



Colonial Heights
City Council Regular Meeting
February 11, 2020

Colonial Heights City Council Meeting

February 11, 2020



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Michael A. Cherry**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

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7. Commendations And Presentations:

A. Presentation By Jennifer Tunstall, Executive Director, District 19 Community Services Board.

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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. Written Petitions and Communications

None

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10. Advertised Public Hearings

A. AN ORDINANCE NO 20-1

(First Reading) Amending § 286-202.04 of Chapter 286, Zoning, of the Colonial Heights City Code by updating terminology in the definition of “Group Home”.

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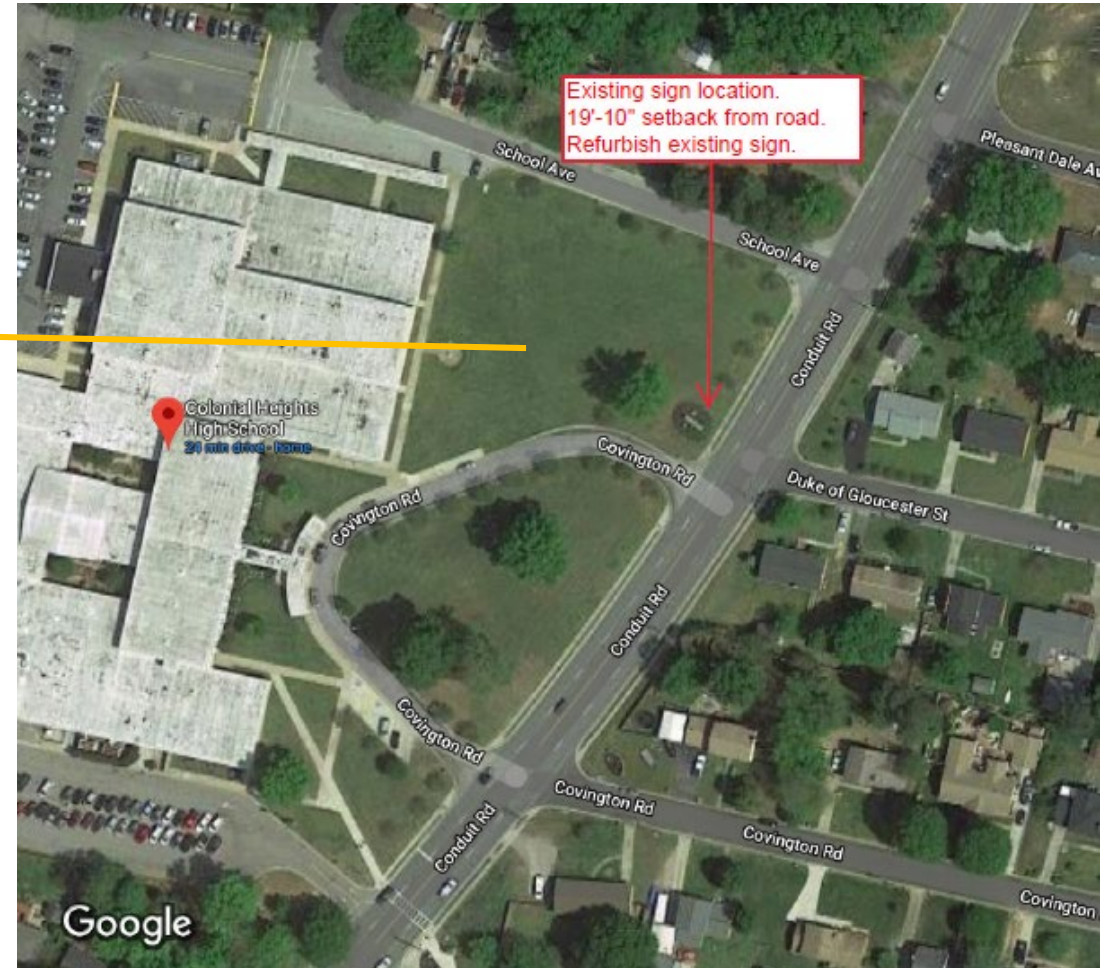
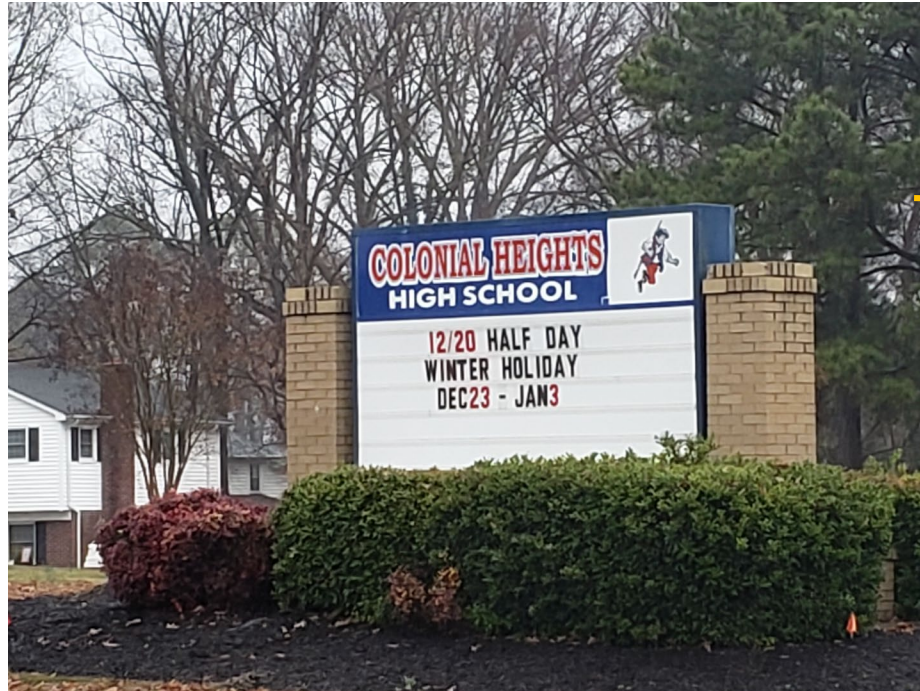
10. Advertised Public Hearings

B. AN ORDINANCE NO 20-2

(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 21.47 square foot internally illuminated sign and a 26.65 square foot electronic message board on the existing freestanding sign structure at Colonial Heights High School, 3600 Conduit Road.

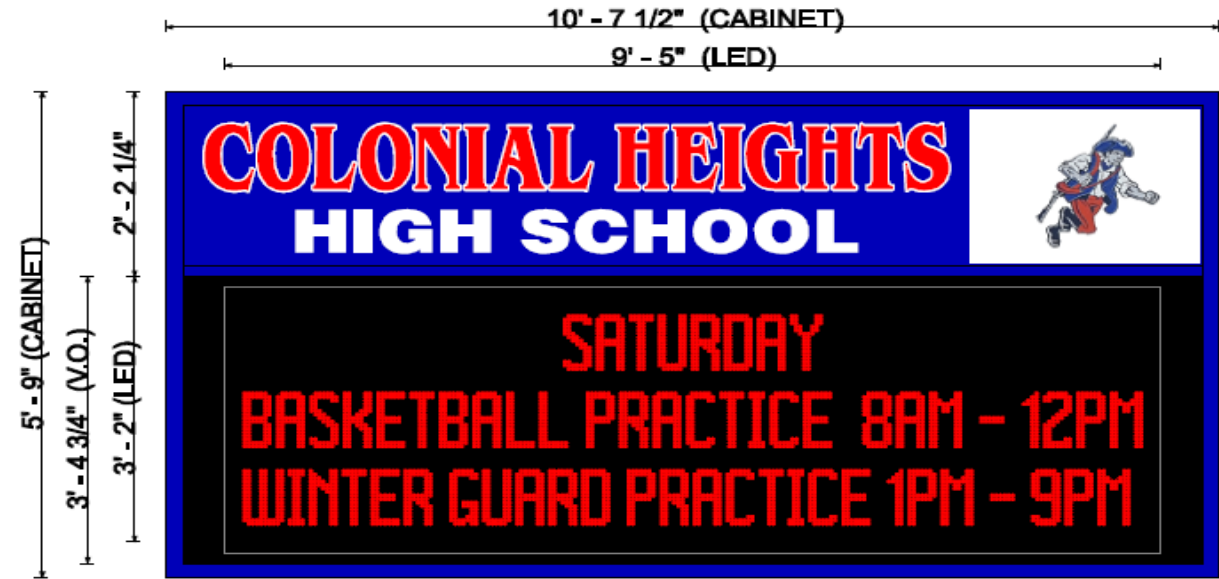
ORDINANCE NO. 20-2

Colonial Heights High School – Electronic Message Board Existing Conditions



ORDINANCE NO. 20-2
Colonial Heights High School – Electronic Message Board
Proposed Conditions

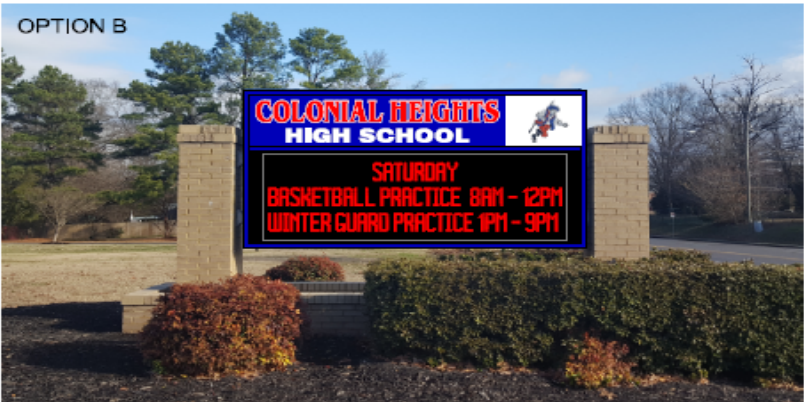
Refurbishment of the
existing sign.
ID portion: 21.47 sq.
LED: 26.65



REMOVE EXISTING READERBOARD AND INSTALL NEW EMC W/ FILLER METAL
(2" RETAINERS / 1/2" DIVIDER BAR)

OPTION A:
FULL COLOR LED ELECTRONIC MESSAGE CENTER

OPTION B:
RED MONOCHROME LED ELECTRONIC MESSAGE CENTER



ORDINANCE NO. 20-2

Conditions

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
- (vi) The sign must either freeze or go blank if there is a malfunction.

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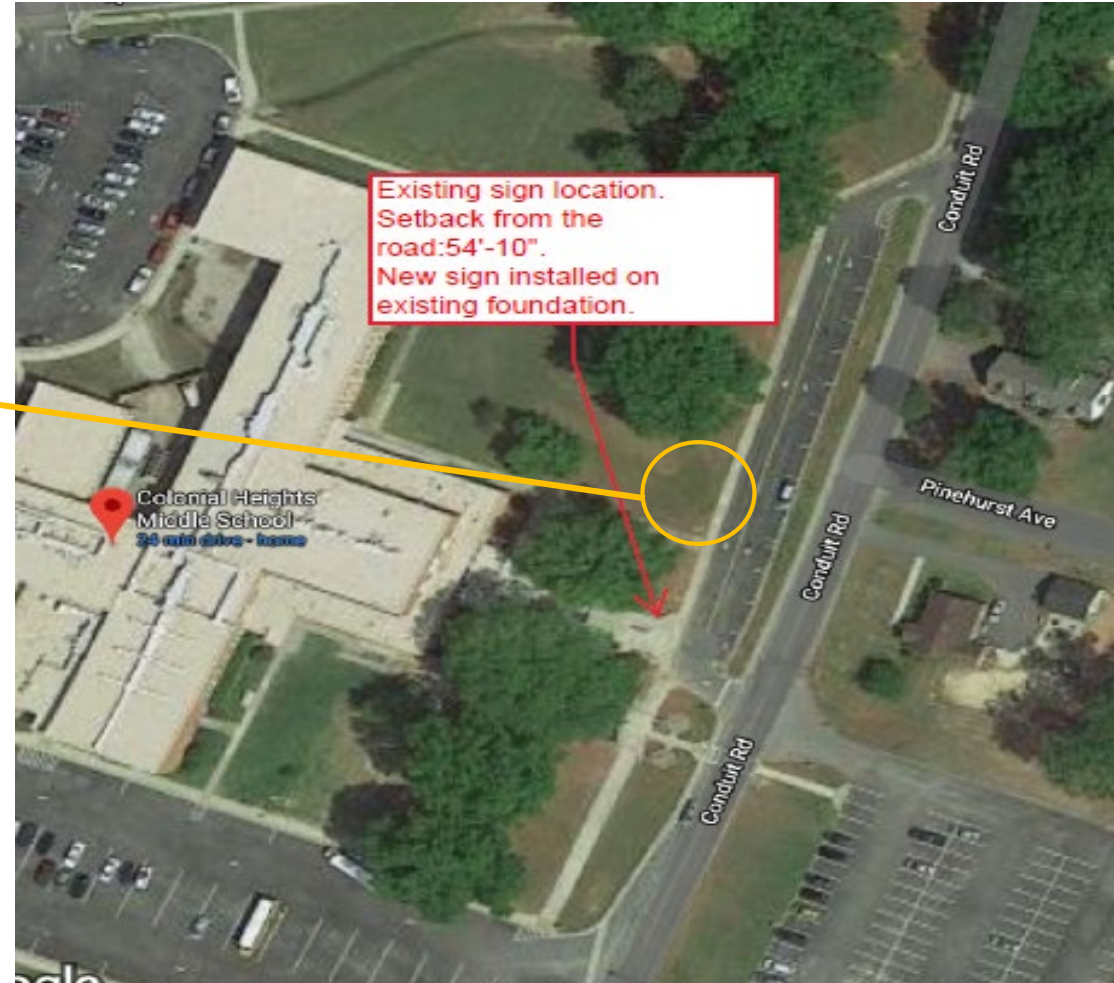
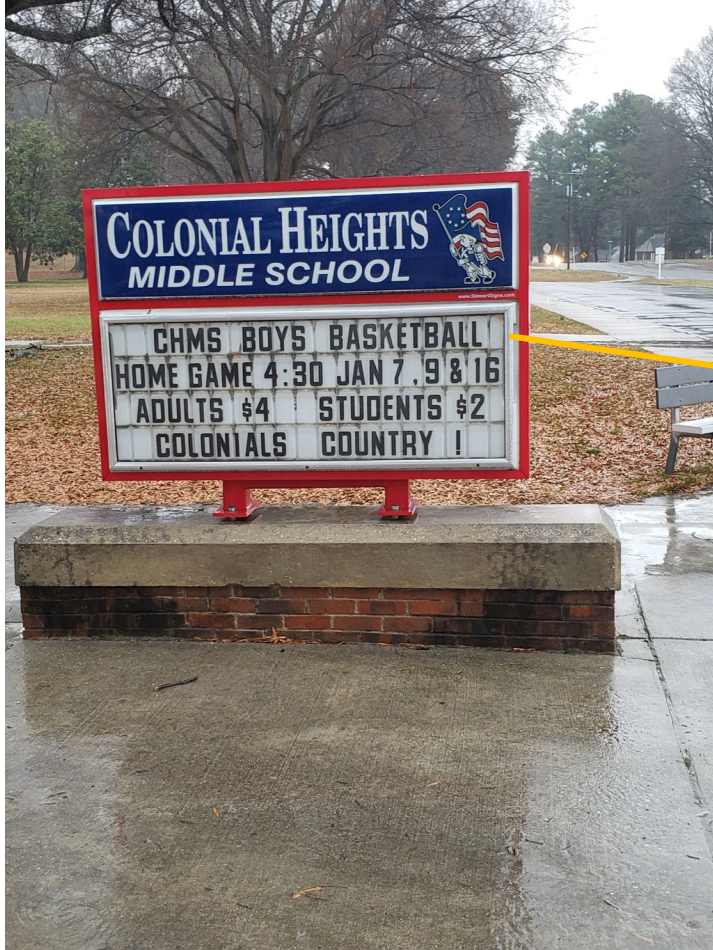
10. Advertised Public Hearings

C. AN ORDINANCE NO 20-3

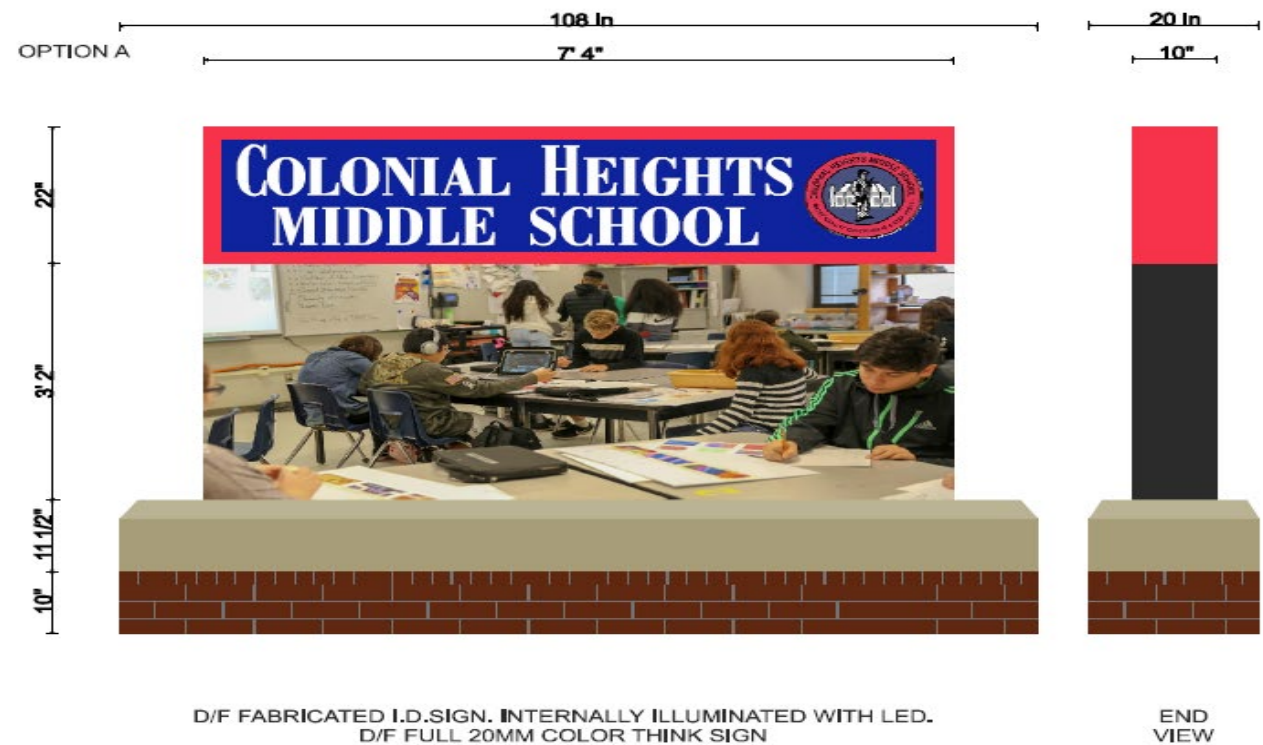
(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 13.44 square foot internally illuminated sign and a 23.22 square foot electronic message board on the existing freestanding sign structure at Colonial Heights Middle School, 500 Conduit Road.

ORDINANCE NO. 20-3

Colonial Heights Middle School – Electronic Message Board Existing Conditions



ORDINANCE NO. 20-3
Colonial Heights Middle School – Electronic Message Board
Proposed Conditions



ORDINANCE NO. 20-3

Conditions

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light; and
- (vi) The sign must either freeze or go blank if there is a malfunction.

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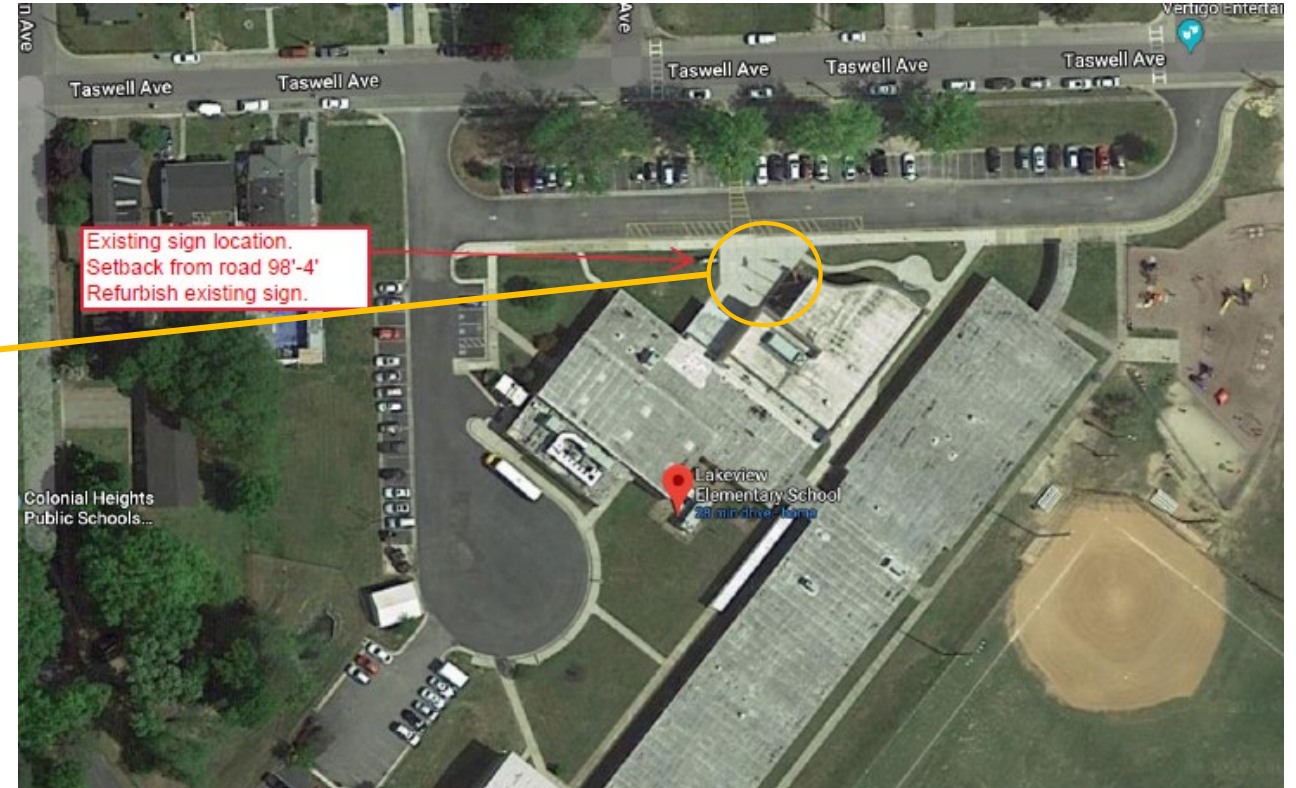
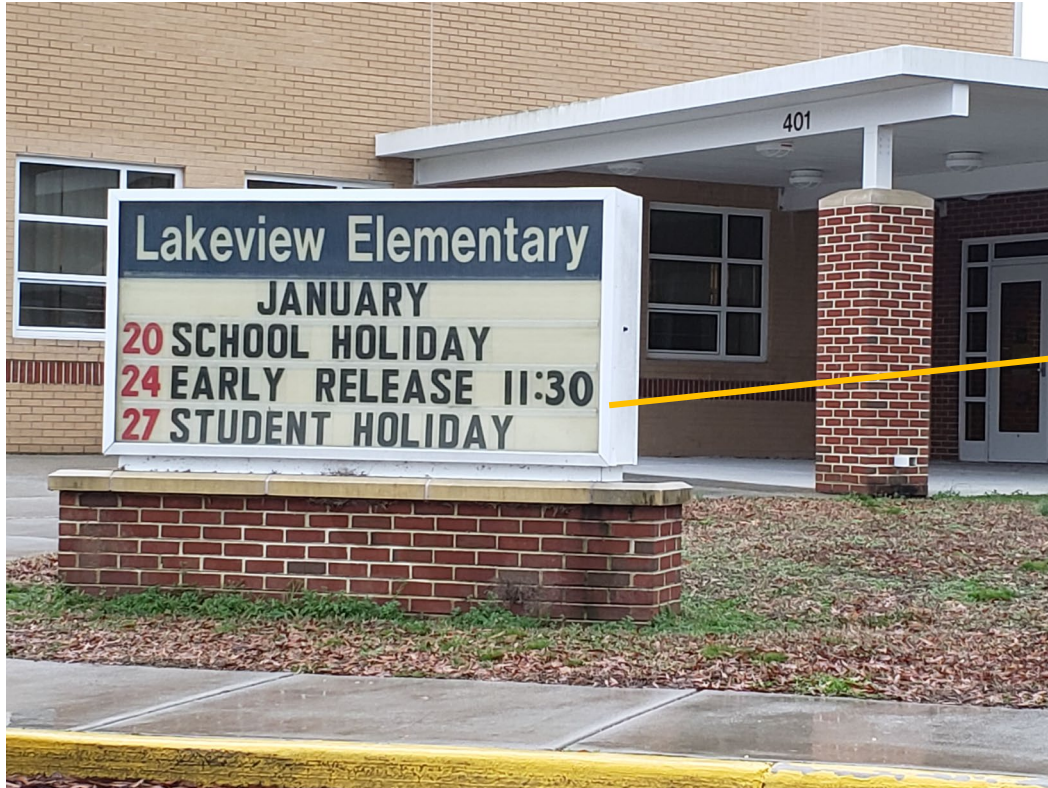
10. Advertised Public Hearings

D. AN ORDINANCE NO 20-4

(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at Lakeview Elementary School, 401 Taswell Avenue.

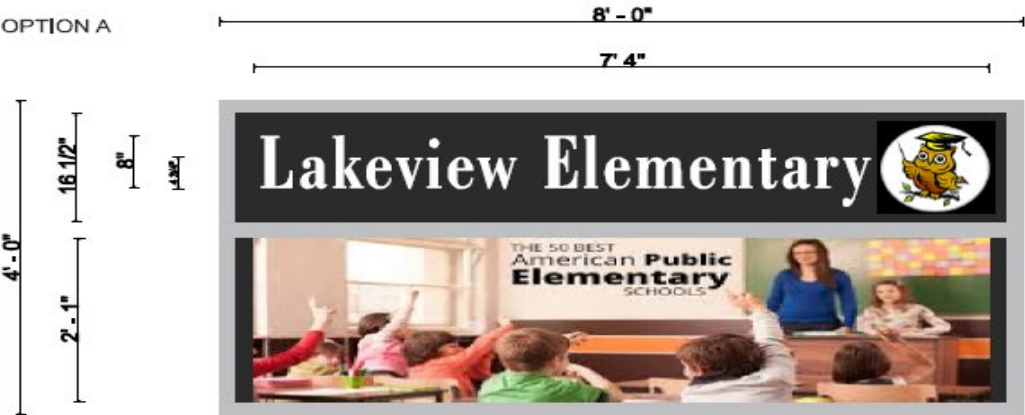
ORDINANCE NO. 20-4

Lakeview Elementary School – Electronic Message Board Existing Conditions



ORDINANCE NO. 20-4
Lakeview Elementary School – Electronic Message Board
Proposed Conditions

OPTION A



S/F FABRICATED FACE REPLACEMENT, 2 1/2" DIVIDER BAR.
S/F FULL 20MM COLOR THINK SIGN

OPTION B

Refurbishment of
existing sign.
ID: 11 sq. ft.
LED: 15.28 sq. ft



S/F 20MM MONOCHROME RED THINK SIGN



ORDINANCE NO 20-4

Conditions

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
- (v) The sign must be programmed to dim and brighten automatically in response to changes in ambient light;
and
- (vi) The sign must either freeze or go blank if there is a malfunction.

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10. Advertised Public Hearings

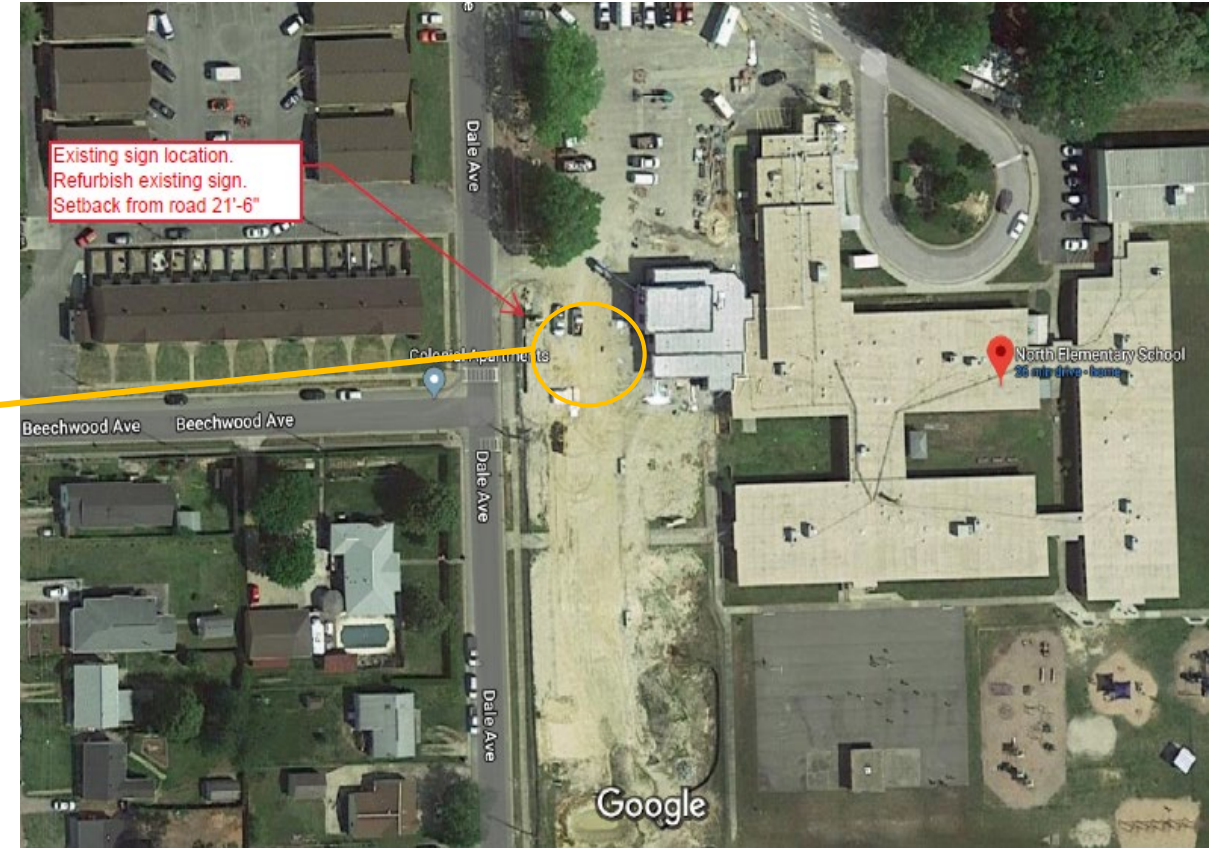
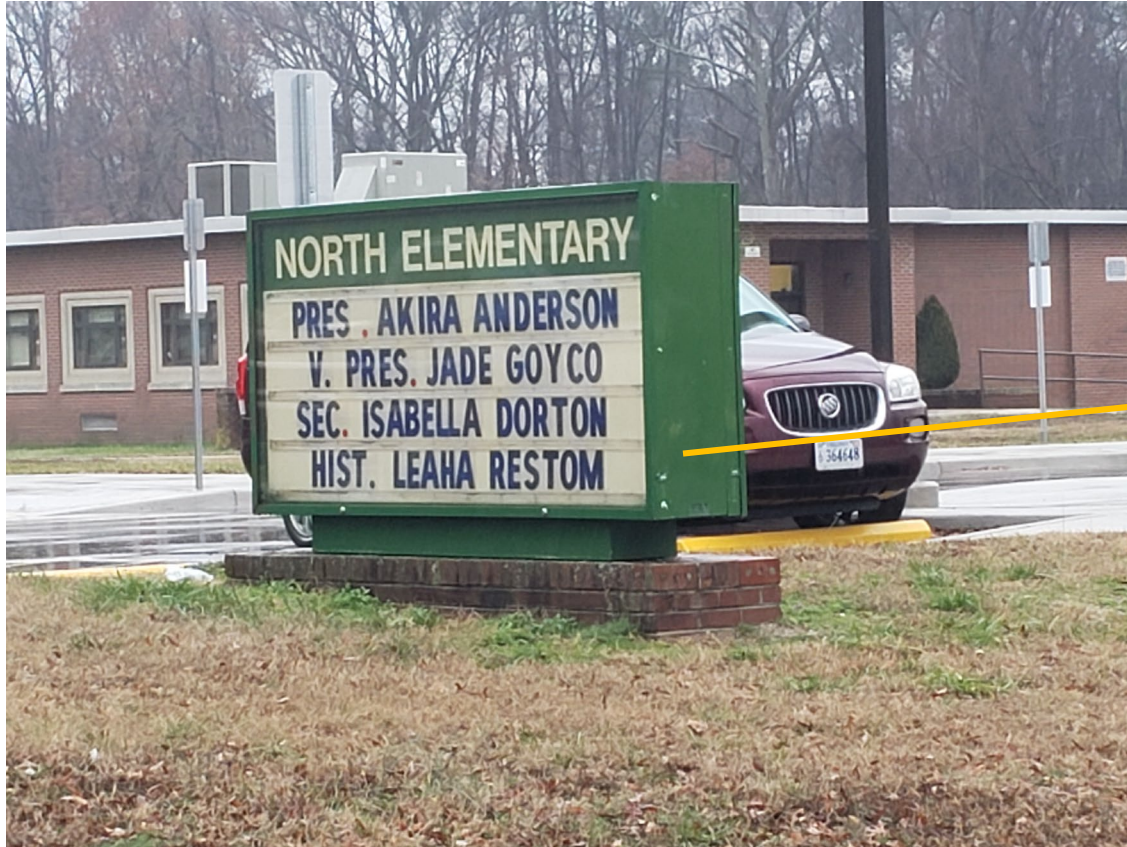
E. AN ORDINANCE NO 20-5

(First Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at North Elementary School, 3201 Dale Avenue.

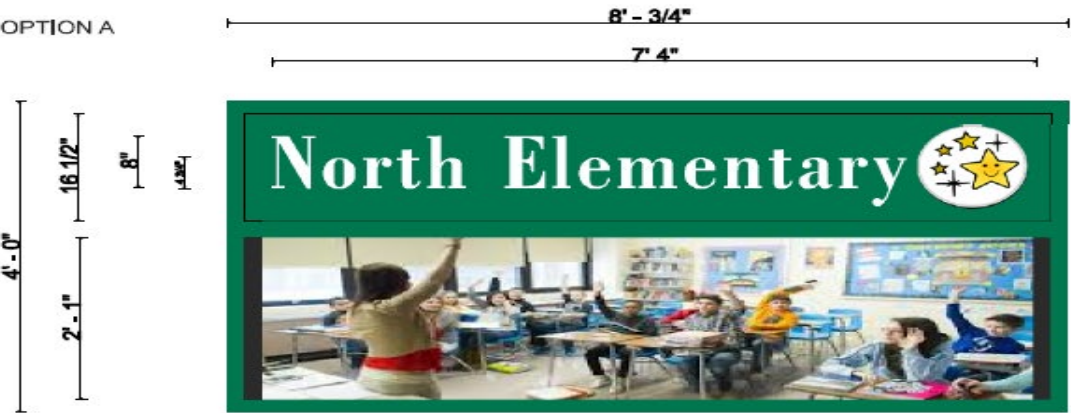
ORDINANCE NO. 20-5

North Elementary School – Electronic Message Board

Existing Conditions



ORDINANCE NO. 20-5
North Elementary School – Electronic Message Board
Proposed Conditions



D/F FABRICATED FACE REPLACEMENT, 2 1/2" DIVIDER BAR.
D/F FULL 20MM COLOR THINK SIGN

OPTION B

Refurbishment of
existing sign.
ID: 11 sq. ft.
LED: 15.28

SCHOOL CLOSED DECEMBER 20
THRU JANUARY 3
FOR WINTER BREAK

D/F 20MM MONOCHROME RED THINK SIGN



ORDINANCE NO. 20-5

Conditions

- (i) The electronic message board shall not be in use prior to 7:00 a.m. or after 10:00 p.m. on any day, except in an emergency situation;
- (ii) Any movement including flashing and scrolling is prohibited;
- (iii) The minimal interval between messages is no less than 10 seconds;
- (iv) The maximum brightness allowed is 5,000 nits – day and 500 nits – night;
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10. Advertised Public Hearings

F. A RESOLUTION NO 20-1

Revising the City's policy for providing a group health insurance credit for eligible City retirees.

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11. Hearing of Citizens Generally on Non-Agenda Items

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 20-FIN-1

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$8,280, which consists of: 1) \$5,280 in miscellaneous donations to the Sheriff's department; and 2) \$3,000 in grant funds received from the Virginia Department of Emergency Management for Communications.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by increasing appropriations \$197,116 to appropriate anticipated federal and state funds for the Boulevard at Westover Intersection Improvements project.

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13. Introduction And Consideration Of Ordinances And Resolutions:

A. A RESOLUTION NO 20-5

Designating SunTrust Bank as depository for the City of Colonial Heights for a five-year period beginning July 1, 2019 and ending June 30, 2024.

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13. Introduction And Consideration Of Ordinances And Resolutions:

B. A RESOLUTION NO 20-6

To revise the job descriptions for Director of Public Works/City Engineer and Automotive Maintenance Superintendent.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda:

None

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

1. Request For Placement of a Historical Marker

The Heights Baptist Church is requesting placement of a historical marker on the site of the former Colonial Heights Baptist Church, commemorating their 100th Anniversary.

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15. Reports of Officers and Documents Related Thereto:

A. *City Manager (continued):*

2. *General Activity Report: Dates of Interest*

<u>February</u>	<u>March</u>	<u>April</u>
February 18th (6:00 pm) City Council Special Meeting – Council Chambers	March 3rd (7:00 pm) –Planning Commission Meeting – Council Chambers (Tentative)	April 7th (7:00 pm) –Planning Commission Meeting – Council Chambers (Tentative)
	March 10th (7:00 pm) – City Council Regular Meeting – Council Chambers	April 14th (7:00 pm) – City Council Regular Meeting – Council Chambers
	March 17th (6:00 pm) City Council Special Meeting – Council Chambers	April 21st (6:00 pm) City Council Special Meeting – Council Chambers (Tentative)
		April 28th (6:00pm) City Council Special Meeting –Public Hearings on FY 20-21 Budget & 2020-2021 Real and Personal Property Tax Rates

Community Events

- Democratic Presidential Primary Election: 6:00am-7:00pm on March 3rd, 2020.

HOLIDAYS



- February 17, 2020: City Holiday – President’s Day (Government Offices Closed.)



- April 10, 2020: City Holiday – Good Friday (Government Offices Closed.)

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. *Director of Planning and Community Development*

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16. Adjournment



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