

Colonial Heights
City Council Special Meeting
April 20, 2021

Colonial Heights City Council Meeting

April 20, 2021



- 1. Call to Order**
- 2. Roll Call**

Colonial Heights City Council Meeting

April 20, 2021



3. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provision:

- *Paragraph A.8 of Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter – i.e., City Charter provisions relating to staff's authority to make certain payments and incur certain obligations – requiring the provision of legal advice by such counsel.*

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4. Vote To Come Back Into Open Meeting.

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provision:

- ***Paragraph A.8 of Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter – i.e., City Charter provisions relating to staff's authority to make certain payments and incur certain obligations – requiring the provision of legal advice by such counsel.***

Consideration of the following certification:

Each member will now certify that to the best of the member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

Roll Call. An affirmative vote shall constitute certification of compliance.

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5. Consideration Of A Resolution Concerning The City Charter.

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6. Declarations Of Personal Interest

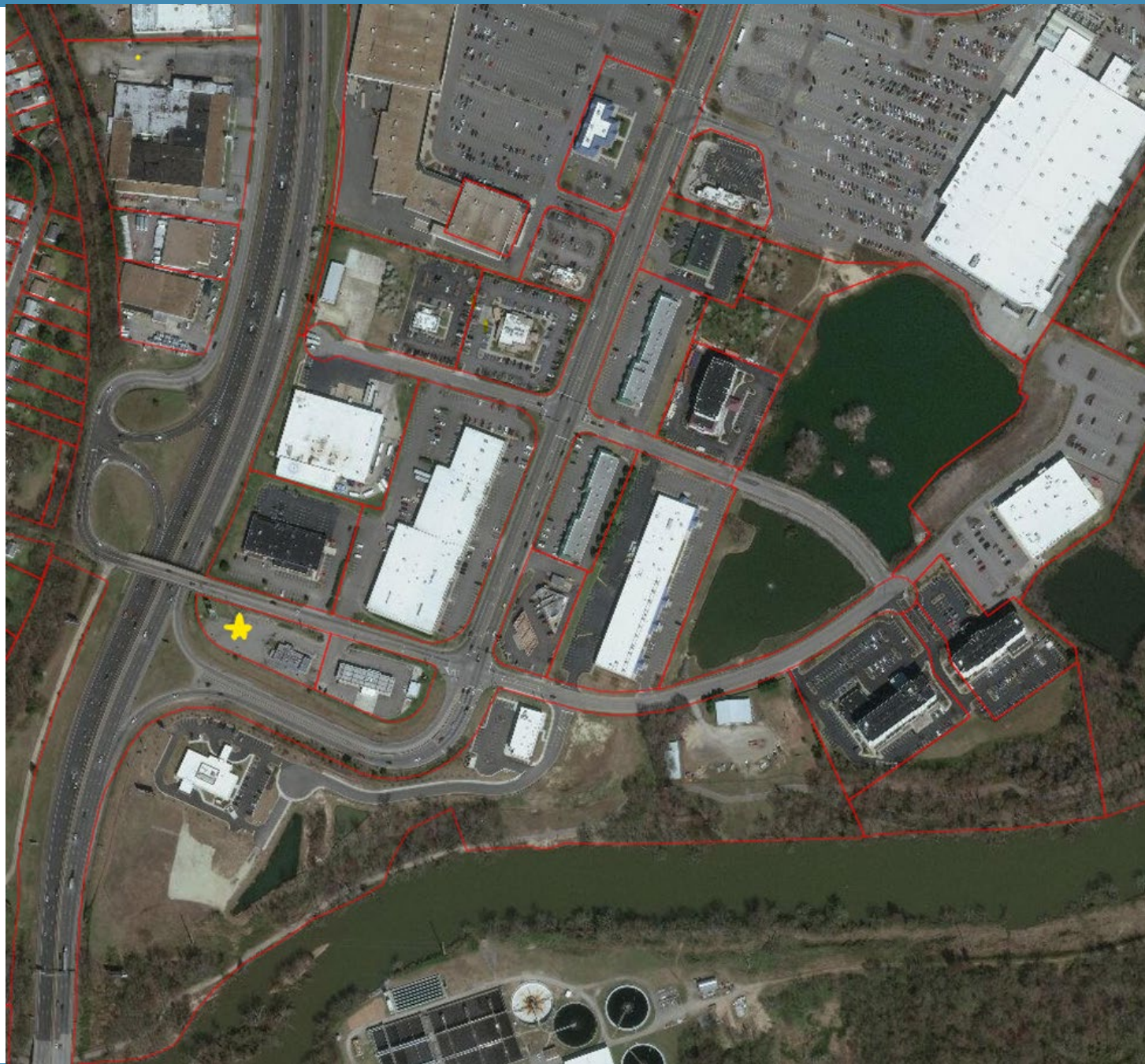
Colonial Heights City Council Meeting April 20, 2021



7. Advertised Public Hearing

A. AN ORDINANCE NO 21-2

(First reading) To change the zoning classification of parcel identification number 690107000002, containing approximately 1.02 acre, known as Lot 2, Sadler Bros. Subdivision, with a street address of 401 Southpark Boulevard, from I – Industrial to GB – General Business; and to amend the Zoning Map accordingly.



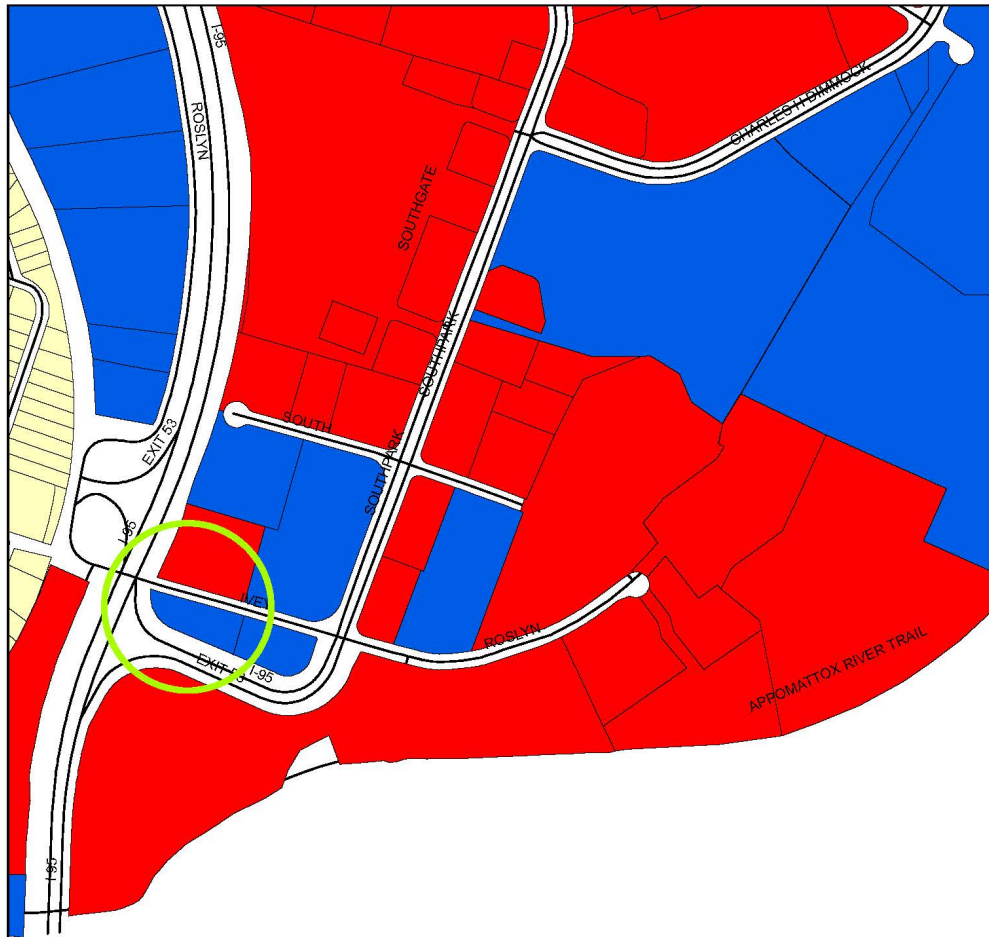
401 Southpark Boulevard – Rezoning

- Zoned I – Industrial District
- Former Burger King fast food restaurant
 - Built in 1997
 - Relocated to 501 Southpark Boulevard in December 2017
 - Site has remained vacant since December 2017
- Per City Code, §286-624.04, a legally nonconforming use may be continued provided the use is not discontinued for more than two years. The business license for Burger King expired December 2017 and therefore the use has been discontinued for more than two years.

401 Southpark Boulevard – Rezoning

Several properties in the area of the subject property have been rezoned from an industrial zoning district to a business zoning district.

- 400 Southpark Boulevard rezoned from ML – Limited Industrial District to B-3 General Business (High Density) District in 2006.
- 801 South Avenue rezoned from ML – Limited Industrial District to B-3 General Business (High Density) District in 2006.
- Parcel ID 69011100003, the property that contains the lake on South Avenue, was rezoned from ML – Limited Industrial District to B-3 General Business (High Density) District in 1997. This property has not been developed as it is used for stormwater detention.



Existing Zoning: Industrial
 Address: 401 Southpark Boulevard
 Parcel ID: 69010700002

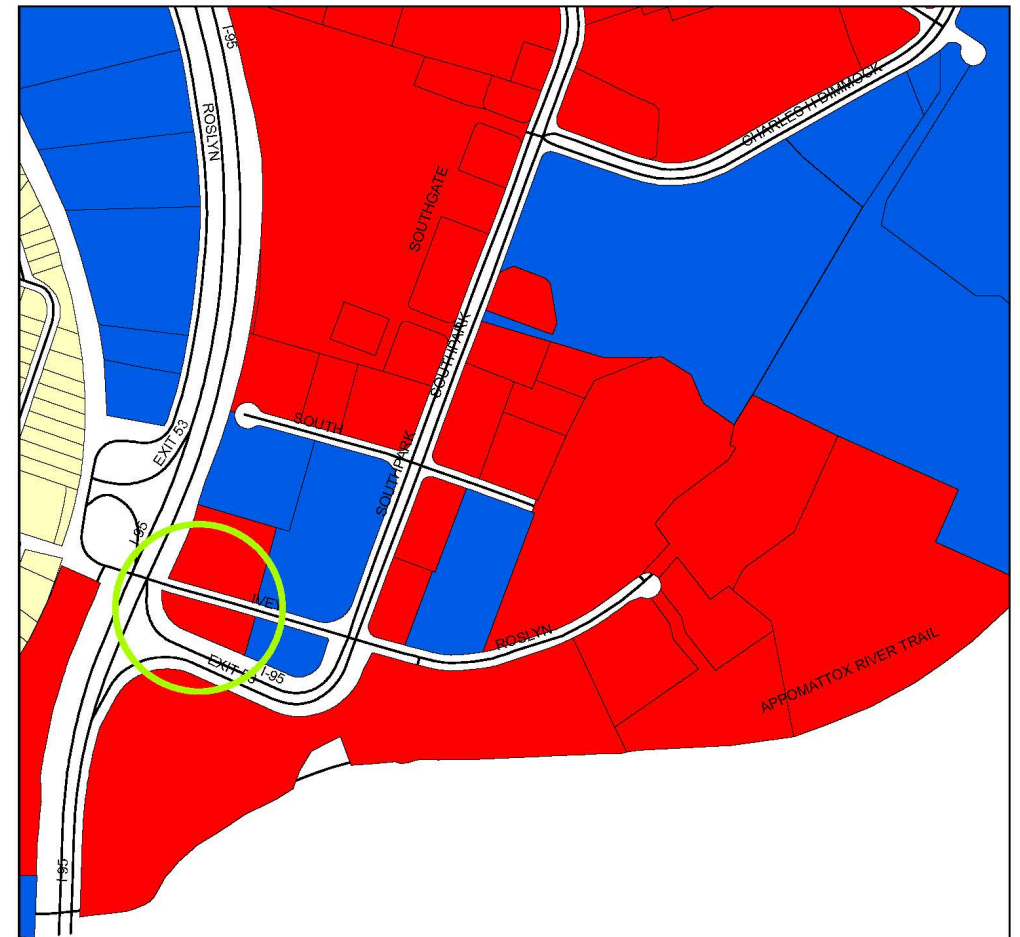


0 0.0425 0.085 0.17 Miles

Revised 02/2021

Zoning Classification

- BB- Boulevard Business
- GB - General Business
- I - Industrial
- PUD - Planned Unit Development
- RH - Residential High Density
- RL - Residential Low Density
- RM - Residential Medium Density
- RO - Residential Office



Proposed Zoning: General Business
 Address: 401 Southpark Boulevard
 Parcel ID: 69010700002



0 0.0425 0.085 0.17 Miles

Revised 02/2021

Zoning Classification

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401 Southpark Boulevard – Rezoning

- RWI LLC, represented by Mr. Mike Salem, purchased the subject parcel in February 2021.
- RWI LLC would like to lease the building to a restaurant tenant.
- Since no food establishments are permitted in I – Industrial District, Mr. Salem is requesting the property to be rezoned to GB – General Business District.

401 Southpark Boulevard – Rezoning

- Staff recommends approval.
- On March 2, Planning Commission approved PC Resolution 21-1, to recommend that the City Council approve Ord No. 21-2.

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8. A Work Session On The Following Items:

**A. Presentation Of The Quarterly Financial Report
For The Third Quarter Of Fiscal Year 2020-2021**

Quarterly Financial Report

Third Quarter FY2020-2021

April 20, 2021

Revenue Collections (as of 3/31/21)

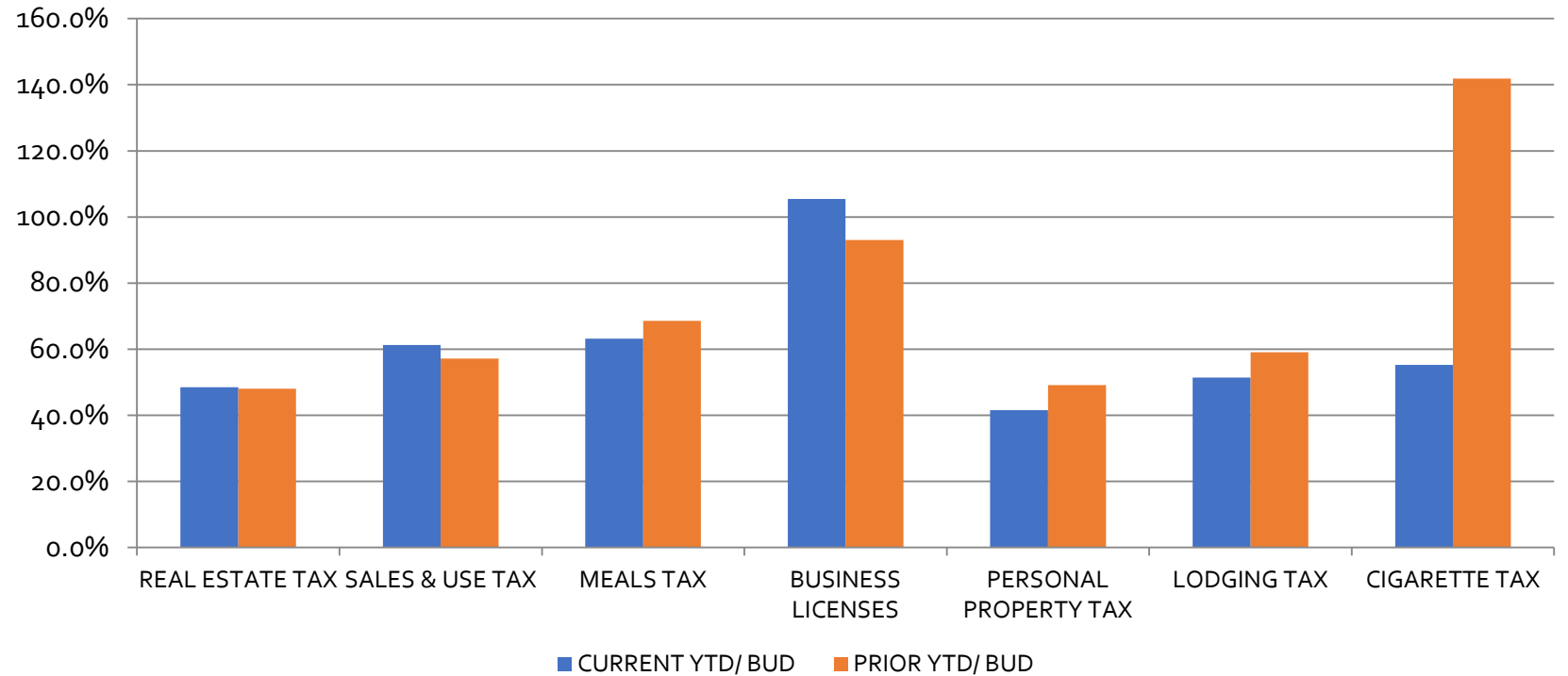
----- TITLE -----	BUDGET	MARCH RECEIPTS	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	CURRENT YTD/ BUD	PRIOR YTD/ BUD
GENERAL PROPERTY TAXES	25,036,661	214,713	11,925,983.03	13,110,678	47.6%	47.7%
OTHER LOCAL TAXES	19,720,112	1,594,659	11,753,818.41	7,966,294	59.6%	62.4%
LICENSE PERMITS & FEES	4,005,832	1,935,518	3,630,550.07	375,282	90.6%	80.6%
FINES & FORFEITURES	366,146	25,040	154,741.97	211,404	42.3%	47.5%
USE OF MONEY & PROPERTY	167,200	8,484	93,104.93	74,095	55.7%	74.0%
INTERGOVERNMENTAL REVEN	8,035,280	1,017,089	5,132,237.90	2,903,042	63.9%	67.4%
CHARGES-CURRENT SERVICES	2,533,100	210,982	1,355,455.16	1,177,645	53.5%	54.8%
MISCELLANEOUS	1,260,285	(155,997)	126,366.57	1,133,918	10.0%	17.9%
NON-OPERATING INCOME	1,889,739	-	-	1,889,739	0.0%	0.0%
GENERAL FUND TOTAL	63,014,355	4,850,489	34,172,258	28,842,097	54.2%	55.3%
INTERGOVERNMENTAL REVEN	500,000	-	500,000	-	100.0%	N/A
NON-OPERATING INCOME	32,780	-	-	32,780	0.0%	0
INTERGOVERNMENTAL REVEN	2,718,818	(5,160)	2,882,053	(163,235)	106.0%	N/A
NON-OPERATING INCOME	13,735	-	-	13,735	0.0%	N/A
CHARGES-CURRENT SERVICES	161,300	1,106	2,699	158,601	1.7%	58.1%
MISCELLANEOUS	-	235	1,664	(1,664)	N/A	14.5%
NON-OPERATING INCOME	21,600	-	-	21,600	0.0%	0.0%
USE OF MONEY & PROPERTY	-	605	10,822	(10,822)	N/A	N/A
INTERGOVERNMENTAL REVEN	8,657,630	551,786	2,675,379	5,982,251	30.9%	22.3%
MISCELLANEOUS	2,084,856	-	1,649,856	435,000	79.1%	63.0%
NON-OPERATING INCOME	7,774,371	-	-	7,774,371	0.0%	0.0%
CHARGES-CURRENT SERVICES	719,500	71,745	488,891	230,609	67.9%	71.5%
NON-OPERATING INCOME	398,689	-	-	398,689	0.0%	0
CHARGES-CURRENT SERVICES	5,192,565	386,811	3,288,936	1,903,629	63.3%	65.6%
NON-OPERATING INCOME	78,139	343	2,346	75,793	3.0%	1.0%
TOTAL, ALL REVENUE	91,368,339	5,857,959	45,674,906	45,693,433	50.0%	46.1%

Expenditures (as of 3/31/21)

----- TITLE -----	BUDGET	MARCH EXPENDITURES	ENCUMB OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	CURRENT YTD/ BUD	PRIOR YTD/BUD
LEGISLATIVE	225,121	12,985	-	132,970	92,151	59.1%	74.2%
ADMINISTRATIVE	4,858,798	453,428	246,775	3,315,500	1,296,522	73.3%	80.4%
JUDICIAL	5,906,922	444,203	25,846	3,338,747	2,542,329	57.0%	65.3%
PUBLIC SAFETY	12,819,388	1,014,380	639,201	8,650,075	3,530,112	72.5%	76.0%
PUBLIC WORKS	5,647,747	402,386	807,671	3,083,969	1,756,107	68.9%	74.1%
HEALTH & SOCIAL SERVICES	1,352,466	64,718	262,307	480,740	609,420	54.9%	67.8%
RECREATION & CULTURAL	2,755,371	174,384	87,865	1,637,512	1,029,994	62.6%	76.5%
COMMUNITY DEVELOPMENT	599,461	41,924	18,331	397,617	183,513	69.4%	71.2%
HUMAN SVCS (GRANT PROG)	486,078	22,889	4,602	201,889	279,587	42.5%	41.9%
NON DEPARTMENTAL	1,236,655	(26,447)	3,628	156,390	1,076,637	12.9%	28.0%
DEBT SERVICE	3,582,288	1,475	2,400	1,436,868	2,143,020	40.2%	31.8%
OTHER USES	23,544,060	1,872,963	-	17,925,169	5,618,891	76.1%	76.2%
GENERAL FUND TOTAL	63,014,355	4,479,286	2,098,627	40,757,446	20,158,282	68.01%	71.4%
ECONOMIC DEV AUTHORITY	532,780	-	-	481,480	51,300	90.4%	17.6%
EMERGENCY RESPONSE	2,732,553	35,302	51,110	2,796,008	(114,565)	104.2%	N/A
RECREATION ACTIVITIES	182,900	2,351	7,987	28,705	146,208	20.1%	24.8%
GENERAL GOVERNMENT	6,323,357	20,938	3,450,396	1,201,519	1,671,442	73.6%	81.4%
RECREATIONAL FACILITIES	1,018,093	127,884	269,489	150,332	598,272	41.2%	40.3%
EDUCATIONAL FACILITIES	320,257	-	-	47,835	272,422	14.9%	100.0%
STREETS & BRIDGES	7,580,582	217,333	1,216,686	1,410,088	4,953,808	34.7%	63.2%
UTILITY IMPROVEMENT	2,299,750	87,301	1,180,963	176,295	942,493	59.0%	3.2%
STORMWATER PROJECTS	974,818	-	-	-	974,818	0.0%	0.0%
STORM WATER	1,118,189	38,229	138,197	801,074	178,918	84.0%	57.1%
UTILITIES	5,755,020	345,152	1,439,298	4,134,546	181,176	96.9%	83.4%
TOTAL, ALL EXPENDITURES	91,852,655	5,353,775	9,852,753	51,985,328	30,014,574	67.3%	69.0%

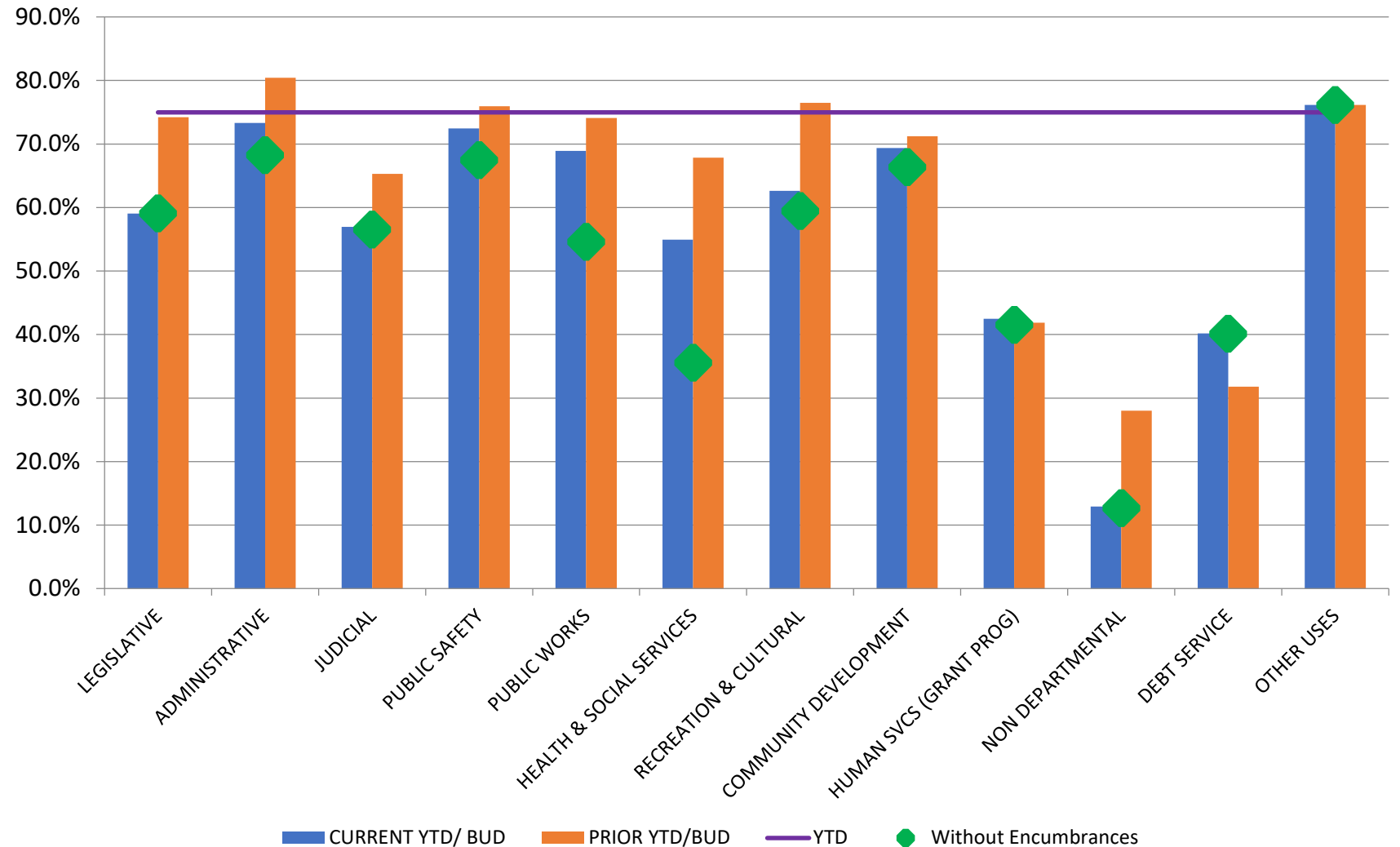
Top 6 Revenue Sources and Cigarette Tax

----- TITLE -----	FY20 ACTUAL	FY 21 BUDGET	MARCH RECEIPTS	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	CURRENT YTD/ BUD	PRIOR YTD/ BUD
REAL ESTATE TAX	20,090,027	20,919,203	154,879	10,144,624	10,774,579	48.5%	48.0%
SALES & USE TAX	7,809,472	8,061,260	644,368	4,941,343	3,119,917	61.3%	57.1%
MEALS TAX	6,906,975	7,285,359	625,255	4,603,411	2,681,948	63.2%	68.6%
BUSINESS LICENSES	2,929,460	3,179,917	1,902,033	3,353,125	(173,208)	105.4%	93.1%
PERSONAL PROPERTY TAX	2,696,078	3,050,246	31,173	1,266,794	1,783,452	41.5%	49.1%
LODGING TAX	962,871	1,279,296	87,817	657,236	622,060	51.4%	59.1%
CIGARETTE TAX	840,442	862,843	91,555	476,962	385,881	55.3%	141.9%



Expenditures (as of 3/31/21)

City of Colonial Heights Quarterly Financial Report Expenditures as Percent of Budget FY2020-21 Through 3/31/21



Investments

(as of 3/31/21)

Truist Checking		\$ 2,941,886.95	
Truist EDA		150,741.62	
Truist EMS Deposit		568,506.47	
LGIP		10,263,806.02	
SNAP		5,704,902.70	
	2016 GO Bonds	3,752,885.82	
	2018 Bond Proceeds	1,952,016.88	
Total Cash and Investments		<u>\$19,629,843.76</u>	

Questions

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8. A Work Session On The Following Items:

B. Council Review And Discussion Of The City Of Colonial Heights FY2021-2022 Proposed Annual Operating Budget

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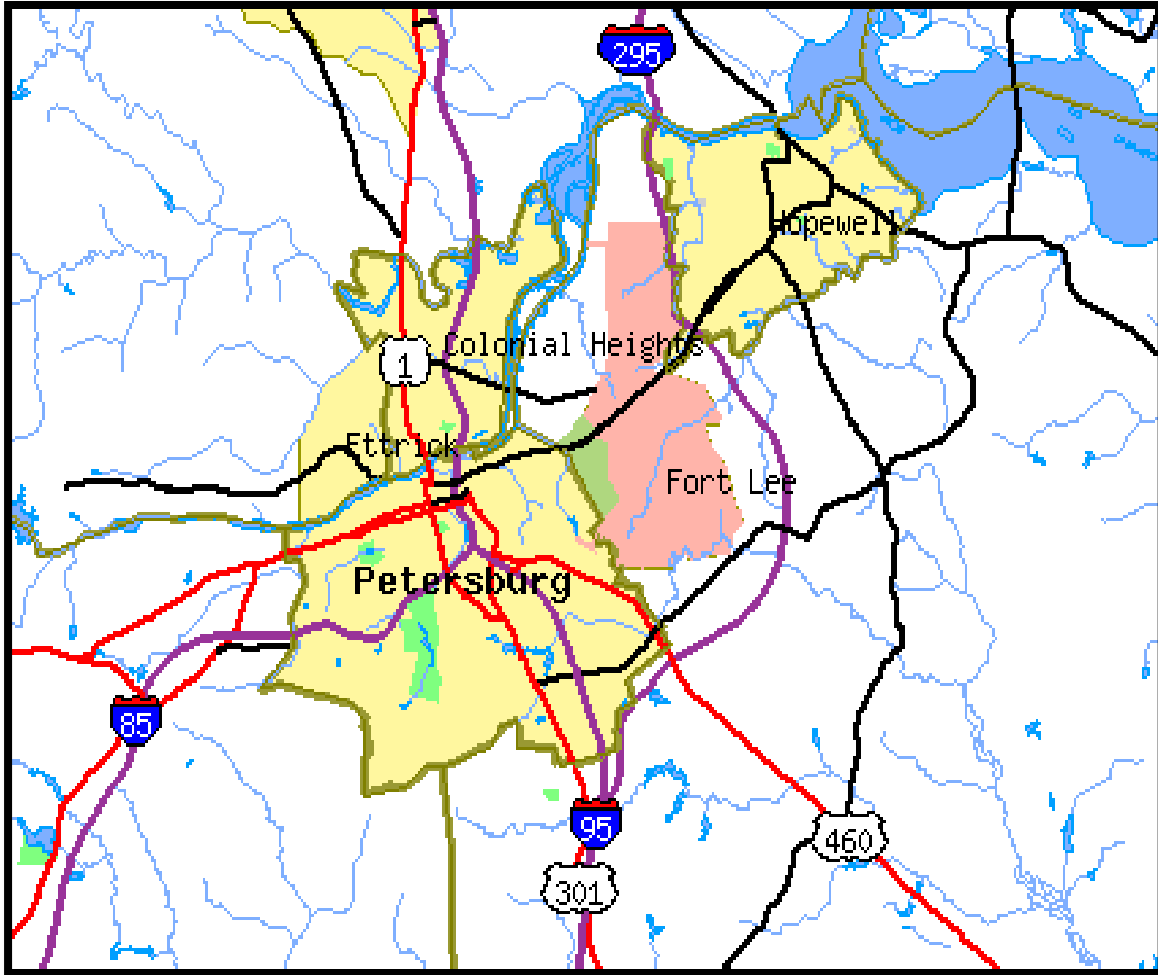
C. A RESOLUTION NO 21-13

In support of the submission of a Regional Public Safety Training Facility application for federal funding.

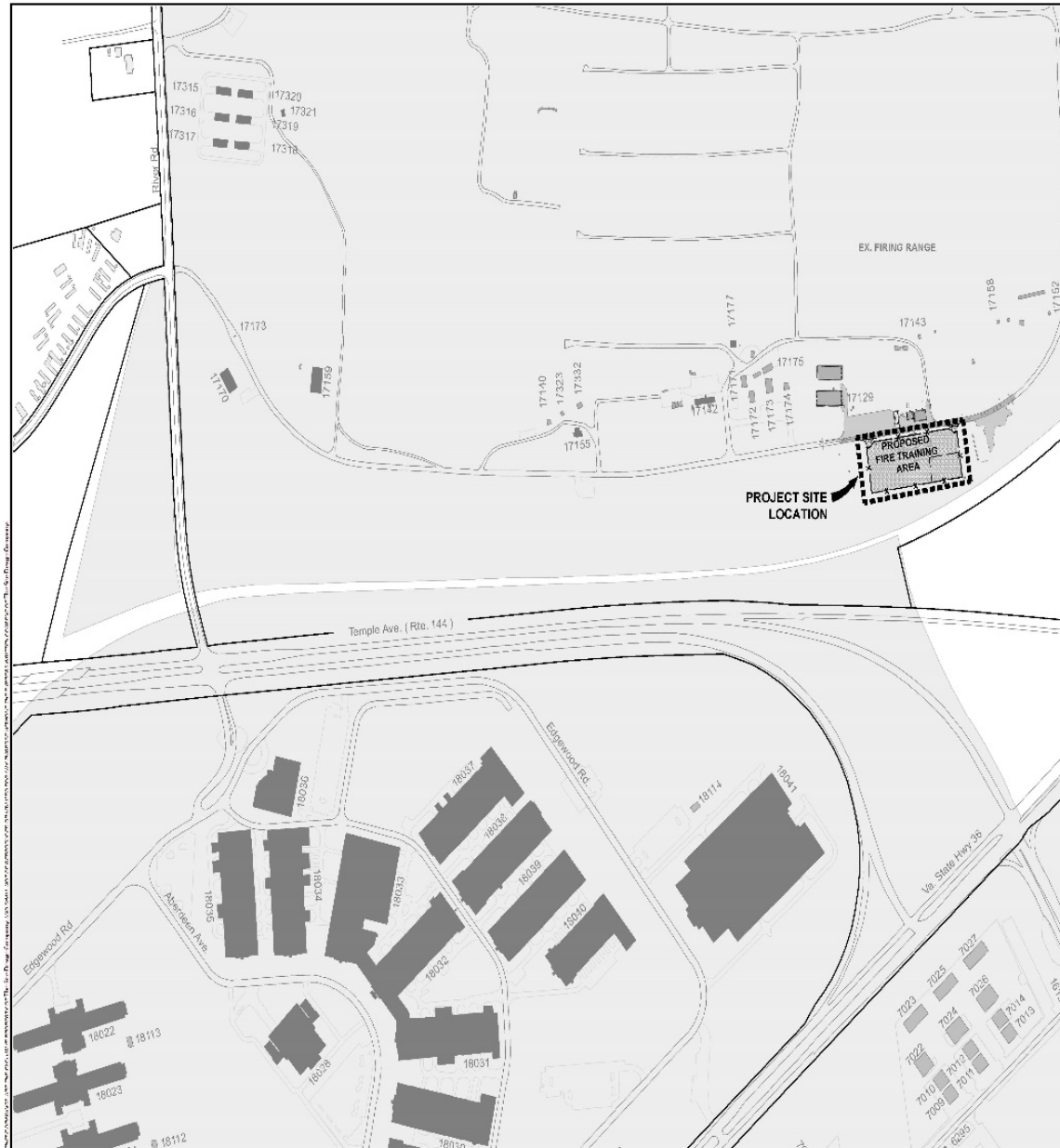
Regional Fire Training Center

BLUF:

For almost a decade the Tri-Cities region has been devoid of a Fire Training Center. We must rely on other jurisdictions to open up their centers to train our current and future fighters. Our fire academy students travel to Blackstone and Emporia just to meet their live fire training requirements.



Regional Fire Training Center

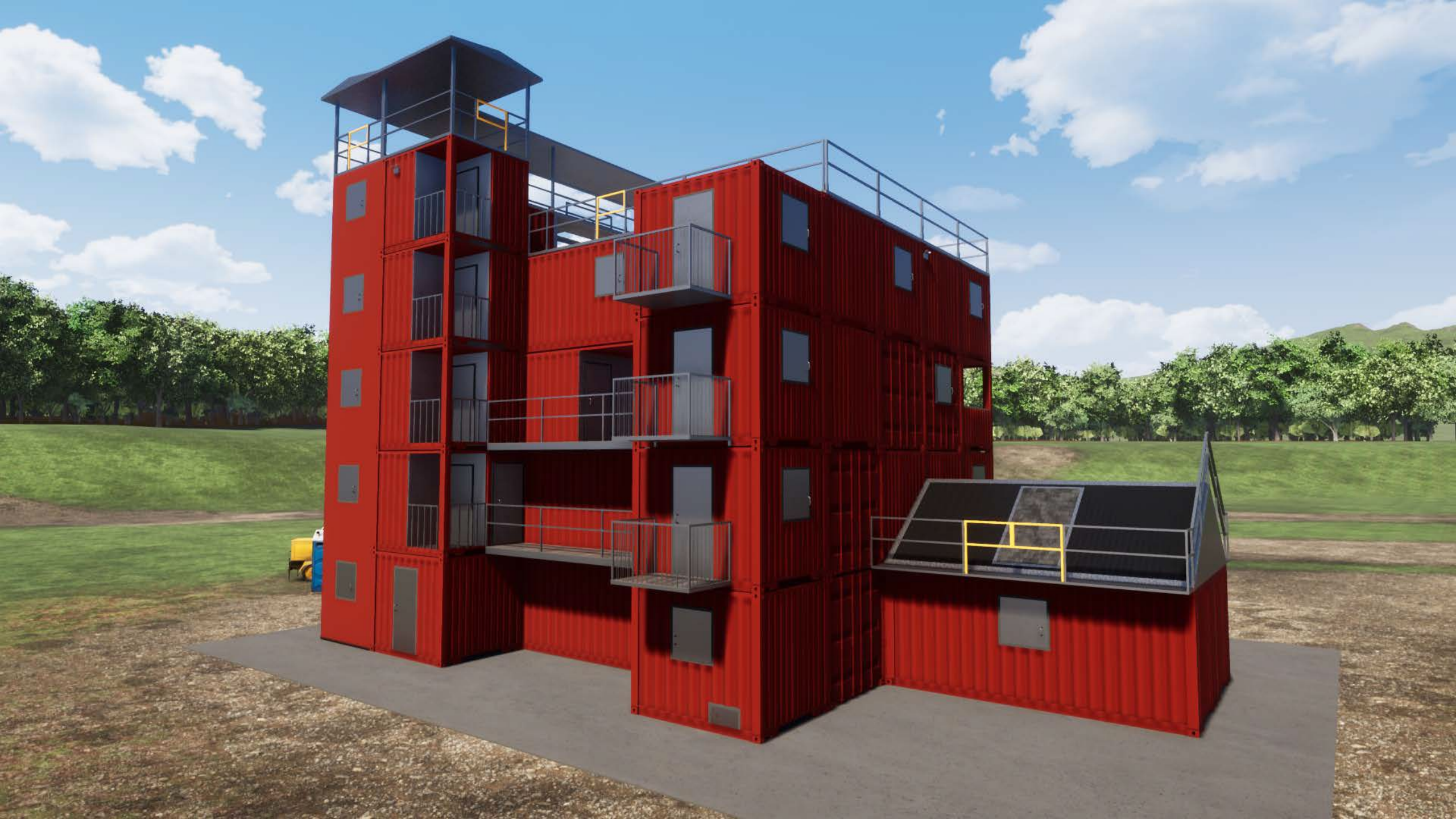


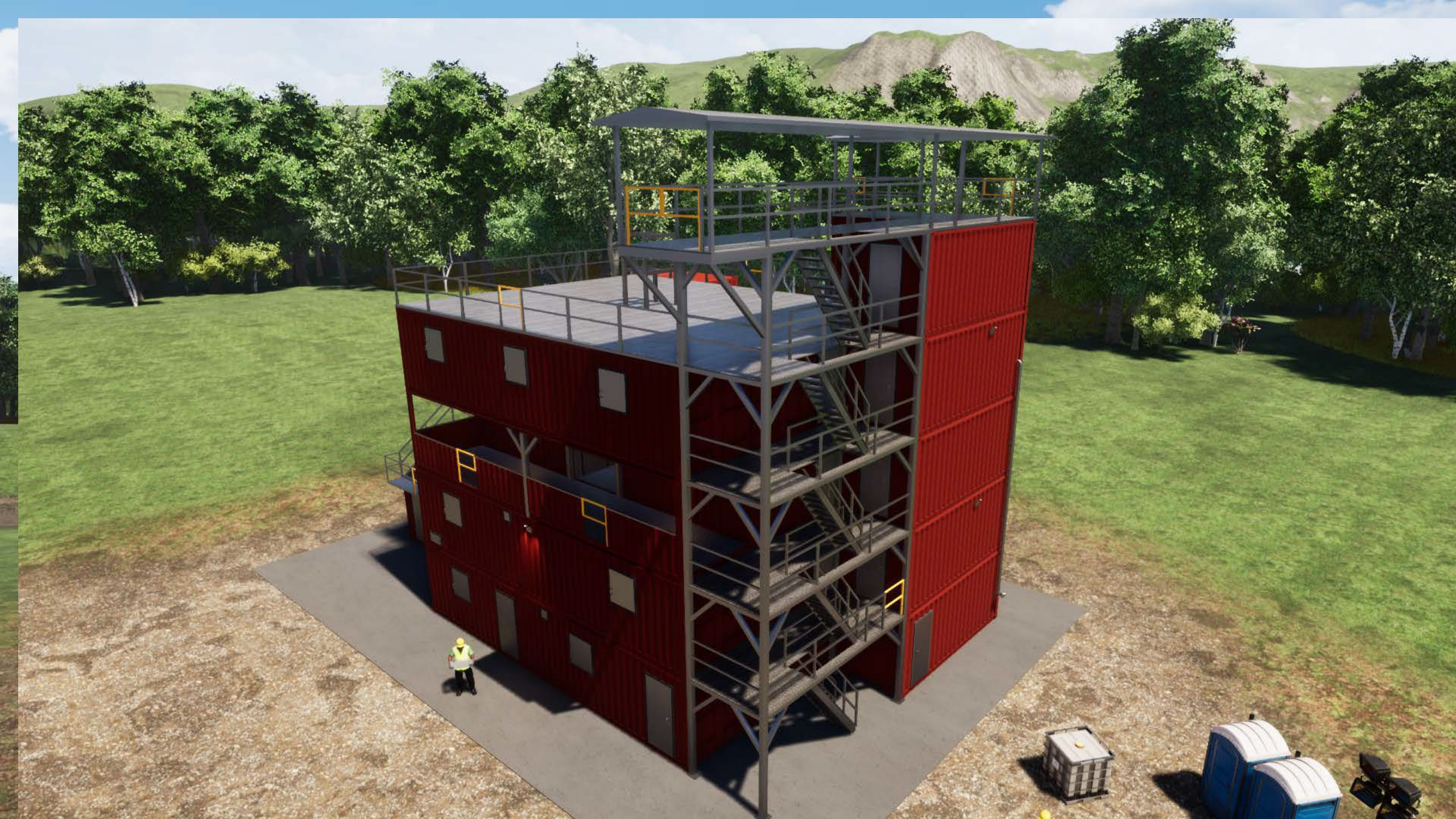
- **86,000 Sq. Ft. Site**
- **Range Complex on River Road**
- **Accessible 24/7/365**
- **Grading, Fencing, Hydrants and drainage completed July 2020**

Regional Fire Training Center

- Build an NFPA 1403 Compliant Multi-Story Fire Training Facility
- Modular Class Room with A/V Capabilities
- Pavilion/Shelter for Rehab
- Storage building for Class A materials and tools/equipment used in the training tower
- Future Considerations – (May Day Bldg, Drafting pit, Car fire prop etc.)





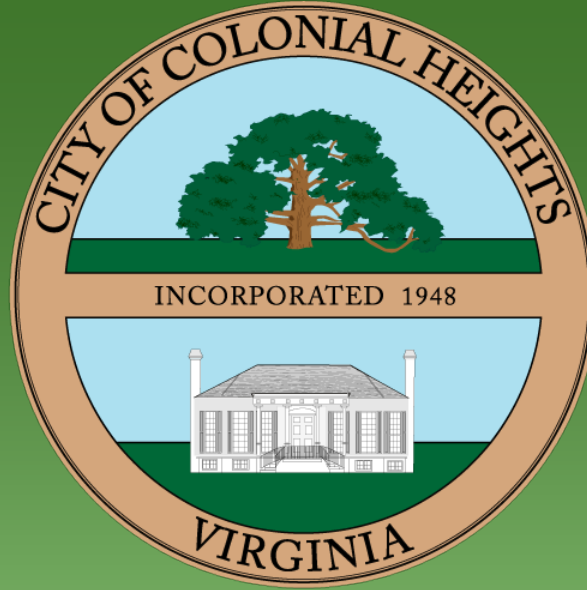


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9. Adjournment



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