



CITY MANAGER'S REPORT TO CITY COUNCIL

AUGUST 2021

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Fall 2021.
- **Safe Routes to Schools (North Elementary School Phase I), UPC 105233** – Construction started; estimated date of completion is October 1, 2021.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2), UPC 106188** – Awaiting Right of Way Authorization from VDOT.
- **Boulevard and Westover Ave Intersection, UPC 100501** – VDOT currently reviewing 90% plans; awaiting FHWA RW Authorization
- **Lakeview Avenue Modernization, UPC 101288** – Advertising early Fall 2021.
- **Appomattox River Greenway Trail Phase V, UPC 107533** – Awaiting State approval for additional funding. Consultant working on 70% Plans.
- **FY 20 Pavement Preservation** – Branscome's completed the original scope of work; awaiting estimates for Lakeview and Dimmock.

Utilities Capital Projects

- **Lakeview Avenue Water and Sewer Replacement** – Utility relocation completed. Finalizing construction bid documents for advertisement.
- **Hrouda Pump Station** – Substantial completion has been met. Awaiting completion of punch list items.

Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2021	56	\$23,508.87	3	\$2,060.50
2020	71	\$18,283.37	3	\$225.00

The sublet repairs consist of the following:

Glass Replacement	\$400.00
Alignment	\$728.56
Misc. (Transmission)	\$931.94

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	13	91
Commercial Building	6	45
Demolition	0	1
Electrical	15	115
Mechanical	23	111
Plumbing	7	55
Swimming Pool	2	7
Amusement Rides	0	1
Tent	0	2
Clean Out Installation	1	28
Water and Sewer Connection	0	7
Total: All Permits	67	463

New Residential Units (CO's)	Month	Year to Date
Total	0	9

Valuations	Month	Year to Date
Residential	\$244,232.65	\$2,221,039.76
Commercial	\$825,735.00	\$4,948,596.00
Total	\$1,069,967.65	\$7,169,635.76

Building Inspections	Month	Year to Date
Residential	75	596
Commercial	29	326
Total: All Inspections	104	922

PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	4	26
Mobile Food Units	0	12
Signs - Permanent	3	21
Signs - Temporary	2	13
Zoning	13	72
Total: All Permits	22	144

Development	Month	Year to Date
Plat: Adjustment/Vacation	0	3
Plat: Subdivision	1	1
Prelim. Site Plan Review	0	0
Special Exception Permit	1	1
Special Use Permit	0	2
Rezoning	0	2
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	0	5
Total: All Categories	2	14

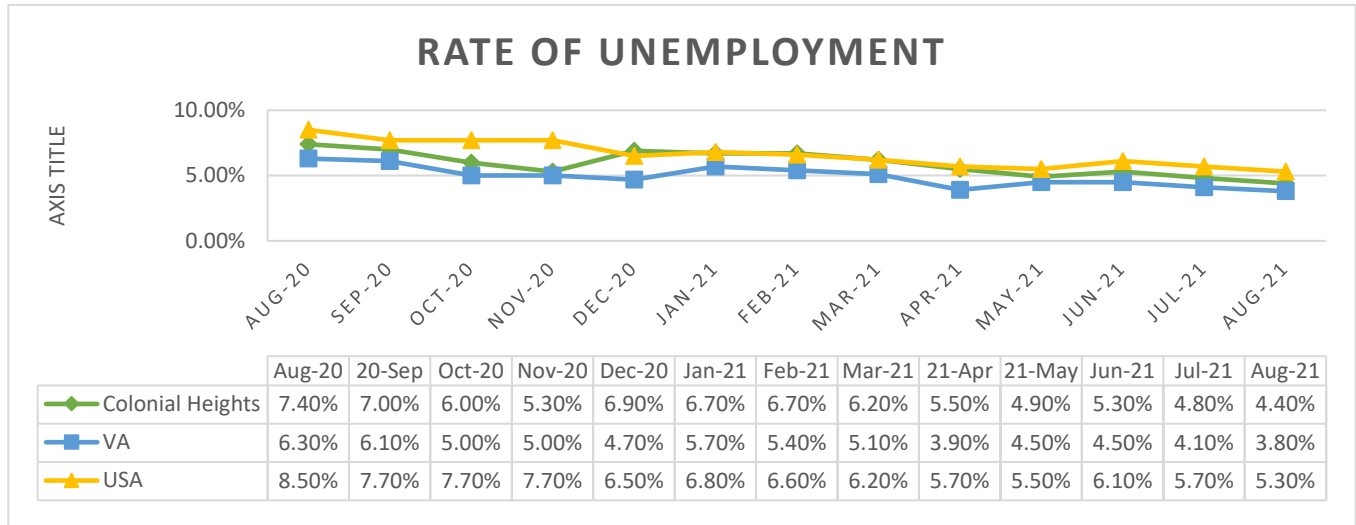
Community Meetings	Month	Year to Date
Board of Zoning Appeals	0	1
Planning Commission	1	6
Wetlands Board	0	0
Total: All Meetings	1	7

CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	6	36	1	7
Exterior Storage of Objects	5	44	2	15
Inoperable Vehicle	2	35	1	6
Property Defacement	0	0	0	0
Tall Grass	52	249	5	74
Trash Can Placement	6	96	0	5
Trash/Debris	8	38	2	13
VA Property Maintenance Code	1	14	0	15
Zoning	2	39	3	20
Total: All Cases	82	551	14	155

III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in August 2021 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,310	7,913	397	4.4	No

*Chesterfield 3.6 %unemployment
 *Dinwiddie 4.1 % unemployment
 *Prince George 4.3 % unemployment

*City of Petersburg 9.6% unemployment
 *City of Hopewell 7.2% unemployment

Prospect Activity:

Direct Requests for Information: 3
 Sites/Bldgs. Submitted 3
 Active Prospects 7

Projects:

- Panera w/Drive-thru – submitted preliminary site plan for review (expired)
- Mission BBQ – late 2021/ early 2022 opening
- Former Wells Fargo Building – lease signed
- MIDAS – Expansion with additional bays.
- Ace Hardware – 10,000 sf at Dunlop Shopping Center
- Towneplace Suites – submitted site plan
- 401 Temple Avenue – site work underway

IV. POLICE DEPARTMENT:

The month of August was one of recognition, celebration and transition. I am most proud that we continue to honor the name of Lt. Jamie Sears, who was tragically taken from us 15 years ago in an unfortunate accident that involved a police pursuit. We had a nice memorial service at headquarters and several of his family members attended this solemn event. We also held two retirement celebrations. The one for Lieutenant Val Eiler had been delayed due to the beginning of the pandemic. The other one for retiring Captain Steve Groat was right on time—just a few days before his last day of work. I feel both events served their purpose and meant a lot to both officers. Each celebration was well attended, and some very poignant words were spoken about each officer, emphasizing what they meant to our agency and to our community.

Our promotional process was finalized, and we are pleased to report that Patrol Lieutenant Mike Foster, Jr., was promoted to the position of Police Captain and will now be responsible for our Operations Division. Captain Foster possesses the knowledge, experience and leadership ability to help mold and guide our new supervisors on the street. Sergeant Chris Harris was promoted to Lieutenant and he will be responsible as a Patrol supervisor working evenings. Sergeant Bob Clark was promoted to Lieutenant as well, and he will command the other evening Patrol squad. Last but not least, Officer Brandon Cherry was promoted to Sergeant and he will handle duties as a Patrol supervisor under the command of Lieutenant Chris Harris.

Our two officers currently in field training are progressing at a good pace and should be released to solo patrol by next month's report. We continue our hiring efforts and closed an advertisement for non-certified applicants and will be testing shortly. Our best recruiting and hiring of quality officers has been through referrals from our current officers.

Capt. Mike Foster, commander of our **Operations Division**, reported the following from his personnel. Some of the operational highlights are as follows:

- A Squad located an adult female with early onset of dementia who had wandered away from family members.
- **Officer Sarah Tollison** arrested a male suspect for DUI-D, hit and run, driving on suspended and obstruction after he fled on foot from the scene.
- **Officer Tollison** also arrested a juvenile for two counts of attempted theft from auto in the 200 block of Orange Avenue. The juvenile was remanded into custody and transported to Chesterfield Juvenile Detention Center.
- **Officer Austin Thomas** responded to Tri-Cities ER for a domestic assault. The victim, who was being treated for significant injuries, identified the suspect and advised that the location of the incident took place in the 3100 block of Dale Avenue. Officer Thomas was able to obtain warrants for aggravated malicious wounding, strangulation, abduction, domestic assault, maliciously prevention from calling 911, and petit larceny for the suspect. The warrants and case were turned over to Master Detective Will Waldrep with the U. S. Marshal's Service, and the suspect was arrested and incarcerated.

IV. POLICE DEPARTMENT (CONTINUED):

- **Officer Austin Thomas** responded to the 100 block of Swift Creek Lane for a suspicious male lying in the roadway. After placing the male under arrest for drunk in public, an inventory of his belongings produced suspected methamphetamine and Heroin. A search warrant was obtained for entry into a locked bag. The warrant was executed, and more narcotics were located inside the bag. Warrants were obtained and the male was served and incarcerated.
- **Officer Austin Thomas** responded to Clearfield Apartments for juveniles fighting. Once on scene, it was determined a nine-year-old had brandished a firearm. The firearm was collected and placed into property. Due to the age, the Commonwealth refused to prosecute. After investigation and consultation with the Commonwealth's Attorney, no charges will be sought on the guardians of the juvenile.
- After a short foot pursuit following a traffic stop, **Officer Alex Riazi** arrested a male for possession of methamphetamine, obstruction and several outstanding warrants. The suspect was incarcerated on all charges.
- **Officer Morgan Davis** arrested a male for strangulation, assault and violation of a protective order at City Limits Tattoo. During the altercation, a firearm was discharged without injury. The weapon was placed into property pending court.
- **Officer Anthony McCurry** arrested a male party for abduction and assault at a local hotel. The female victim was relocated to another hotel and given assistance in contacting family in Texas in order to return home.

K-9 ACTIVITIES

- **K-9 Sergeant Chris Wulff** and **Sr. K-9 Officer Micaulay Fable** attended their required canine training during the month of August.

The **Law Enforcement Services Division**, commanded by **Captain Robert Ruxer**, also reported his division as having a very busy and productive month. Highlights from their reported activities are as follows:

- Derek Mays, who is the representative for the Virginia Law Enforcement Professional Standards Commission (VALEPSC), presented the department with our second reaccreditation award at a City Council meeting.
- Painting began at police headquarters and was completed by August 20th.
- **Master Officer Andy Barnhouse** facilitated the donation of 19 bicycles which had been unclaimed and were eligible for disposal to the "We Are Youth" organization.
- **Captain Ruxer** and **Captain Thad Johnson** attended the Virginia Association of Chiefs of Police (VACP) annual conference in Williamsburg, Virginia.

IV. POLICE DEPARTMENT (CONTINUED):

Our **Investigations Division**, commanded by **Capt. Thad Johnson**, reported August as a slower than average month. Six (6)) new cases were assigned to detectives—ten (10) were cleared (this included clearing eight cases from a previous month), resulting in a clearance rate of 192% for the month.

Five (5) non-fatal overdoses were experienced during the month. We continue to follow up on these cases; however, with the recent changes in the legislature, these cases and their involved parties are mostly free from criminal charges. While most scenes are “cleaned” prior to arrival, we remain committed to investigating the seller of the narcotics.

Some of the division highlights include:

- **Detective Sergeant Adam Brandeberry** was assigned one (1) new case for the month; however, two (2) were from the previous month:
 - Sex offense pending
- **Career Detective Roger Santini** was assigned three (3) new cases for the month; however, one (1) was cleared from a previous month:
 - Child Neglect
 - Larceny of auto
 - Check fraud
- **Senior Detective Joe Vaughan** was assigned one (1) new case and cleared four (4) from a previous month:
 - Sexual assault pending
- **Senior Detective Darrell Aleshire** was assigned one (1) new case and cleared one (1) from a previous month;
 - Sexual battery

No public nuisance letters were issued this month.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal’s Fugitive Task Force**, reported two (2) fugitive arrests, all of whom were from the city of Colonial Heights. Six (6) local warrants were served.

Auxiliary officers provided 110 **hours** of extra manpower patrolling and riding with officers as well as assisting with a traffic checkpoint. A total of **984 hours** were volunteered to date. **Sentinels** had **13 hours** for the month and **92** total hours for the year.

Overall as an agency during the month of August, we made **147 total arrests**; worked **63 crashes**; wrote **473 traffic citations**; executed **499 traffic stops**; affected **13 DUI arrests**, **12 drug arrests** and issued **40 parking citations**.

Senior Officer Jacob A. Miller was unanimously selected as our **Employee of the Month** for **July 2021**, nominated by all divisions in the department. It was also a unanimous decision by the Employee of the Month Committee.

IV. POLICE DEPARTMENT (CONTINUED):

Besides his positive attitude and outstanding work ethic, Sr. Officer Miller led his squad in issuance of traffic summonses, verbal warnings, DUI arrests, as well as misdemeanor and felony arrests. He consistently agrees to work for other shifts when they have staffing shortages, which is a huge benefit to the entire department.

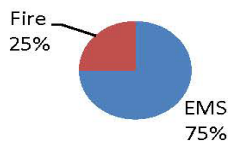
To add to his credit, Sr. Officer Miller began investigating a “theft from auto” on July 24th, which occurred on Farris Avenue. He was able to obtain video footage of suspects, who were identified as two juveniles. With this information, Sr. Officer Miller was able to secure a search warrant for the juvenile suspects’ residence. Upon the execution of the search warrant, Sr. Officer Miller and other officers who attended were able to locate numerous stolen items from multiple vehicles in our jurisdiction. Moreover, Sr. Officer Miller was able to locate one of three stolen firearms that had been stolen during the month of July. The firearm, which was loaded, was located on North Elementary School property. Subsequently, numerous charges were placed on the juveniles, at which time they were sent to Chesterfield County Detention. Sr. Officer Miller’s actions prevented any children or citizens from being injured or killed. A second search warrant was obtained for a second residence, and more evidence was recovered. This led to two additional arrests of another juvenile, along with an adult.

For all the above noted reasons, the nomination committee and Chief Faries believe that Sr. Officer Jacob Miller is more than deserving of recognition as July’s **Employee of the Month**.

DEPARTMENT STATISTICS			
August 2021			
Crime	August 2020	August 2021	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	0	0%
Robbery	2	0	-100%
Aggravated Assaults	7	2	-71%
Simple Assaults	13	12	-8%
Breaking & Entering	2	4	100%
Larceny	51	78	53%
Vehicle Thefts	0	2	200%
Arson	0	0	0%
Shoplifting	25	44	76%
DUI Arrests	19	13	-32%
All Criminal Arrests	258	147	-43%
Calls for Service	3,283	2,135	-35%
August 2021	Number Reported	Number Cleared	Percentage Cleared
	98	49	50%

V. FIRE & EMS DEPARTMENT:

Total Incidents: 493



Total Fire Type Incidents: 123 (Total Fire Loss \$6,268)

Total EMS Incidents: 370 (224 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 98% of emergency incidents: (Avg. response time 5:36 minutes)

EMS units arrived on scene in less than 9 minutes on 99.7% of emergency incidents. (Avg. response time 5:45 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Services Calls and False Calls</u>	
Building fire	1	Power line	7	Good intent calls	28
Fire in mobile home	1	Gas leak (Natural Gas or LPG)	1	Public service calls	27
Passenger vehicle fire	1	Excessive heat, scorch burns no ignition	1	Assist invalid	10
Road Freight, Transportation vehicle fire	1	Arcing shorted electrical equipment	1	Smoke/CO detector installation	7
Outside rubbish or trash fire	1	Water or steam leak	2	False alarm/false calls	22
Unauthorized burning	2	Smoke scare, odor of smoke	1	Public Fire educations	1
Fire Other	1	Lightning strike	1	Child safety seat installation	3
		Removal of victims from stalled elevator	1	Aircraft Standby	1

EMS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	18	Assist, Public	36	Cancelled (Prior to Arrival at Scene)	18
Patient Evaluated, No Treatment/Transport Required	8	Cancelled on Scene (No Patient Found)	17	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	4
Patient Treated, Released (AMA)	11	Patient Refused Evaluation/Care (Without transport)	25	Patient treated, Transported by private vehicle	1
Patient treated, Transported by Law Enforcement	1	Patient Treated, Released (per protocol)	5	Patient treated, Transferred to another EMS unit	2
		Patient Dead at scene resuscitation attempted (W/O transport)	1	Transported Lights/Siren	12
				Transported no Lights/Siren	211

Fire Mutual Aid Given & Received

M/A given to Chesterfield Fire	N/a	M/A received from Chesterfield Fire	1
Automatic Aid given to Chesterfield (EMS)	4	Automatic Aid received Chesterfield (Fire)	4
Automatic Aid given to Chesterfield (Fire)	1		

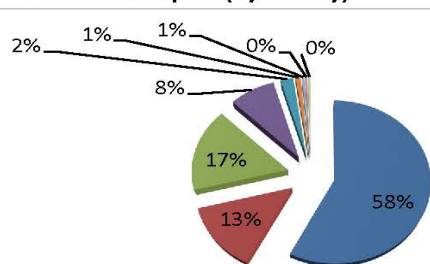
EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	7	M/A received from Petersburg EMS	3
M/A given to Chesterfield EMS	1	M/A received from Fort Lee EMS	1

Out of Service Apparatus

	<u>Fire Units</u>	<u>Medical Units</u>
Station 1	1	1
<u>Number of Incidents</u>		
<u>Total Hours</u>	E-941-2 hrs.	Medic 933-168 hrs.
		Medic 936-624 hrs.
Station 2	3	1
<u>Number of Incidents</u>		
<u>Total Hours</u>	Quint 942-744 hrs.	Medic 932-103 hrs.
	Quint 992-744 hrs., R942-2 hrs.	Medic 934-8 hrs.

Patient Transport (by Facility)



EMS Transport (by Facility)

<ul style="list-style-type: none"> Bon Secours Southside Medical Center (129) Tri-City Emergency Room (30) Bon Secours Col Hgts Emergency Care (37) John Randolph Medical Center (18) VCU Health Systems (5) Chippenham ER (2) 	<p>CHFD/EMS Medic Patient Transport Mileage:</p> <p>Total: 1,599.10 miles</p> <p>Average: 7.17 Miles</p> <p>August 2020 Total Incidents: 438</p> <p>Fire: 119</p> <p>EMS: 319</p>
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VI. FINANCE DEPARTMENT:

Finance Activity:

- ERP Project- We received the first pass of financials data loaded into Munis, and overall it is looking pretty good. There are some issues that will need to be addressed with subsequent passes. With the delay in data conversion, turnover, and ongoing Covid concerns, the project team has decided to delay the Financials and HR/Payroll until February and April, respectively. This will provide additional time for ensuring data is accurate, system setups are complete, and staff are sufficiently trained prior to go-live.
- Positions- We are excited to announce several position changes effective September 1. Roslyn Frederick, Accountant who resigned July 16 will re-join the Finance Department. Debra Holt, Financial Technician I in Billing and Collections, has been promoted to the vacant Financial Technician II position. Lindsay Johnson will be joining Billing and Collections as a part-time Financial Technician I while that position is advertised.
- Fiscal 2021 Year End- Staff has been working diligently on closing FY21 as we start FY22. While a significant number of transactions need to be posted before the year is final, staff has every reason to believe that the City will again make a sizeable contribution to fund balance from the results of operations in FY21. This is significant given the potential impacts Covid could have had on revenue and expenditures alike, not to mention that the City, unlike many other localities, chose to adopt the original, pre-Covid FY21 budget and utilize spending controls to ensure a financially successful year.

Purchasing Activity:

- Purchasing – 197 total purchase orders were completed, which included 39 departmental purchases being reviewed. This is compared to 185 that were completed for the same month in 2020.
- Finance processed 118 check requests during the month.

Bid/RFP Activity:

- SP21-052102-1121, “On Call” contract for environmental services was issued on May 6, with proposals received on May 21. Four firms will be placed under contract.
- SP21-081902-1122, “On Call” contract for construction, engineering and inspection services was due on August 19. Engineering is reviewing the proposals received.
- SP21-082502-1123 Annual contract for gasoline and diesel fuel was issued on August 4 and three proposals were received August 25. Public Works is reviewing the proposals.

Other Purchasing Activity:

- A purchase order was issued to replace carpeted floors with vinyl plank flooring in three heavily trafficked areas in the Courthouse.
- A purchase order was issued to purchase LED light fixtures with bulbs for the fire station #2 truck bay. It is more economical for the City to purchase the light fixtures. The installation was quoted out, and the work is planned to be completed in September.
- A vehicle was purchased to replace a vehicle used by the Community Center and the Office on Youth.
- A purchase order was issued to replace some batteries at the Courthouse UPS. The system is presently bypassing the UPS on the security locks and cameras.
- A purchase order was issued for divers to inspect the Lakeview Dam gates. The gates are currently stuck closed.
- A purchase order was issued to replace 3 of the 6 HVAC units on the Public Safety Building.

VI. FINANCE DEPARTMENT (CONTINUED):

- A custom Pumper truck was purchased for the Fire Department, using a nation-wide purchasing contract. Delivery is expected in about a year.
- A purchase order issued for infield/outfield turf replacement at Shephard Stadium. A cooperative contract with VCU was used.
- A dump truck dump body was purchased for Public Works, using the VA Sheriff Association Heavy Equipment contract.

Risk Management:

- Bushes at Police Station – A vehicle exiting the Boulevard onto Highland Avenue, struck four bushes
- Ornamental Light Pole – An intoxicated driver hit the bumper of the vehicle in front of him, causing the vehicle to spin and strike an ornamental light pole. The car continued and struck two vehicles at Family Auto Sales (beside Carini's Italian Restaurant).

Utility Billing Activity:

- Bi-monthly Utility Bills Sent-3,655
- Delinquent Notices Sent –1,049 or 27.0%.
- \$296.07 in utility billing set-off debt collections were received this month.
- \$408,251 in delinquent utility bills due at August 31,2021

Billing and Collections Activity:

- 44 DMV releases processed: 42 personal property, 2 parking citation
- Set off collections this month: \$1,374,25

Real Estate Activity:

- Due to staff on medical leave, data not available for this month.

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of August 2021:

Advertisements

<u>Department</u>	<u>Position</u>
Fire & EMS	Deputy Fire Marshal (Promotional Opportunity)
Public Works	Public Works Heavy Equipment Operator
Recreation	Youth Program Coordinator (Promotional Opportunity)

Applications & Testing

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Deputy Fire Marshal (Promotional)	3	71
Public Works Heavy Equipment Operator	Continuous Ad	532
Youth Program Coordinator (Promotional)	1	57

VII. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Miscellaneous

- New Employee Orientation and Employee Separation/Retirement sessions were held for the following individuals:

New Employee Orientation

Recreation Specialist II

Van Driver

Digital Resources Specialist

Public Works Technician

Facilities/Groundskeeper I

Employee Separations

Police Officer











Public Works Technician

Financial Technician II

- Participated in the promotional panel interview process for Police Lieutenant and Police Sergeant positions in the Police department.
- Administered the written test phase of the Communications Officer recruitment process in the Fire & EMS Department.
- Attended the following virtual seminars/training sessions:
 - The Local Choice: TLC Benefits (Health Insurance) Administrator Training
 - OptimaEAP: Responding to Employees at Risk for Suicide
 - VRSA: Understanding Presumptions in the Workers' Compensation Arena
- Tyler-Munis HRM/Payroll system training and conversion processes continue with an anticipated April 6, 2022 completion date.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

☆ The City's website, www.colonialheightsva.gov had 58,904 page views in the month of August.

Top fifteen sites visited after the home page: <ol style="list-style-type: none">1. Form Center2. My Account3. Real Estate Records Search4. ePayment Center5. Library6. Animal Control7. Pay On-Line8. Facilities9. News Flash10. Staff Directory11. Yard Sale and Temporary Sign Permit12. City Employees13. Bid Postings14. Human Resources15. Recreation & Parks	Top five countries after U.S.: <div> Germany</div> <div> India</div> <div> Canada</div> <div> Russia</div> <div> Spain</div> Top five regions after Virginia: <div> Illinois</div> <div> Massachusetts</div> <div> Texas</div> <div> District of Columbia</div> <div> California</div>
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☆ Citizens submitted and city staff processed 354 service requests and questions through the “Report a Concern” module during the month of August.

☆ The City of Colonial Heights' Facebook Page now has 5,645 fans and the City's Twitter account has 1,598 followers. There are 3,214 subscribers for “In the News”.

IX. LIBRARY:

☆ The library staff circulated 10,712 titles in August broken down as follows:

- Residents borrowed 9,401 print titles
- 292 e-books on Kindle readers
- 1019 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,331 residents registered for the Hoopla service.

☆ The public computer center had 912 users while the iPad center was used 129 times.

☆ The library staff is preparing the Digital Resources Center for reopening

☆ The recently reopened meeting rooms were used by 23 groups.

☆ An average of 482 residents used the library each day, while 69 residents registered for new library cards.

X. RECREATION & PARKS DEPARTMENT:

Recreation Division

In the month of August, the Recreation Department hosted its Annual Back to School Festival at the Soccer Complex. Residents that attended enjoyed activities, music, food, and FREE Back to School supplies. Each child received a bookbag filled with various supplies needed for the school year.

The Tri-City Chili Peppers Inaugural season at Shepherd Stadium ended in August. The team had a successful first year, ranking 7th in the league overall with an average of 842 spectators per game. Shepherd Stadium also completed 2021 rentals in August with the Tri-City Tourneys playing the first two weeks in August.

Renovations to the playing surface at Shepherd Stadium also began in August; the project includes a total replacement of the grass infield and outfield, regrading of the field, and adding a new warning track material.

The Fall edition of the City Focus was completed and mailed out in August. Staff is working on preparations for upcoming Fall events to include Halloween in the Park, Senior Stride 5K, Pickleball Tournament, and starting preparations for the Christmas Parade

Athletics/Programs	2021	2020
Belly Dancing	3	3
E-Sports	3	N/A
Youth Cheerleading	62	N/A
Okinawan Karate	10	N/A
Pickleball Clinics	12	N/A
Fall Baseball	22	N/A
Fall Softball	28	N/A
Back to School Festival	350	N/A
Therapeutic Recreation	66	N/A
Facility Usage	2021	2020
Community Room Attendance	1,105	1,334
Community Room Reservations	17	23
Pavilion Attendance	2,925	2,706
Pavilion Reservations	39	33
Field Attendance	11,295	6,930
<i>Chili Peppers Attendance (included in total field attendance)</i>	<i>1,600</i>	
Field Rentals	45	33



Parks, Horticulture, Buildings & Grounds

- Cut grass as needed around City buildings, parks, and athletic fields.
- Dragged and lined athletic fields as needed for league and tournament play.
- Cleared underbrush from Appamatuck Park and hauled to transfer station.
- Painted wall in Finance Department.
- Loaded tables and supplies on trailer for Back to School night and delivered to soccer complex.
- Cleaned off parking lot at White Bank Park so contractor could paint lines.
- Spread dirt from parking lot in ravine at White Bank Park.
- Laid out and painted fenced field at Soccer Complex.
- Laid out and painted football field at Middle School stadium.
- Cleaned up storm damage from parks.
- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds as needed.
- Cut suckers off Crepe Myrtles at Public Safety Building.
- Trimmed hedges along Virginia Ave. at Violet Bank Museum.
- Cut and removed Hollies at Library. Two were diseased and one was blocking camera.
- Cut suckers off Crepe Myrtles at White Bank Park.
- Cut back rose bushes at Legacy Garden site.
- Helped with removing underbrush from Appamatuck Park.
- Cut low limbs off Crepe Myrtles at City Hall in parking lot.
- Cut low limbs off trees in islands at the Library.

Shepherd Stadium Field Renovation



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Agency on Aging Activities	2021	2020
Bingo	72	29
Bowling	100	160
Bridge Party	28	12
Game Day	22	N/A
Movie Day	6	N/A
Pinochle	37	N/A
Scrabble	17	15
Senior Club Board Meeting	8	N/A
Senior Club Meeting	87	46
Senior Golf Associations - Ft. Lee	384	468
Senior Golf Associations - Tri-Cities	223	N/A
Sing A-Long	30	N/A
Awareness/Education	2021	2020
A1C Testing	14	N/A
Blood Pressure Check	10	N/A
Library: Total # books checked out	25	N/A
Lunch & Learn Power of Attorney	22	N/A
Lunch & Learn Osteoporosis	28	N/A
Worthy Wednesdays	3	N/A
Classes	2021	2020
Crochet & Knitting	19	12
Line Dancing Class	182	118
Meditation	55	N/A
Quilts for Vets	6	17
Scrapbooking	3	N/A
Sewing Class	32	8
Tap Class	23	28
Tech Savvy	7	N/A
Watercolor with Faye	18	16
Fitness	2021	2020
Balance	41	N/A
Fitness Center Use	72	14
Muscles in Motion	156	43
Pickleball	60	131
Sit & Let's Get Fit	252	81
Strength & Stretch	128	40
Tai Chi - afternoon	49	N/A
Tai Chi - morning	25	62
TBS	87	35
TNT	26	N/A
Water Aerobics	128	N/A
Yoga	116	40
Volunteer Hours	15	N/A
Total	2,616	1,375

Agency on Aging - continued

Meals	2021	2020
Home Delivery Meals	3	12
Transportation	2021	2020
Total Passengers	217	212
Total Trips	472	398
Total Miles	2046	1571
Wheelchairs	34	16
Donations	\$450.00	\$233.00
New Riders	8	4

Lunch & Learn - Power of Attorney



Violet Bank Museum

The Museum experienced a very quiet month with modest visitation numbers and no scheduled special events or programs. Museum staff did participate in the planning and execution of the Back-to-School event that was held at the soccer complex. Two of Violet Bank Museum's awesome volunteers; Lillian and Nichole lent their candle dipping skills to Chesterfield Recreation & Parks for their Kid's History Camp. There were 9 participants and they had a lot of fun and made some really nice-looking candles.

Attendance	2021	2020
Tours Given	25	42
Grounds Visitors	17	25
Ongoing Programs	31	13
Outreach Programs	0	0
Special Events	0	0
Attendance Totals	73	110

X. RECREATION & PARKS DEPARTMENT CONTINUED:

Office on Youth & Human Services

OOY Updates

- OOO staff continues providing services in-person and/or through the Zoom format
- Partnership continues with Colonial Heights Public Library to distribute take-home craft kits
- Continued postings of FACEBOOK and Instagram of relevant topics for the community
- Social media accounts active: Instagram, Facebook and YouTube
- Distributed 75 packets of resource information at the Back to School Festival
- Planning to offer Mental Health First Aid classes to the community
- Staff continues cross training between positions to ensure continuity of services to the community
- Formed Restorative Practices Training with Chesterfield (scheduled in November to train Chesterfield School Resource Officers)
- 15 shoe vouchers issued to students at North, Lakeview, Tussing and CHMS
- Planning for Colonial Heights Day on October 2nd
- Program Coordinator, Christian Velez, provides Spanish translation services for citizens visiting City Hall

Youth Conservation Corps (YCC) - Summer youth employment program that engages young people in meaningful work experiences on national parks, forests, wildlife refuges, and fish hatcheries while developing an ethic of environmental stewardship and civic responsibility.

- 15 youth completed program and earned \$500 stipends

Youth Advisory Council (YAC) - Leadership organization for teens in grades 6-12, YAC works with members of City Council and the Youth Services Commission to identify, address, and resolve issues that affect teens

- Partnership continues with Colonial Heights Public Library to distribute take home craft kits. August kits distributed 100 fruit fans
- Planning for future activities

Juvenile Domestic Task Force (JDVTF) - Community partners and agencies meet monthly to discuss ways to educate the community about domestic violence. Awareness campaigns are held throughout the year.

- Family Movie Night October 2nd at Soccer Complex

RVA Basics - The Basics are five evidence-based principles that encompass much of what experts find is important for children during their earliest years (zero-age three)

- Media campaign plan
- Partner with Library to distribute information

Kids Achieving Progress (KAP) is a referral-based program serving 4th-8th grade students who need extra academic and/or social support- Program Active September-May

- Hiring and recruitment for staff and volunteers
- Open enrollment for new students

Early Childhood/School Readiness- Community agencies meet monthly to coordinate effective early learning, health, and family support services for young children in the communities, agencies strive to improve services by promoting high quality common standards and evidence-based practices. SMART BEGINNINGS, FAMILIES FIRST, POSITIVE PARENTING, RVA BASICS

- Smart Beginnings-Kindergarten Readiness -Early Efforts Transitioning to Kindergarten Presentation
- Families First-increase outreach efforts to enroll more families in the program, mass mailing to medical practices in Colonial heights
- RVA Basics-planning awareness campaign promoting videos through social media

Children's Services Act- CPMT manages the local CSA program by coordinating agencies efforts, managing the available funds, and establishing local CSA program policies. FAPT is a multi-disciplinary group that helps assess the strengths and needs of individual youth and families.

- Current caseload 21

Community Multi-Disciplinary Team - Community agencies meet bi-monthly to review cases of child abuse and neglect

- Current caseload-5

VJCCCA Diversion Programs-12th District Court-

Community Service - Program to provide community service supervision for court mandated youth

- 11 Youth completed 91 hours

Shoplifting Diversion - Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- 8 youth attended August program

Juvenile Court Navigator

- 3 families were served through the program in August