



CITY MANAGER'S REPORT TO CITY COUNCIL

JUNE 2021

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Fall 2021.
- **Safe Routes to Schools (North Elementary School Phase I), UPC 105233** – Construction started; estimated date of completion is August 1, 2021
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2), UPC 106188** – Awaiting Right of Way Authorization from VDOT.
- **Boulevard and Westover Ave Intersection, UPC 100501** – VDOT currently reviewing 90% plans; awaiting FHWA RW Authorization
- **Lakeview Avenue Modernization, UPC 101288** – Advertising early Fall 2021.
- **Appomattox River Greenway Trail Phase V, UPC 107533** – Awaiting State approval for additional funding. Consultant working on 70% Plans.
- **FY 20 Pavement Preservation** – Branscome's completed the original scope of work; awaiting estimates for Lakeview and Dimmock.

Utilities Capital Projects

- **Lakeview Avenue Water and Sewer Replacement** – Utility relocation completed. Finalizing construction bid documents for advertisement.
- **Hrouda Pump Station** – Construction on-going.

Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2021	71	\$51,908.59	7	\$13,961.95
2020	73	\$22,387.34	6	\$2,273.05

The sublet repairs consist of the following:

Dealer Repair	\$12,924.28
Alignment	\$526.17
Towing	\$190.00
Tire Repair	\$46.39
Misc	\$330.00
Exhaust	\$53.00

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	8	68
Commercial Building	3	37
Demolition	0	1
Electrical	15	88
Mechanical	10	62
Plumbing	4	43
Swimming Pool	3	4
Amusement Rides	0	1
Tent	0	2
Clean Out Installation	1	26
Water and Sewer Connection	0	7
Total: All Permits	44	339

New Residential Units (CO's)	Month	Year to Date
Total	0	9

Valuations	Month	Year to Date
Residential	\$125,394.00	\$1,825,366.03
Commercial	\$237,334.00	\$3,938,861.00
Total	\$362,728.00	\$5,764,227.03

Building Inspections	Month	Year to Date
Residential	62	440
Commercial	41	246
Total: All Inspections	103	686

PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	3	17
Mobile Food Units	3	10
Signs - Permanent	2	17
Signs - Temporary	2	10
Zoning	14	53
Total: All Permits	24	107

Development	Month	Year to Date
Plat: Adjustment/Vacation	0	3
Plat: Subdivision	0	0
Prelim. Site Plan Review	0	0
Special Exception Permit	0	0
Special Use Permit	1	2
Rezoning	0	2
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	0	5
Total: All Categories	1	12

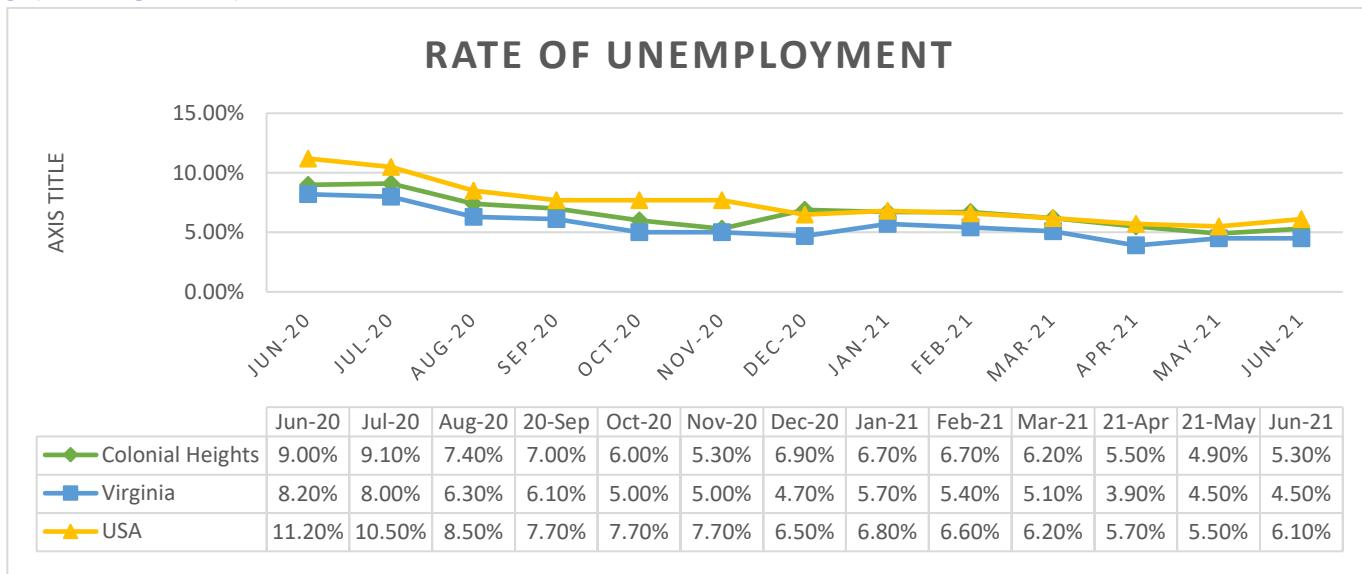
Community Meetings	Month	Year to Date
Board of Zoning Appeals	0	1
Planning Commission	1	5
Wetlands Board	0	0
Total: All Meetings	1	6

CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	8	24	3	6
Exterior Storage of Objects	7	33	4	13
Inoperable Vehicle	4	26	1	5
Property Defacement	0	0	0	0
Tall Grass	28	150	13	63
Trash Can Placement	0	87	0	4
Trash/Debris	3	28	2	11
VA Property Maintenance Code	0	12	0	14
Zoning	2	33	1	17
Total: All Cases	52	393	24	133

III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in June 2021 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,200	7,760	440	5.3	No

*Chesterfield

4.3 % unemployment

*Dinwiddie

4.7 % unemployment

*Prince George

5.2 % unemployment

*City of Petersburg

11% unemployment

*City of Hopewell

8.1% unemployment

Prospect Activity:

Direct Requests for Information:	6
Sites/Bldgs. Submitted	4
Active Prospects	8

Projects:

- Panera w/Drive-thru – submitted preliminary site plan for review
- Mission BBQ – late 2021/ early 2022 opening
- Former Wells Fargo Building – lease signed; waiting to release information per franchise owner
- MIDAS – Expansion with additional bays
- Locke Supply Company – Received Certificate of Occupancy
- Ace Hardware – 10,000 sf at Dunlop Shopping Center tenant upfit
- Crumbl Cookies – tentative mid-August opening
- 401 Temple Avenue – site work underway

IV. POLICE DEPARTMENT:

The month of June continues our year of transition as we celebrated the retirements of both **Major William H. Anspach** and **Career Officer Jeffery M. Santini**. Respectfully, each of these officers had very different career paths; however, both were valuable and noteworthy officers. The impact both officers had on our agency and our community is something to be very proud of. On the other hand, we welcomed the addition of certified **Officer Rodhem Roney** to our team. We also recognized our police academy graduates, **Officers Austin Thomas** and **Karrissa Jackson**, as they reported to their field training programs. Our newly hired non-certified recruits, **Ashley E. Edmonds** and **Tyson L. Jones**, will begin the police academy in July.

We also continued our community efforts with the return of the *Virginia Special Olympics Torch Run*. We were one of a few communities statewide that actually participated with in-person running. I am very proud of our officers for their involvement in helping those who are challenged and/or less fortunate than others. A big “shout out” goes to **Career Officer Sophie Benkendorf**, who always takes the lead in this endeavor and was crucial in getting us back to in-person activities.

In the coming months, as the result of several retirements within the department, we will continue to look at hiring well-trained, certified police officers and the best non-certified applicants who wish to get in this profession for all the right reasons. We will also be actively involved in the promotion process by making prudent supervisory promotions. This process will also yield a promotional list of eligible candidates for future promotions.

Capt. Steve Groat, commander of our **Operations Division**, reported the following from his personnel. Some of the operational highlights are as follows:

- **Sr. Officer Devin Marks** responded to the Circle K convenience store on Temple Avenue for a road rage incident. As he was investigating the case, he noticed one of the parties involved was intoxicated and ended up arresting the suspect for DUI.
- **Sr. K-9 Officer Micaulay Fable** took a report of a stolen necklace worth \$15,000.00. A BOLO (“be on the lookout”) was put out with a vehicle description. Virginia State Police located the suspect vehicle and attempted to make a stop. However, a pursuit ensued, at which time the suspect vehicle crashed, the suspects were taken into custody, and the stolen necklace was recovered.
- Along with officers working overtime at Benny’s Tavern, **Sr. Officer Cecil Powell** responded to the apartment complex at 3629 Boulevard for shots fired. Officers contacted the suspect as he was exiting his apartment with a firearm in his hand. The suspect initially put the gun down but then reached for the firearm. The suspect was then tased and taken into custody without further incident.
- **Sergeant Greg Thinnes** responded to the 200 block of Virginia Avenue for a suspicious person in a vehicle. During his investigation, Sergeant Thinnes observed a large amount of suspected methamphetamine in plain view and arrested the suspect. The suspect was also identified as a suspect associated with the theft of catalytic converters in Chesterfield County. Evidence of the crime was also located in the suspect vehicle.
- **Sr. Officer Jacob Miller** and **Career Officer Mike Kelley** attempted to stop a vehicle that was involved in a larceny at Home Depot. The suspect refused to stop, and a pursuit began. The identity of the suspect was known to their loss prevention, so the pursuit was terminated, and warrants were obtained on the suspect.

IV. POLICE DEPARTMENT (CONTINUED):

- **Officer Rodhem Roney** was directing traffic at a fire scene in the 300 block of New Castle Drive. A citizen drove through the scene, over a traffic cone, and grazed a firefighter. Officer Roney stopped the suspect and issued a summons for reckless driving.
- Chesterfield County was engaged in a vehicle pursuit that entered the city. They requested the use of stop sticks, but the pursuit exited the city on I-95 before we could assist. The pursuit came back into the city on the Boulevard and we were able to deploy stop sticks and end the pursuit. The suspect was taken into custody.

K-9 ACTIVITIES

Sr. K-9 Officer Micaulay Fable and **K-9 Nero** assisted Chesterfield Police Department with a traffic stop in the county. He also assisted with a project with the 1B Narcotics Task Force.

Sr. K-9 Officer Fable and **K-9 Nero** attended monthly training. However, **K-9 Sgt. Chris Wulff** and **K-9 Rose** were unable to attend. They will make it up in the coming weeks.

The **Law Enforcement Services Division**, commanded by **Captain Robert Ruxer**, also reported his division as having a very busy and productive month. Highlights from their reported activities are as follows:

- After **Major Anspach** turned in his property keys, **Captain Ruxer** assumed responsibility for the Property Room. A thorough audit was completed, and all items were present and accounted for.
- From June 18th to the end of the month, School Resource Officers (SROs) assisted Patrol with calls for service, ECO/TDOs (Emergency Custody and Temporary Detention Orders) and responded to calls.
- With the impending “go-live” date for the new Tyler system in July 2021, there were several critical training days in June. Mobile CAD training was held on June 15 and 16, and Records Management was held on June 29, 30, and July 1.

Our **Investigations Division**, commanded by **Capt. Robert Ruxer**, reported June as a busier month. Fourteen (14) new cases were assigned to detectives—eight (8) were cleared (this included clearing one case from a previous month), resulting in a clearance rate of 57% for the month.

Three (3) non-fatal overdoses were experienced during the month. We continue to follow up on these cases; however, with the recent changes in the legislature, these cases and their involved parties are mostly free from criminal charges. While most scenes are “cleaned” prior to arrival, we remain committed to investigating the seller of the narcotics.

Some of the division highlights include:

- **Detective Sergeant Adam Bradeberry** was assigned three (3) new cases for the month:
 - Assault and unauthorized use, cleared by arrest
 - Check fraud
 - Death investigation, pending

IV. **POLICE DEPARTMENT (CONTINUED):**

- **Career Detective Roger Santini** was assigned one new case:
 - Fraud, exceptionally cleared
 - CPS (Child Protective Services) referral, exceptionally cleared
 - CPS referral, unfounded
- **Senior Detective Joe Vaughan** was assigned three (3) new cases and cleared one (1) from a previous month:
 - Sexual assault, pending
 - Fraud/obtain by false pretenses, pending
 - Aggravated assault, pending warrant service
- **Senior Detective Darrell Aleshire** was assigned five (5) new cases;
 - Credit card fraud, cleared by arrest
 - Armed robbery, unfounded
 - Burglary, exceptionally cleared
 - Malicious wounding, pending
 - Possession of child sexual abuse material, exceptionally cleared

No public nuisance letters were issued this month.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported seven (7) fugitive arrests, all of whom were from the city of Colonial Heights. Twelve (12) local warrants were served.

Auxiliary officers provided **98 hours** of extra manpower patrolling and riding with officers as well as assisting with a traffic checkpoint. A total of **726 hours** were volunteered to date. **Sentinels** had **seven (7) hours** for the month and **74** total hours for the year.

Overall as an agency during the month of June, we made **235 total arrests**; worked **87 crashes**; wrote **282 traffic citations**; executed **304 traffic stops**; affected seven (7) **DUI arrests**, **10 drug arrests** and issued **16 parking citations**.

Officer Desiree M. McCurry was selected and honored as our ***Employee of the Month*** for **May 2021**, having been nominated by D Squad personnel.

Officer McCurry comes to work with a positive attitude every day, assisting the Law Enforcement Services Division for the past several months. Specifically, she has assisted with the implementation of the Power DMS platform and making sure the policy manual is up-to-date. Other assignments that Officer McCurry has been tasked with are assisting with the police applicant process, ensuring that testing and interview dates are conveyed; assisting new recruits who are currently in the academy; going to DMV and obtaining registrations for new patrol vehicles; and shuttling new patrol vehicles to the radio shop for installation and repair.

As for going “above and beyond”, on May 13, 2021, Officer McCurry was at City Hall when a Spanish-speaking female entered the building. The police officer who was positioned at the front welcome desk at that time was not able to communicate with the female visitor. Without hesitation, Officer McCurry took it upon herself to give the lady directions on where she needed to go to conduct her business. Officer

IV. POLICE DEPARTMENT (CONTINUED):

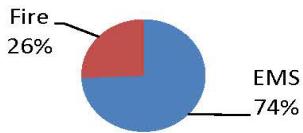
McCurry did not just stop there—she also escorted the female and assisted her with the transactions, knowing that the visitor would undoubtedly face the same communication problems. Officer McCurry went well beyond her duties in assisting the female, utilizing her Spanish-speaking skills for approximately 45 minutes.

For all the above reasons, the review committee believed that Officer Desiree McCurry was well deserving of our *Employee of the Month* award for May 2021.

DEPARTMENT STATISTICS			
June 2021			
Crime	June 2020	June 2021	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	0	0%
Robbery	5	2	-60%
Aggravated Assaults	1	7	600%
Simple Assaults	16	15	-6%
Breaking & Entering	0	5	500%
Larceny	50	69	38%
Vehicle Thefts	3	1	-67%
Arson	0	0	0%
Shoplifting	39	52	33%
DUI Arrests	2	7	250%
All Criminal Arrests	261	235	-10%
Calls for Service	3,171	3,089	-3%
June 2021	Number Reported	Number Cleared	Percentage Cleared
	99	66	67%

V. FIRE & EMS DEPARTMENT:

Total Incidents: 504



Total Fire Type Incidents: 129 (Total Fire Loss \$23,200)

Total EMS Incidents: 375 (217 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 95.9% of emergency incidents: (Avg. response time 5:48 minutes)

EMS units arrived on scene in less than 9 minutes on 98.1% of emergency incidents. (Avg. response time 5:32 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Services Calls and False Calls</u>	
Building fire	2	Power line	8	Good intent calls	28
Brush or brush and grass mixture fire	1	Gas leak, natural gas or LP	1	Public service calls	15
Passenger vehicle fire	2	Haz Mat release investigation w/no Haz Mat found	2	Assist invalid	15
Dumpster or Outside rubbish or grass fire	1	Arcing, shorted electrical equipment	1	Smoke/CO detector installation	4
Unauthorized burning	1	Electrical wiring/equipment	1	False alarm/false calls	14
Authorized controlled burning	1	problem other	1	Cover assignment/standby	1
Attempted Burning, illegal action other	1	Smoke or odor removal	2	scene	3
		Removal of victims from stalled elevators	1	Pre-Incident planning	

EMS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	21	Assist, Public	50	Cancelled (Prior to Arrival at Scene)	12
Patient Evaluated, No Treatment/Transport Required	7	Cancelled on Scene (No Patient Found)	9	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	3
Patient Treated, Released (AMA)	11	Patient Refused	34	Patient treated, Transported by by private vehicle	3
Assist Agency	2	Evaluation/Care (Without transport)	8	Patient treated, Transferred to another EMS professional	3
Standby-no services or support provided	1	Patient Treated, Released (per protocol)	2	Transported Lights/Siren	16
		Patient Dead at scene resuscitation attempted (W/O transport)		Transported no Lights/Siren	201

Fire Mutual Aid Given & Received

M/A Fire engine (First Responder) EMS to Chesterfield	2	M/A received from Chesterfield Fire	3
---	---	-------------------------------------	---

EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	8	M/A received from Petersburg EMS	2
		M/A received from Fort Lee EMS	2
		M/A received from Chesterfield EMS	1

Out of Service Apparatus

	<u>Fire Units</u>		<u>Medical Units</u>	
	<u>Number of Incidents</u>	<u>Total Hours</u>		
Station 1	1	E941 – 7.5hrs.	2	
			Medic 933 -4 hrs., Medic 936 – 223hrs.	
Station 2	3	Quint 992 -10 hrs., Rescue 942 – 1957, Q942 – 564 hrs.	2	Medic 932- 170 hrs., Medic 935-7 hrs.

EMS Transports (by Facility)



VI. FINANCE DEPARTMENT:

Finance Activity:

- Tax Billing- Personal Property Bills were mailed on June 30. Staff encountered an issue as the system separated motor vehicle license fees between the two installments on the original print. Working with support, the Financial Systems Analyst resolved the issue and was able to reprint correct bills after working with Tyler support. Delinquent RE bills are expected to go out in July.
- ERP Project- Department vacancies and fiscal year end delayed significant progress on the financials module implementation, as the data conversion process stalled when staff did not have availability to review and fix errors. Staff finished reconciling the errors on June 28 and will move forward with a first proof of the data in July. Extensive setup continued in the Human Resources/ Payroll implementation and staff in Finance and HR will work on additional imports and setups time permitting in July.
- Positions- Christina Sadler joined the department as Deputy Director on June 9 and has hit the ground running. Sunni Guillot will be joining the department as Financial Specialist II for Payroll on July 7.
- Utility Billing-With the end of the statewide state of emergency, the moratorium on utility disconnections will end 60 days later on August 28. Staff is planning to widely advertise the state utility grant program with a deadline of August 20, as well as include information about the new rates and the end of the moratorium on the website and in bill inserts in July and August. As of June 30, 2021, the balance of all delinquent utility bills due the City totaled \$488,966.

Purchasing Activity:

- Purchasing – 212 total purchase orders were completed, which included 22 departmental purchases being reviewed. This is compared to 175 that were completed for the same month in 2020.
- Finance processed 146 check requests during the month.

Bid/RFP Activity:

- SP 20-031102-1118, North Elementary School Sidewalks- Final funding approval was received from the state and a purchase order has been issued. Staff hopes that work will be completed before school starts in the fall.
- SP 21-051402-1120, “On Call” contract for furnishing and applying pavement line markings, was issued on April 28 with bids due on May 14. Bids are being analyzed by Engineering.
- SP21-052102-1121, “On Call” contract for environmental services was issued on May 6, with proposals received on May 21. Four proposals were received and are being reviewed by Engineering.

Other Purchasing Activity:

Blanket purchase orders for the upcoming fiscal year were set up during the month. Other purchase orders were issued for the following:

- Painting in the Police Department
- Inflatable boats and a cargo trailer related to the swift water rescue grant.
- A light tower for a fire truck
- A large format wireless plotter for Emergency Management
- Swift water rescue equipment (grant funded)

VI. FINANCE DEPARTMENT (CONTINUED):

Utility Billing Activity:

- Bi-monthly Utility Bills Sent-3,669
- Delinquent Notices Sent –902 or 23.3%.
- \$1,522.72 in utility billing set-off debt collections were received this month.

Billing and Collections Activity:

- 39 DMV releases processed: 35 personal property, 4 parking citations
- Set off collections this month: \$2,338.03

Real Estate Activity:

- 84 property transfers this month, 49 of which were valid residential sales
- No new residential or commercial construction was picked up for the month

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of June 2021:

Advertisements

<u>Department</u>	<u>Position</u>
Library	Digital Resources Specialist
Library	Digital Resources Assistant (Part-time)
Planning & Comm Dev.	Permit Technician
Police	Police Officer (Certified)
Police	Police Captain (Promotional Opportunity)
Police	Animal Control Aide (Part-time)
Recreation & Parks	Facilities/Groundskeeper I (Promotional Opportunity)
Recreation & Park	Recreation Specialist II

Applications & Testing

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Animal Control Aide (Part-time)	14	407
Digital Resources Specialist	12	422
Digital Resources Specialist (Part-time)	12	403
Facilities/Groundskeeper (Promotional Opportunity)	1	111
Permit Technician	24	667
Police Officer (Certified)	6	575
Police Captain (Promotional Opportunity)	4	78

Miscellaneous

- New Employee Orientation and Employee Separation/Retirement sessions were held for the following individuals:
New Employee Orientation
Police Officer
Deputy Director of Finance
Public Works Technician
Engineering Technician

VII. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Employee Separations/Retirement

Recreation Specialist II
Project Coordinator
Facilities Groundskeeper I
Public Works Technician
Van Driver
Deputy Fire Marshal (Retirement)

- Participated in virtual updates presented by IPMA-VA Chapter and Virginia Risk Sharing Association (VRSA) regarding the impact of new marijuana legalization on the workplace, effective July 1, 2021.
- Tyler-Munis HRM/Payroll system training and conversion continues on a monthly basis 4-6 days per month. The completion date for the conversion process implementation is projected for early 2022.
- Participated in a virtual Virginia Retirement System (VRS) benefit training, which provided an overview of Plan 1, Plan 2, and Hybrid Retirement Plan benefits and options.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

- ★ The City's website, www.colonialheightsva.gov had 71,392 page views in the month of June.

Top fifteen sites visited after the home page: <ol style="list-style-type: none">1. My Account2. Facilities3. Form Center4. Staff Directory5. Agenda Center6. Library7. Calendar8. Real Estate Records Search9. Animal Control & Shelter10. Archive Center11. ePayment Center12. Pay On-Line13. News Flash14. Yard Sale & Temporary Sign Permit15. City Employees	Top five countries after U.S.:  Germany  India  Spain  Canada  Ireland Top five regions after Virginia:  Illinois  District of Columbia  Pennsylvania  California  New York
--	---

- ★ Citizens submitted and city staff processed 212 service requests and questions through the “Report a Concern” module during the month of June.

IX. LIBRARY:

- ☆ Residents borrowed 11,662 titles in June broken down as follows:
 - Residents borrowed 10,282 print titles
 - 418 e-books on Kindle readers
 - 962 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,306 residents registered for the Hoopla service.
- ☆ The public computer center had 567 users
- ☆ An average of 422 residents used the library each day, while 32 residents registered for new library cards.
- ☆ The library's three meeting rooms have been reopened, and notices are going out to those groups who have regularly used the room for many years
- ☆ The curbside service has been discontinued
- ☆ The iPad Center has been reopened
- ☆ The Digital Resource Center will gradually reopen in the coming months

X. RECREATION & PARKS DEPARTMENT:

Recreation Division

In the month of June, the Recreation Department started its Summer Programs to include the outdoor Summer Camp at White Bank Park and Ft. Clifton Park, a new Swing Dance class that was very popular, Pickleball Clinics that are at capacity, and the first Chili Peppers Baseball Camp. Staff continues to prepare for upcoming Sports Camps in July and has begun work on its Fall programming to be included in the Fall edition of The City Focus.

Staff has worked closely with the Chili Peppers team for game day preparations to include 2 Fireworks nights in July (July 3rd & July 30th), as well as scheduling for the American Legion Post 284 season that also began in June, and the upcoming BIB Tournament in late July.

The youth Baseball and Softball season came to an end in June and 3 of our all-star teams competed in local tournaments, with our 13-15-year-old Girls softball team making to the District Finals in Emporia.

Athletics/Programs	2021	2020
Belly Dancing	7	N/A
Okinawan Karate	14	N/A
Swing Dance	90	N/A
Pickleball Clinics	29	N/A
Summer Camp	44	N/A
Chili Peppers Baseball Camp	24	N/A
Therapeutic Recreation	48	N/A
Facility Usage	2021	2020
Community Room Attendance	819	0
Community Room Reservations	13	0
Pavilion Attendance	3,190	2,185
Pavilion Reservations	58	23
Field Attendance <i>Chili Peppers Attendance (included in total field attendance)</i>	11,353 7,303	5,600
Field Rentals	38	28

Pickleball Clinics



Parks, Horticulture, Buildings & Grounds

- Cut grass as needed at City buildings, parks, and sports fields.
- Prepped ball fields as needed for league and tournament play.
- Replaced window A/C in Shepherd Stadium press box and locker room.
- Made repairs to broken boards on bench at Lakeview Park.
- Picked up surplus furniture from Courthouse and took to City Garage.
- Hung banner's in Shepherd Stadium.
- Cleaned up brush piles from White Bank Park and took to transfer station.
- Cleaned up brush piles from Fort Clifton Park and took to transfer station.
- Assembled exercise equipment for Senior Center.
- Removed and disposed of refrigerator from Health Dept.
- Removed soccer goals, benches, and trash cans from Soccer Complex fields.
- Made repairs to broken boards on pier at Fort Clifton.
- Aerated Shepherd Stadium field.
- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds as needed.
- Trimmed back shrubs at sites as needed.
- Trimmed back Hollies at Hamilton Ave.
- Removed pansies from sites.
- Cut suckers off Crepe Myrtles at Public Safety Building.
- Planted annuals at sites.



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Activities	2021	2020
Adult Coloring	3	N/A
Bingo in Center	58	N/A
Bowling	140	N/A
Bridge Party	32	N/A
Game Day	21	N/A
Intro. To Pinochle	8	N/A
Pinochle	43	N/A
Scrabble	12	N/A
Scrapbooking	7	N/A
Senior Club Board Meeting	6	N/A
Senior Club Meeting	105	N/A
Senior Golf Association - Ft. Lee	409	N/A
Senior Golf Association - Tri-Cities	210	N/A
Awareness/Education	2021	2020
Alzheimer's Awareness - Zoom	2	N/A
Blood Drive	30	N/A
Caregiver Resources	6	N/A
Evening Educational Series	4	N/A
Library: Total # books checked out	8	N/A
Classes	2021	2020
Crochet & Knitting	26	N/A
Line Dancing Class	203	N/A
Meditation	58	N/A
Poetry & Photography	4	N/A
Quilts for Vets	7	N/A
Sewing Class	18	N/A
Tap Class	29	N/A
Tech Savvy	8	N/A
Watercolor with Faye	19	N/A
Fitness	2021	2020
Beginner Tai Chi	7	N/A
Fitness Center	54	N/A
Muscles in Motion	146	N/A
Pickleball	181	N/A
Senior Stride	10	N/A
Sit & Let's Get Fit	202	N/A
Strength & Stretch	82	N/A
Tai Chi	30	N/A
Total Body Strength	106	N/A
TNT	24	N/A
Water Aerobics	85	N/A
Yoga	126	N/A
TOTAL	2,527	0

Agency on Aging

Meals	2021	2020
Home Delivery Meals	8	24
Transportation	2021	2020
Total Passengers	247	182
Total Trips	534	360
Total Miles	2341	1369
Wheelchairs	28	9
Donations	\$408.00	\$204.00
New Riders	17	6

Line Dancing Class



Violet Bank Museum

Attendance	2021	2020
Tours Given	28	0
Grounds Visitors	24	73
Ongoing Programs	27	0
Outreach Programs	10	0
Special Events	128	0
Attendance Totals	217	73

As the renovation is winding to a close at Violet Bank, there has been a slight uptick in visitation for the month of June. The museum's Lee Parlor had a special display for Headquarters' Day that was enjoyed very much by all the guests to the museum. There were two training exercises conducted by the U.S. State Department of Foreign Affairs, V.I.P. Protective Security Training Team from Fort Pickett at the museum. The SCV Mechanized Calvary held a morning meeting in the Lee Parlor. Thank you to Mrs. Jan Pingle from the Violet Bank Garden Club for all her hard work in keeping the Pollinator Garden on the grounds looking lovely despite the heat.

X. RECREATION & PARKS DEPARTMENT CONTINUED:

Office on Youth & Human Services

OOY Staff Professional Development

- Trauma & Developmental Discipline
- Trauma Informed Supervision
- Evidence Based Practices Forum
- Linking Systems of Care
- Crisis Intervention
- Digital Citizenship/Cyberbullying Prevention/Intervention
- Adult Mental Health First Aid
- Suicide Assessment and Intervention

OOY Updates

- OGY staff continues providing services in-person and/or through the Zoom format
- Partnership continues with Colonial Heights Public Library to distribute take-home craft kits
- Leadership Camp (August 9-13) enrollment 10 students
- Youth Conservation Corp summer program at Pocahontas State Park (July 19-August 6)
- Continued postings of FACEBOOK and Instagram of relevant topics for the community
- Two staff completed certification in CPR/FIRST AID/AED
- Social media accounts active: Instagram, Facebook and YouTube
- Staff continues cross training between positions to ensure continuity of services to the community

OOY activities by program:

Youth Advisory Council (YAC) - Leadership organization for teens in grades 6-12, YAC works with members of City Council and the Youth Services Commission to identify, address, and resolve issues that affect teens

- Partnership continues with Colonial Heights Public Library to distribute take home craft kits. 120 Origami kits were distributed in June.

Juvenile Domestic Task Force (JDVTF)

- Presented School climate data
- Discussed Movie Night at the Park

Substance Abuse Prevention- Monthly coalition meetings of members to strengthen education and advocacy efforts for substance abuse prevention programs in Virginia. Coalitions- CAAN DUU, SAFE, CCOVA, CADRE

- CAAN-DUU – Opiate Summit
- SAFE-Campaign for medical lock boxes and PSA media, develop educational materials for community
- CCOVA –Discussion on Marijuana legislation effective July 1

Kids Achieving Progress (KAP) is a referral-based program serving 4th-8th grade students who need extra academic and/or social support- Program Active September-May

Early Childhood/School Readiness- Community agencies meet monthly to coordinate effective early learning, health, and family support services for young children in the communities, agencies strive to improve services by promoting high quality common standards and evidence-based practices. SMART BEGINNINGS, FAMILIES FIRST, POSITIVE PARENTING, RVA BASICS

- Smart Beginnings-Kindergarten Readiness – Early Efforts Transitioning to Kindergarten Presentation
- Families First-increase outreach efforts to enroll more families in the program, identify apartment complexes and medical practices
- RVA Basics-planning awareness campaign promoting videos through social media

Children's Services Act- CPMT manages the local CSA program by coordinating agencies efforts, managing the available funds, and establishing local CSA program policies. FAPT is a multi-disciplinary group that helps assess the strengths and needs of individual youth and families and together with the youth and families, decides what services to recommend, prepares the plan, and monitors progress toward accomplishing goals.

- Current caseload 21

Interagency Team- Multi-disciplinary team of community partners and agencies to work with families on a variety of issues to maintain stability in the community.

- Served 3 families

VJCCCA Diversion Programs-12th District Court

Community Service - Program to provide community service supervision for court mandated youth

- 10 Youth completed 111 hours

Shoplifting Diversion - Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- 6 youth completed program/20 hours

Workforce Readiness

- No referrals for June

Juvenile Court Navigator

- 3 families were served through the program in June