



**Colonial Heights**  
**City Council Regular Meeting**  
**July 13, 2021**

# **Colonial Heights City Council Meeting**

## **July 13, 2021**



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Elizabeth G. Luck**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

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## **7. Commendations And Presentations:**

### ***A. Introduction Of A New City Employee***

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### **7. Commendations And Presentations:**

***B. Presentation On The South Central Wastewater Authority Plant Upgrade Project By Executive Director Robert Wilson***

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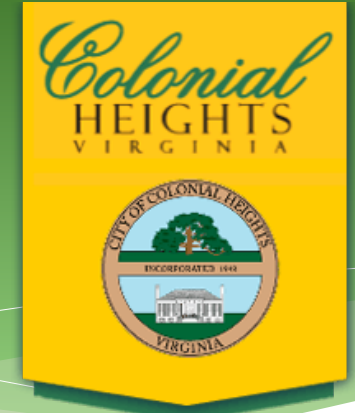


### 8. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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### 9. Written Petitions and Communications By Members of the Public and Council Members

***A. Jason Leis, 5112 Conduit Road - Wishes To Address Council Regarding An On-Going Drainage Issue At His Residence***

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## **10. Advertised Public Hearings**

### **A. *AN ORDINANCE NO 21-15***

*(First Reading) To grant a special use permit, with conditions, to Lee S. Robertson to permit a mobile business unit, Quintessential Chiropractic, to conduct business at 1217 Boulevard, also known as parcel identification number 500001000G8, which is zoned GB – General Business District.*

## SPECIAL USE PERMIT – 1217 BOULEVARD

### **A. PC RESOLUTION NO. 21-8 AND AN ORDINANCE NO. 21-15**

To grant a special use permit, with conditions, to Lee S. Robertson to permit a mobile business unit, Quintessential Chiropractic, to conduct business at 1217 Boulevard, also known as parcel identification number 500001000G8, which is zoned GB – General Business District.

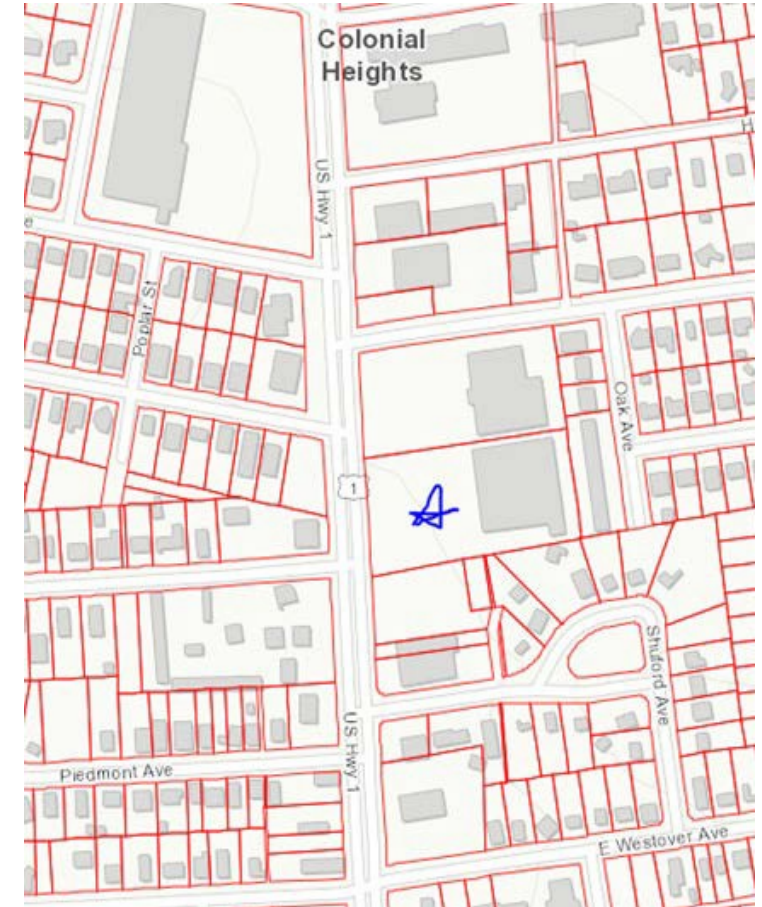
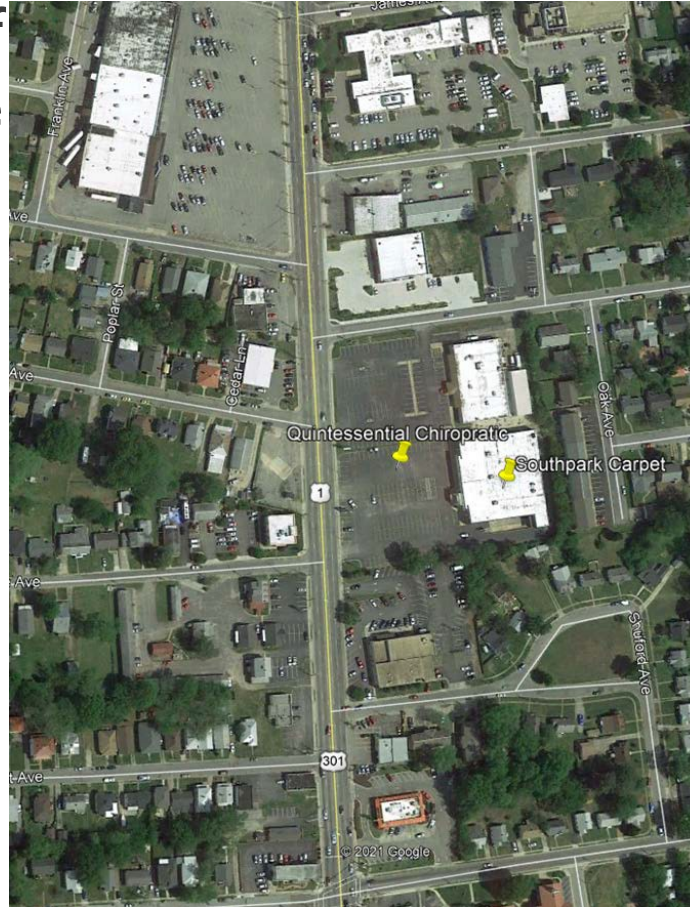
Applicant: Lee S. Robertson



# LOCATION

## SPECIAL USE PERMIT: 1217 BOULEVARD

- Located on the eastern side of the Boulevard at Lyons Avenue and Shuford Avenue
- Southpark Carpet and Flooring operates in the building at 1217 Boulevard.
- The parcel is 219 feet wide, 403 ft deep and has an area of 2.046 acres.
- The parking lot is approximately 1.11 acre.





## Quintessential Chiropractor Schedule

- Riptides in Chester (Mondays)
- Southpark Carpet in Colonial Heights (Tuesdays)
- VFW in Chester (Wednesdays)
- Cedar Heart Market in North Dinwiddie (Thursdays)
- Jefferson Centre in Prince George County (Saturdays)





## STAFF RECOMMENDATION

### SPECIAL USE PERMIT – 1217 BOULEVARD

#### Ordinance Conditions

- (i) Quintessential Chiropractic is permitted to operate at 1217 Boulevard only one day a week between 9:00 a.m. and 6:00 p.m. The mobile business unit shall not be on site at any other time.
- (ii) All waste discharge shall be disposed of in a sewage system that the Environmental Health Division of the Virginia Department of Health has approved.
- (iii) Quintessential Chiropractic shall comply with all provisions of the Colonial Heights City Code and all other legal requirements.
- (iv) Quintessential Chiropractic may have signs that are attached to the mobile business unit and one detached temporary freestanding sign. The freestanding sign shall not exceed 10 square feet in area and may be on the site only when the mobile business unit is open for business.

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## **10. Advertised Public Hearings**

### ***B. AN ORDINANCE 21-16***

*(Second Reading) To amend and reordain § 273-43 of Chapter 273, Vehicles and Traffic, of the Colonial Heights City Code, by granting the Director of Finance discretion in the collection of the vehicle tax or license fee.*

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### 11. Hearing of Citizens Generally on Non-Agenda Items

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## **12.Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***A. AN ORDINANCE NO 21-10***

*(Second Reading) To adopt a revised Comprehensive Plan for the City through 2044.*

## **12.Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***B. AN ORDINANCE NO 21-FIN-9***

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$16,348 consisting of 1) a donation of \$300 from the American Legion to Human Services for the Chesterfield-Colonial Heights Families First Program; and 2) the balance of \$16,048 in grant funds from the Virginia Department of Criminal Justice Services to Public Safety for a School Resource Officer at the Technical Center; and transferring \$4,800 from the Finance Department to Debt Service.*

## **12.Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***B. AN ORDINANCE NO 21-FIN-9 (continued)...***

*To amend the Emergency Response Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021, by appropriating \$152,273 consisting of 1) \$100,000 in funds from the state Coronavirus Relief Fund toward the emergency utility grant program, 2) \$47,696 from the Department of Criminal Justice Services for Coronavirus related expenditures of the Police Department, and 3) \$4,577 of Medicaid Coronavirus supplement for personal protective equipment.*



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### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

***C. April 13, 2021 Regular Meeting Minutes***

***D. June 8, 2021 Special Meeting Minutes***

# **13. Introduction And Consideration Of Ordinances And Resolutions:**

## ***A. AN ORDINANCE NO 21-FIN-10***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$137,801 consisting of: 1) \$29,724 in grant funds from the Department of Criminal Justice Services for the Police Department's Body Worn Camera Program; 2) \$51,470 in grant funds from the Rescue Squad Assistance Fund for mobile data computers fore the Fire & EMS Department; 3) \$8,600 in grant funds from the VA Department of Conservation and Recreation for the summer Youth Conservation Corps Program at Pocahontas State Park; 4) \$21,607 carried forward from FY2021 for an Economic Development website; and 5) \$26,400 in state reimbursement for a legislated increase in the Registrar's salary.*

## **13. Introduction And Consideration Of Ordinances And Resolutions:**

### ***A. AN ORDINANCE NO 21-FIN-10 (continued)...***

*To amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$156,200 in FEMA grant funds for the replacement of a generator at Colonial Heights Middle School and transferring \$63,800 from the Fire Station #2 insulation project to the Colonial Heights Middle School generator project for the required local match.*

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### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. A RESOLUTION NO 21-27***

*Ending local states of emergency and disasters declared by the Director of Emergency Services on March 16, 2020, June 9, 2020, and February 12, 2021.*

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### 14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

***NONE***

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### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***1. Discussion Of Utility Billing Changes***

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### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***2. Discussion Of The Virginia Overtime Wage Act***

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### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***3. Lakeview Dam Project Update***



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### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***4. General Activity Report***

# Dates of Interest

July 2021	August 2021	September 2021
July 20 <sup>th</sup> (6:00 pm)- City Council Special Meeting – Council Chambers (Tentative)	August 2 <sup>nd</sup> (6:00 pm) – City Council Special Meeting – Council Chambers	September 7 <sup>th</sup> (7:00 pm) – Planning Commission Meeting - Council Chambers (Tentative)
	August 3 <sup>rd</sup> (7:00 pm) – Planning Commission Meeting - Council Chambers (Tentative)	September 14 <sup>th</sup> (7:00 pm) – City Council Regular Meeting–Council Chambers
	August 10 <sup>th</sup> (7:00 pm) – City Council Regular Meeting– Council Chambers	September 21 <sup>st</sup> (6:00 pm) – City Council Special Meeting–Council Chambers

## CITY HOLIDAYS

September – Monday, September 6<sup>th</sup>, 2021: (Government Offices Closed)

October – Monday, October 11<sup>th</sup>, 2021: (Government Offices Closed)

## CITY ACTIVITIES/EVENTS

**Back to School Festival** – August 17<sup>th</sup> (*rain date Aug. 24<sup>th</sup>*) (6:00pm-8:00pm) at the Colonial Heights Soccer Complex. Hosted by the Colonial Heights Recreation/Parks and the American Legion Post 284. Pre-register online at <http://www.colonialheightsva.gov/256/Recreation-Parks> (Recreation Programs) or call (804)520-9390.



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## **15. Reports of Officers and Documents Related Thereto cont.:**

### ***B. City Attorney***

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## **15. Reports of Officers and Documents Related Thereto cont.:**

### ***C. Director Of Planning And Community Development***

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## **16. Adjournment**



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