



**Colonial Heights**  
**City Council Special Meeting**  
**July 21, 2020**

# Colonial Heights City Council Meeting July 21, 2020



- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations of Personal Interest**

## Colonial Heights City Council Meeting July 21, 2020



### **4. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provisions:**

- Paragraph A.8 of Section 2.2-3711, to consult with legal counsel retained by a public body regarding a specific legal matter – i.e., excess taxation and overstatement of certain employees' income – requiring the provision of legal advice by such counsel.
- Paragraph A.5 of §2.2-3711, to discuss prospective businesses or industries locating on a 10.84 acre parcel with parcel ID number 5400020000H and a street address of 401 Temple Avenue, where no previous announcement has been made of the businesses' or industries' interest in locating in the community.

## Colonial Heights City Council Meeting July 21, 2020



### **5. Vote To Come Back Into Open Meeting.**

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provisions:

- Paragraph A.8 of Section 2.2-3711, to consult with legal counsel retained by a public body regarding a specific legal matter – i.e., excess taxation and overstatement of certain employees' income – requiring the provision of legal advice by such counsel.
- Paragraph A.5 of §2.2-3711, to discuss prospective businesses or industries locating on a 10.84 acre parcel with parcel ID number 5400020000H and a street address of 401 Temple Avenue, where no previous announcement has been made of the businesses' or industries' interest in locating in the community.

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### Consideration of the following certification:

**Each member will now certify that to the best of the member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.**

**Roll Call. An affirmative vote shall constitute certification of compliance.**

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## **6. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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### 7. Advertised Public Hearing

#### **A. A ORDINANCE NO 20-23**

*(First Reading) Amending § 30-3 of Chapter 30, Finance, of the Colonial Heights City Code, to require the Director of Finance to levy a convenience fee whenever a person uses a debit or credit card to pay the City for non-utility related charges; and adding a new § 30-3.1 to Chapter 30 that authorizes the City Manager to waive such fee during an emergency or disaster.*

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**8. Work Session On The Following Items:**

**A. Financial Update**



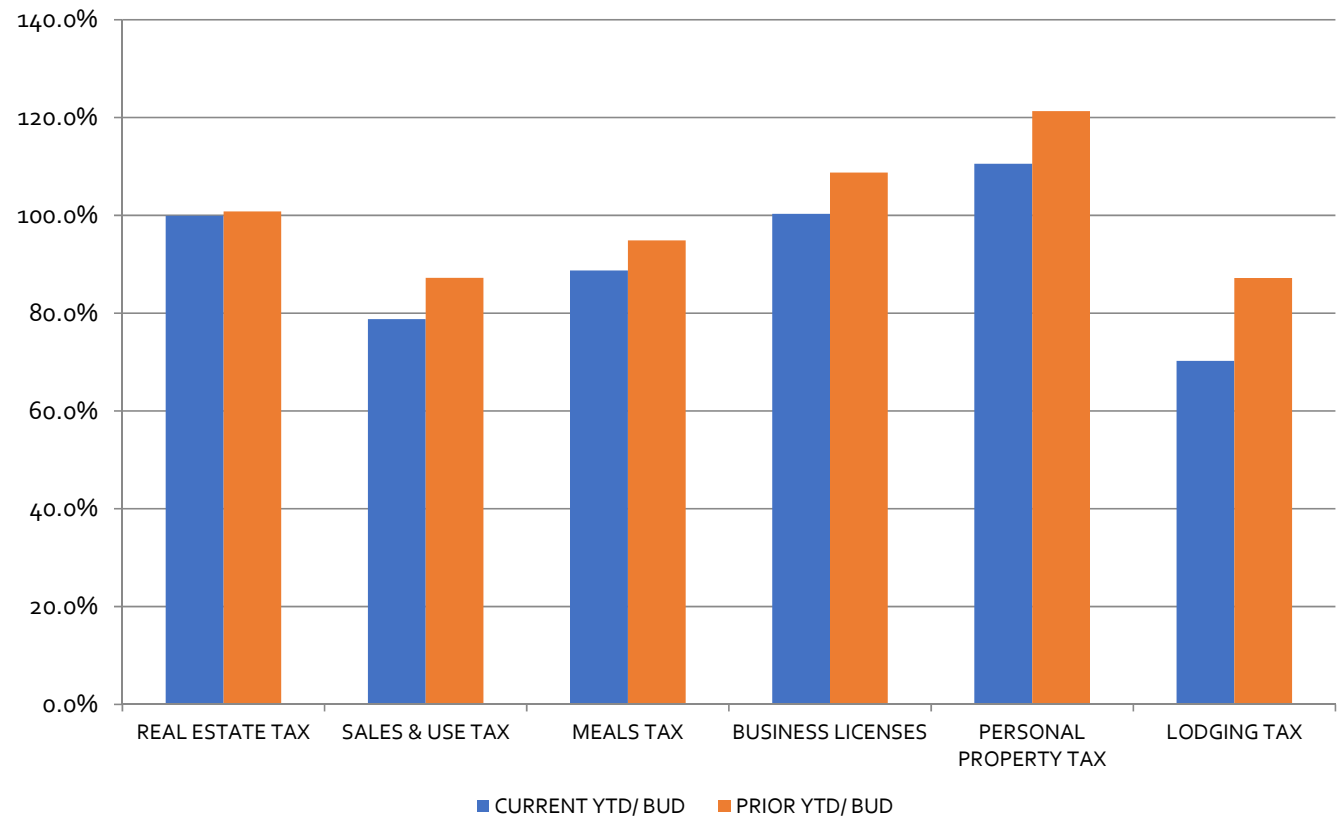
# Financial Update

FY2019-2020 as of June 30, 2020 (no accruals, unaudited)

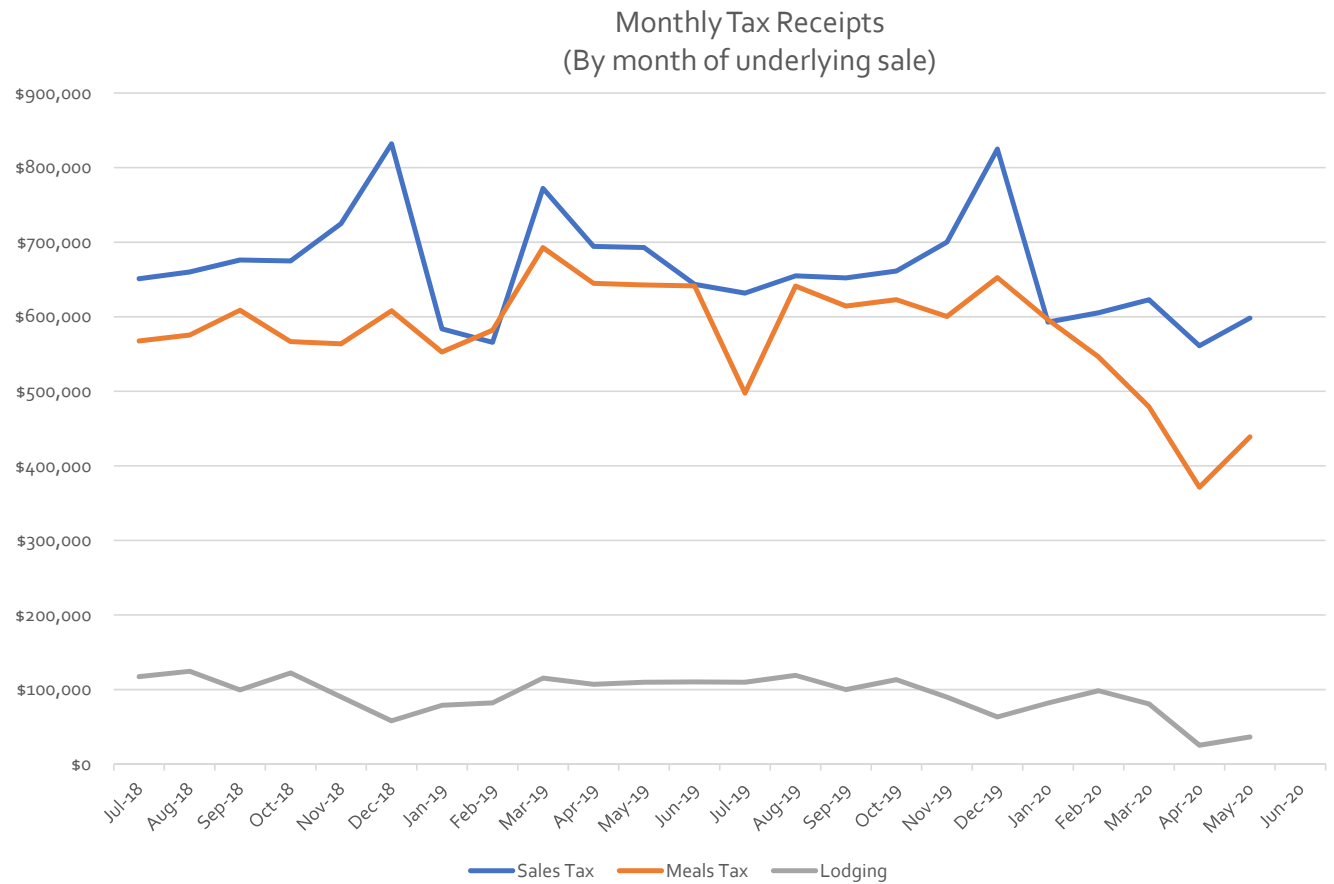
# Top 6 Revenue Sources and Cigarette Tax

FD	ACCT	----- TITLE -----	FY19 ACTUAL	FY 20 BUDGET	JUNE RECEIPTS	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	CURRENT YTD/ BUD	PRIOR YTD/ BUD
10	4101	REAL ESTATE TAX	19,585,336	20,066,538	816,196	20,050,303	16,235	99.9%	100.8%
10	4203	SALES & USE TAX	8,171,187	8,257,414	561,049	6,507,346	1,750,068	78.8%	87.2%
10	4205	MEALS TAX	7,288,705	6,953,362	550,139	6,172,004	781,358	88.8%	94.9%
10	4301	BUSINESS LICENSES	3,148,433	2,920,442	74,894	2,929,460	(9,018)	100.3%	108.7%
10	4112	PERSONAL PROPERTY TAX	3,071,044	2,601,250	143,461	2,876,015	(274,765)	110.6%	121.3%
10	4207	LODGING TAX	1,235,791	1,280,483	36,498	899,591	380,892	70.3%	87.2%
10	4209	CIGARETTE TAX	134,345	460,000	95,193	840,442	(380,442)	182.7%	N/A

# Top 6 Revenue Sources and Cigarette Tax



# Sales, Meals & Lodging Taxes



# General Fund Estimated Year End: Revenue

		<u>Budget</u>	<u>Anticipated</u>	<u>Difference</u>	<u>Notes</u>	
		Property Taxes	23,790,977	23,843,327	52,350	
		Other Local Taxes	19,185,475	18,030,193	(1,155,282)	Loss from COVID
		Licenses & Permits	3,707,262	3,620,188	(87,074)	
		Fines & Forfeitures	375,077	245,908	(129,169)	Reduction in court fines
		Use of Money & Property	112,037	266,325	154,288	
		Intergovernmental	7,645,810	7,395,600	(250,210)	
		Charges for Services	2,577,996	2,435,636	(142,360)	Loss in EMS Transport, other misc.
		Miscellaneous	1,597,454	1,339,203	(258,251)	RRJA refund
		Use of Fund Balance	1,578,405	-	(1,578,405)	Anticipated use of Fund Balance
			60,570,493	57,176,379		
		General Fund Revenue Shortfall		(3,394,114)		

# General Fund Estimated Year End: Expenditures

Expenditures			
	Salary Savings		550,000
	Incarceration savings		550,000
	Pavement Preservation		775,000
	Existing Contingency		400,000
	Reduction in Transfer to Schools		560,000
	Expenditure Hold		500,000
	CSA?		0
	Expenditure Savings		3,335,000

# General Fund Estimated Year End

Revenue Loss		(\$3,400,000)
Non-Covid "shortfalls"		
Use of Fund Balance	1,578,400	
RRJA	200,000	
Est. Expenditure Savings		3,335,000
Anticipated Draw from Undesignated Fund Balance		(\$65,000)

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**8. Work Session On The Following Items:**

**B. Discussion Regarding Revisions To The Agreement With Collegiate Baseball Experience**



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**8. Work Session On The Following Items:**

**C. Public Works Project Update**



# Public Works Project Update

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# Public Works Project Update

## Completed Projects FY20-21:

- Holly Ave and Jamestown Rd
- Boulevard Resurfacing (Westover-New Castle)
- ARGT, PH IV
- Bridge Rehabilitation, Various Structures









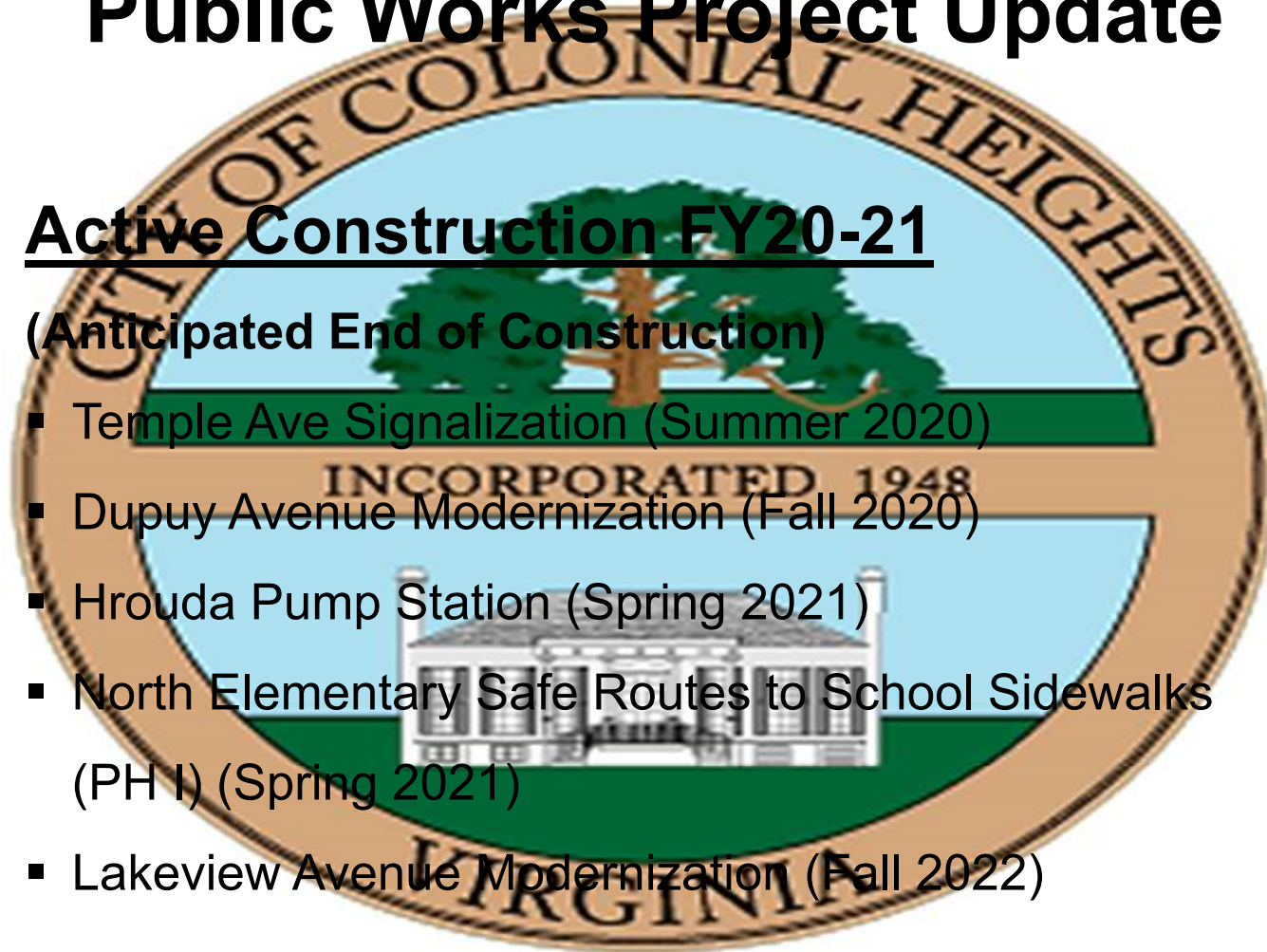


# Public Works Project Update

## Active Construction FY20-21

(Anticipated End of Construction)

- Temple Ave Signalization (Summer 2020)
- Dupuy Avenue Modernization (Fall 2020)
- Hrouda Pump Station (Spring 2021)
- North Elementary Safe Routes to School Sidewalks (PH I) (Spring 2021)
- Lakeview Avenue Modernization (Fall 2022)



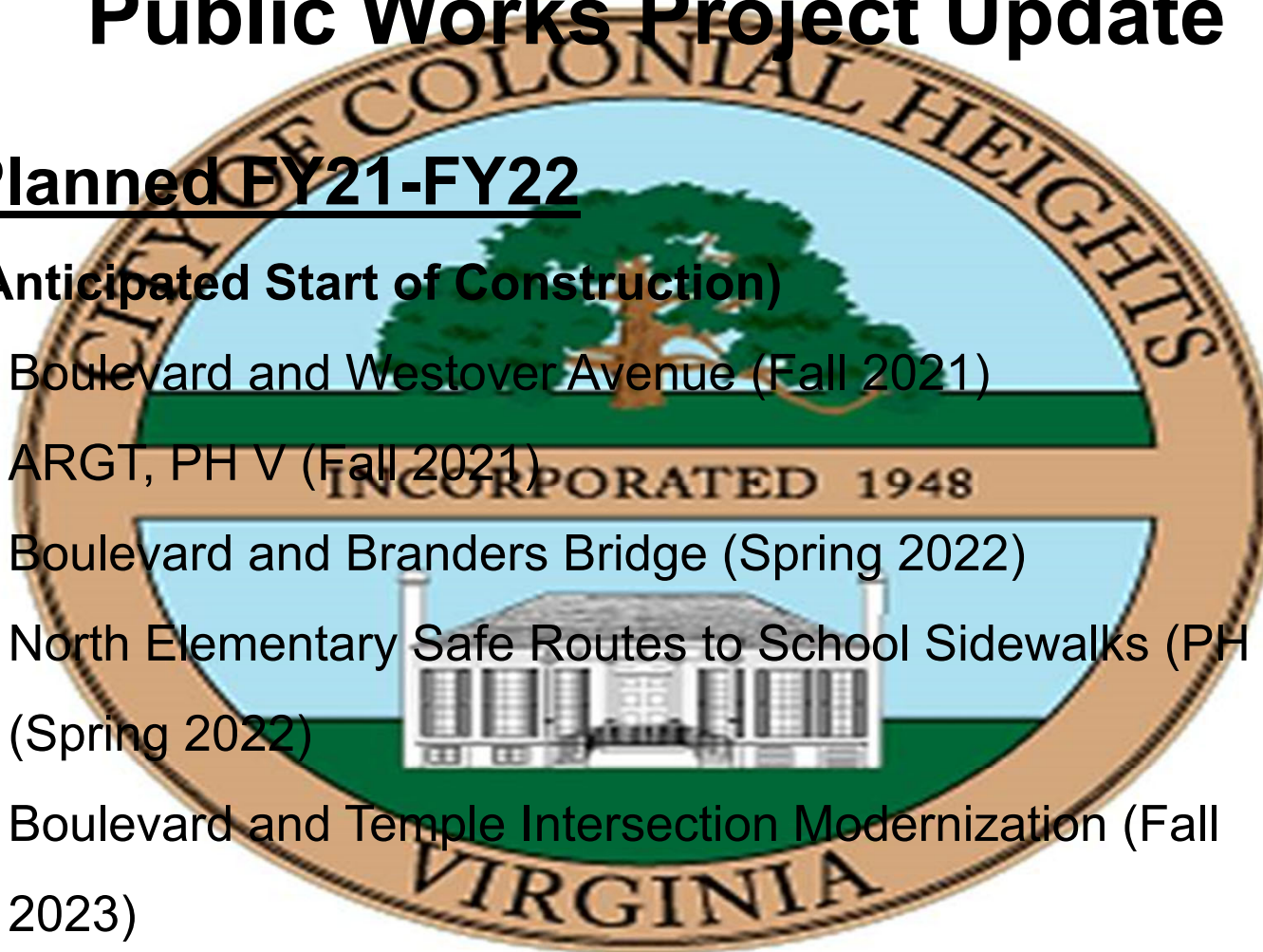


# Public Works Project Update

## Planned FY21-FY22

### (Anticipated Start of Construction)

- Boulevard and Westover Avenue (Fall 2021)
- ARGT, PH V (Fall 2021)
- Boulevard and Branders Bridge (Spring 2022)
- North Elementary Safe Routes to School Sidewalks (PH II)  
(Spring 2022)
- Boulevard and Temple Intersection Modernization (Fall 2023)



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## **9. Adjournment**





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