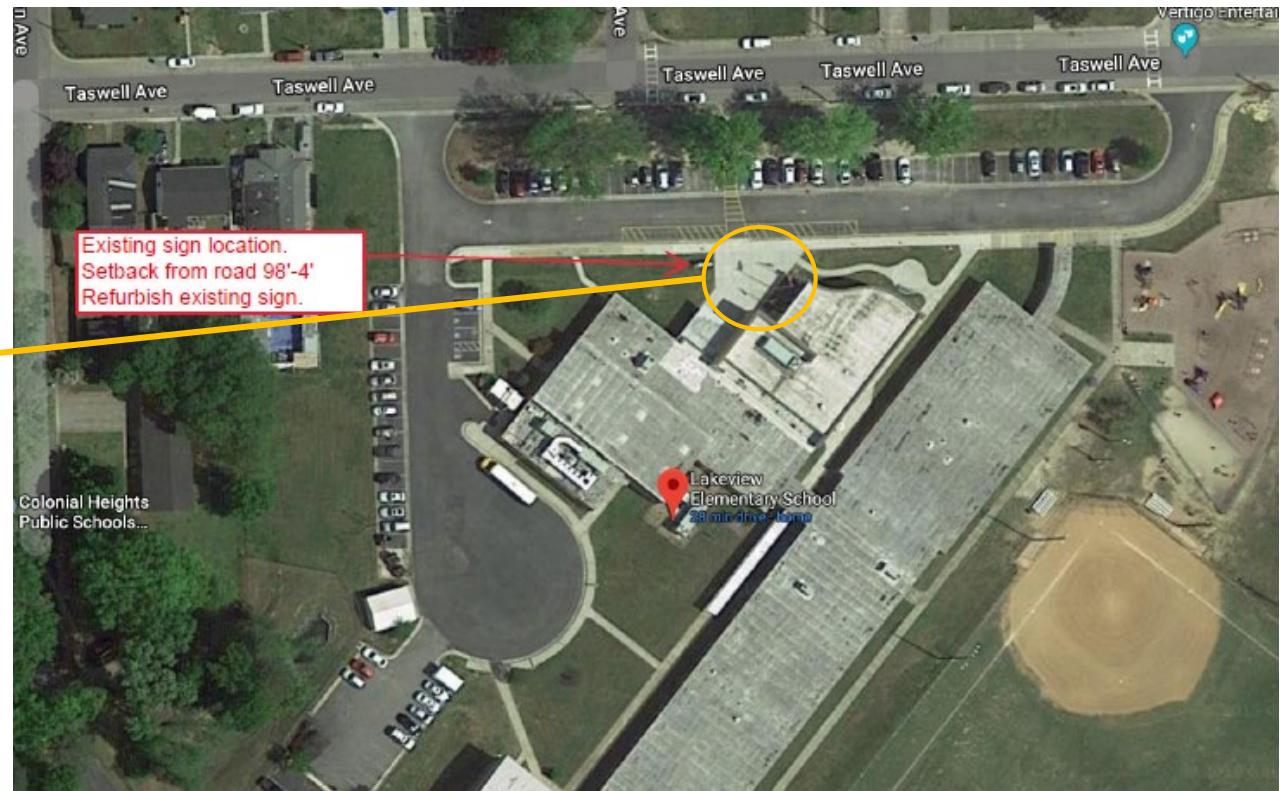
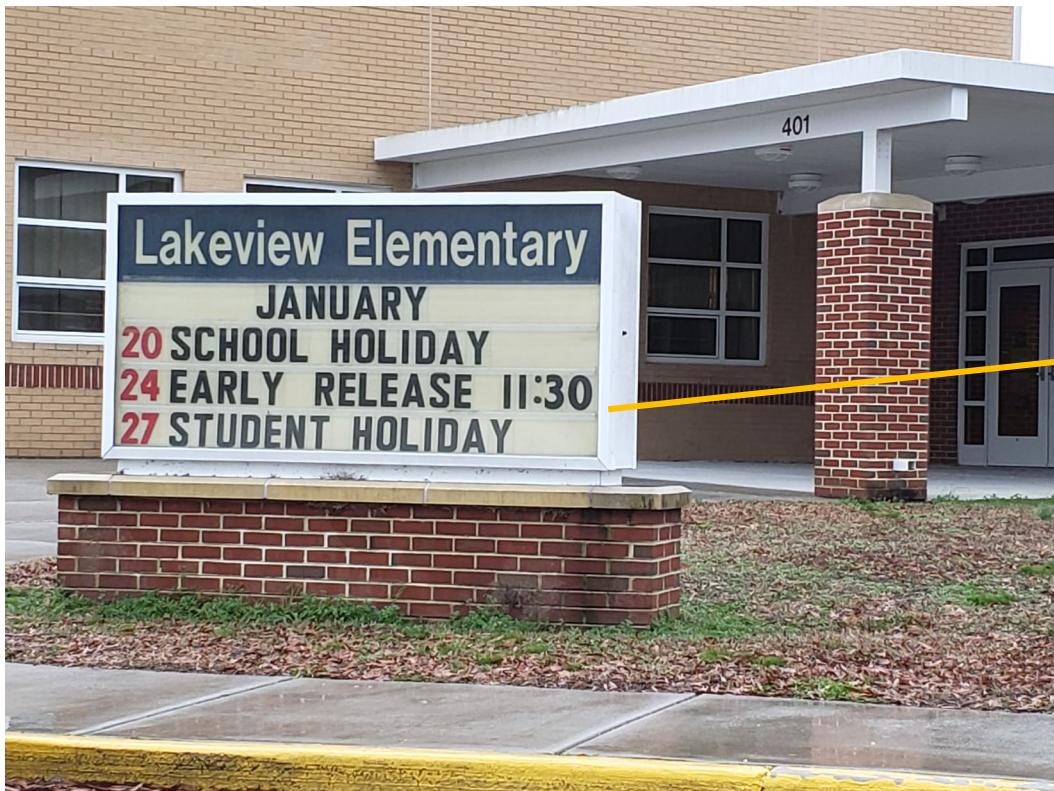
#### **D. AN ORDINANCE NO 20-4**

*(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at Lakeview Elementary School, 401 Taswell Avenue.*

# ORDINANCE NO. 20-4

## Lakeview Elementary School – Electronic Message Board

### Existing Conditions



**ORDINANCE NO. 20-4**  
**Lakeview Elementary School – Electronic Message Board**  
**Proposed Conditions**



S/F 20MM MONOCHROME RED THINK SIGN

S/F FABRICATED FACE REPLACEMENT, 2 1/2" DIVIDER BAR.  
S/F FULL 20MM COLOR THINK SIGN



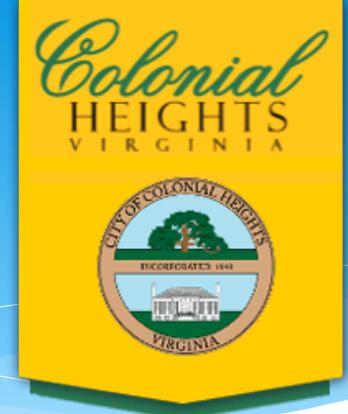
## **ORDINANCE NO 20-4**

### **Conditions**

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
- (vi) The sign must either freeze or go blank if there is a malfunction.

# Colonial Heights City Council Meeting

## February 11, 2020



### 10. Advertised Public Hearings

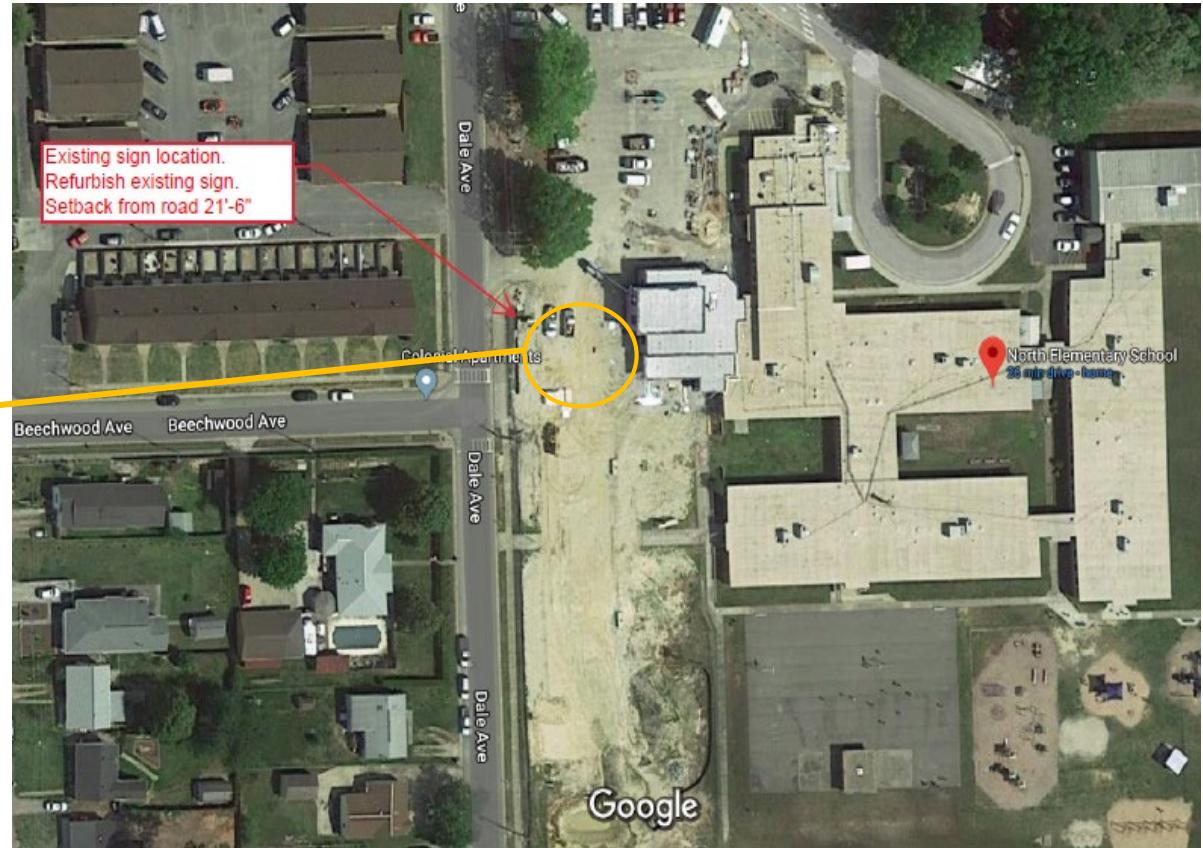
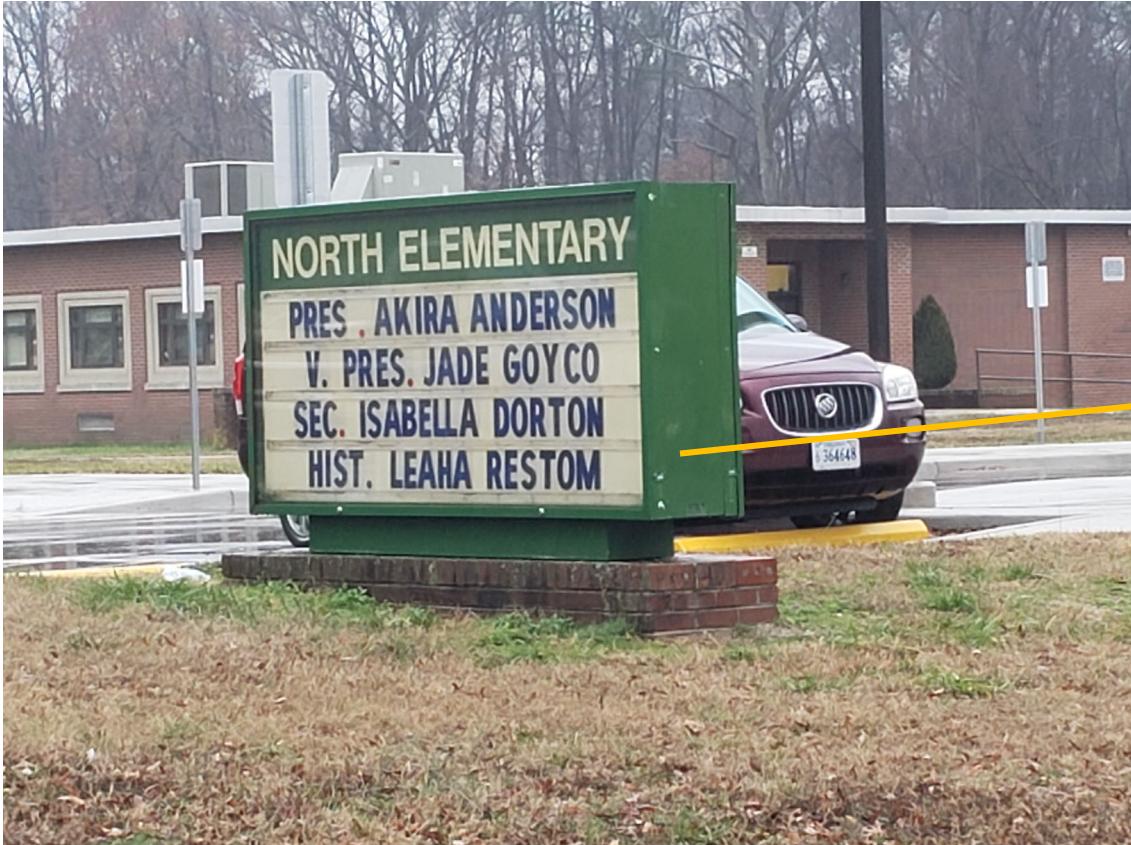
#### **E. AN ORDINANCE NO 20-5**

*(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at North Elementary School, 3201 Dale Avenue.*

# ORDINANCE NO. 20-5

## North Elementary School – Electronic Message Board

### Existing Conditions

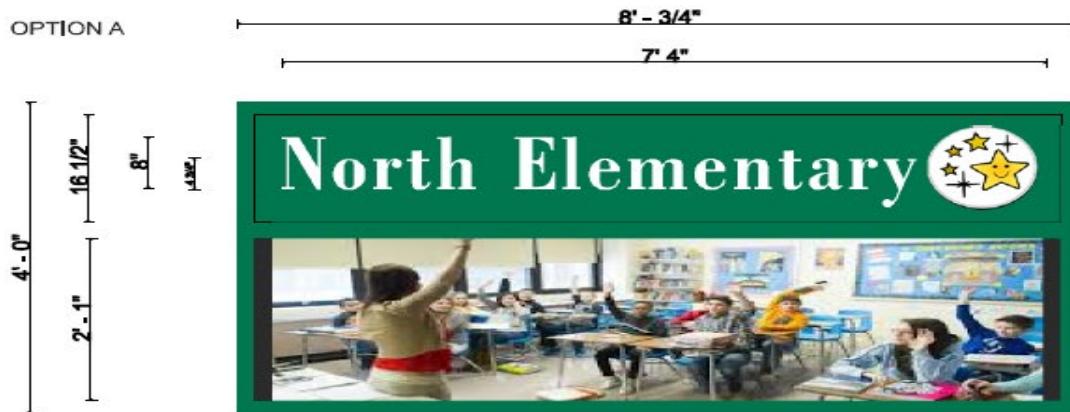


# ORDINANCE NO. 20-5

## North Elementary School – Electronic Message Board

### Proposed Conditions

OPTION A



OPTION B



Refurbishment of existing sign.  
ID: 11 sq. ft.  
LED: 15.28

D/F 20MM MONOCHROME RED THINK SIGN

D/F FABRICATED FACE REPLACEMENT, 2 1/2" DIVIDER BAR.  
D/F FULL 20MM COLOR THINK SIGN



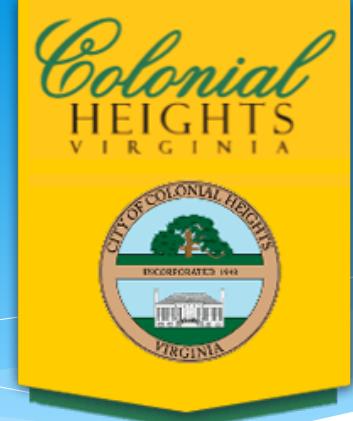
## **ORDINANCE NO. 20-5**

### **Conditions**

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
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# Colonial Heights City Council Meeting

## February 11, 2020



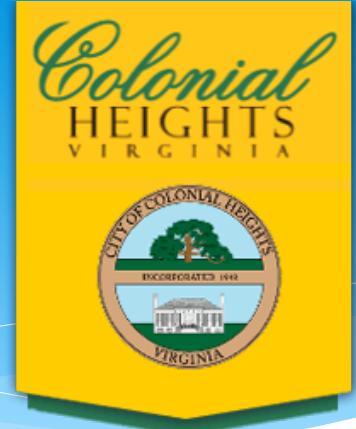
### 10. Advertised Public Hearings

#### **F. A RESOLUTION NO 20-1**

*Revising the City's policy for providing a group health insurance credit for eligible City retirees.*

# Colonial Heights City Council Meeting

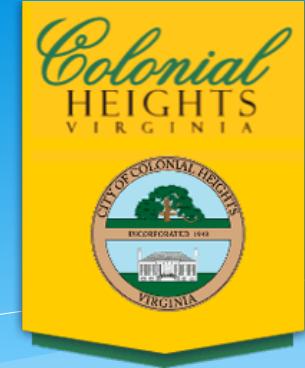
## February 11, 2020



### **11. Hearing of Citizens Generally on Non-Agenda Items**

# Colonial Heights City Council Meeting

## February 11, 2020



### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

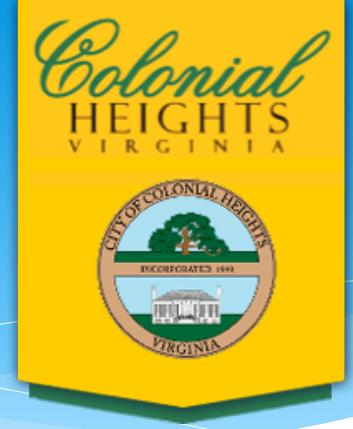
#### **A. AN ORDINANCE NO 20-FIN-1**

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$8,280, which consists of: 1) \$5,280 in miscellaneous donations to the Sheriff's department; and 2) \$3,000 in grant funds received from the Virginia Department of Emergency Management for Communications.*

*To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$197,116 to appropriate anticipated federal and state funds for the Boulevard at Westover Intersection Improvements project.*

# Colonial Heights City Council Meeting

## February 11, 2020



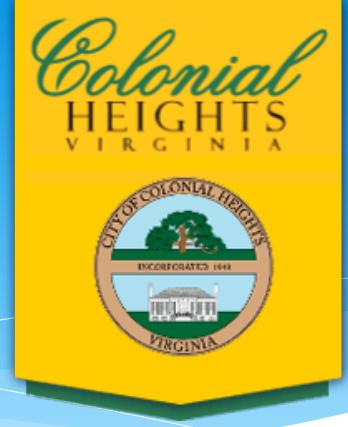
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **A. A *RESOLUTION NO 20-5***

*Designating SunTrust Bank as depository for the City of Colonial Heights for a five-year period beginning July 1, 2019 and ending June 30, 2024.*

# Colonial Heights City Council Meeting

## February 11, 2020



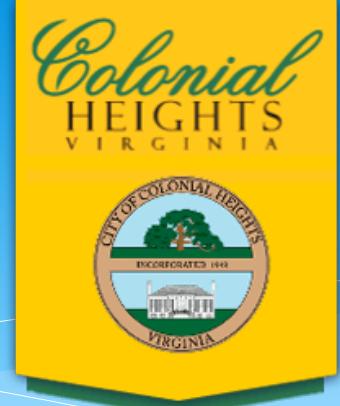
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. A RESOLUTION NO 20-6***

*To revise the job descriptions for Director of Public Works/City Engineer and Automotive Maintenance Superintendent.*

# Colonial Heights City Council Meeting

## February 11, 2020

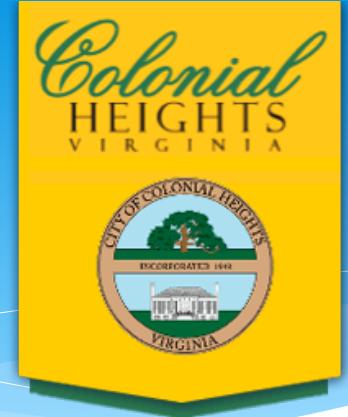


### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda:**

*None*

# Colonial Heights City Council Meeting

## February 11, 2020



### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager***

##### ***1. Request For Placement of a Historical Marker***

*The Heights Baptist Church is requesting placement of a historical marker on the site of the former Colonial Heights Baptist Church, commemorating their 100<sup>th</sup> Anniversary.*

# Colonial Heights City Council Meeting

## February 11, 2020

### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager (continued):***

##### **2. *General Activity Report: Dates of Interest***

<u>February</u>	<u>March</u>	<u>April</u>
February 18th (6:00 pm) City Council Special Meeting – Council Chambers	March 3rd (7:00 pm) –Planning Commission Meeting – Council Chambers (Tentative)	April 7 <sup>th</sup> (7:00 pm) –Planning Commission Meeting – Council Chambers (Tentative)
	March 10th (7:00 pm) – City Council Regular Meeting – Council Chambers	April 14th (7:00 pm) – City Council Regular Meeting – Council Chambers
	March 17th (6:00 pm) City Council Special Meeting – Council Chambers	April 21st (6:00 pm) City Council Special Meeting – Council Chambers (Tentative)
		April 28th (6:00pm) City Council Special Meeting –Public Hearings on FY 20-21 Budget & 2020-2021 Real and Personal Property Tax Rates

# Community Events

- **Democratic Presidential Primary Election:** 6:00am-7:00pm on March 3<sup>rd</sup>, 2020.

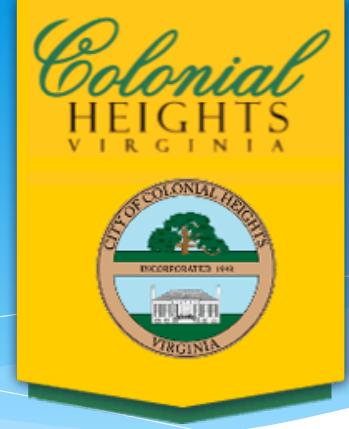
## HOLIDAYS



- **February 17, 2020:** City Holiday – President's Day (Government Offices Closed.)
- **April 10, 2020:** City Holiday – Good Friday (Government Offices Closed.)

# Colonial Heights City Council Meeting

## February 11, 2020

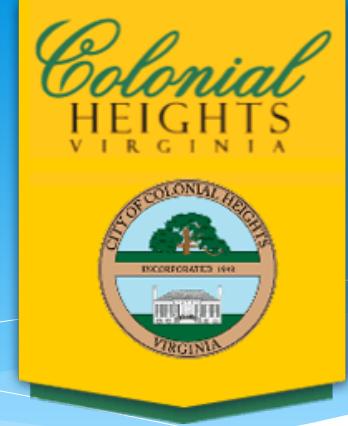


### 15. Reports of Officers and Documents Related Thereto cont.:

#### ***B. City Attorney***

# Colonial Heights City Council Meeting

## February 11, 2020

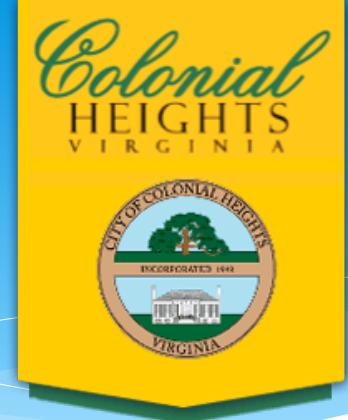


### **15. Reports of Officers and Documents Related Thereto cont.:**

#### ***C. Director of Planning and Community Development***

# Colonial Heights City Council Meeting

## February 11, 2020



### 16. Adjournment



# **Colonial Heights**

# **City Council Regular Meeting**

## **February 11, 2020**