



CITY MANAGER'S REPORT TO CITY COUNCIL

NOVEMBER 2021

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Spring 2022.
- **Safe Routes to Schools (North Elementary School Phase I) UPC 105233** – Construction complete.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2) UPC 106188** – Right of way negotiation and acquisition by KDR underway.
- **Boulevard and Westover Ave Intersection (UPC 100501)** – Right of way negotiation and acquisition by KDR underway.
- **Lakeview Avenue Modernization (UPC 101288)** – Construction bids opened on 11/12. Shoosmith Construction was the lowest bid at \$5,575,000. Construction to start Spring 2022.
- **Appomattox River Greenway Trail Phase V (UPC 107533)** – Right of way negotiation and acquisition by KDR underway. Awaiting environmental permit approval.
- **High School Sidewalks (UPC 118071)** -- Clark Nexsen selected as consultant, surveying underway.
- **Boulevard at Temple Intersection Improvements (UPC 109264)** -- Categorical exclusion approved, preliminary engineering work has commenced.

Utilities Capital Projects

- **Old Town Emergency Sewer Repair**- Finished installing sewer pipe and laterals in the 500 block of Old town Drive.
- **Hrouda Pump Station** – Substantial completion has been met. Awaiting completion of punch list items.

Fleet Maintenance

| <u>YEAR</u> | <u># Invoices</u> | <u>Total</u> | <u>Sublet</u> | <u>Sublet Total</u> |
|-------------|-----------------------|--------------|---------------|---------------------|
| 2021 | 76 | \$23,114.45 | 7 | \$7,516.30 |
| 2020 | 57 | \$32,258.86 | 4 | \$1,407.04 |

The sublet repairs consist of the following:

| | |
|-------------------|------------|
| Towing | \$420.00 |
| Glass Replacement | \$1,088.96 |
| Dealer Repair | \$6,007.34 |

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

| Building Permits | Month | Year to Date |
|----------------------------|----------------|----------------|
| | Permits Issued | Permits Issued |
| Residential Building | 11 | 130 |
| Commercial Building | 3 | 57 |
| Demolition | 0 | 1 |
| Electrical | 12 | 170 |
| Mechanical | 16 | 145 |
| Plumbing | 9 | 80 |
| Swimming Pool | 1 | 8 |
| Amusement Rides | 0 | 2 |
| Tent | 0 | 2 |
| Clean Out Installation | 2 | 34 |
| Water and Sewer Connection | 3 | 11 |
| Total: All Permits | 57 | 640 |

| New Residential Units (CO's) | Month | Year to Date |
|------------------------------|----------|--------------|
| Total | 1 | 12 |

| Valuations | Month | Year to Date |
|--------------|---------------------|-----------------------|
| Residential | \$188,066.91 | \$2,868,385.91 |
| Commercial | \$35,063.00 | \$5,909,905.00 |
| Total | \$223,129.91 | \$8,778,290.91 |

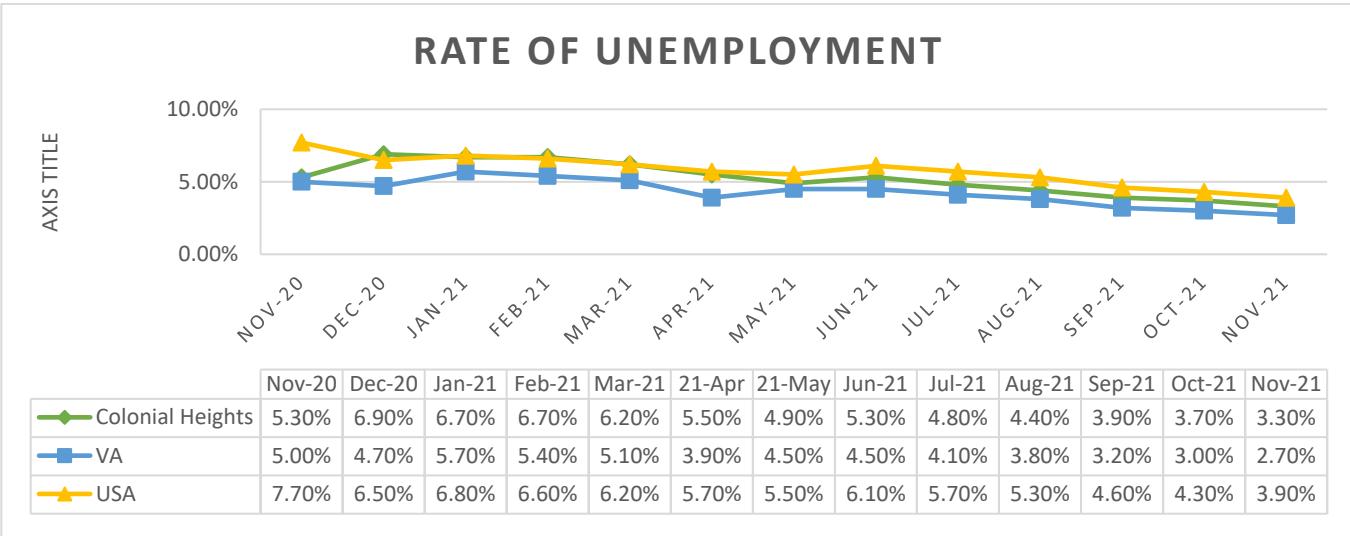
| Building Inspections | Month | Year to Date |
|-------------------------------|------------|--------------|
| Residential | 57 | 780 |
| Commercial | 61 | 495 |
| Total: All Inspections | 118 | 1275 |

CODE ENFORCEMENT DIVISION

| Cases | Open Cases | | Closed Cases | |
|---------------------------------|------------|--------------|--------------|--------------|
| | Month | Year to Date | Month | Year to Date |
| Commercial/Recreational Vehicle | 5 | 44 | 0 | 7 |
| Exterior Storage of Objects | 4 | 52 | 0 | 17 |
| Inoperable Vehicle | 0 | 42 | 0 | 10 |
| Property Defacement | 0 | 0 | 0 | 0 |
| Tall Grass | 1 | 302 | 3 | 93 |
| Trash Can Placement | 1 | 106 | 1 | 6 |
| Trash/Debris | 1 | 51 | 1 | 23 |
| VA Property Maintenance Code | 0 | 15 | 0 | 15 |
| Zoning | 9 | 48 | 1 | 21 |
| Total: All Cases | 21 | 660 | 6 | 192 |

III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in November 2021 per *Virginia Employment Commission*.

| Labor Force | Employed | Unemployed | Unemployment Rate | Preliminary |
|-------------|----------|------------|-------------------|-------------|
| 8,027 | 7,763 | 294 | 3.3 | No |

*Chesterfield

2.6 % unemployment

*Dinwiddie

3.2 % unemployment

*Prince George

3.1 % unemployment

*City of Petersburg

7.8% unemployment

*City of Hopewell

5.4% unemployment

Prospect Activity:

| | |
|----------------------------------|---|
| Direct Requests for Information: | 3 |
| Sites/Bldgs. Submitted | 3 |
| Active Prospects | 9 |

Projects:

- Panera w/Drive-thru – submitted preliminary site plan for review (expired)
- Mission BBQ – Early 2022 opening
- Dunkin Donuts in former Wells Fargo Building – tenant upfit underway
- MIDAS – Expansion with additional bays.
- ACE Hardware – 10,000 sf at Dunlop Shopping Center
- CBL Properties Site
- Towneplace Suites – E & S permit issued
- Royal Farms – construction underway
- Valvoline – site preparation

IV. POLICE DEPARTMENT:

It appears that the trend continues within the City as the month of November was another month where there was a significant decrease in our calls for service and criminal arrests. November showed a 40% decrease in the number of calls for service, as well as a 32% decrease in the number of criminal arrests. There is no complaint here with regards to the reduced calls for service, as we have faced some challenges with staffing due to COVID-related issues as well as the increased calls for service related to ECO/TDO issues. As previously stated, the decreased calls for service has allowed us the opportunity for in-house training and recertification in the areas of Taser, pepper spray and ASP baton—all critical areas in the use of force continuum.

We are continuing our efforts in hiring, as we had two long-time employees announce their retirements. Career Detective Roger Santini resigned his position in early December. Officially he will be retired in February of 2022 as he meets the age requirement. Sgt. Renee Walters provided notice that she will also retire in February of 2022. She has been an icon within the department and our entire community, working for the city for over 30 years, beginning her career as a dispatcher within Communications and then transferring over to the police department in 1994. Even though it was sad to receive both notices, they can both be very proud of the service they provided the citizens of the City of Colonial Heights.

As for our personnel, we remain committed to hiring the best of the best; however, area compensation packages have made our goals even more difficult. As stated last month, we have one applicant ready to go to the police training academy. We are hoping to have another attend as well, once we receive the final report on their background investigation.

Capt. Mike Foster, commander of our **Operations Division**, reported the following operational highlights from his personnel:

- **Officer Sarah Tollison** arrested Ralph Williams for reckless handling of a firearm at 204 Dupuy Avenue. A substantial risk order was obtained and executed on Mr. Williams.
- **Officer Tollison** arrested Samuel Johnson, Jr., for possession with intent to distribute marijuana at 401 East Roslyn Road.
- **Officer Zaneisha Clay** arrested Deandre Bonner for domestic assault, malicious wounding, destruction of property, possession with intent to distribute marijuana, and firearm charges stemming from a call for service at 111-C Clearfield Circle.
- **Officer Clay** also arrested Brittany Raisor for two counts of possession of methamphetamines at 211 James Avenue.
- **Sr. Officer Desiree McCurry** took a report of a burglary at Shephard Stadium, where the cash register and safe were stolen and later located on Bruce Avenue. A ***Crime of the Week*** request was made while the case is pending further investigation.
- **Officer Morgan Davis** arrested Jordan Collett for two counts of malicious wounding and felony domestic assault.
- **Sgt. Cecil Powell** arrested Van Derrick Robinson for DUI (.13 BAC) and possession of a firearm by a convicted felon at Boulevard and Sherwood Drive.

IV. POLICE DEPARTMENT (CONTINUED):

- **Officer Corbin Ramos** arrested Dewight Wongus for malicious wounding in relation to a stabbing at 909 Hamilton Avenue.
- **Officer Rocky Navarro** arrested Shanequa Bennett for DUI, refusal, driving after forfeiture of license, and reckless driving.
- **Officer Alex Riazi** arrested Lucas Frazier for possession with intent to distribute marijuana, possession of a concealed weapon, possession of a firearm while in possession of marijuana, underage possession of marijuana. The subject was also issued a summons for failure to stop at a stop sign at Archer Avenue and the Boulevard. The passenger, William Thompson, was arrested for two counts of possession with intent to distribute a Schedule I or II drug and possession of a firearm while in possession of Schedule I or II drug.
- **Officer Erik Reedy** responded to 220 Eastman Avenue for a person shot. Jamarcus Hayes was found with a gunshot wound to his leg. Sr. Detective Darrell Aleshire assumed the investigation.
- C Squad responded to a vehicle crash at Branders Bridge and the Boulevard with an overturned vehicle. The Major Accident Investigation Team (M.A.I.T.) was called out to investigate due to one individual being ejected from the vehicle. The investigation is pending.

K-9 ACTIVITIES

- On November 9, 2021, **K-9 Sgt. Chris Wulff and K-9 Rose** completed monthly in-service training.
- **Sr. K-9 Officer Micaulay Fable** was utilized on 12 occasions during the month. Chesterfield Police utilized **K-9 Nero** on four occasions, Officer Anthony McCurry utilized K-9 Nero on four occasions; Officer Storm Ayres utilized K-9 Nero on one occasion; Officer Alex Riazi utilized K-9 Nero on one occasion; Lt. Bob Clark utilized K-9 Nero on one occasion; and Officer Austin Thomas utilized K-9 Nero on one occasion.
- **Sr. K-9 Officer Fable and K-9 Nero** completed monthly in-service training.

The **Law Enforcement Services Division**, commanded by **Captain Robert Ruxer**, also reported his division as having a good and productive month. Highlights from their reported activities are as follows:

- **Captain Ruxer and Sergeant Renee Walters** completed a drug destruction burn in Dinwiddie County for items authorized by the Commonwealth Attorney. Completing this task freed up space in the Property Room.
- All members of the division completed Fall Firearms Night Qualifications.
- A review of property items in specific bins of the secondary secure room was completed. Many disposition sheets were issued to multiple officers throughout the department in an effort to clear out some older cases, return property, if appropriate, and request destruction of drug items.
- Physical testing was conducted for two prospective police applicants.

IV. POLICE DEPARTMENT (CONTINUED):

Our **Investigations Division**, commanded by **Capt. Thad Johnson**, reported November as an average month. Seven (7) new cases were assigned to detectives – three (3) were cleared (this included clearing one (1) case from a previous month), resulting in a clearance rate of 56% for the month.

Three (3) non-fatal overdoses were experienced during the month. We continue to follow up on these cases; however, with the changes in the legislature, the involved parties are mostly free from criminal charges. Despite the fact that we have found most scenes are “cleaned” prior to arrival, we remain committed to investigating the seller of the narcotics.

Some of the division highlights include:

- **Detective Sergeant Adam Bradeberry** was assigned four (4) new case for the month:
 - A Child Protective Services (CPS) case (unfounded)
 - Shooting into an occupied building
 - Possession of child abuse materials
 - A sex offense
- **Career Detective Roger Santini** was assigned one (1) new case for the month:
 - Aggravated Assault, cleared by arrest
- **Senior Detective Joe Vaughan** was not assigned any new cases due to his upcoming out-of-state training. He did conduct a background investigation.
- **Senior Detective Darrell Aleshire** was assigned two (2) new cases and cleared one (1) from a previous month:
 - Theft from auto
 - Weapons violation and felon in possession, cleared by arrest
 - Fraud case, cleared by arrest

No public nuisance letters were issued this month.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported two (2) fugitive arrests, all of whom were from the city of Colonial Heights. Six (6) local warrants were also served.

Auxiliary officers provided **151 hours** of extra manpower patrolling and riding with officers as well as assisting with a traffic checkpoint. A total of **1,324 hours** was volunteered to date. **Sentinels** had **18 hours** for the month and **144** total hours for the year.

Overall as an agency during the month of November, we made **138 total arrests**; worked **68 crashes**; wrote **294 traffic citations**; executed **394 traffic stops**; affected **nine (9) DUI arrests**, **six (6) drug arrests** and issued **67 parking citations**.

Sr. Detective Robert N. Brown was selected as our **Employee of the Month** for **October 2021**. Sr. Detective Brown is off-site most of the time, as he is our representative on the Central Virginia Regional Narcotics Task Force. While he is rarely visible, he is always working hard to make sure illegal drugs are kept off the streets.

IV. POLICE DEPARTMENT (CONTINUED):

Since his assignment to the Drug Task Force on November 11, 2020, Sr. Detective Brown hit the ground running and began working numerous cases. Even if Sr. Detective Brown was waiting on information to develop, he would immediately begin working on other cases and leads. He not only helps other Task Force members with their cases, but he also responds to any Colonial Heights Police officers at their request to follow up on potential narcotics leads in the city. Sr. Detective Brown's supervisor at the Task Force has stated on numerous occasions that he is one of the most productive employees. During the COVID pandemic, Sr. Detective Brown has been called on to assist the Patrol Division with coverage for certain shifts, to which he responds without hesitation or complaint.

Most recently, Sr. Detective Brown was working a case where a target of his investigation was stopped after multiple controlled narcotic buys. As a result of the stop, Sr. Detective Brown seized a large amount of methamphetamine, cocaine, Xanax, two firearms and cash. This led to two additional search warrants where more methamphetamine and an additional firearm were seized. This arrest has the potential of leading to even more arrests of individuals supplying narcotics, not only inside the City of Colonial Heights, but also to the entire tri-cities area and Chesterfield County.

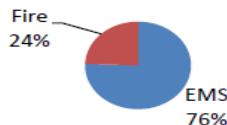
On yet another occasion, Sr. Detective Brown worked a case where a citizen was suspected of dealing narcotics within the city. Rob conducted numerous hours of surveillance and followed up on other leads related to the target. This hard work led to a search warrant being executed and narcotics evidence being seized. The target was eventually arrested and evicted from the residence. The citizens in the area were grateful for all Sr. Detective Brown's hard work, ridding the community of a person dealing narcotics in their neighborhood.

These are just two cases that exemplify Rob's dedication to the city and the citizens and community he serves. He comes to work every day with a positive attitude and is a team player. Most of his work is conducted behind the scenes but never goes unnoticed. Because Sr. Detective Brown is meeting the department's mission of protecting the life, individual liberty and property of all people within the City of Colonial Heights, we feel like he is most deserving of this award.

| DEPARTMENT STATISTICS | | | |
|-----------------------|-----------------|----------------|---------------------------------|
| November 2021 | | | |
| Crime | November 2020 | November 2021 | Percentage of Increase/Decrease |
| Homicide | 0 | 0 | 0% |
| Rape | 0 | 0 | 0% |
| Robbery | 0 | 0 | 0% |
| Aggravated Assaults | 1 | 5 | 400% |
| Simple Assaults | 18 | 18 | 0% |
| Breaking & Entering | 1 | 1 | 0% |
| Larceny | 49 | 55 | 12% |
| Vehicle Thefts | 2 | 4 | 100% |
| Arson | 0 | 0 | 0% |
| Shoplifting | 27 | 23 | -15% |
| DUI Arrests | 13 | 9 | -31% |
| All Criminal Arrests | 202 | 138 | -32% |
| Calls for Service | 3,086 | 1,857 | -40% |
| November 2021 | Number Reported | Number Cleared | Percentage Cleared |
| | 83 | 38 | 46% |

V. FIRE & EMS DEPARTMENT:

Total Incidents: 508



Total Fire Type Incidents: 124 (Total Fire Loss \$10,500)

Total EMS Incidents: 384 (228 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 93% of emergency incidents: (Avg. response time 5:47 minutes)

EMS units arrived on scene in less than 9 minutes on 95% of emergency incidents. (Avg. response time 5:28 minutes)

Fire Division (number of incidents):

| Fires | | Hazardous Situations | | Services Calls and False Calls |
|---------------------------------------|---|-------------------------------------------------------|---|---------------------------------------|
| Building fire | 1 | Power line | 1 | Good intent calls 17 |
| Brush or Brush and grass mixture fire | 2 | Gas leak (Natural gas or LPG) | 5 | Public service calls 19 |
| Outside rubbish or trash fire | 1 | Gasoline or flammable spill | 1 | Assist invalid 16 |
| Unauthorized burning | 1 | Arcing shorted electrical equipment | 1 | Smoke/CO detector installation 7 |
| Authorized controlled burning | 2 | Overheated motor | 1 | False alarm/false calls 32 |
| Fire other | 1 | Haz Mat release investigation with no Haz Mat located | 3 | Child Safety Seat installation 4 |
| | | Smoke scare odor of smoke | 5 | Public Fire Education 1 |
| | | | | Cover assignment, standby, 1 |
| | | | | move up |

EMS Disposition Incident/Patient Disposition

| | | | | | |
|----------------------------------------------------|----|-----------------------------------------------------|----|------------------------------------------------------------------|-----|
| Cancelled on Scene (No Patient Contact) | 11 | Assist, Public | 45 | Cancelled (Prior to Arrival at Scene) | 6 |
| Patient Evaluated, No Treatment/Transport Required | 10 | Cancelled on Scene (No Patient Found) | 12 | Patient Dead at Scene-No Resuscitation Attempted (W/O Transport) | 3 |
| Patient Treated, Released (AMA) | 27 | Patient Refused Evaluation/Care (Without transport) | 28 | Patient treated, Transported by private vehicle | 3 |
| Standby-Public Safety, Fire or EMS | 3 | Patient Treated, Released (per protocol) | 8 | Patient treated, Transferred to another EMS unit | 4 |
| | | | | Transported Lights/Siren | 21 |
| | | | | Transported no Lights/Siren | 207 |

Fire Mutual Aid Given & Received

| | | | |
|--------------------------------------------|-----|--------------------------------------------|-----|
| M/A given to Chesterfield Fire | N/A | M/A received from Chesterfield Fire | N/A |
| Automatic Aid given to Chesterfield (EMS) | 2 | Automatic Aid received Chesterfield (EMS) | 1 |
| Automatic Aid given to Chesterfield (Fire) | 1 | Automatic Aid received Chesterfield (Fire) | 2 |

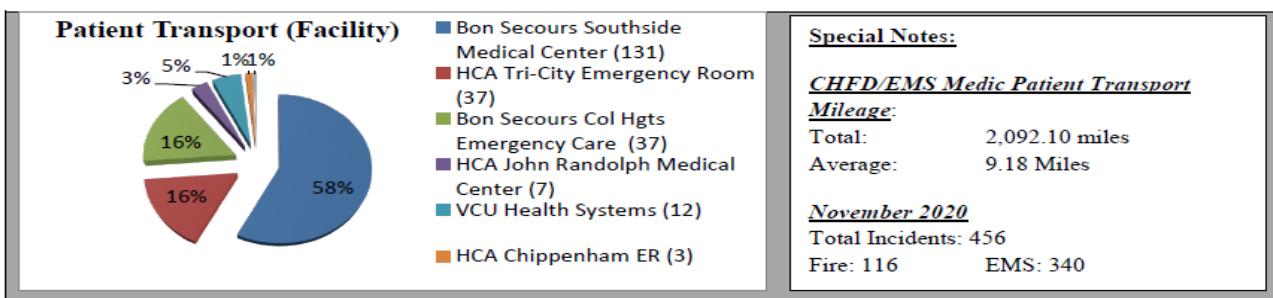
EMS Mutual Aid Given & Received

| | | | |
|---------------------------------------------|-----|------------------------------------------------|---|
| M/A given to Petersburg EMS | 8 | M/A received from Petersburg EMS | 2 |
| M/A given to Chesterfield EMS | N/A | M/A received from Chesterfield EMS | 1 |
| M/A given to Fort Lee EMS | N/A | M/A received from Fort Lee EMS | 1 |
| M/A given to Prince George EMS | 2 | M/A received from Prince George EMS | 1 |
| Total EMS Mutual Aid given (Transport unit) | 10 | Total EMS Mutual Aid received (Transport unit) | 5 |
| Total Fire Mutual Aid given (Engine/Ladder) | 1 | Total Fire Mutual Aid Received (Engine/Ladder) | 2 |

Out of Service Apparatus

| | Fire Units | | Medical Units | |
|------------------|----------------------------|--------------------|----------------------------|---------------------|
| | Number of Incidents | Total Hours | Number of Incidents | Total Hours |
| Station 1 | 1 | E991 7.5 hrs. | 0 | N/A |
| | | | | |
| Station 2 | 2 | Quint 942-467 hrs. | 2 | Medic 935-54.5 hrs. |
| | | Quint 992-2.0 hrs. | | Medic 932- 170 hrs. |

EMS Transports (by facility)



VI. FINANCE DEPARTMENT:

**Finance report to resume at a later time.

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of November 2021:

Advertisements

| <u>Department</u> | <u>Position</u> |
|-------------------|----------------------------|
| Public Works | Public Works Technician |
| Police | Police Officer (Certified) |

Applications & Testing

| <u>Position</u> | <u>Total Applications Received</u> | <u>Total Hits on Job Announcement Page</u> |
|----------------------------|------------------------------------|--------------------------------------------|
| Public Works Technician | 14 (Continuous Ad) | 2,272 |
| Police Officer (Certified) | 25 (Continuous Ad) | 1,856 |

Miscellaneous

- New Employee Orientation sessions were held for the following new individuals:

New Employee Orientation

Firefighter
Public Works Technician
Engineering Technician

Employee Separation

Police Sergeant
Public Works Technician

- Updated department representatives on new hire process, transaction form changes, worker' compensation requirements, Citywide training system, and payroll procedures.
- Completed the final training session for the implemented Citywide training system, which is hosted by NEOGOV.
- Tyler-Munis HRM/Payroll system training and conversion processes continue with an anticipated April 2022 completion date.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

★ The City's website, www.colonialheightsva.gov had 51,473 page views in the month of November.

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Top fifteen sites visited after the home page: | Top five countries after U.S.: |
| <ol style="list-style-type: none">1. Pay On-Line2. Library3. Animal Control4. Real Estate Records Search5. News Flash6. Staff Directory7. City Employees8. Utility Billing9. Yard Sale10. Facilities11. Christmas Parade12. Human Resources13. Recreation & Parks14. Bid Postings15. Archive Center |  Germany  India  Ireland  Canada  Spain |

★ Citizens submitted and city staff processed 178 service requests and questions through the “Report a Concern” module during the month of November.

★ The City of Colonial Heights’ Facebook Page now has 5,700 fans and the City’s Twitter account has 1,627 followers. There are 2,865 subscribers for “In the News”.

IX. LIBRARY:

★ The library staff circulated 8,955 titles in November broken down as follows:

- Residents borrowed 7,823 print titles
- 119 e-books on Kindle readers
- 1,013 e-books and audios were downloaded from the library’s online Hoopla collection. There are currently 1,377 residents registered for the Hoopla service.

★ The public computer center and iPad Center had 756 users;

★ 273 children attended the library’s Story Time program;

★ The library’s meeting rooms were used by 82 groups;

★ An average of 478 residents used the library each day, while 51 residents registered for new library cards;

★ The library’s emerging Digital Knowledge Center remains closed due to COVID.

Recreation & Parks- November 2021**Recreation Division**

In the month of November our popular Pickleball programs continued with Introduction classes and the new Friday night Pickleball Round-Robin program. Youth Basketball registration, team evaluations, and team drafts were completed and preparations are being made for the upcoming season.

Staff completed and mailed the Winter City Focus out in November and are continuing work on upcoming Winter events to include the Lights in the Heights competition and the Annual City of Colonial Heights Christmas Parade, as well as, Open Gym Basketball and Futsal programs.

Staff began accepting field reservations for 2022 and is working on tournament schedules with various tournament directors. Staff also participated with Prince George and Dinwiddie Parks and Recreation Departments in a joint bid for Top Gun Baseball tournaments for 2022 and were awarded (3) dates in 2022. These tournaments bring over a hundred teams per weekend to our area with teams from Pennsylvania, Maryland, Virginia, North Carolina, and South Carolina.

| Athletics/Programs | 2021 | 2020 |
|-----------------------------|-------|------|
| Belly Dancing | 4 | 9 |
| Karate | 5 | 10 |
| Intro to Pickleball | 33 | N/A |
| Pickleball Round Robin | 39 | N/A |
| Swing Dance | 24 | N/A |
| Therapeutic Recreation | 42 | 17 |
| Facility Usage | 2021 | 2020 |
| Community Room Attendance | 1,278 | 992 |
| Community Room Reservations | 18 | 16 |

Violet Bank Museum

The month of November was busy for the Violet Bank Stitchers From the Heart giving items to the Colonial Heights Food Pantry for distribution. This included neck warmers, gloves, as well as, scarf and hat sets. The Stitchers From The Heart group also donated items to the Hopewell Warming Shelter that included neck warmers, scarves and travel size toiletry bags.

Also, the wonderful women of the Violet Bank Garden Club have yet again transformed Violet Bank into a holiday vision. These ladies worked hard for three days to get everything ready for the upcoming Candlelight Christmas Open House Event. Thank you to all these volunteers.

| Attendance | 2021 | 2020 |
|-------------------|------|------|
| Tours Given | 23 | 38 |
| Grounds Visitors | 27 | 17 |
| Ongoing Programs | 25 | 22 |
| Outreach Programs | 0 | 0 |
| Special Events | 19 | 44 |
| Attendance Totals | 94 | 121 |

Parks, Horticulture, Building & Grounds**Parks**

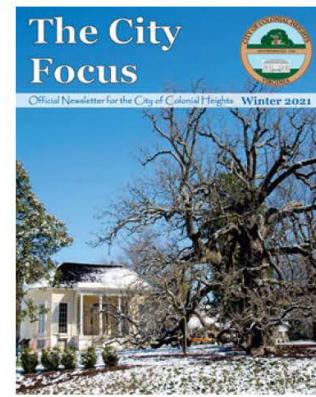
- Cut grass as needed around City buildings, parks, and athletic fields.
- Installed new outlet for Christmas tree, installed and decorated tree on site.
- Marked area of outfield wall to be replaced and removed wall pads at Shepherd Stadium
- Prepared site at War Memorial for Veteran's Day service.
- Replaced rails on fences on Appomattox river trail, damaged due to vandalism.
- Winterized restrooms at ball fields & parks as needed.
- Removed brush and debris from Appamatuck Park.
- Mulched leaves at City parks.
- Replaced missing and broken boards on White Bank Park bridge
- Preformed maintenance of lawn mowers as needed.

Horticulture

- Mulched sites as needed.
- Weeded, mulched, edged and trimmed sites and flower beds as needed.
- Removed branches from damaged trees on Temple Ave. and other locations as needed.
- Trimmed of trees limbs at various sites.
- Planted flowers at various sites.
- Trimmed back plants for winter as needed at various sites.
- Helped to remove brush and debris at Appamatuck Park.
- Installed Christmas lights at Library

Building Maintenance

- Installed replacement camera in Public Safety Building
- Repaired door in Public Safety Building
- Repaired toilet at Violet Bank Museum
- Replaced HDMI cable on television in City Council Chambers
- Installed new ground lights for flag poles at Fire Station #2
- Replaced HDMI cable on television in City Council Chambers
- Replaced light bulbs in various buildings as needed
- Overseeing restroom renovations in Fire Station #2



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

| Activities | <u>2020</u> | <u>2021</u> |
|------------------------------------------|--------------|--------------|
| Adult Coloring | 5 | N/A |
| Bingo in Center | 49 | 75 |
| Blood Drive | 31 | N/A |
| Bowling | 175 | 120 |
| Bridge Party | 12 | N/A |
| Diamond Art | 11 | N/A |
| Game Day | N/A | 10 |
| Senior Club Meeting | 45 | 42 |
| Senior Citizen Dance | N/A | 51 |
| Sing A-Long | N/A | 21 |
| Awareness/Education | <u>2020</u> | <u>2021</u> |
| Balance checks with JenCare | N/A | 19 |
| Blood Pressure Check | N/A | 10 |
| Library: Total # books checked out | N/A | 28 |
| Lunch & Learn Medicare | N/A | 10 |
| Lunch & Learn Staying Positive - Holiday | N/A | 25 |
| Classes | <u>2020</u> | <u>2021</u> |
| Crochet & Knitting | 14 | 29 |
| Intro. To Line Dancing | N/A | 36 |
| Line Dancing Class | 177 | 193 |
| Meaningful Exchanges | N/A | 67 |
| Meditation | 25 | 93 |
| Scrapbooking | N/A | 9 |
| Sewing Class | 10 | 26 |
| Tap Class | 18 | 40 |
| Tech Heads | N/A | 2 |
| Tech Savvy | 2 | 5 |
| Watercolor with Faye | 14 | 9 |
| World Religion | N/A | 35 |
| Worthy Wednesdays | N/A | 25 |
| Fitness | <u>2020</u> | <u>2021</u> |
| Balance | 37 | 48 |
| Fitness Center Usage | 24 | 40 |
| Morning Crunch | 17 | N/A |
| Muscles in Motion | 62 | 145 |
| Pickleball | 173 | 90 |
| Qigong | N/A | 14 |
| Senior Stride | 13 | N/A |
| Sit & Let's Get Fit | 96 | 176 |
| Strength & Stretch | 99 | 68 |
| Tai Chi - Afternoon | N/A | 27 |
| Tai Chi - Morning | 55 | 37 |
| TNT | N/A | 15 |
| Total Body Strength | 75 | 66 |
| Water Aerobics | N/A | 38 |
| Yoga | 92 | 68 |
| TOTAL | 1,331 | 2,164 |

| Meals | <u>2020</u> | <u>2021</u> |
|---------------------|-------------|-------------|
| Home Delivery Meals | 4 | 2 |
| Transportation | <u>2020</u> | <u>2021</u> |
| Total Passengers | 198 | 277 |
| Total Trips | 339 | 614 |
| Total Miles | 2009 | 2828 |
| Wheelchairs | 21 | 34 |
| Donations | \$264.00 | \$373.00 |
| New Riders | 5 | 7 |

CHFP Food Drive



Lunch & Learn; Staying Positive - Holidays



X. RECREATION & PARKS DEPARTMENT CONTINUED:

Office on Youth & Human Services

OOY Activities

- OY staff continues providing services in-person and/or through the Zoom format
- Continued postings of Facebook and Instagram of relevant topics for the community
- Staff continues cross training between positions to ensure continuity of services to the community
- Part time position for Youth Specialist is filled (V. Jackson)
- Held stakeholder meeting with CHPS Attendance Officer and CHPS Support Services Director
- Held stakeholder meeting with Court Service Unit and Commonwealth Attorney office to identify gaps in services
- Held stakeholder meeting with CHPD to identify gaps in services and discuss potential for SRO training collaboration
- Participated in CHPS strategic planning for 2022-2026
- Information gathering meeting with Stafford County Public Schools Restorative Justice Coordinator to determine how it is implemented in their school system
- Planning for ESL/Title 1 Resource night at CHPS
- Stakeholder meetings held to identify gaps in services to determine programming for new VJCCCA plan
- Attended VAIRS Annual Meeting to learn about 211 resources
- Attended The Role of Diversity, Equity, Inclusion in Board Leadership Zoom training
- Stakeholder meeting at Davis Child Advocacy Center
- Made presentation to Community Multi-Disciplinary Team about services from Office on Youth
- Attended Systems of Care Steering Committee
- Established partnership with St. Ann's Catholic Church Education Coordinator to recruit volunteers
- Partnered with Dr. Laura Poe to obtain an intern from Longwood University to update resource page
- Coordinated Salvation Army Stocking project citywide (60 stockings filled and collected)
- Research Truancy Reduction programs

Community Policy Management Team (CPMT)/Family

Assessment Planning Team (FAPT) - Current case load 22

Community Multi-Disciplinary Team -CAC - Current case load 9

CACH - 18 have requested homeless services through the crisis line

Colonial Heights Health Advisory Board - Becca Lynch agreed to serve a 2 year term as Chair

VSU Social Work Advisory Board - Becca Lynch agreed to serve another 2 year term as board member and to serve on the Disciplinary Committee. Interviewed and accepted one social work intern placement to start in January.

Kids Achieving Progress - 22 students enrolled

- Made cards for Veterans' Day for VA Hospital
- Created Thankful messages to share with family at Thanksgiving

Interagency Team - case load 5

Juvenile Domestic Task Force (JDTF) -

- Supported partner agencies food drives for those affected by domestic violence
- Planning meeting for purpose of coalition and new projects

Youth Advisory Council (YAC) -

- Salvation Army Stocking shopping (9 youth in attendance)
- Library kits distributed 100 Turkey coasters
- Monthly meeting had 14 youth in attendance
- 10 members cleaned James Avenue
- 14 members made cards for Veteran's Day for VA Hospital

VJCCCA Diversion Programs -12th District Court -

Community Service - Program to provide community service supervision for court mandated youth

- 9 Youth completed 72 hours

Shoplifting Diversion - Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- 2 participants for November

Juvenile Court Navigator

- 4 families were served through the program in September

Supervision Plan Services -

- 3 assessments completed by District 19

RVA Basics -

- Team meeting to discuss resources needed
- Partner with Chesterfield for video project

