



**Colonial Heights**  
**City Council Regular Meeting**  
**July 12, 2022**

# **Colonial Heights City Council Meeting**

## **July 12, 2022**



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Robert W. Wade**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## July 12, 2022



### **7. Commendations And Presentations:**

***A. Recognizing Fire Fighter/Paramedics Terry Schane, Gregory Martin, Mathew Glascock And Gregory Taflinger For Their Exemplary Life-Saving Skills Performed On June 29, 2022***

# Colonial Heights City Council Meeting

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### 7. Commendations And Presentations:

#### ***B. New City Employee Introductions***

*New Employees Hired In The Finance Department And Police Department.*

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### 8. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting July 12, 2022



## **9. Written Petitions and Communications By Members of the Public and Council Members**

***None***

# Colonial Heights City Council Meeting July 12, 2022



## 10. Advertised Public Hearings

*None*

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### 11. Hearing of Citizens Generally on Non-Agenda Items



# Colonial Heights City Council Meeting

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## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***A. AN ORDINANCE NO 22-13***

*(Second Reading) Awarding the City Manager a 2% pay increase and a \$2,000 bonus.*

# Colonial Heights City Council Meeting

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## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

***B. April 26, 2022 Special Meeting Minutes***

***C. May 10, 2022 Special Meeting Minutes***

# Colonial Heights City Council Meeting

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### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **A. AN ORDINANCE NO. 22-FIN-8**

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$87,900 consisting of 1) \$1,000 in Restricted Fund Balance to the Police Department for Adopt a Cop; 2) \$4,025 in LOLE Grant Funds from DCJS to the Police Department; 3) \$2,000 in Restricted Fund Balance for E-Citation Funds to the Police Department; 4) \$37,849 in Assigned Fund Balance to Public Works for the Lakeview Dam Project; and 5) \$43,026 in assigned fund balance for the North Elementary Sidewalk Project. To transfer \$170,893 consisting of 1) \$80,443 in Contingency Funds for sewer repairs; and 2) \$90,450 in Contingency Funds to Public Works for purchase of garbage containers.*

*To amend the Emergency Response Budget by appropriating \$30,055 in ARPA Funds for the Colonial Heights Sanitary Sewer Assessments.*

*To amend the Water and Sewer Fund Budget by appropriating \$80,443 in transfer from Contingency Funds for emergency sewer repair.*

*To amend the Capital Projects Budget by appropriating \$43,026 in transfer of assigned fund balance for the North Elementary Sidewalk Project.*

# General Fund Appropriation

## ► General Fund Appropriation

- \$1,000 in Restricted Fund Balance to the Police Department (Adopt a Cop)
- \$4,025 in LOLE Grant Funds from DCJS to the Police Department
- \$2,000 in Restricted Fund Balance for E-Citation Funds to the Police Department
- \$37,849 in Assigned Fund Balance to Public Works for the Lakeview Dam Project (design work)
- \$43,026 in assigned fund balance for the North Elementary Sidewalk Project (change order)
- Transfer \$80,443 in Contingency Funds for sewer repairs (emergency sewer manhole and line repairs)
- Transfer \$90,450 in Contingency Funds to Public Works for purchase of garbage containers

## Emergency Response Fund Appropriation

- ▶ \$30,055 in ARPA Funds for the Colonial Heights Sanitary Sewer Assessments (traffic flagging/lane closure)

## Water and Sewer Fund Budget Appropriation

- ▶ \$80,443 transferred from the above General Fund appropriation for emergency sewer repair

## Capital Projects Budget Appropriation

- ▶ \$43,026 transferred from the above General Fund appropriation for the North Elementary Sidewalk Project

# Colonial Heights City Council Meeting

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### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. AN ORDINANCE NO. 22-FIN-9***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$30,075, consisting of 1) \$18,075 in donation funds to the Library; and 2) \$12,000 in E-Citation funds to Public Safety.*

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**13. Introduction And Consideration Of Ordinances And Resolutions:**

***C. A RESOLUTION NO. 22-28***

*Approving the City of Colonial Heights Housing and Community Development Annual Action Plan and Budget for 2022-2023.*





# COMMUNITY DEVELOPMENT BLOCK GRANT



CITY OF COLONIAL HEIGHTS, VA  
HOME REPAIR PROGRAM

July 12, 2022





# CDBG FUNDING

- Federally-funded grant administered by Department of Housing and Urban Development (HUD)
- Awarded to entitlement communities on annual basis
- Amount determined by statutory formula

# HUD Planning and Reporting

- Consolidated Plan (5 year Plan)
- Annual Action Plan
- Consolidated Action Plan  
Evaluation Report (CAPER)
- Citizen Participation Plan
  - 2 Public Hearings
    - Annual Action Plan
    - CAPER



# 2005-2022

- Since 2005, the City has received **\$1,806,377** in CDBG funding and has provided home repair grants to **175** low to moderate income owner-occupied households citywide.



# ELIGIBLE PROJECTS

Eligible activities or repairs include but are not limited to the following:

- Unsafe electrical, heating or plumbing systems;
- Faulty roofs;
- Faulty porches and steps that present a safety risk;
- Accessibility needs; and
- Lead-based paint testing.

Ineligible activities consist of any unnecessary physical improvements, any repairs of a cosmetic nature, repairs to sheds, and repairs to garages or any structure not attached to the living unit.



# ELIGIBLE HOUSEHOLDS

Must...

- be single-family homeowners;
- have active home insurance;
- be current on property taxes;
- be at or below 80% of the area median income; and
- not have received the grant in the last 5 years.
- Renters with a disability





# HUD Income Limits (80% AMI) PY2022

## FY 2021 Housing and Urban Development Income Limits

One	Two	Three	Four	Five	Six	Seven	Eight
\$56,400	\$64,450	\$72,500	\$80,550	\$87,000	\$93,450	\$99,900	\$106,350

# Program Priorities

- Homeowners in the Violet Bank-Flora Hill, Shepherd Stadium, Westover-Snead, and Toll House Districts;
- First time applicants;
- Persons who are elderly or disabled;
- Lower income and larger households; and
- Those needing repairs that threaten the safety or well-being of the household members.





# Subrecipient - Project:HOMES



In 2010 the City hired Project: HOMES to run the day-to-day business of the Home Repair Program.





# Past Funding

■ 2006 - \$90,409	■ 2015 - \$78,219
■ 2007 - \$89,932	■ 2016 - \$84,367
■ 2008 - \$86,560	■ 2017 - \$87,108
■ 2009 - \$111,021*	■ 2018 - \$94,495
■ 2010 - \$94,234	■ 2019 - \$104,899
■ 2011 - \$78,399	■ 2020 - \$272,744*
■ 2012 - \$69,234	■ 2021 - \$109,405
■ 2013 - \$79,555	■ 2022 - \$106,471
■ 2014 - \$67,032	

- 2009 the City received CDBG-R stimulus funding
- 2020 the City received CDBG-COVID stimulus funding

# Program Year 2022

**\$106,471**

- Funding levels are contingent upon approval of the Federal Budget.
- Approximately 10 households will be served.



# Application Process

The application will be available until August 19<sup>th</sup> 2022.

- Website
- Social Media
- The City Focus

Assistance is available for individuals who may need help filling out the application.



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## **13. Introduction And Consideration Of Ordinances And Resolutions:**

### ***D. A RESOLUTION NO. 22-29***

*Authorizing the submission of funding applications to the Commonwealth Transportation Board through the bi-annual SMART SCALE program for the following projects: 1) Lakeview Modernization Phase II (Brijidan Lane to Lakeview Park Drive); 2) Boulevard Modernization (Temple Avenue to Essex Road); 3) Appomattox River Greenway Trail Boulevard Spur (Trail Phase IV to Archer Avenue); and 4) Appomattox River Greenway Trail Phase VI (Appamatuck Park to City Limits).*

# Smart Scale Program

SMART SCALE is a process that helps Virginia meet its most critical transportation needs using limited tax dollars. It evaluates potential transportation projects based on key factors like how they improve safety, reduce congestion, increase accessibility, contribute to economic development, promote efficient land use, and affect the environment.

The anticipated benefits are calculated and the projects are scored and ranked. This information is used by the Commonwealth Transportation Board to help guide and inform their project selection decisions.

<https://smartscale.org/>



# Lakeview Modernization Phase II



# Lakeview Modernization Phase II

- Project Overview

This project will continue phased improvements to modernize and widen Lakeview Avenue from Brijadan Lane to Lakeview Park Road by adding a center turn lane, sidewalks, and 4' shoulders.



# Lakeview Modernization Phase II

- Cost Estimate

— Total Estimated Cost - \$13,799,653

— Smart Scale Application - \$13,799,653



# Boulevard Modernization



# Boulevard Modernization

- Project Overview

This project will install approximately 2350 linear feet of 5' wide sidewalk along the western edge of Boulevard (Rte. 1) from the intersection of Boulevard and Temple Ave north to Essex Road.

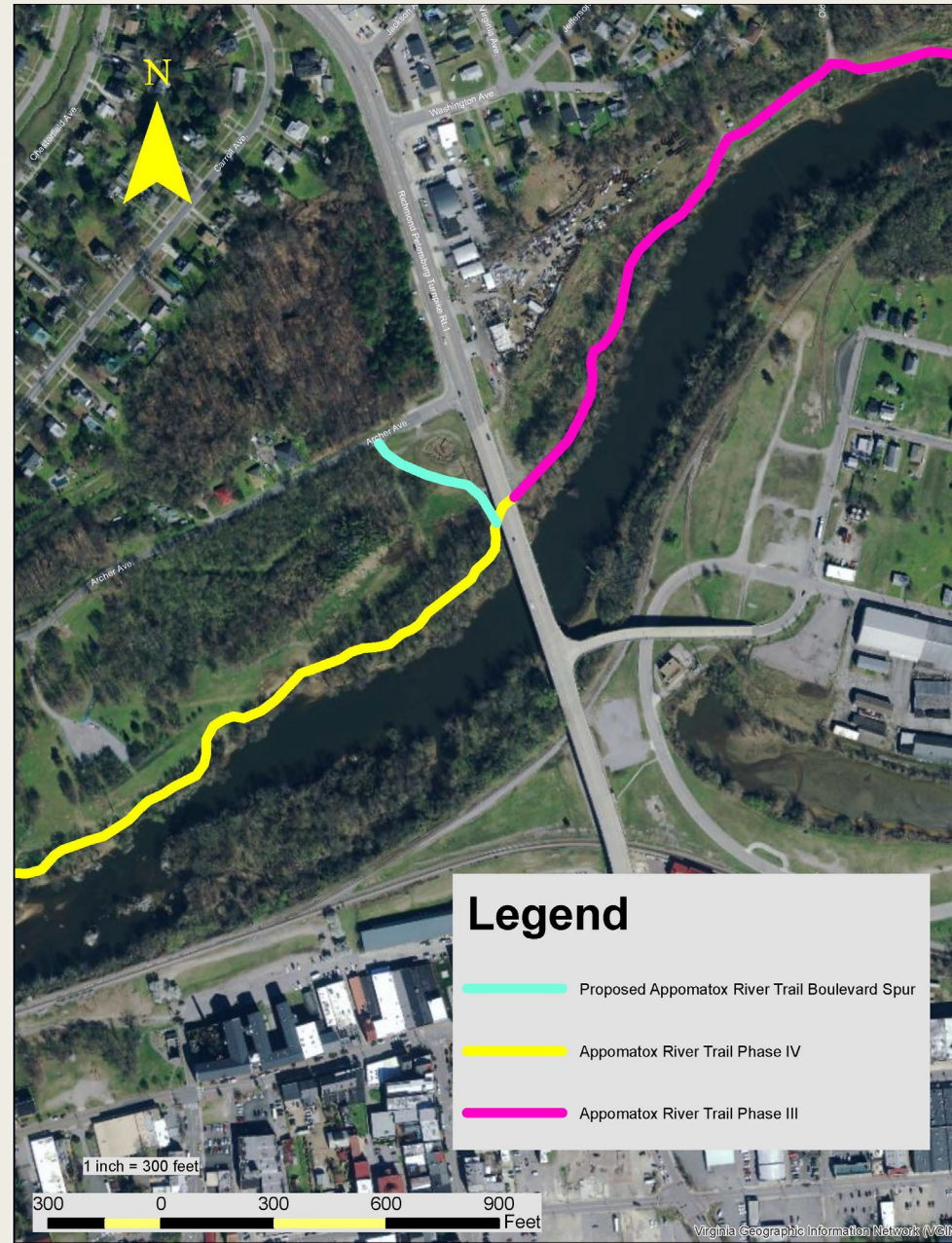
# Boulevard Modernization

- Cost Estimate

— Total Estimated Cost - \$2,215,528

— Smart Scale Application - \$2,215,528

# ARGT/Boulevard Connection





# ARGT/Boulevard Connection

- Project Overview

This project will install approximately 100 feet of additional sidewalk along along Archer Avenue and 350 feet of paved mixed use trail. It will connect phase IV of the Appomattox River Greenway Trail with existing sidewalk on the Boulevard (Rte. 1)

# ARGT/Boulevard Connection

- Cost Estimate

— Total Estimated Cost —	\$541,000
— Previously Allocated Transportation Alternatives Funds -	\$396,000
— Smart Scale Application -	\$145,000

**Legend**

- Appomattox River Trail Phase IV
- Proposed Appomattox River Trail Phase VI
- Proposed Fall Line Trail
- Proposed Foot Bridge

1 inch = 300 feet

300 0 300 600 900 Feet

Virginia Geographic Information Network (VGIN)

# ARGT Phase 6

- Project Overview

This project will install approximately 2250 feet of shared use path along the Appomattox River connecting previously constructed phases 1-5 of the Appomattox Greenway Trail to the proposed fall line trail.



# ARGT Phase 6

- Cost Estimate

- Total Estimated Cost - \$4,939,740
- Smart Scale Application- \$4,939,740 (100%)

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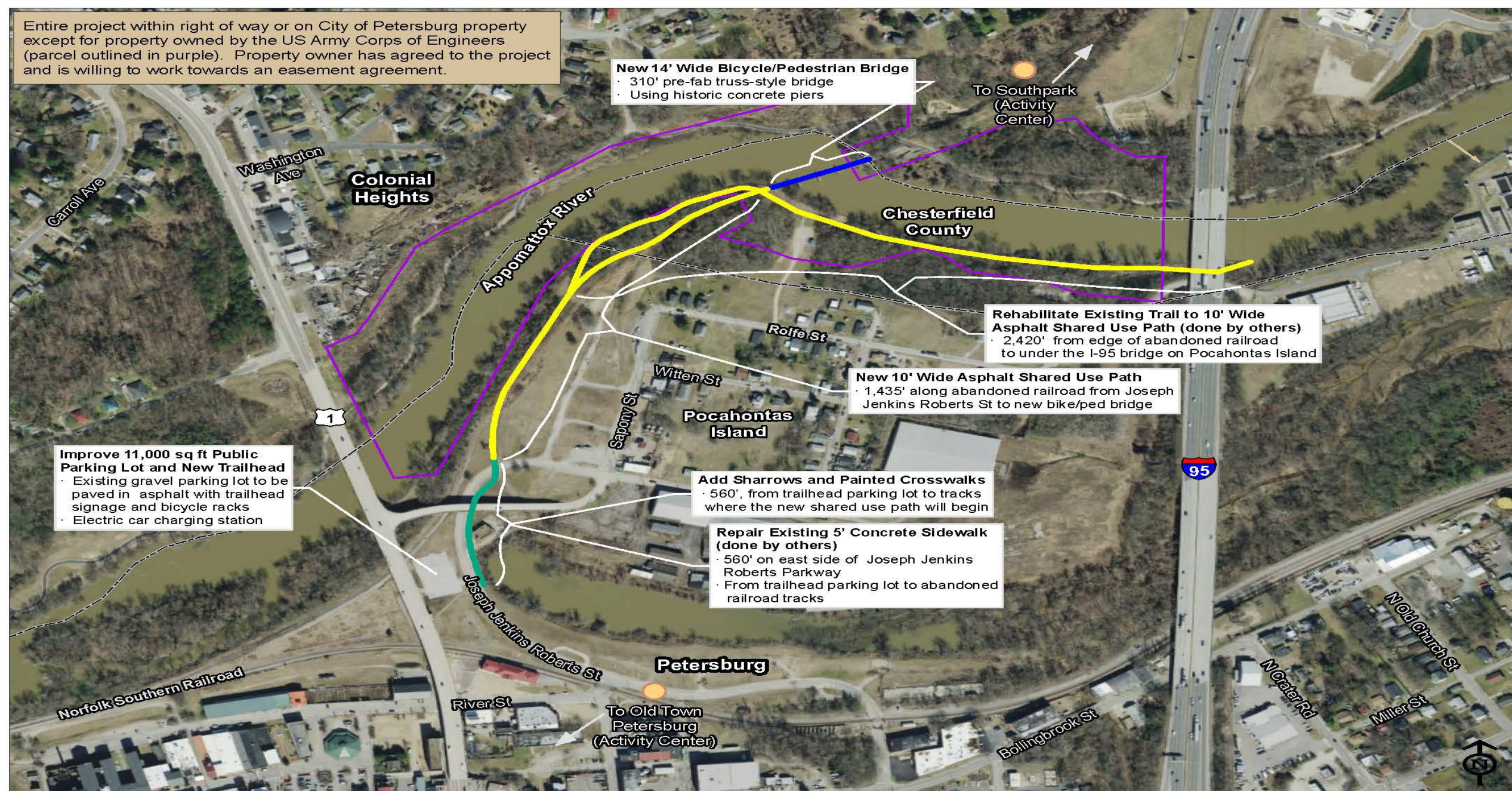
### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***E. A RESOLUTION NO. 22-31***

*Supporting the submission and approval of a funding application by the Tri-Cities Metropolitan Planning Organization (MPO) to the Commonwealth Transportation Board through the bi-annual SMART SCALE program for the “Appomattox River Trail – Trailhead to Chesterfield County and Colonial Heights – Petersburg, Chesterfield County, and Colonial Heights” project.*



Entire project within right of way or on City of Petersburg property except for property owned by the US Army Corps of Engineers (parcel outlined in purple). Property owner has agreed to the project and is willing to work towards an easement agreement.





# Colonial Heights City Council Meeting

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### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda**

***None***

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### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### *1. General Activity Report*

## Dates of Interest

<u>July 2022</u>	<u>August 2022</u>	<u>September 2022</u>
<u>July 19<sup>th</sup> (6:00 pm)</u> - City Council Special Meeting - Council Chambers (Tentative)	<u>August 2<sup>nd</sup> (7:00 pm)</u> - Planning Commission Meeting - Council Chambers	<u>September 6<sup>th</sup> (7:00 pm)</u> - Planning Commission Meeting - Council Chambers (Tentative)
	<u>August 9<sup>th</sup> (7:00 pm)</u> - City Council Regular Meeting-Council Chambers	<u>September 13<sup>th</sup> (7:00 pm)</u> - City Council Regular Meeting-Council Chambers
		<u>September 20<sup>th</sup> (6:00 pm)</u> - City Council Special Meeting - Council Chambers

## CITY HOLIDAYS

### ➤ September –

- Monday, September 5th – (Government Offices Closed)

## CITY ACTIVITIES/EVENTS

- Back to School Festival (Tuesday, August 9<sup>th</sup> from 6-8pm) At the Colonial Heights Soccer Complex
- Fort Clifton Festival Rescheduled due to weather for September 24 & 25, 2022

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### 15. Reports of Officers and Documents Related Thereto cont.:

#### *B. City Attorney*



# Colonial Heights City Council Meeting

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### 15. **Reports of Officers and Documents Related Thereto cont.:**

#### ***C. Director Of Planning And Community Development***

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### 16. Adjournment



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