

**ACTIONS  
COLONIAL HEIGHTS CITY COUNCIL**

**January 11, 2022**

**APPOINTMENTS BY RESOLUTION (UNANIMOUS PASS):**

**A RESOLUTION NO. 22-2**

Appointing John Brandt as a member of the Transportation Safety Commission for a two-year term beginning February 1, 2022.

**COMMENDATIONS AND PRESENTATIONS:**

There were none.

**WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:**

There were none.

**ADVERTISED PUBLIC HEARINGS:**

**AN ORDINANCE NO 21-23 (UNANIMOUS PASS)**

(First Reading) To grant a special use permit to Christian Life Center located at 505 Lakeview Avenue, also known as parcel identification number 1900010Y001, and Swearingen Realty Company, allowing for an Addition to the existing religious assembly, on a consolidated parcel.

**AN ORDINANCE NO 22-3 (UNANIMOUS PASS)**

(First Reading) Approving a Deed of Easement granting Dunlop Station, LLC a variable width driveway maintenance easement across parcel identification number 6702000001A, consisting of approximately 2,684 ± square feet, to allow for vehicles to make a right turn from Ellerslie Avenue into Dunlop Village Shopping Center and a right turn onto Ellerslie Avenue from the

**HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS:**

There were none.

## **CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS):**

### **AN ORDINANCE NO 21-21**

(First Reading) To grant a non-exclusive franchise to Verizon Virginia LLC to operate a telecommunications system in the City of Colonial Heights, Virginia and to approve a Telecommunications Franchise Agreement.

### **AN ORDINANCE NO 21-25**

(First Reading) Amending § 30-3 of Chapter 30, Finance, of the Colonial Heights City Code, by imposing a maximum convenience fee of 2% of the amount paid whenever a person uses, for any transaction with the City, except for a transaction with the Department of Recreation and Parks, a credit or debit card the City accepts; and further amending § 30-3 by allowing the imposition of a convenience fee whenever an accepted credit or debit card is used to pay a City utility bill.

### **AN ORDINANCE NO 21-27**

(First Reading) Awarding a \$500 Bonus to each full-time sworn employee in the Police Department and awarding to certain police officers signing bonuses of \$,500 and referral bonuses of \$1,000.

### **AN ORDINANCE NO 21-FIN-16**

(First Reading)) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$128,542, consisting of 1) \$4,000 in Virginia Risk Sharing Association Grant funds to the Police Department; 2) \$3,700 in E Citation funds to the Police Department; 3) \$3,371 in Byrne Justice Assistance Grant Funds to the Police Department; 4) \$55,000 in assigned fund balance to reimburse the Contingency Fund for the purchase of a fire truck; 5) 21,200 in Library of Virginia ARPA Grants to the Library; 6) \$2,961 in current and prior year litter control funds; 7) \$36,310 in prior year DCJS Grant funds to the Police Department; and 8) \$2,000 donation from Asset Protection Group, Inc. to the Sheriff's Department.

December 14, 2021 Regular Meeting Minutes

December 14, 2021 Special Meeting Minutes

June 8, 2021 Regular Meeting Minutes

November 17, 2020 Special Meeting Minutes

November 10, 2020 Regular Meeting Minutes

October 20, 2020 Special Meeting Minutes

## **INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS**

### **AN ORDINANCE NO 22-FIN-1 (UNANIMOUS PASS)**

To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$131,038, consisting of 1) \$6,000 in donations to the Police Department, 2) \$15,500 in assigned fund balance for the TMDL Placeholder Project

3) \$85,000 in assigned fund balance for the North Elementary Sidewalks Phase I Project, 4) \$2,587 in COVID ES DCJS Grant to the Police Department, 5) \$16,463 in Byrne JAG Grant Program FY22 Training and Equipment for the Police Department, and 6) \$5,488 in assigned fund balance to the Police Department from asset forfeiture funds, which is the local match requirement for the Byrne JAG Grant Program.

To amend the Emergency Response Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$479,646, consisting of 1) \$375,492 in American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project and 2) \$104,154 in ARPA SLFRF Municipal Utility Assistance Program funds to be applied to Residential Utility Customer Accounts.

To amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$2,618,499, consisting of 1) \$2,142,507 of state and federal highway construction funds to the Lakeview Avenue Widening Project, 2) \$375,492 of SLFRF funds for utility lines on Lakeview Avenue associated with the Lakeview Avenue Modernization Project transferred from the Emergency Response Fund, 3) \$85,000 in transfer of assigned fund balance from the General Fund for the North Elementary Sidewalks Phase I Project, and 4) \$15,500 in transfer of assigned fund balance from the General Fund for TMDL Placeholder Project. Also, to amend the Capital Projects Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by transferring \$375,000 from the Lakeview Avenue Utilities Project to the Lakeview Avenue Modernization Project.

A RESOLUTION NO 22-1

Specifying the regular meeting dates of the Colonial Heights City Council.

**UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:**

There was none.

Submitted by:  
Pamela B. Wallace, CMC  
City Clerk