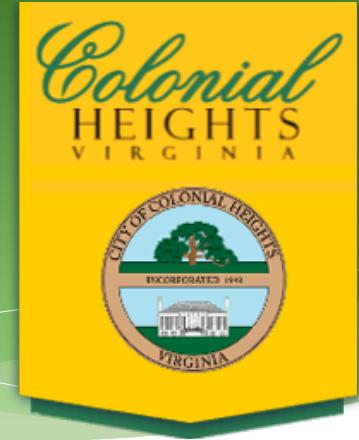


**Colonial Heights**  
**City Council Regular Meeting**  
**October 13, 2020**

# Colonial Heights City Council Meeting

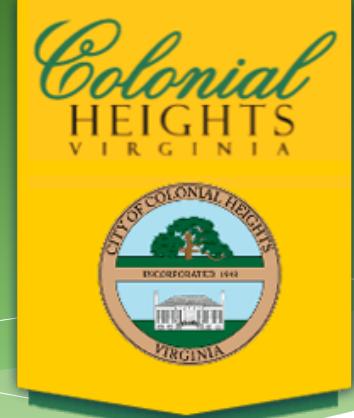
## October 13, 2020



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – Councilman Kenneth B. Frenier**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## October 13, 2020

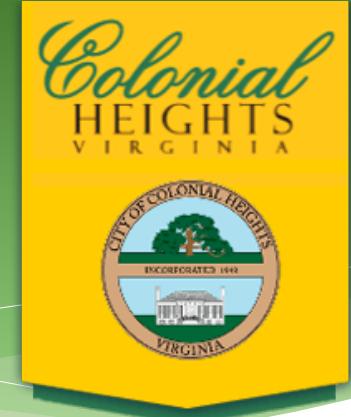


### **7. Commendations And Presentations:**

#### ***A. Presentation Of The City's 2020 Annual Donation To The Chesterfield/Colonial Heights Christmas Mother, Phyllis Taylor Poats***

# Colonial Heights City Council Meeting

## October 13, 2020

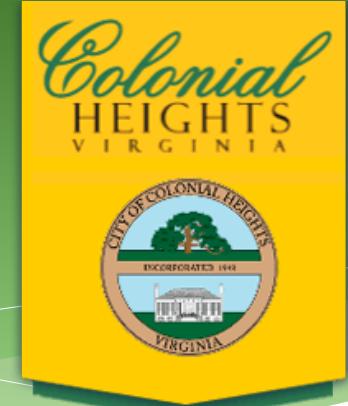


### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting

## October 13, 2020

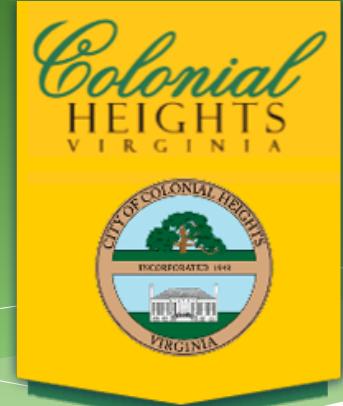


### 9. Written Petitions and Communications

**A. Heidi Miro, 342 King Fisher Way - The Lucy's Life Petition To Ban Archery From Conjurers Drive North Through Whitebank And Conjurers Neck For Both Moral And Safety Reasons.**

# Colonial Heights City Council Meeting

## October 13, 2020

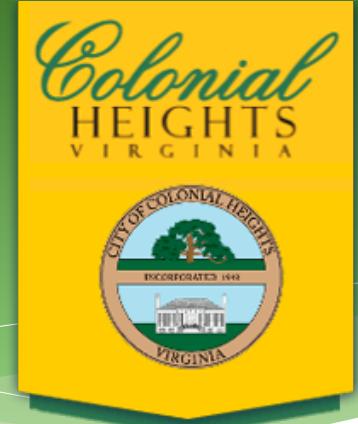


### 9. Written Petitions and Communications

#### ***B. Receive And Open Bids For A Gas Line Easement Along Conduit Road.***

# Colonial Heights City Council Meeting

## October 13, 2020



### **10. Advertised Public Hearings**

#### **A. AN ORDINANCE NO. 20-28**

*(First Reading) Authorizing the City Manager to enter into a Right of Way or Easement Agreement with Columbia Gas of Virginia, Inc., whereby the City grants Columbia Gas of Virginia, Inc. an easement along the east side of Conduit Road which is 20 feet in width and approximately 278 feet in length for the purpose of installing a gas pipeline.*



**CENTERLINE  
OF 20' WIDE  
GAS  
PIPELINE  
EASEMENT  
C/L - 278'**

CONDUIT ROAD  
(30' R/W)

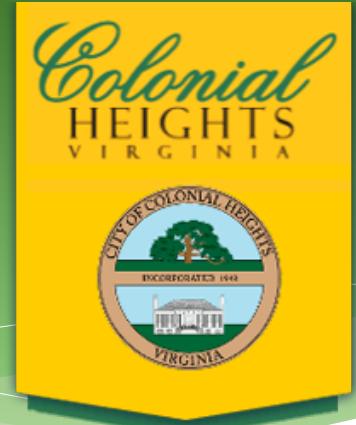
YACHT BASIN DRIVE  
(60' R/W)

*N/F*  
SCHOOL BOARD OF THE  
CITY OF COLONIAL HEIGHTS  
PID: 6812000000C  
D.B. 66 PG. 493

CITY OF COLONIAL HEIGHTS,  
VIRGINIA  
PID: 681200000A2  
D.B. 55 PG. 33  
1000 YACHT BASIN DRIVE

# Colonial Heights City Council Meeting

## October 13, 2020



### **10. Advertised Public Hearings**

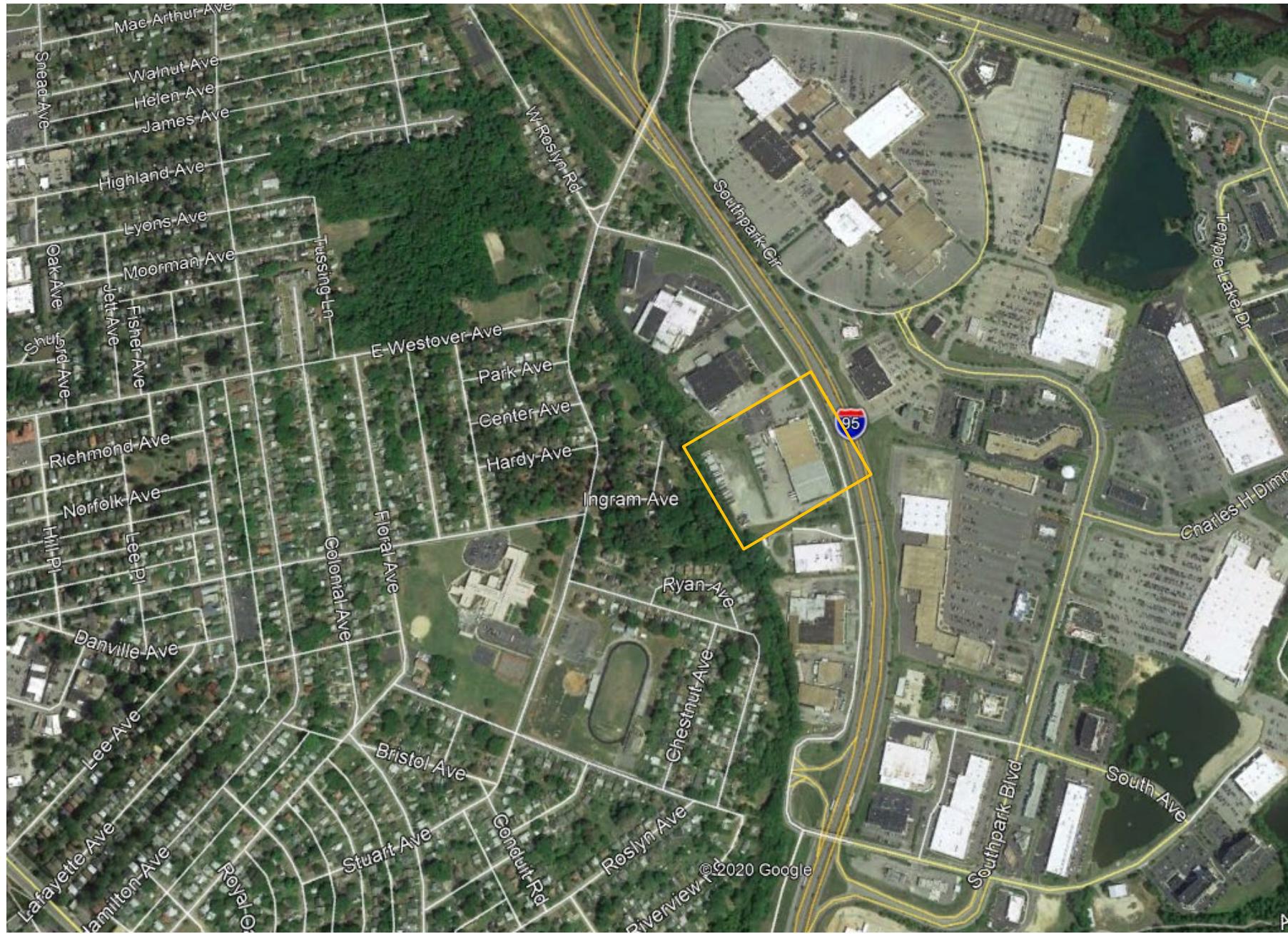
#### ***B. AN ORDINANCE NO. 20-24***

*(First Reading) To grant a special use permit to KHJ Colonial LLC d/b/a Keystone Truck and Tractor Museum to allow for a 99 square foot electronic message board on the existing freestanding sign structure at Keystone Truck and Tractor Museum, 880 West Roslyn Road, also known as parcel identification number 6805000001A, which is zoned IN – Industrial District.*

## **AN ORDINANCE NO. 20-24**

To grant a special use permit to KHJ Colonial, LLC to allow for a 99 square foot electronic message board on the existing freestanding sign at Keystone Tractor Museum & Grill, 880 West Roslyn Road, also known as parcel identification number 6805000001A, which is zoned IN - Industrial District. This is the second special use permit request for signage on this property, the first special use permit is Ordinance No. 12-3, approved on April 10, 2012.

The granting of this special use permit is contingent on the electronic message board complying with the following two conditions: (a) any movement, including flashing and scrolling, is prohibited; and (b) the sign must either freeze or blank if there is a malfunction.



riverview  
©2020 Google



AN ORDINANCE NO. 12-3

To grant a special use permit to KHJ Colonial, LLC, for property located at 800 West Roslyn Road.

WHEREAS, the Planning Commission at its meeting on March 6, 2012, held a public hearing on the issuance of a special use permit to KHJ Colonial, LLC, for property located at 800 West Roslyn Road; which property is presently zoned IN Industrial District, has parcel identification numbers 6805380004A, 68050000012C and 6805000012B, and comprises 11.5 acres, to allow for the property to be partially used for a restaurant not to exceed 2,000 square feet, which would be located in the existing farm museum building; and a freestanding sign not exceeding 45 feet in height and 192 square feet in size, to be located within 500 feet of the Interstate 95 highway right-of-way lines, as generally depicted on the attached drawing prepared by Superior Sign Productions and dated July 26, 2010 (the "Drawing"); and

WHEREAS, after due consideration, the Planning Commission recommended that City Council approve this ordinance and the special use permit; and

WHEREAS, pursuant to §17.11-1 of the Colonial Heights City Charter and Va. Code § 15.2-2204, City Council advertised a public hearing in *The Progress-Index* and held a public hearing at its Regular Meeting on April 10, 2012, to receive citizen comment on the issuance of a special use permit; and

WHEREAS, upon recommendation of the Planning Commission, the determination of City Council is that the public necessity, convenience, general welfare and good zoning practice require that this special use permit be granted; NOW, THEREFORE,

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

# KEystone TRUCK & TRACTOR MUSEUM

## Double-Faced EMC Addition

EXISTING CABINET SQ FT: 88  
NEW EMC SQ FT: 99

### SPECIFICATIONS:

1. Remove lower cabinet and replace with Watchfire EMC.



DRAWING # KTTM\_Colonial-Heights\_02

DATE 7/31/2020

SALES REP Jonathan

DESIGNER Troy

### REVISIONS

1. Add EMC. 7/17/20 - AB
2. 9'x11' option. Removed small cabinet. 7/31/2020 TR
3. TBD
4. TBD

CLIENT APPROVAL

SITE LOCATION 880 W Roslyn Rd, Colonial Heights, VA 23834

### SIGN

### DATE



SHEET NUMBER

1.0 R2

PROOF IS USED FOR FINAL PRODUCTION. PLEASE LOOK OVER CAREFULLY. If art is approved, Please PRINT, SIGN and/or FAX proof back to 540.899.9554 or EMAIL confirmation of approval. NOTICE: Customer is solely responsible for proof reading and content of proof once it is approved. Color may vary slightly from rendering as every screen displays differently. Signs are also not set to scale and may vary in size once installed. You must review the proof and sign prior to our production of this order. Reproduction of designs without written consent from Sign Enterprise is strictly prohibited.

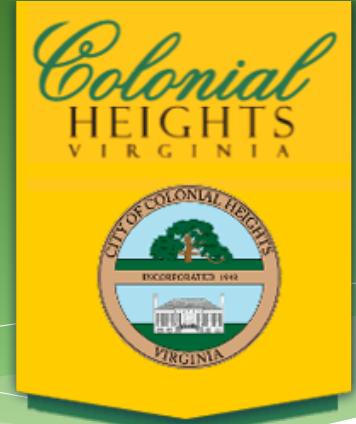


## **AN ORDINANCE NO. 20-24**

Planning Commission recommends (6-0) that the City Council approve Ordinance No. 20-24.

# Colonial Heights City Council Meeting

## October 13, 2020



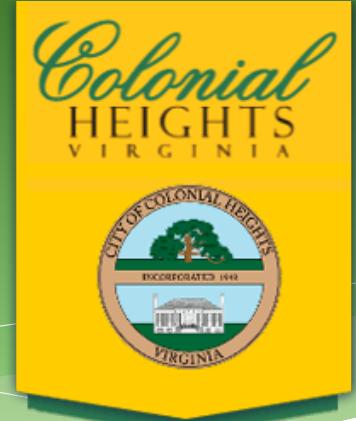
### **10. Advertised Public Hearings**

#### **C. A RESOLUTION NO. 20-39**

*Approving a revised Lease Agreement with Collegiate Baseball Experience for the use of Shepherd Stadium.*

# Colonial Heights City Council Meeting

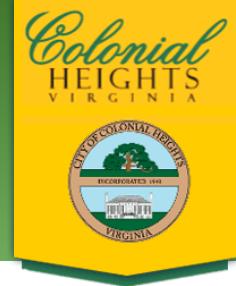
## October 13, 2020



### **11. Hearing of Citizens Generally on Non-Agenda Items**

# Colonial Heights City Council Meeting

## October 13, 2020



### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

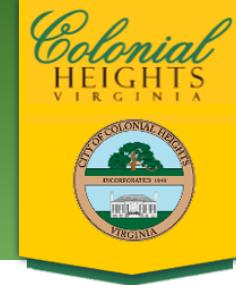
#### **A. AN ORDINANCE NO 20-FIN-17**

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$941,440 in prior year encumbrances.*

*To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, to appropriate the aggregate amount of \$67,252 which includes: 1) \$13,735 in prior year encumbrances; and 2) \$53,517 in CARES funds from the state Board of Elections for the November election.*

# Colonial Heights City Council Meeting

## October 13, 2020



### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

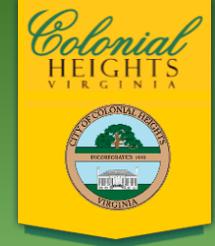
#### **A. AN ORDINANCE NO 20-FIN-17 CONT...**

*To amend the Stormwater Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$41,634 in prior year encumbrances.*

*To amend the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$74,139 in prior year encumbrances.*

# Colonial Heights City Council Meeting

## October 13, 2020

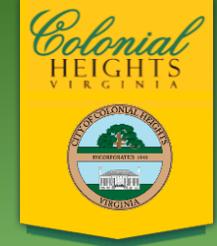


### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

- B. 2020 Retreat Minutes***
- C. June 16, 2020 Special Meeting Minutes***
- D. July 14, 2020 Special Meeting Minutes***
- E. July 14, 2020 Regular Meeting Minutes***
- F. July 21, 2020 Special Meeting Minutes***
- G. August 11, 2020 Special Meeting Minutes***
- H. August 11, 2020 Regular Meeting Minutes***

# Colonial Heights City Council Meeting

## October 13, 2020

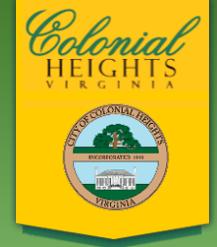


### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

- I. August 25, 2020 Special Meeting Minutes***
- J. September 8, 2020 Special Meeting Minutes***
- K. September 8, 2020 Regular Meeting Minutes***
- L. September 23, 2020 Special Meeting Minutes***

# Colonial Heights City Council Meeting

## October 13, 2020



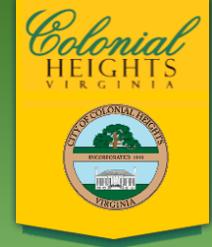
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***A. AN ORDINANCE NO 20-29***

*(First Reading) Awarding A Bonus to City Employees Not Included in the Hazard Pay Program.*

# Colonial Heights City Council Meeting

## October 13, 2020



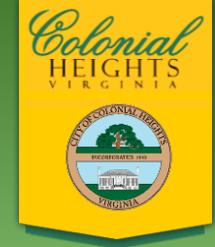
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. AN ORDINANCE NO 20-FIN-19***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$28,087, consisting of \$3,987 in grant funds from the Virginia Risk Sharing Association for safety supplies and \$24,100 in unassigned fund balance for police vehicles.*

# Colonial Heights City Council Meeting

## October 13, 2020



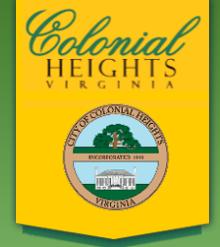
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***C. A RESOLUTION NO. 20-52***

*Authorizing the City Manager to enter into the First Amendment to the Lead-Acid Battery Collection and Recycling Service Agreement Between Central Virginia Waste Management Authority and Participating Local Jurisdictions.*

# Colonial Heights City Council Meeting

## October 13, 2020



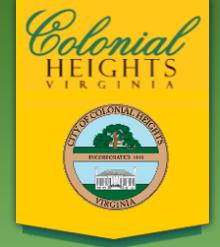
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***D. A RESOLUTION NO. 20-53***

*To revise the job description for Assistant Director of Public Works.*

# Colonial Heights City Council Meeting

## October 13, 2020



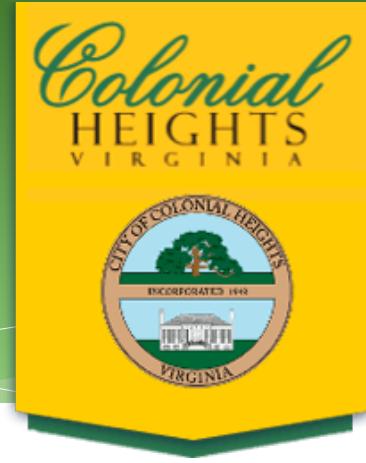
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***E. A RESOLUTION NO. 20-54***

*Amending the Order of Business specified in the 2019 City Council Rules of Procedure.*

# Colonial Heights City Council Meeting

## October 13, 2020



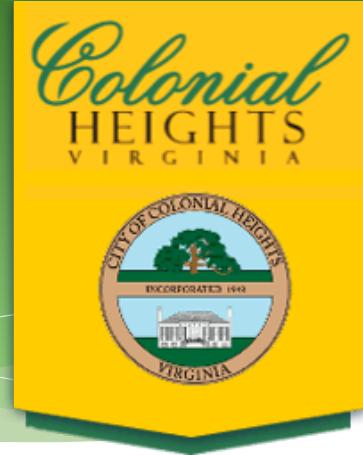
### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda:**

#### **A. *AN ORDINANCE NO 20-FIN-18***

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$95,000, consisting of 1) \$60,000 in anticipated grant funds for GIS enhancements; and 2) \$35,000 in assigned fund balance for the replacement of the City's gas pumps.*

# Colonial Heights City Council Meeting

## October 13, 2020



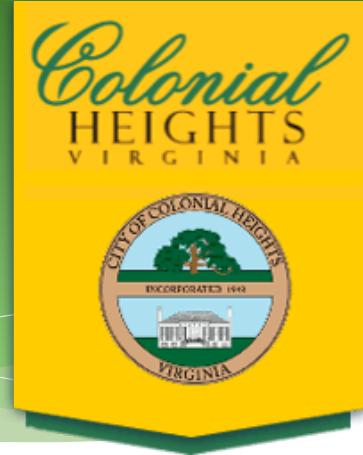
### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager***

##### ***1. Emergency Management and CARES Funding Update***

# Colonial Heights City Council Meeting

## October 13, 2020



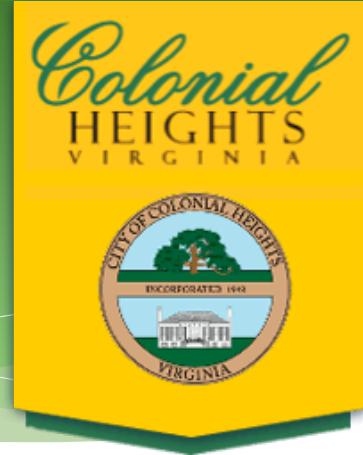
### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager***

##### **2. *Sewer Line Repair Update***

# Colonial Heights City Council Meeting

## October 13, 2020



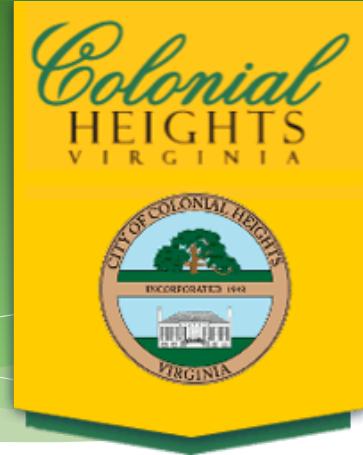
### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager***

##### **3. *Christmas Parade***

# Colonial Heights City Council Meeting

## October 13, 2020



### **15. Reports of Officers and Documents Related Thereto:**

#### **A. *City Manager***

##### ***4. General Activity Report***

# Dates of Interest

<b>October</b>	<b>November</b>	<b>December</b>
<u>October 20<sup>th</sup> (6:00 pm) – City Council Special Meeting – Council Chambers</u>	<u>November 4<sup>th</sup> (7:00 pm) – Planning Commission Meeting – Council Chambers</u>	<u>December 2<sup>nd</sup> (7:00 pm) – Planning Commission Meeting – Council Chambers</u>
	<u>November 10<sup>th</sup> (7:00 pm) – City Council Regular Meeting – Council Chambers</u>	<u>December 8<sup>th</sup> (7:00 pm) – City Council Regular Meeting – Council Chambers</u>
	<u>November 17<sup>th</sup> (6:00 pm) – City Council Special Meeting – Council Chambers</u>	<u>December 15<sup>th</sup> (6:00 pm) – City Council Special Meeting – Council Chambers</u>

# Community Events



➤ Tuesday, November 3rd, 2020: General Election

## HOLIDAYS



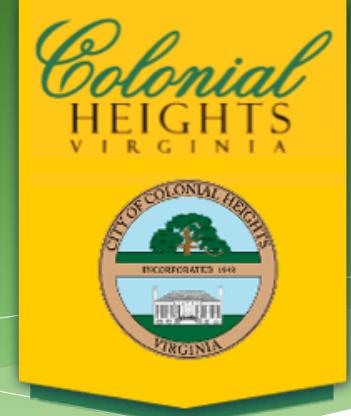
➤ Thursday, November 26<sup>th</sup> & Friday, November 27<sup>th</sup>, 2020: City Holiday-  
Thanksgiving Holiday Weekend (Government Offices Closed)



➤ Thursday, December 24<sup>th</sup> & Friday, December 25<sup>th</sup>, 2020: City Holiday-  
Christmas Holiday Weekend (Government Offices Closed)

# Colonial Heights City Council Meeting

## October 13, 2020

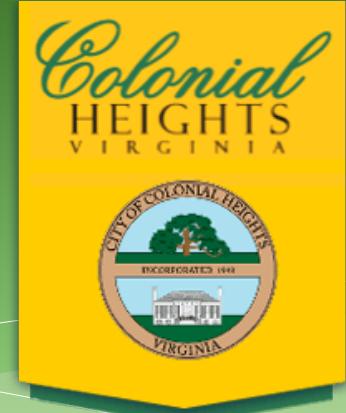


### 15. Reports of Officers and Documents Related Thereto cont.:

#### *B. City Attorney*

# Colonial Heights City Council Meeting

## October 13, 2020



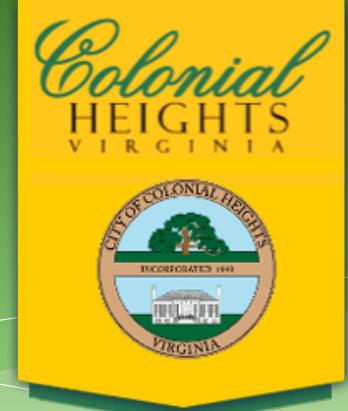
### **15. Reports of Officers and Documents Related Thereto cont.:**

#### **C. *Director of Planning and Community Development***

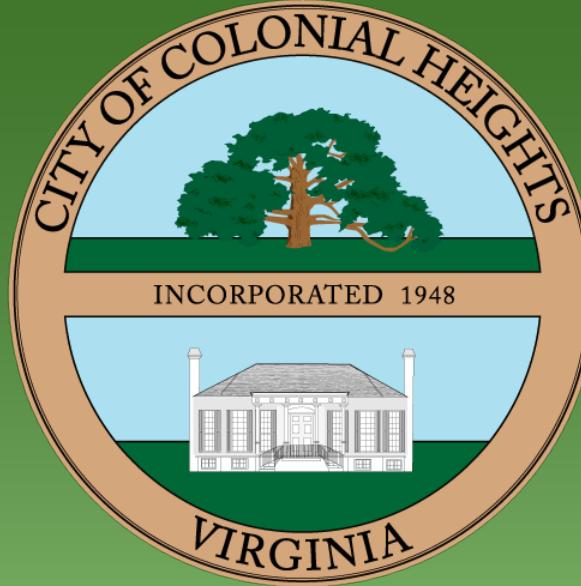
##### ***1. Planning Boards And Commissions Summary***

# Colonial Heights City Council Meeting

## October 13, 2020



### 16. Adjournment



**Colonial Heights**  
**City Council Regular Meeting**  
**October 13, 2020**