



CITY MANAGER'S REPORT TO CITY COUNCIL

MAY 2021

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Summer 2021.
- **Safe Routes to Schools (North Elementary School Phase I), UPC 105233** – Proposal received; awaiting clearance from VDOT to start construction.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2), UPC 106188** – Awaiting Right of Way Authorization from VDOT.
- **Boulevard and Westover Ave Intersection, UPC 100501** – VDOT currently reviewing 90% plans.
- **Lakeview Avenue Modernization, UPC 101288** – Advertising early Summer 2021.
- **Appomattox River Greenway Trail Phase V, UPC 107533** – Awaiting State approval for additional funding. Consultant working on 70% Plans.
- **FY 20 Pavement Preservation** – Branscome was awarded the bid. Construction started May 2021.

Utilities Capital Projects

- **Lakeview Avenue Water and Sewer Replacement** – Utility relocation completed. Finalizing construction bid documents for advertisement.
- **Hrouda Pump Station** – Construction on-going.

Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2021	54	\$67,873.06	10	\$46,750.53
2020	72	\$17,227.91	3	\$958.08

The sublet repairs consist of the following:

Dealer Repair	\$42,358.80
Alignment	\$693.75
Glass Replacement	\$429.44
Towing	\$157.50
Tire Repair	\$46.39
Misc (Welding)	\$3,066.25

The Fire Department accounts for \$41,685.18 of the sublet repairs for a motor in a medic unit and extensive repairs to several Fire trucks.

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	14	60
Commercial Building	2	34
Demolition	1	1
Electrical	19	73
Mechanical	12	52
Plumbing	10	39
Swimming Pool	0	1
Amusement Rides	0	1
Tent	0	2
Clean Out Installation	2	25
Water and Sewer Connection	2	7
Total: All Permits	62	295

New Residential Units (CO's)	Month	Year to Date
Total	0	9

Valuations	Month	Year to Date
Residential	\$342,694.31	\$1,699,972.03
Commercial	\$597,885.00	\$3,701,527.00
Total	\$940,579.31	\$5,401,499.03

Building Inspections	Month	Year to Date
Residential	67	378
Commercial	48	205
Total: All Inspections	115	583

PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	0	14
Mobile Food Units	0	7
Signs - Permanent	0	15
Signs - Temporary	0	8
Zoning	0	39
Total: All Permits	0	83

Development	Month	Year to Date
Plat: Adjustment/Vacation	0	3
Plat: Subdivision	0	0
Prelim. Site Plan Review	0	0
Special Exception Permit	0	0
Special Use Permit	0	1
Rezoning	0	2
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	0	5
Total: All Categories	0	11

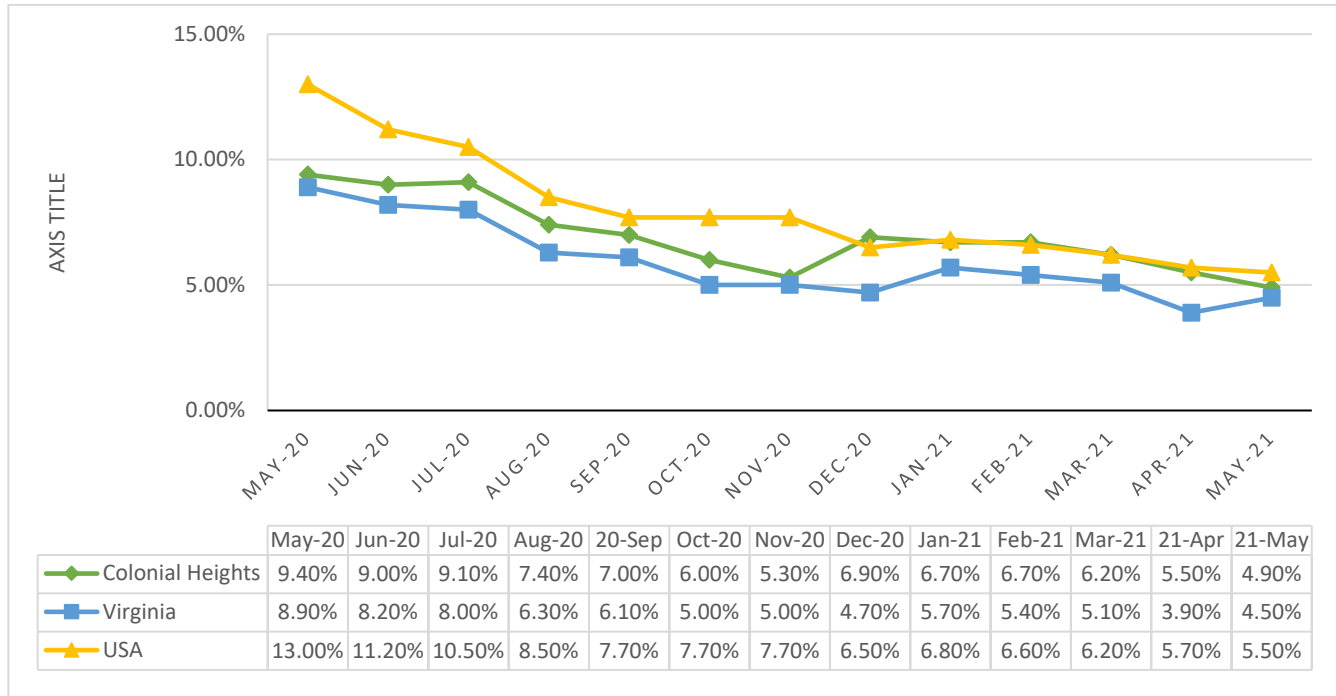
Community Meetings	Month	Year to Date
Board of Zoning Appeals	1	1
Planning Commission	1	4
Wetlands Board	0	0
Total: All Meetings	2	5

CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	3	16	2	3
Exterior Storage of Objects	4	26	7	9
Inoperable Vehicle	3	22	1	4
Property Defacement	0	0	0	0
Tall Grass	42	122	50	50
Trash Can Placement	0	87	2	4
Trash/Debris	8	25	2	9
VA Property Maintenance Code	0	12	2	14
Zoning	3	31	11	16
Total: All Cases	63	341	77	109

III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in May 2021 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,095	7,702	393	4.9	No

*Chesterfield 3.9 %unemployment *City of Petersburg 10.6% unemployment
 *Dinwiddie 4.7 % unemployment *City of Hopewell 7.7% unemployment
 *Prince George 4.8 % unemployment

Prospect Activity:

Direct Requests for Information: 4
 Sites/Bldgs. Submitted 4
 Active Prospects 9

Projects:

- Panera w/Drive-thru – submitted preliminary site plan for review (expired)
- Mission BBQ – tentative October 2021 opening
- Former Wells Fargo Building – lease signed; waiting to release information per franchise owner
- Locke Supply Company – Received Certificate of Occupancy
- Ace Hardware – 10,000 sf at Dunlop Shopping Center
- Crumbl Cookies – tentative mid-August opening
- 401 Temple Avenue – site work underway

IV. POLICE DEPARTMENT:

The month of May was a busy one, but one that really started us on the way back to some normalcy as life appears to be getting back to pre-pandemic days. People are getting out and businesses are opening again as state restrictions are being lifted. As for the police department, we are excited about some new beginnings as well. Sr. K-9 Officer Micaulay Fable and his new canine, Nero, graduated from Narcotics Detection Canine School in Chesterfield County. We are also happy to report our new Animal Control Officer, Toni Moracco, graduated in the top of her class from Crater Criminal Justice Training Academy's ACO Program.

Our hiring efforts continue as we experience additional retirements beginning in our new fiscal year. We are hopeful in the selection of both our certified and non-certified police applicants who are in the current process. While we have reserved and are sending two non-certified officers to our local Crater Criminal Justice Training Academy to begin training in July, we are also excited to have our two current police recruits graduate from the academy in mid-June. Overall, Colonial Heights Police Department continues to evolve as an agency that is well prepared to serve its citizens well into the 21st century.

Capt. Steve Groat, commander of our **Operations Division**, reported the following from his personnel. Some of the operational highlights are as follows:

- Officers responded to Bluffs Court for a burglary in progress. The suspect had broken out a window of a vehicle and made entry into the residence. The suspect was a family member who was still on the back deck when officers arrived. Officers attempted to detain the suspect, but the suspect charged at officers and assaulted one of them. The suspect was then taken into custody without further incident and arrested on multiple charges.
- Officers responded to Home Depot for a larceny of copper wire in progress. The three suspects were detained at their vehicle and subsequently arrested. The investigation found that the same three suspects had been taking large amounts of copper wire from all the area home improvement stores.
- Officers investigated a domestic incident near the Holiday Inn. The suspect was in a domestic argument when he pushed his girlfriend out of a moving car, causing injury to his girlfriend. The suspect was arrested and charged with malicious wounding as well as domestic assault.
- Officers located an abandoned golf cart near the Colonial Heights Middle School and began to check the area. Patrol officers found a male juvenile walking and, after talking to him, he admitted to multiple larcenies, including the golf cart.
- Officer Marcus Hall responded to a reported burglary at Harris Auto on the Boulevard. The suspect was seen on security video and identified as a former employee who was fired just days before. We were able to obtain warrants for the suspect's arrest as well as a search warrant for the suspect's phone, which had evidence of the crime.
- Officers responded to the area of Wakefield Avenue for a report of a suspicious person in the area. Officers investigating the incident located a suspect and found that he was violating a protective order at his ex-girlfriend's home. The suspect was arrested and charged with violating the protective order.

IV. POLICE DEPARTMENT (CONTINUED):

- Officers responded to Piedmont Avenue to assist the U.S. Marshal's Fugitive Task Force with the capture of a wanted subject that barricaded himself in a shed. Officers were able to speak with the suspect and talked him into surrendering without incident.

K-9 ACTIVITIES

As noted previously, Sr. K-9 Officer Micaulay Fable and K-9 Nero graduated from their narcotics training program in Chesterfield. They are both doing well. K-9 Nero came out of the academy with dual skills, one in narcotics detection as well as the ability to search. We cannot thank Braxton Lee enough for his fundraising efforts in helping CHPD.

K-9 Sergeant Chris Wulff and K-9 Rose attended monthly training.

The **Law Enforcement Services Division**, commanded by **Major William Anspach**, also reported his division as having a very busy and productive month. Highlights from their reported activities are as follows:

- The division hosted the 2nd Annual Police Memorial Service. The Mayor presented a proclamation to the department, and fallen officers were memorialized. The ceremony was well attended by department members and city employees.
- Police Administration and the Law Enforcement Services Division were able to recognize our Administrative Assistants with a luncheon, previously postponed due to vacations and availability.
- Major Anspach and Captain Rob Ruxer attended the Community Criminal Justice Board meeting.

Our **Investigations Division**, commanded by **Capt. Robert Ruxer**, reported May as an average month, but a good one to catch up on previous months of case assignments. Seven (7) new cases were assigned to detectives—eight (8) were cleared (this included clearing four cases from a previous month), resulting in a clearance rate of 114% for the month.

Six non-fatal overdoses were experienced during the month. We continue to follow up on these cases; however, with the recent changes in the legislature, these cases and their involved parties are mostly free from criminal charges. While most scenes are "cleaned" prior to arrival, we remain committed to investigating the seller of the narcotics.

Some of the division highlights include:

- **Detective Sergeant Adam Brandeberry** was assigned one new case for the month:
 - Abduction/assault, cleared by arrest
 - Previous month's homicide, cleared by arrest
 - Previous month's child sexual abuse material, unfounded
- **Career Detective Roger Santini** was assigned one new case:
 - Fraud/theft from auto
- **Senior Detective Joe Vaughan** was assigned three (3) new cases:
 - Sexual battery, unfounded
 - Fraud/false pretenses
 - Stalking, cleared by arrest

IV. POLICE DEPARTMENT (CONTINUED):

- **Senior Detective Darrell Aleshire** was assigned two (2) new cases;
 - Credit card fraud, cleared by arrest
 - Felon in possession of a firearm, cleared by arrest

No public nuisance letters were issued this month.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported three (3) fugitive arrests, all of whom were from the city of Colonial Heights. Eleven (11) local warrants were served.

Auxiliary officers provided **223 hours** of extra manpower patrolling and riding with officers as well as assisting with a traffic checkpoint. A total of **645 hours** has been volunteered to date. **Sentinels** had **22 hours** for the month and **67** total hours for the year.

Overall as an agency during the month of May, we made **271 total arrests**; worked **75 crashes**; wrote **340 traffic citations**; executed **400 traffic stops**; affected **12 DUI arrests**, **11 drug arrests** and issued **23 parking citations**.

Officer Alex Riazi was selected as our **Employee of the Month for April 2021**, having been nominated by both Law Enforcement Services and Investigations.

Since Officer Riazi joined our department, he has continued to shine in his performance. April was no exception. Officer Riazi had several traffic stops that he investigated and was able to locate weapons and drugs during each. He also had larceny/shoplifting cases in which he was also able to include drug charges. One of these cases involved Officer Riazi responding to a grand larceny at a kiosk inside Southpark Mall, during which time he recognized a subject in the parking lot that matched the description. During the incident, Officer Riazi obtained charges of felony larceny, multiple drug charges and obstruction. Officer Riazi was also able to locate the stolen jewelry on the suspect.

During a domestic call in the CHPD lobby, Officer Riazi interviewed the female victim and, based on her statement, obtained warrants for strangulation, domestic assault, abduction and written threats. He then arrested the male suspect, who confirmed the assaults.

In another outstanding incident during the month of April, Alex was dispatched to an accident involving a gas pump that quickly escalated to a fire involving both the gas station and attached Burger King. Both units were evacuated; however, when Officer Riazi arrived, he saw an employee standing outside the drive-through window of the Burger King trying to assist an employee still inside. He immediately ran to the window and lifted the employee out to safety. The incident was captured on a cell phone and shared by a citizen to social media. This prompted a local news station to do a story. When Alex was contacted about being interviewed for this, he responded, "I just did what any of us would do. I just was the one there." Officer Riazi handled the on-camera interview well and again downplayed his actions stating, "It's what we do!" His actions and the story were a positive reflection of the department.

Just days after this incident, Officer Riazi was off duty and there was a motorcycle accident near his home. The rider was severely injured, and Alex again ran to help without hesitation and started CPR on the male. Unfortunately, the male succumbed to his injuries.

IV. POLICE DEPARTMENT (CONTINUED):

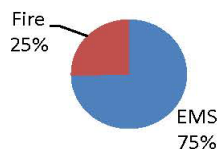
At the end of the month, Officer Riazi and Officer Sarah Tollison were the first officers on-scene at the shooting near Comfort Suites. Both officers started CPR on the victim, but he was pronounced deceased by EMS.

In addition to all the above, Officer Riazi had 10 felony warrants, 20 misdemeanor warrants, wrote 20 summonses, had 16 verbals and one DUI during the month. Alex always exhibits a strong work ethic, no matter what his assignment. He is always respectful and professional as well as happy and enjoyable to speak with. His character traits represent him and the agency in a positive manner. For all these reasons, we feel that Officer Alex Riazi is more than deserving of this honor.

DEPARTMENT STATISTICS			
May 2021			
Crime	May 2020	May 2021	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	0	0%
Robbery	0	0	0%
Aggravated Assaults	4	1	-75%
Simple Assaults	16	24	50%
Breaking & Entering	2	6	200%
Larceny	62	92	48%
Vehicle Thefts	0	4	400%
Arson	0	0	0%
Shoplifting	38	76	100%
DUI Arrests	11	12	9%
All Criminal Arrests	267	271	1%
Calls for Service	3,112	3,142	1%
May 2021	Number Reported	Number Cleared	Percentage Cleared
	127	102	80%

V. FIRE & EMS DEPARTMENT:

Total Incidents: 551



Total Fire Type Incidents: 140 (Total Fire Loss \$23,200)

Total EMS Incidents: 411 (250 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 94.4% of emergency incidents: (Avg. response time 6:14 minutes)

EMS units arrived on scene in less than 9 minutes on 99.4% of emergency incidents: (Avg. response time 5:20 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Services Calls and False Calls</u>	
Building fire	2	Power line	5	Good intent calls	30
Brush or brush and grass mixture fire	1	Gasoline or flammable liquid spill	2	Public service calls	19
Passenger vehicle fire	2	Haz Mat release investigation w/no Haz Mat found	2	Assist invalid	39
Outside rubbish or grass fire	1	Arcing, shorted electrical equipment	1	Smoke/CO detector installation	4
Unauthorized burning	1	Water or steam leak	1	False alarm/false calls	20
Authorized controlled burning	1	Smoke or odor removal	2	Lock out	1
		Building or structure weakened or collapsed	2	Public fire education	1
				Cover assignment/standby scene	1
				Pre-Incident planning	2

MS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	12	Assist, Public	60	Cancelled (Prior to Arrival at Scene)	10
Patient Evaluated, No Treatment/Transport Required	7	Cancelled on Scene (No Patient Found)	7	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	3
Patient Treated, Released (AMA)	15	Patient Refused Evaluation/Care (Without transport)	33	Patient treated, Transported by private vehicle	1
Assist Agency	2	Patient Treated, Released (per protocol)	5	Patient treated, Transferred to another EMS unit	3
Standby-no services or support provided	1	Patient Dead at scene resuscitation attempted (W/O transport)	1	Patient treated, Transported by Law Enforcement	1

Fire Mutual Aid Given & Received

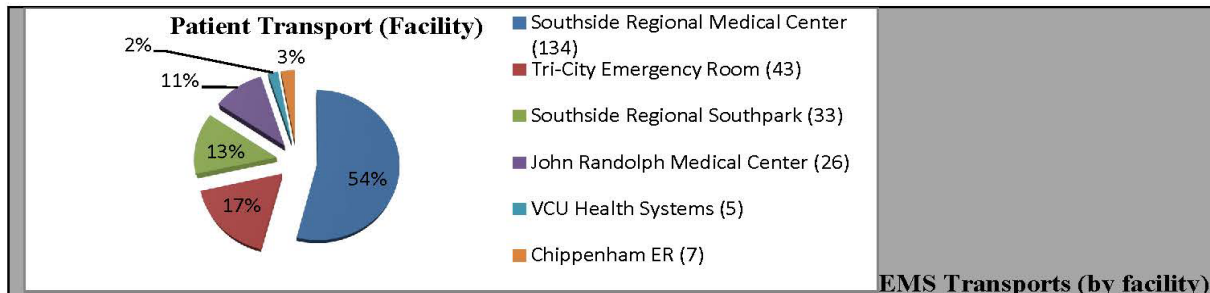
M/A Fire engine (First Responder) EMS to Chesterfield	7	M/A received from Chesterfield Fire	2
-------------------------------------------------------	---	-------------------------------------	---

EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	3	M/A received from Petersburg EMS	2
M/A given to Dinwiddie EMS	1	M/A received from Fort Lee EMS	4
M/A given to Hopewell EMS	2		
M/A given to Prince George EMS	1		

Out of Service Apparatus

		<u>Fire Units</u>	<u>Medical Units</u>
Station 1	<u>Number of Incidents</u>	N/A	1
	<u>Total Hours</u>	N/A	Medic 933 -3.5 hrs.
Station 2	<u>Number of Incidents</u>	1	2
	<u>Total Hours</u>	Quint 992 -456.5 hrs.	Medic 932- 445 hrs., Medic 935-4 hrs.



VI. FINANCE DEPARTMENT:

Finance Activity:

- ERP System- Real estate tax bills were mailed out on April 30 and due May 28. After the billing was run, it was discovered that citizens with adjacent parcels billed separately were not sent the second bill. Before delinquent bills are distributed, staff will have to review them to make sure they were originally billed and adjust the penalties and interest accordingly. For the Finance implementation, staff received the first data pass in April and continues to try to find time to resolve errors in the pass. The human resources implementation is regularly meeting on system configuration sessions and importing data into the system, which is a very time-consuming process.
- Positions- The Deputy Director of Finance position was filled and Christina Sadler will be joining us on June 9. First interviews were conducted for the Financial Specialist II for Payroll position during May, and second interviews are scheduled in June to allow for Ms. Sadler to participate.
- FY22 Budget/ CIP- The FY22 Budget and CIP were adopted and appropriated on May 11.
- Utility Billing- As of May 31, 2021, the balance of all delinquent utility bills due the City totaled \$482,870. Staff continues to solicit and receive applications for state-provided utility relief. As of the end of May, \$84,968 in relief has been provided to impacted Colonial Heights customers.

Purchasing Activity:

- Purchasing – 177 total purchase orders were completed, which included 23 departmental purchases being reviewed. This is compared to 103 that were completed for the same month in 2020.
- Finance processed 130 check requests during the month.

Bid/RFP Activity:

- SP 20-031102-1118, North Elementary School Sidewalks- Phase I, bids were received on March 11. Contract documents were completed in April, and staff is still waiting on final funding approval from the State.
- SP 21-051402-1120, “On Call” contract for furnishing and applying pavement line markings, was issued on April 28 with bids due on May 14. Bids are being analyzed by Engineering.
- SP21-052102-1121, “On Call” contract for environmental services was issued on May 6, with proposals received on May 21. Four proposals were received and are being reviewed by Engineering.

Other Purchasing Activity:

Purchase orders were issued for the following:

- Thermoplastic line markings on the Community Center Parking Lot
- Emergency stormwater repair at 403 McArthur Avenue
- Colonial Heights Middle School Phase II safe route to school design services
- Emergency sewer repair at 103 School Avenue
- Swift water rescue equipment (grant funded)

Utility Billing Activity:

- Bi-monthly Utility Bills Sent-3,878
- Delinquent Notices Sent –829 or 22.7%.
- \$1,026.50 in utility billing set-off debt collections were received this month.

VI. FINANCE DEPARTMENT (CONTINUED):

Billing and Collections Activity:

- 42 DMV releases processed: 34 personal property, 8 parking citations
- Administrative fees collected: \$2,016.77
- Set off collections this month: \$8,980.31

Real Estate Activity:

- 66 property transfers this month, 32 of which were valid residential sales
- \$528,600 in new residential construction was picked up for the month, no new commercial.

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of May 2021:

Advertisements

<u>Department</u>	<u>Position</u>
Fire & EMS	Emergency Management Assistant (Part-time)
Finance	Administrative Assistant (Part-time)
Recreation & Parks	Van Driver
Recreation & Parks	Van Driver (Part-time)
Recreation & Parks	Recreation Assistant (Part-time)

Applications & Testing





<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Emergency Management Assistant (Part-time)	22	854
Administrative Assistant (Part-time)	36	713
Van Driver	9	712
Van Driver (Part-time)	5	374
Recreation Assistant (Part-time)	6	781

Miscellaneous

- The annual open enrollment for Section 125 and health insurance benefits was completed by all employees on May 14, 2021.
- Tyler-Munis HRM/Payroll system training and conversion continues on a monthly basis 4-6 days per month. The completion date for the conversion process implementation is projected for early 2022.
- A conversion process has been implemented by the Commonwealth of Virginia, which will convert The Local Choice (TLC) health insurance system into a digital platform. The training schedule will be determined at a later date, with a completion date estimated for April 1, 2022.
- Attended the virtual VaCORP Hybrid Retirement Short-term Disability Program overview and update on May 11, 2021.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

☆ The City's website, www.colonialheightsva.gov had 70,915 page views in the month of May.

<p>Top fifteen sites visited after the home page:</p> <ol style="list-style-type: none">1. Real Estate Records Search2. Pay Online3. Library4. Facilities5. My Account6. Animal Control & Shelter7. Yard Sale and Temporary Sign Permit8. Fort Clifton Festival9. News Flash10. Form Center11. City Employees12. Calendar13. Recreation & Parks14. ePayment Center15. Human Resources	<p>Top five countries after U.S.:</p> <ul style="list-style-type: none"> Germany India Russia Spain Ireland <p>Top five regions after Virginia:</p> <ul style="list-style-type: none"> Illinois District of Columbia California Pennsylvania Texas
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

☆ Citizens submitted and city staff processed 195 service requests and questions through the “Report a Concern” module during the month of May.

☆ The City of Colonial Heights' Facebook Page now has 5,626 fans and the City's Twitter account has 1,594 followers. There are 3,254 subscribers for “In the News”.

IX. LIBRARY:

☆ Residents borrowed 11,032 titles in May broken down as follows:

- 9,017 print titles including 223 titles picked up curbside
- 1,044 e-books on Kindle readers
- 971 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,298 residents registered for the Hoopla service.

☆ The public computer center had 556 users

☆ The library's emerging Digital Resource Center remains closed due to COVID.

☆ The library's meeting rooms remain closed due to COVID and are planned for reopening later this summer.

☆ An average of 412 residents used the library each day, while 57 residents registered for new library cards.

X. RECREATION & PARKS DEPARTMENT:

Recreation Division

The month of May was a busy one for the Recreation & Parks Department as further State mandated guidelines were relaxed related to the COVID-19 pandemic. Due to these relaxed mandates the Department was able to hold its Annual Ft. Clifton Festival on Mother's Day weekend and the event was well attended and patrons were appreciative that we held the event.

Youth Baseball and Softball Leagues, as well as, Adult Kickball and Softball Leagues continued play in May with regular seasons ending in mid-June. Field and Park Pavilion reservations also saw an increase in rentals during the month of May. Staff is currently working on and planning for our Summer Camp program and a wide range of Athletics camps this Summer. The Summer edition of the City Focus was released at the end of May, and work has begun on the Fall edition.

After three years of planning and work, the Tri-City Chili Peppers sold out and played their first game as an organization on Memorial Day. Excitement continues around the City and they have enjoyed good crowds at their first four home games. They will continue play through the end of July at Shepherd Stadium.

Athletics/Programs	<u>2021</u>	<u>2020</u>
Belly Dancing	6	N/A
Okinawan Karate	14	N/A
Youth Baseball	154	N/A
Youth Softball	44	N/A
Yoga in the Park	15	N/A
Puppets in the Park	10	N/A
Line Dancing	26	N/A
Fort Clifton Festival	3,000	N/A
Scrapbooking	16	N/A
Therapeutic Recreation	50	N/A
Facility Usage	<u>2021</u>	<u>2020</u>
Community Room Attendance	416	0
Community Room Reservations	8	0
Pavilion Attendance	1,596	20
Pavilion Reservations	42	2
Field Attendance	11,800	0
Field Rentals	56	0

Tri-City Chili Peppers



Parks, Horticulture, Buildings & Grounds

- Cut grass as needed at City buildings, parks, and athletic fields.
- Completed clean-up at Fort Clifton Park for Fort Clifton Festival.
- Checked all electrical at Fort Clifton Park and replaced GFI receptacles as needed.
- Spread rock dust on roads and walkways at Fort Clifton Park.
- Provided manpower to work Fort Clifton Festival.
- Painted floors in both bathrooms at Shepherd Stadium.
- Replace old lights in Shepherd Stadium concession stand with LED lights.
- Painted exterior of Shepherd Stadium concession stand.
- Prepared Shepherd Stadium for VISAA State baseball tournament (edged infield, added material to infield, added material to warning track).
- Provided manpower to work VISAA State baseball tournament.
- Set up chairs and tents at War Memorial for Memorial Day service.
- Painted soccer fields at Soccer Complex and Middle School Stadium as need for games.
- Rehung windscreen at High School tennis courts
- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds as needed.
- Planted annuals at sites.
- Removed rose bushes from Public Safety Building and replaced with dwarf crepe myrtles.
- Relocated rose bushes and hydrangeas at Library.
- Planted hydrangeas at War Memorial.

VISAA State Baseball Tournament



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Activities	2021	2020
Adult Coloring	5	N/A
Bingo in Center	42	N/A
Bowling	140	N/A
Bridge Party	32	N/A
KITS Meeting	5	N/A
Scrabble	20	N/A
Senior Club Meeting	65	N/A
Senior Golf Association Fort Lee	389	N/A
Senior Golf Association Tri-Cities	183	N/A
Awareness/Education	2021	2020
Evening Educational Series	16	N/A
Jen Care Ice Cream Social	15	N/A
Library: Total # Books Checked Out	13	N/A
Safe Banking for Seniors	4	N/A
Classes	2021	2020
Crochet & Knitting	21	N/A
Intro to Pinochle	8	N/A
Line Dancing Class	223	N/A
Meaningful Exchanges	38	N/A
Meditation	49	N/A
Pinochle	28	N/A
Poetry & Photography	7	N/A
Quilts for Vets	10	N/A
Sewing Class	24	N/A
Tap Class	28	N/A
Tech Savvy	3	N/A
Watercolor with Faye	22	N/A
Fitness	2021	2020
Balance	38	N/A
Fitness Center	52	N/A
Muscles in Motion	138	N/A
Pickleball	176	N/A
Senior Stride	16	N/A
Sit & Let's Get Fit	116	N/A
Strength & Stretch	110	N/A
Tai Chi	36	N/A
Total Body Strength	63	N/A
Yoga	103	N/A
Total	2,238	0
Meals	2021	2020
Home Delivery Meals	4	N/A
Transportation	2021	2020
Total Passengers	207	124
Total Trips	455	256
Total Miles	2143	728
Wheelchairs	29	2
Donations	\$471.00	\$67.00
New Riders	0	3

Violet Bank Museum

Attendance	2021	2020
Tours Given	17	0
Grounds Visitors	24	73
Ongoing Programs	18	0
Outreach Programs	100	0
Special Events	45	0
Attendance Totals	204	73

Ongoing renovation work continues at Violet Bank. The visitors taking tours or using the grounds have been fairly steady in recent months, so the renovation work does not appear to be negatively impacting that. Staff gave a tour of the museum and grounds to a group of homeschoolers and their parents. They enjoyed their visit so much, that they are already planning another visit. Museum staff were invited to the Blandford Cemetery Memorial Day Service and attended as part of the Museum's Community Outreach.



X. RECREATION & PARKS DEPARTMENT CONTINUED:

OFFICE ON YOUTH & HUMAN SERVICES

OOY Updates

- OOO staff continues providing services in-person and/or through the Zoom format
- Partnership continues with Colonial Heights Public Library to distribute take-home craft kits
- Leadership Camp (August 9-13) enrollment 10 students
- Youth Conservation Corp summer program at Pocahontas State Park (July 19-August 6)
- Continued postings of FACEBOOK and Instagram of relevant topics for the community
- All staff are certified in Youth Mental Health First Aid

Youth Advisory Council (YAC) - Leadership organization for teens in grades 6-12, YAC works with members of City Council and the Youth Services Commission to identify, address, and resolve issues that affect teens

- Partnership continues with Colonial Heights Public Library to distribute take home craft kits.
- Identified new projects: BeMyEyes and Storywalk
- Scholarships awarded to Chase Ackerman \$500 and Gabby Ramos \$1000

Juvenile Domestic Task Force (JDVTF)

- Presentation from Bon Secours on Trauma Informed Care
- Established new meeting day and time (Third Monday of each month at 9am) ZOOM

Substance Abuse Prevention- Monthly coalition meetings of members to strengthen education and advocacy efforts for substance abuse prevention programs in Virginia. Coalitions- CAAN DUU, SAFE, CCOVA, CADRE

- CAAN-DUU –Opioid Summit scheduled for June 29, 2021
- SAFE-Campaign for medical lock boxes and PSA media
- CCOVA –Presentation from Heidi Swan, Author of A Night in Jail
- CADRE- Students planning digital flyers to educate classmates on e-cigarettes, discussed PSA competition

Kids Achieving Progress (KAP) is a referral-based program serving 4th-8th grade students who need extra academic and/or social support

- Field day at White Bank Park, ice cream for 10 youth and families
- Posted Stories on social media and YouTube (current catalog 18 videos)
- Rotate and replenish books in Free Little Library located at City Hall
- Youth Program Coordinator certified in Superpowers for Supervisors

Early Childhood/School Readiness- Community agencies meet monthly to coordinate effective early learning, health, and family support services for young children in the communities - SMART BEGINNINGS, FAMILIES FIRST, POSITIVE PARENTING, RVA BASICS

- Smart Beginnings-Kindergarten Readiness –Early Efforts Transitioning to Kindergarten Presentation
- Families First-increase outreach efforts to enroll more families in the program, identify apartment complexes and medical practices
- RVA Basics-planning awareness campaign

Children's Services Act- CPMT manages the local CSA program by coordinating agencies efforts, managing the available funds, and establishing local CSA program policies.

- Current caseload 21

Interagency Team- Served 2 families

VJCCCA Diversion Programs-12th District Court-

- Youth Specialist certified in Restorative Practices, Moral Reconation Therapy

Community Service - Program to provide community service supervision for court mandated youth

- 13 Youth participated in CSW for a total of 114 hours

Shoplifting Diversion - Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- No class for May

Workforce Readiness

- No referrals for May

Juvenile Court Navigator

- 9 families were served through the program in May

OOY Staff Professional Development

- Restorative Practices
- Restorative Justice
- Conversation Around Suicide and Mental Health
- Trauma Informed Approach with Juveniles
- Food Deserts and Sustainability
- Childhood Obesity
- Strategies for Youth Development
- Department Juvenile Justice Workshops