



**Colonial Heights**  
**City Council Regular Meeting**  
**March 10, 2020**

# Colonial Heights City Council Meeting

## March 10, 2020



1. **Call to Order**
2. **Roll Call**
3. **Devotion – The Honorable Michael A. Cherry**
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declarations of Personal Interest**

# Colonial Heights City Council Meeting March 10, 2020



## **7. Commendations And Presentations:**


***A. Presentation Of The City's Annual Donation For  
The Colonial Heights High School After Prom  
Celebration.***

# Colonial Heights City Council Meeting March 10, 2020



## **7. Commendations And Presentations:**

### ***B. Presentation Of The FY2021-FY2025 Capital Improvement Plan.***



# City Manager's Proposed FY2021 – FY2025 Capital Improvements Plan

Presentation to City Council

MARCH 10, 2020

# FY21-FY25 Capital Improvement Plan

- Total Requests of \$174M in projects costing \$164M
- Projects proposed for funding FY21-FY25:
  - \$44M total costs
    - \$10.2M in state and federal transportation funds & grants
- \$33.8M in funding required for proposed projects
- \$140M in requested projects remain unfunded

# “Placeholder” projects

- Three studies underway- placeholders
  - Utility rates
  - City facility security
  - Total Maximum Daily Load (TMDL)
- School project placeholder
  - Placeholder pending further discussion between Boards
    - Which projects?
    - Who will pay debt service?

# 1<sup>st</sup> Year (FY21) Projects & Net Cost

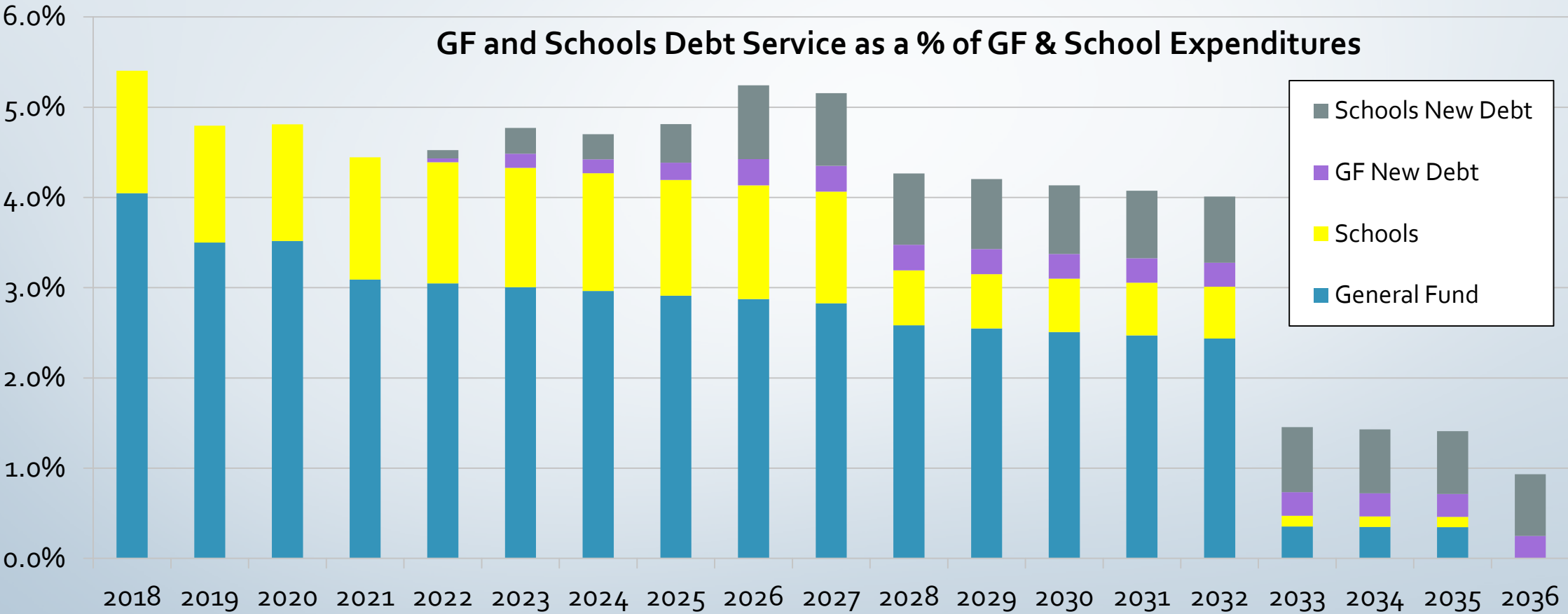
• City Facilities Security Placeholder	\$100,000
• Health Department Building Renovations	50,000
• TMDL Project Placeholder	400,000
• Appomattox River Greenway Trail - Phase V	93,149
• Lakeview Avenue Modernization Phase I	0
• Branders Bridge Right Turn Lane Extension	0
• Boulevard at Temple Ave. Intersection Improvements	0



## 1<sup>st</sup> Year (FY21) Projects & Net Cost (cont.)

- Ridge Road Improvements & Culvert Replacement \$399,791
- Conduit Road Sidewalks - Pleasant Dale to Riveroaks 10,000
- Hrouda Pump Station 735,000
- Water Tower Repairs 55,000
- Charles Dimmock Site Development 70,000
- Insulation Replacement at Dunlop Fire Station 105,000
- Medic-4 Replacement 175,000
- Uninterrupted Power Supply (UPS) Replacement 70,000

# General Fund & School Debt Service



# Operating budget & CIP calendar

- March 17 Work Session on CIP, Tax Rate Advertisement
- April 14 Presentation of City Manager's Proposed Budget
- April 21 Work Session on Budget
- April 28 Public Hearing on Proposed Budget
  - Public Hearing on Proposed 2020, 2021 Tax Rates
  - First Reading of School Division/ City Budget
- May 5 Work session on Budget (if needed)
- May 12 Second Reading and Final Adoption of Operating Budget



Questions/ comments

# Colonial Heights City Council Meeting

## March 10, 2020



### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting March 10, 2020



## 9. Written Petitions and Communications

*None*

# Colonial Heights City Council Meeting

## March 10, 2020

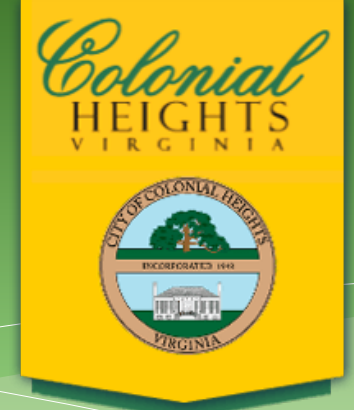


## 10. Advertised Public Hearings

### **A. AN ORDINANCE NO 20-8**

*(First Reading) Amending § 51-56 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, to clarify which employees may be paid for accrued but unused sick leave upon retirement through the Virginia Retirement System.*

# Colonial Heights City Council Meeting February 11, 2020



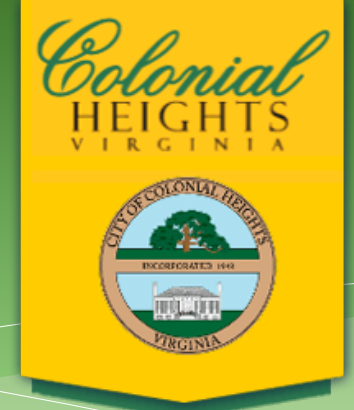
## 10. Advertised Public Hearings

### ***B. AN ORDINANCE NO 20-9***

*(First Reading) Amending § 51-56.1 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, to provide that only Virginia Retirement System Plan 1 and Plan 2 employees may participate in the City sick leave bank.*



# Colonial Heights City Council Meeting February 11, 2020



## 10. Advertised Public Hearings

### **C. A RESOLUTION NO 20-15**

*Revising the City of Colonial Heights Sick Leave Bank Policy.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **11. Hearing of Citizens Generally on Non-Agenda Items**

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***A. AN ORDINANCE NO 20-1***

*(Second Reading) Amending § 286-202.04 of Chapter 286, Zoning, of the Colonial Heights City Code by updating terminology in the definition of “Group Home”.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***B. AN ORDINANCE NO 20-2***

*(Second Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 21.47 square foot internally illuminated sign and a 26.65 square foot electronic message board on the existing freestanding sign structure at Colonial Heights High School, 3600 Conduit Road.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### **C. AN ORDINANCE NO 20-3**

*(Second Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 13.44 square foot internally illuminated sign and a 23.22 square foot electronic message board on the existing freestanding sign structure at Colonial Heights Middle School, 500 Conduit Road.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***D. AN ORDINANCE NO 20-4***

*(Second Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at Lakeview Elementary School, 401 Taswell Avenue.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***E. AN ORDINANCE NO 20-5***

*(Second Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at North Elementary School, 3201 Dale Avenue.*

# Colonial Heights City Council Meeting

## March 10, 2020



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***F. AN ORDINANCE NO 20-5***

*(Second Reading) To grant a special use permit, with conditions, to the Colonial Heights School Board to upgrade existing signage to allow for a 11 square foot internally illuminated sign and a 15.28 square foot electronic message board on the existing freestanding sign structure at North Elementary School, 3201 Dale Avenue.*



# Colonial Heights City Council Meeting

## March 10, 2020



### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

- G. November 12, 2019 Special Meeting Minutes***
- H. November 12, 2019 Regular Meeting Minutes***
- I. December 10, 2019 Special Meeting Minutes***
- J. January 14, 2020 Special Meeting Minutes***
- K. February 11, 2020 Special Meeting Minutes***

# Colonial Heights City Council Meeting

## March 10, 2020



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **A. A RESOLUTION NO 20-7**

*(First Reading) Amending §§ 98-42 and 98-43 of Chapter 98, Animals, of the Colonial Heights City Code, to prohibit the keeping of poultry and fowl in the City of Colonial Heights.*

# Colonial Heights City Council Meeting

## March 10, 2020



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. AN ORDINANCE NO 20-FIN-2***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, by appropriating \$263,763 from assigned Fund Balance/Reserves for pavement preservation to Public Works for the Conduit Road pavement project.*

*To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to appropriate \$330,825 in reimbursements from the South Central Wastewater Authority (SCWA) for emergency repairs to various sewer lines in the City.*

# Colonial Heights City Council Meeting

## March 10, 2020



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **C. A RESOLUTION NO 20-14**

*Requesting the Virginia Department of Game and Inland Fisheries to Amend the Local Urban Archery Restrictions for the City of Colonial Heights.*

# Colonial Heights City Council Meeting

## March 10, 2020



### 14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda:

*None*

# Colonial Heights City Council Meeting

## March 10, 2020



### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***1. Shepherd Stadium Project Update***



# Shepherd Stadium – Project Update

New/Expanded  
Concession Windows



Sponsor Wall Addition



New Out of Play  
Fencing and Bullpens



Heightened Backstop



In Progress – completion mid to late-March

- Out of Play Fence Netting
- Heightened Outfield Netting
- New 30' Foul Poles
- Outfield Wall Pads
- Locker Room Improvements

# Colonial Heights City Council Meeting

## March 10, 2020

### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager (continued):***

#### ***2. General Activity Report: Dates of Interest***

<b><u>March</u></b>	<b><u>April</u></b>	<b><u>May</u></b>
<u>March 17<sup>th</sup> (6:00 pm)</u> City Council Special Meeting – Council Chambers	<u>April 7<sup>th</sup> (7:00 pm)</u> – Planning Commission Meeting – Council Chambers (Tentative)	<u>May 5<sup>th</sup> (7:00 pm)</u> – Planning Commission Meeting – Council Chambers (Tentative)
	<u>April 14<sup>th</sup> (7:00 pm)</u> – City Council Regular Meeting – Council Chambers	<u>May 12<sup>th</sup> (7:00 pm)</u> – City Council Regular Meeting – Council Chambers
	<u>April 21<sup>st</sup> (6:00 pm)</u> – City Council Special Meeting – Council Chambers	<u>May 19<sup>th</sup> (6:00 pm)</u> – City Council Special Meeting – Council Chambers
	<u>April 28<sup>th</sup> (6:00 pm)</u> – City Council Special Meeting – Council Chambers (Public Hearings on Proposed FY20-21 Annual Operating Budget & FY20-21 Real & Personal Property Tax Rates	



# Community Events

- Commissioner of Revenue:
  - March 31, 2020: Deadline to file for Elderly or Disabled Real Estate Tax Relief.
- Teen Flash Light Easter Egg Hunt: April 1, 2020 at 7:50pm at Flora Hill Park
- Reverse Raffle: Chamber of Commerce – May 21<sup>st</sup>, 2020
- Family Style Dinner Night: Chamber of Commerce – May 7<sup>th</sup>, 2020 from 5:30pm-8:30pm
- 2020 Fort Clifton Festival: May 9-10, 2020



## HOLIDAYS

- April 10, 2020: City Holiday – Good Friday (Government Offices Closed.)
- May 25, 2020: City Holiday – Memorial Day (Government Offices Closed.)



# Colonial Heights City Council Meeting March 10, 2020



## **15. Reports of Officers and Documents Related Thereto cont.:**

### ***B. City Attorney***

# Colonial Heights City Council Meeting March 10, 2020



## **15. Reports of Officers and Documents Related Thereto cont.:**

### **C. *Director of Planning and Community Development***

# Colonial Heights City Council Meeting

## March 10, 2020



## 16. Adjournment



**Colonial Heights**  
**City Council Regular Meeting**  
**March 10, 2020**