



CITY MANAGER'S REPORT TO CITY COUNCIL

JULY 2021

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Fall 2021.
- **Safe Routes to Schools (North Elementary School Phase I), UPC 105233** – Construction started; estimated date of completion is August 1, 2021
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2), UPC 106188** – Awaiting Right of Way Authorization from VDOT.
- **Boulevard and Westover Ave Intersection, UPC 100501** – VDOT currently reviewing 90% plans; awaiting FHWA RW Authorization
- **Lakeview Avenue Modernization, UPC 101288** – Advertising early Fall 2021.
- **Appomattox River Greenway Trail Phase V, UPC 107533** – Awaiting State approval for additional funding. Consultant working on 70% Plans.
- **FY 20 Pavement Preservation** – Branscome's completed the original scope of work; awaiting estimates for Lakeview and Dimmock.

Utilities Capital Projects

- **Lakeview Avenue Water and Sewer Replacement** – Utility relocation completed. Finalizing construction bid documents for advertisement.
- **Hrouda Pump Station** – Construction on-going.

Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2021	69	\$21,167.16	5	\$2,616.77
2020	54	\$18,356.16	2	\$906.83

The sublet repairs consist of the following:

Dealer Repair	\$1,940.35
Glass Repair	\$75.00
Tire Repair	\$57.59
Misc	\$543.83

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION			PLANNING DIVISION		
Building Permits	Month	Year to Date	Planning Permits	Month	Year to Date
	Permits Issued	Permits Issued	Farmer's Market	0	0
Residential Building	8	68	Fence	3	17
Commercial Building	3	37	Mobile Food Units	3	10
Demolition	0	1	Signs - Permanent	2	17
Electrical	15	88	Signs - Temporary	2	10
Mechanical	10	62	Zoning	14	53
Plumbing	4	43	Total: All Permits	24	107
Swimming Pool	3	4			
Amusement Rides	0	1	Development		
Tent	0	2	Plat: Adjustment/Vacation	0	3
Clean Out Installation	1	26	Plat: Subdivision	0	0
Water and Sewer Connection	0	7	Prelim. Site Plan Review	0	0
Total: All Permits	44	339	Special Exception Permit	0	0
			Special Use Permit	1	2
New Residential Units (CO's)	Month	Year to Date	Rezoning	0	2
Total	0	9	Variance	0	0
			Wetland Development	0	0
Valuations	Month	Year to Date	Zoning Opinion & Cert	0	5
Residential	\$125,394.00	\$1,825,366.03	Total: All Categories	1	12
Commercial	\$237,334.00	\$3,938,861.00	Community Meetings		
Total	\$362,728.00	\$5,764,227.03	Board of Zoning Appeals	0	1
			Planning Commission	1	5
Building Inspections	Month	Year to Date	Wetlands Board	0	0
Residential	62	440	Total: All Meetings	1	6
Commercial	41	246			
Total: All Inspections	103	686	CODE ENFORCEMENT DIVISION		
Cases	Open Cases		Closed Cases		
	Month	Year to Date	Month	Year to Date	
Commercial/Recreational Vehicle	8	24	3	6	
Exterior Storage of Objects	7	33	4	13	
Inoperable Vehicle	4	26	1	5	
Property Defacement	0	0	0	0	
Tall Grass	28	150	13	63	
Trash Can Placement	0	87	0	4	
Trash/Debris	3	28	2	11	
VA Property Maintenance Code	0	12	0	14	
Zoning	2	33	1	17	
Total: All Cases	52	393	24	133	

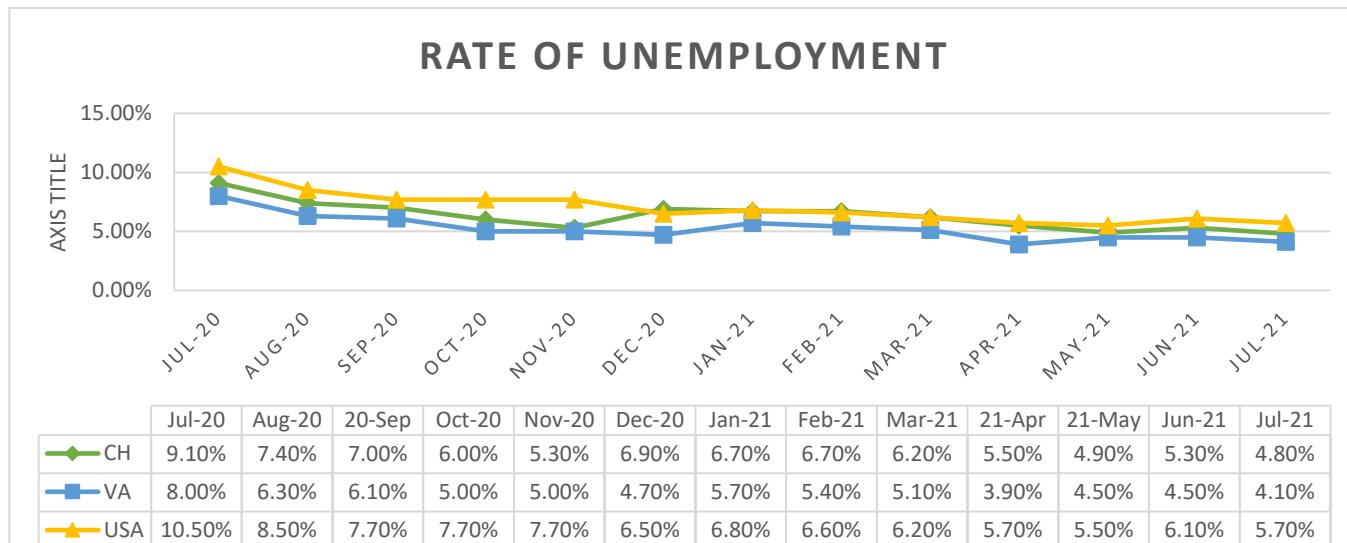
III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS

Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in July 2021 per *Virginia Employment Commission*.



Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,310	7,913	397	4.8	No

*Chesterfield

3.8 %unemployment

*Dinwiddie

4.4 % unemployment

*Prince George

5.2 % unemployment

*City of Petersburg

10.2% unemployment

*City of Hopewell

7.4% unemployment

Prospect Activity:

Direct Requests for Information:	3
Sites/Bldgs. Submitted	2
Active Prospects	7

Projects:

- Panera w/Drive-thru – submitted preliminary site plan for review (expired)
- Mission BBQ – late 2021/ early 2022 opening
- Former Wells Fargo Building – lease signed; waiting to release information per franchise owner
- MIDAS – Expansion with additional bays.
- Ace Hardware – 10,000 sf at Dunlop Shopping Center
- Crumbl Cookies – Opening mid-August
- 401 Temple Avenue – site work underway

IV. POLICE DEPARTMENT:

The month of July 2021 continues to see our department in transition. We went live with ***Tyler New World***, our new CAD, records and field reporting systems. All of public safety has been working together to make this happen. There is no doubt that we will get there, but the process has been arduous, to say the least. We are excited about the new ***Star Witness*** interview system that has recently been installed. It is user-friendly and can easily be viewed and shared among our personnel.

Patrol Lt. Thad Johnson was promoted to the position of Police Captain and will now be responsible for our Investigations Division. Captain Johnson possesses the knowledge, experience and drive to lead this division of experienced investigators. Our promotional process is in full swing. Written testing for sergeants and lieutenants were proctored and outside interview panels are forthcoming. Recent graduates of Crater Academy—Officers Austin Thomas and Karrissa Jackson—continue to progress in their field training program. Colonial Heights Police Department recruits—Ashley E. Edmonds and Tyson L. Jones—started their training at the police academy as members of the 97th BLE (Basic Law Enforcement Academy).

Our hiring efforts continue as we try to meet the pace of our retirements. Our ad for certified officers closed during the month and we are conducting backgrounds on two officers who are interested in making the move to CHPD. Our ad for non-certified officers closes in August.

Our 4th of July festivities went off without any problems. It was nice to see the crowds enjoying our fireworks celebration.

Capt. Steve Groat, commander of our **Operations Division**, reported the following from his personnel. Some of the operational highlights are as follows:

- Officer Austin Thomas and his field training officer located a stolen vehicle that had been taken from Petersburg. The GPS showed the vehicle on Dunlop Farms Boulevard. Officer Thomas stopped the vehicle and detained the suspect, who ultimately was turned over to Petersburg Police for charges in the vehicle theft.
- On another occasion, Officer Austin Thomas and his field training officer attempted to stop a vehicle for improper registration. The suspect refused to stop and increased speeds, which could have resulted in a vehicle pursuit. In the name of caution, the pursuit was terminated.
- Master Officer Brett Jennings took a report of a missing juvenile who was last seen in the 300 block of Newcastle Drive. The police department used several resources to help locate the juvenile, and a social media post resulted in a tip from a police officer in Petersburg. The juvenile was located a short time later.
- Officer Alex Riazi was conducting a foot patrol in the apartment complex at 1214 Boulevard and noticed a suspicious situation. As he was investigating, a subject fled from the officer on foot. The suspect fell during the foot pursuit and was taken into custody, at which time it was determined that he was in possession of a large number of narcotics and a firearm. The suspect was held at Riverside Regional Jail on multiple felony charges.

IV. POLICE DEPARTMENT (CONTINUED):

- While investigating a theft from a motor vehicle, Sr. Officer Jacob Miller was able to obtain probable cause to get a search warrant for a residence on Orange Avenue. From that search warrant he was able to bring criminal charges on three juveniles and one adult, all of whom live in the city. Sr. Officer Miller was able to clear multiple cases with his investigation. Phenomenal job and great teamwork from Patrol and Investigations!
- Master Officer Dave Gallagher responded to a shoplifting call at Home Depot. Three subjects were observed taking items from the store. Two suspects left the scene prior to police arrival, but one juvenile suspect was apprehended. The juvenile resided in the area of Baltimore, Maryland, and his parents were notified and responded to the police department to pick him up.
- Officers responded to the intersection of Boulevard and Washington Avenue for a vehicle crash with injuries. Due to the severity of the crash, the Major Accident Investigation Team (M.A.I.T.) was called out to investigate this incident. The at-fault driver of the moped passed away due to his injuries after swerving into the lane of oncoming traffic.

K-9 ACTIVITIES

- Sr. K-9 Officer Micaulay Fable and K-9 Nero, along with K-9 Sgt. Chris Wulff and K-9 Rose, attended K-9 training two times this month in Chesterfield.
- K-9 Sergeant Wulff and K-9 Rose were called out to assist Chesterfield County with a possible abduction in the county.
- Sr. K-9 Officer Fable and K-9 Nero were also called to assist with a narcotics investigation in Chesterfield County.

The **Law Enforcement Services Division**, commanded by **Captain Robert Ruxer**, also reported his division as having a very busy and productive month. Highlights from their reported activities are as follows:

- Members of the division and department completed “Records—Train the Trainer”.
- The new **Tyler New World** report system went live. Tyler employees were here from July 20th to 23rd at headquarters overseeing the transition. Due to issues with the records management system (RMS), Tyler members will return to assist and address issues the first week of August.
- Sr. Officer Desiree McCurry assisted with multiple assignments, concentrating on accreditation folders, Power DMS, and Tyler.
- Members of the division and department completed spring firing range qualifications.

Our **Investigations Division**, commanded by **Capt. Thad Johnson**, reported July as a busy month. Twelve (12) new cases were assigned to detectives—ten (10) were cleared (this included clearing two cases from a previous month), resulting in a clearance rate of 83% for the month.

IV. POLICE DEPARTMENT (CONTINUED):

Three (3) non-fatal overdoses were experienced during the month. We continue to follow up on these cases; however, with the recent changes in the legislature, these cases and their involved parties are mostly free from criminal charges. While most scenes are “cleaned” prior to arrival, we remain committed to investigating the seller of the narcotics.

Some of the division highlights include:

- **Detective Sergeant Adam Brandedberry** was assigned five (5) new cases for the month:
 - A Child Protective Services (CPS) referral
 - Weapons violation
 - Two (2) death investigations
 - Computer harassment case
- **Career Detective Roger Santini** was assigned one duty:
 - A background investigation
- **Senior Detective Joe Vaughan** was assigned three (3) new cases and cleared two (2) from a previous month:
 - Child Protective Services (CPS) referral, unfounded/no crime
 - Death investigation
 - Missing person, unfounded/no crime
- **Senior Detective Darrell Aleshire** was assigned four (4) new cases;
 - Three (3) sex offenses, two cleared by arrest and one exceptionally cleared
 - Completed a background on a part-time Animal Control aide position
 - Possession of child sexual abuse material

No public nuisance letters were issued this month.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported three (3) fugitive arrests, all of whom were from the city of Colonial Heights. Sixteen (16) local warrants were served.

Auxiliary officers provided **179 hours** of extra manpower patrolling and riding with officers as well as assisting with a traffic checkpoint. A total of **888 hours** was volunteered to date. **Sentinels** had **five (5) hours** for the month and **79** total hours for the year.

Overall as an agency during the month of July, we made **236 total arrests**; worked **84 crashes**; wrote **276 traffic citations**; executed **309 traffic stops**; affected seven (7) **DUI arrests**, **4 drug arrests** and issued **31 parking citations**.

Sgt. Greg A. Thinnnes was selected and honored as our **Employee of the Month** for **June 2021**, having been nominated by multiple Patrol squads. It was also a unanimous decision by the Employee of the Month Committee.

First and foremost, Sgt. Thinnnes comes to work with a positive attitude every day. Even before he was promoted to the position of sergeant in May 2021, he was assisting his supervisors with daily and monthly paperwork and other supervisory duties. This alone is a credit to his service and qualifies him for nomination.

IV. **POLICE DEPARTMENT (CONTINUED):**

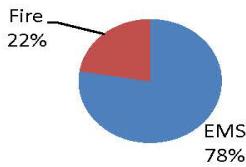
However, the most notable recent occurrence was on June 14th, when Sgt. Thinnes responded to a call for service on Virginia Avenue for a subject sleeping behind the wheel of his vehicle. Sgt. Thinnes contacted the male party and observed a large knife beside him, at which time he directed the subject to exit the vehicle. Sgt. Thinnes immediately noticed a jar containing approximately 15 grams of crystal meth packaged inside a jar, which the subject was trying to conceal. Eventually, Sgt. Thinnes conducted a search and located two catalytic converters in the rear area of the vehicle, along with power tools used to cut them from vehicles. Greg obtained warrants for the subject for having a concealed weapon and distribution of a controlled substance. The subject's information was then provided to the Chesterfield County Police by Sgt. Thinnes, which resulted in their solving a theft of auto parts case in their jurisdiction. Sgt. Thinnes also provided said information to the Virginia State Police 1B Drug Task Force for use in future investigations. This sort of distribution of information is exactly how criminals are caught and taken off the streets.

What began as a routine call for service involving a suspicious vehicle resulted in a suspect being arrested for multiple serious crimes. For his ongoing vigilance and follow-up, for his hard work ethic and exemplary service, the committee believes that Sgt. Greg Thinnes is most deserving of being selected as our **Employee of the Month for June 2021**.

DEPARTMENT STATISTICS			
July 2021			
Crime	July 2020	July 2021	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	1	100%
Robbery	0	1	100%
Aggravated Assaults	2	1	-50%
Simple Assaults	18	15	-17%
Breaking & Entering	2	2	0%
Larceny	51	48	-6%
Vehicle Thefts	0	0	0%
Arson	0	0	0%
Shoplifting	27	77	185%
DUI Arrests	9	7	-22%
All Criminal Arrests	256	236	-8%
Calls for Service	3,370	2,689	-20%
July 2021	Number Reported	Number Cleared	Percentage Cleared
	68	50	74%

V. FIRE & EMS DEPARTMENT:

Total Incidents: 420



Total Fire Type Incidents: 94 (Total Fire Loss \$74,300)

Total EMS Incidents: 326 (186 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 96% of emergency incidents: (Avg. response time 5:18 minutes)

EMS units arrived on scene in less than 9 minutes on 97% of emergency incidents. (Avg. response time 5:14 minutes)

Fire Division (number of incidents):

<u>Fires</u>	<u>Hazardous Situations</u>	<u>Services Calls and False Calls</u>
Building fire	1 Power line	13 Good intent calls 27
Passenger vehicle fire	3 Gasoline or flammable liquid	1 Public service calls 39
Road Freight, Transportation vehicle fire	1 spill	1 Assist invalid 11
Cooking Fire contained to container	2 Haz Mat release investigation	2 Smoke/CO detector installation 1
Natural vegetation	1 w/no Haz Mat found	1 False alarm/false calls 23
Brush or brush and grass mixture fire	2 Heat from short circuit	1 Cover assignment/standby scene 1
Unauthorized burning	1 Electrical wiring, equipment	1 Assist Police 5
Authorized controlled burning	2 problem other	
Outside equipment fire	1 Water or steam leak	1
Dumpster Fire or other outside trash	4 Smoke scare, odor of smoke	3
	1 Steam other gas mistaken for smoke	2
	1 Carbon Monoxide incident	1
	1 Lightning strike	1
	1 Removal of victims from stalled elevator	2

EMS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	13	Assist, Public	36	Cancelled (Prior to Arrival at Scene)	15
Patient Evaluated, No Treatment/Transport Required	5	Cancelled on Scene (No Patient Found)	17	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	3
Patient Treated, Released (AMA)	11	Patient Refused Evaluation/Care (Without transport)	30	Patient treated, Transported by by private vehicle	1
Standby-Public safety, Fire or EMS operational support	2	Patient Treated, Released (per protocol)	7	Patient treated, Transferred to another EMS unit	3
		Patient Dead at scene resuscitation attempted (W/O transport)	1	Transported Lights/Siren	15
				Transported no Lights/Siren	171

Fire Mutual Aid Given & Received

M/A given to Chesterfield Fire	1	M/A received from Chesterfield Fire	3
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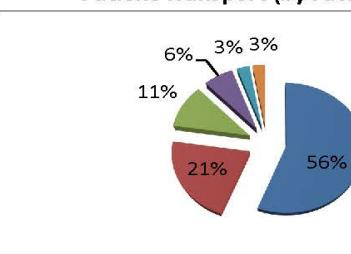
EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	5	M/A received from Petersburg EMS	2
M/A given to Prince George EMS	1	M/A received from Fort Lee EMS	2

Out of Service Apparatus

Station 1	Fire Units		Medical Units	
	Number of Incidents	1	Total Hours	1
			E-941 7.5hrs	Medic 933 -184 hrs.
Station 2	Fire Units		Medical Units	
	Number of Incidents	3	Total Hours	1
			Quint 942-744 hrs.	Medic 932- 76 hrs.
			Quint 992 744 hrs., R942 6 hrs.	

Patient Transport (by Facility)



EMS Transport (by Facility)

Southside Regional Medical Center (104)
Tri-City Emergency Room (40)
Southside Regional Southpark (20)
John Randolph Medical Center (12)
VCU Health Systems (5)

CHFD/EMS Medic Patient Transport Mileage:

Total: 1,326.3 miles

Average: 7.13 Miles

August 2020 Total Incidents: 438
Fire: 119 EMS: 319

VI. FINANCE DEPARTMENT:

Finance Activity:

- Tax Billing- Personal Property Bills were mailed on June 30 and due July 30. A significant number of bills included vehicles that had been disposed or transferred in previous years, due to a data conversion issue. These vehicles were abated by the Commissioner's office when taxpayers brought them to our attention. Staff plans to review and release delinquent real estate bills the first week of August.
- ERP Project- Department vacancies and fiscal year end delayed significant progress on the financials module implementation, as the data conversion process stalled when staff did not have availability to review and fix errors. Staff is still trying to get a first proof of the financial data, after several back and forth error resolution sessions with Tyler.
- Positions- Sunni Guillot joined the department as Financial Specialist II for Payroll on July 7. Roslyn Frederick, Accountant and Phyllis Neal, Financial Technician II, resigned July 16. Both positions have closed and staff will be reviewing applications and scheduling interviews in August.
- Utility Billing- With the end of the statewide state of emergency, the moratorium on utility disconnections will end 60 days later on August 28. Staff advertised the state utility grant program with a deadline of August 20, as well as included information about the new rates and the end of the moratorium on the website and in bill inserts in July. Similar inserts will go out with the August bills as well. As of July 30, 2021, the balance of all delinquent utility bills due the City totaled \$518,207.

Purchasing Activity:

- Purchasing – 429 total purchase orders were completed, which included 37 departmental purchases being reviewed. This is compared to 423 that were completed for the same month in 2020.
- Finance processed 132 check requests during the month.

Bid/RFP Activity:

- SP 21-051402-1120, “On Call” contract for furnishing and applying pavement line markings, closed May 14. Four vendors were placed under contract.
- SP21-052102-1121, “On Call” contract for environmental services was issued on May 6, with proposals received on May 21. Four proposals were received and are being reviewed by Engineering.
- SP 21-081902-1122, “On Call” contract for construction, engineering and inspection services was issued on July 27, with proposals due on August 19

Other Purchasing Activity:

Blanket purchase orders for the upcoming fiscal year were completed during the month. Other purchase orders were issued for the following:

- Burglar system upgraded at the Violet Bank Museum.
- Emergency purchase orders issued to tree firms, to cut leaning or damaged branches from the recent storm.
- Ten Panasonic workstations for the Fire Department, funded by the Emergency Medical Services Grant Program.
- Six police vehicles were purchased using a cooperative contract with the City of Chesapeake

VI. FINANCE DEPARTMENT (CONTINUED):

Risk Management:

- An individual kicked a dent in a police vehicle door while being arrested.
- An individual kicked out the passenger window of a police vehicle while being arrested.
- The panel box at the soccer complex was damaged by tree that fell. This panel services the irrigation system at the soccer fields.
- The library reported HVAC issues after a lightning storm. It was discovered that the compressor was damaged by a power surge.

Utility Billing Activity:

- Bi-monthly Utility Bills Sent-3,890
- Delinquent Notices Sent –898 or 24.5%.
- \$322.85 in utility billing set-off debt collections were received this month.

Billing and Collections Activity:

- 39 DMV releases processed: 38 personal property, 1 parking citation
- Set off collections this month: \$1,507.56

Real Estate Activity:

- 64 property transfers this month, 36 of which were valid residential sales
- \$125,300 in new residential and no commercial construction was picked up for the month

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of July 2021:

Advertisements

<u>Department</u>	<u>Position</u>
Finance	Accountant
Finance	Financial Technician I
Fire & EMS	Communications Officer
Fire & EMS	Administrative Assistant (Part-time)
Information Technology	Director of Information Technology
Police	Staff Assistant (Part-time; Promotional Opportunity)
Public Works	Project Coordinator (Promotional Opportunity)
Public Works	Recycling Center Attendant (Part-time)
Recreation & Parks	Facilities/Groundskeeper I

Applications & Testing

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Accountant	6	499
Financial Technician I	24	607
Communications Officer	44	828
Administrative Assistant (Part-time)	33	712
Director of Information Technology	15	730

VII. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Staff Assistant (Part-time; Promotional Opportunity)	1	86
Project Coordinator (Promotional Opportunity)	1	15
Recycling Center Attendant (Part-time)	5	267
Facilities/Groundskeeper I	5	427

Miscellaneous

- New Employee Orientation and Employee Separation/Retirement sessions were held for the following individuals:

New Employee Orientation

Van Driver
Financial Specialist II
Police Officer
Van Driver (Part-time)
Permit Technician

Employee Separations

Communications Officer
Recycling Center Attendant (Part-time)
Administrative Assistant (Part-time)
Administrative Assistant (Part-time)
Digital Resources Specialist
Public Works Heavy Equipment Operator

Employee Retirements

Deputy Chief of Police (Major)
Police Officer
Van Driver

- Participated in the panel interview process for the Permit Technician position in the Planning & Community Development department.
- Tyler-Munis HRM/Payroll system training and conversion process continues with an anticipated April 6, 2022 completion date.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

★ The City's website, www.colonialheightsva.gov had 89,598 page views in the month of July.

Top fifteen sites visited after the home page:	Top five countries after U.S.:
<ol style="list-style-type: none">1. Calendar2. Archive Center3. My Account4. Form Center5. ePayment Center6. Facilities7. Pay On-Line8. Library9. Staff Directory10. Real Estate Records Search11. New Flash12. Yard Sale and Temporary Sign Permit13. Animal Control & Shelter14. Recreation & Parks15. City Employees	 Germany  India  Spain  Canada  Ireland

★ Citizens submitted and city staff processed 275 service requests and questions through the “Report a Concern” module during the month of July.

★ The City of Colonial Heights’ Facebook Page now has 5,626 fans and the City’s Twitter account has 1,594 followers. There are 3,254 subscribers for “In the News”.

IX. LIBRARY:

★ The library staff circulated 12,549 titles in July broken down as follows:

- Residents borrowed 11,311 print titles
- 259 e-books on Kindle readers
- 979 e-books and audios were downloaded from the library’s online Hoopla collection. There are currently 1,317 residents registered for the Hoopla service.

★ The public computer center had 876 users, while the iPad center was used 103 times.

★ Preparations for reopening the Digital Resources Center are underway.

★ The library’s meeting rooms have reopened, and notices have been sent to the organizations regularly using the rooms prior to the Covid closing. We expect many of these groups to reconvene in September.

★ An average of 501 residents used the library each day, while 81 residents registered for new library cards.

X. RECREATION & PARKS DEPARTMENT:

Recreation Division

In the month of July, the Recreation Division continued its Summer Camp at the Parks program, hosted various Sports Camps, and saw an upward tick in registrations and facility reservations during the month. Staff continues working on upcoming Summer programs and events to include the Back to School Festival scheduled for August 17th at the Soccer Complex. Planning is underway for Fall programs and the Fall 2021 City Focus should be released the middle of August.

Chili Peppers games continues to be a favorite entertainment outlet for residents as their per game average attendance continued to rise during the month of July. The last two games of the season were complete sell outs.

Activities/Programs	2021	2020
Soccer Camp	92	40
Volleyball Camp	51	N/A
Boys Basketball Camp	22	N/A
Chili Peppers Baseball Camp	12	N/A
Girls Basketball Camp	12	N/A
Intro to Pickleball	22	N/A
Summer Camp	69	48
Belly Dancing	4	5
Okinawan Karate	12	N/A
Swing Dance	45	N/A
Therapeutic Recreation	65	N/A
Facility Usage	2021	2020
Community Room Attendance	408	1,125
Community Room Reservations	6	15
Pavilion Attendance	2,613	2,592
Pavilion Reservations	39	36
Field Attendance		
Chili Peppers Attendance (included in total field attendance)	18,150 9,571	14,850
Field Rentals	66	54



Parks, Horticulture, Buildings & Grounds

- Cut grass as needed at City buildings, parks, and athletic fields.
- Prepped ball fields as needed for league and tournament play.
- Set up Shepherd Stadium for BIB tournament.
- Provided manpower to work BIB tournament.
- Cleared underbrush from White Bank Park and hauled to transfer station.
- Cleared underbrush from Ft Clifton Park and hauled to transfer station.
- Rehung windscreen at High School tennis courts.
- Repaired vandalized City sign and slats at War Memorial.
- Laid out and painted practice football field at Middle School stadium complex.
- Laid out and painted band practice field at High School.
- Laid out and painted field hockey field at High School.
- Cleared storm damaged trees from river trail.
- Cleared storm damaged tree from Edinborough Park.
- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds as needed.
- Helped with removing underbrush from White Bank and Fort Clifton parks.
- Cut suckers off Crepe Myrtles along Temple Ave.
- Trimmed holly hedges along back of property at the Courthouse.
- Cut suckers off Crepe Myrtles at Appamatuck Park.
- Cut suckers off Crepe Myrtles at the Courthouse.
- Removed pansies from raised flower beds at Senior Center.



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Agency on Aging Activities	2020	2021
Adult Coloring	6	6
Bingo	25	65
Bowling	N/A	175
Bridge Party	16	40
Game Day	N/A	21
Intro. To Pinochle	N/A	5
Movie Day	N/A	3
Pinochle	N/A	20
Scrabble	N/A	16
Senior Club Meeting	32	67
Senior Golf Association Fort Lee	340	358
Senior Golf Association Tri-Cities	176	179
Sing A-Long	N/A	16
Awareness/Education	2020	2021
Blood Pressure Check	N/A	10
Lunch & Learn: Encompass Health	N/A	14
Library: Total #books checked out	N/A	17
Worthy Wednesdays	N/A	4
Classes	2020	2021
Crochet & Knitting	28	24
Line Dancing Class	126	134
Meditation	N/A	67
Quilts for Vets	10	8
Scrapbooking	N/A	3
Sewing Class	14	25
Tech Savvy	N/A	5
Watercolor with Faye	16	21
Fitness	2020	2021
Balance	N/A	54
Beginner Tai Chi	N/A	34
Fitness Center	N/A	49
Muscles in Motion	44	102
Sit & Let's Get Fit	72	200
Strength & Stretch	21	80
Pickleball	N/A	196
Tai Chi	48	31
TNT	N/A	50
Total Body Strength	45	63
Water Aerobics	N/A	102
Yoga	46	94
TOTAL	1,065	2,358
Volunteer Hours	N/A	30
Meals	2020	2021
Home Delivery Meals	12	3
Transportation	2020	2021
Total Passengers	202	222
Total Trips	384	520
Total Miles	1438	2267
Wheelchairs	7	21
Donations	\$178.00	\$402.00
New Riders	4	11

Violet Bank Museum

Attendance	2020	2021
Tours Given	38	48
Grounds Visitors	24	16
Ongoing Programs	18	15
Outreach Programs	30	1
Special Events	0	15
Attendance Totals	110	95

- Tours Given: 48
- Grounds Usage Only: 16
- Ongoing Programs: 15 (Stitcher's from the Heart)
- Outreach: Brochure exchange with Keystone Truck & Tractor Museum
- Special Events/Programs: 15 (The Great Fire of Petersburg)

July passed very quickly at Violet Bank Museum as Phase 1 of the ongoing renovations was nearly completed by the contractors. The work looks great and the star of this work has to be the gorgeous copper gutters along the roof line. The Museum's intern from Longwood College, David Ezell, finished his hours for course credit and will be heading back to college for his final semester. Museum staff would like to thank him for his time and effort and wish him all the best in what is sure to be a bright future.

The Violet Bank Garden Club's Jan Pingle and her spouse spent time in the pollinator garden watering, weeding and dead heading the flowering plants.

Lastly, the Museum held a lecture and book-signing featuring Tamara Eastman. Ms. Eastman spoke about "The Great Fire of Petersburg".



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Office on Youth & Human Services

OOY Updates

- OOV staff continues providing services in-person and/or through the Zoom format
- Partnership continues with Colonial Heights Public Library to distribute take-home craft kits
- Leadership Camp (August 9-13) enrollment 10 students
- Continued postings of FACEBOOK and Instagram of relevant topics for the community
- Christian Velez, Youth Program Coordinator completed Train the Trainer for Restorative Practices, he is now certified to teach others the process
- Social media accounts active: Instagram, Facebook and YouTube
- Staff planning for Back to School Festival
- Planning to offer Mental Health First Aid classes to the community
- Staff continues cross training between positions to ensure continuity of services to the community

OOY activities by program:

Youth Advisory Council (YAC) - Leadership organization for teens in grades 6-12, YAC works with members of City Council and the Youth Services Commission to identify, address, and resolve issues that affect teens

- Partnership continues with Colonial Heights Public Library to distribute take home craft kits.
- Planning for future activities

Juvenile Domestic Task Force (JDVTF) - Community partners and agencies meet monthly to discuss ways to educate the community about domestic violence. Awareness campaigns are held throughout the year.

- Presentation from Latinos En Virginia discussing new Interpreter program
- Planning for Movie Night to be held in October

RVA Basics

The Basics are five evidence-based principles that encompass much of what experts find is important for children during their earliest years (zero-age three)

- Media campaign plan

Substance Abuse Prevention - Monthly coalition meetings of members to strengthen education and advocacy efforts for substance abuse prevention programs in Virginia. Coalitions- CAAN DUU, SAFE, CCOVA, CADRE

Kids Achieving Progress (KAP) is a referral-based program serving 4th-8th grade students who need extra academic and/or social support- Program Active September-May

- Hiring and recruitment for staff and volunteers
- Open enrollment for new students

Early Childhood/School Readiness - Community agencies meet monthly to coordinate effective early learning, health, and family support services for young children in the communities, agencies strive to improve services by promoting high quality common standards and evidence-based practices

SMART BEGINNINGS, FAMILIES FIRST, POSITIVE PARENTING, RVA BASICS

Smart Beginnings-Kindergarten Readiness –Early Efforts Transitioning to Kindergarten Presentation

- Families First-increase outreach efforts to enroll more families in the program, identify apartment complexes and medical practices
- RVA Basics-planning awareness campaign promoting videos through social media

Children's Services Act- CPMT manages the local CSA program by coordinating agencies efforts, managing the available funds, and establishing local CSA program policies. FAPT is a multi-disciplinary group that helps assess the strengths and needs of individual youth and families and together with the youth and families, decides what services to recommend, prepares the plan, and monitors progress toward accomplishing goals.

- Current caseload 21

Interagency Team-

Multi-disciplinary team of community partners and agencies to work with families on a variety of issues to maintain stability in the community.

- Served 3 families for July

Community Multi-Disciplinary Team

Community agencies meet bi-monthly to review cases of child abuse and neglect

VJCCCA Diversion Programs-12th District Court-

Community Service

Program to provide community service supervision for court mandated youth

- 10 Youth completed 100 hours

Shoplifting Diversion

Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- No class for July

Juvenile Court Navigator

- 3 families were served through the program in July