



**Colonial Heights**  
**City Council Regular Meeting**  
**August 9, 2022**

# **Colonial Heights City Council Meeting**

## **August 9, 2022**



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable John T. Wood**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## August 9, 2022



### **7. Commendations And Presentations:**

***A. Presentation By Mr. Jeffrey S. Brown, Director Of Special Projects And Operations For Richard Bland College.***

# Colonial Heights City Council Meeting

## August 9, 2022



### **7. Commendations And Presentations:**

***B. Presentation By City Treasurer Teresa Cherry  
Regarding DMV Select***



Barry Browning, DMV Director, 804/367-2702

Teresa Cherry, Treasurer



# History



# Services Offered



# Requirements





# Compensation



# Advertising and Signage





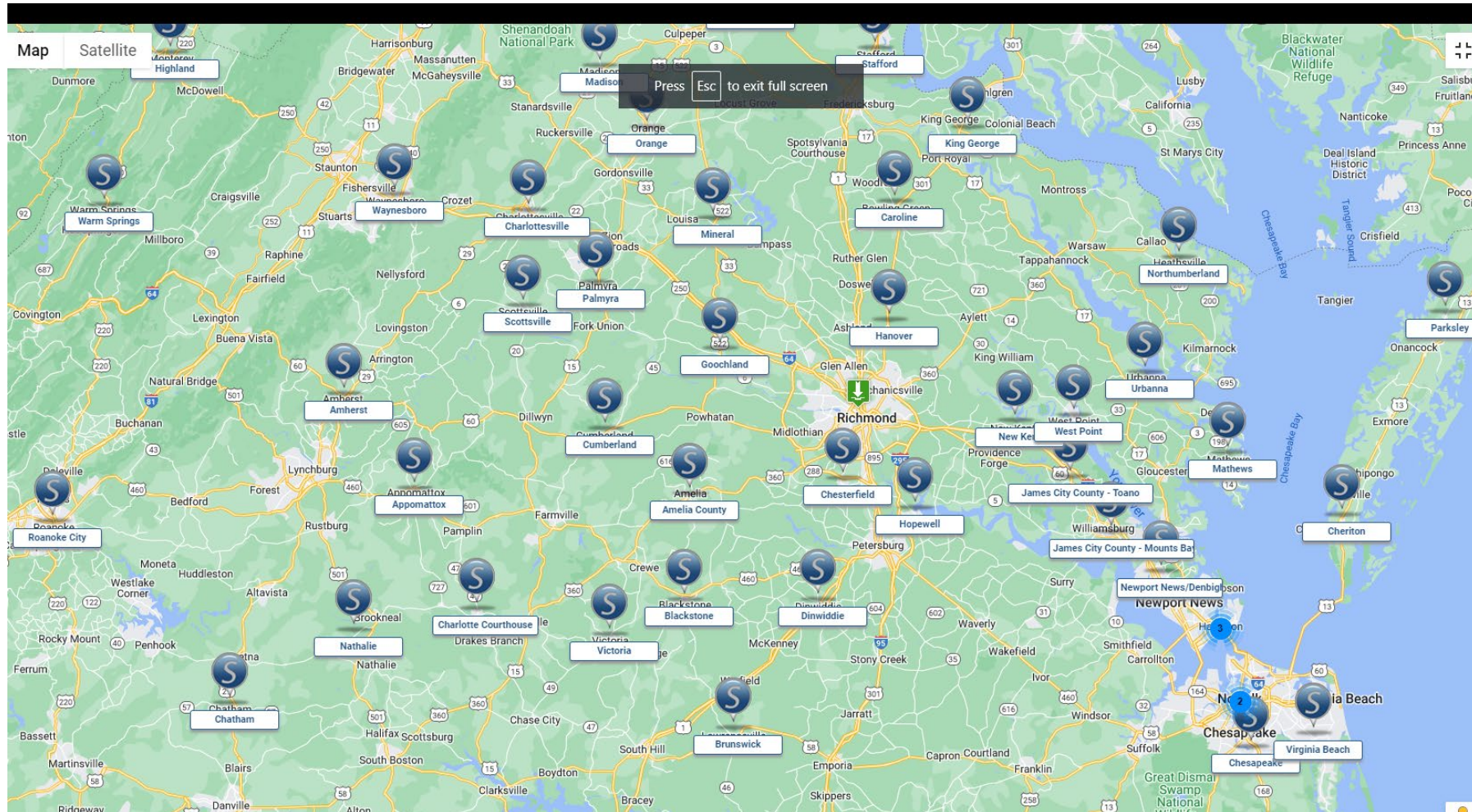
Training



IT




# **DMV** SELECT






# DMV SELECT



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ENHANCED BY 

[Home](#) [Online Services](#) [Appointments](#) [Drivers / ID Cards](#) [Vehicles](#) [Commercial](#) [Highway Safety](#) [Forms](#) [Locations](#)

General Information

DMV Fees

Chart of DMV Fees 

Vital Records at DMV

DWR at DMV

DMV Law Enforcement

DMV Mobile Operations

Emergency Contacts

Espanol

E-ZPass at DMV

Family of Deceased

Fuels Tax Refund

How Do I...?

Insurance Verification Program

Licensed Transportation Services

Hopewell DMV Select

Important Office Notices :

The Hopewell DMV Select office is open without appointments. Office hours are Monday-Friday 9:00am-4:00pm. Social distancing guidelines will be enforced. Face Masks are Recommended.

The Hopewell DMV Select office will be closed Wednesday, August 10th and Thursday, August 11, 2022.

Customers may purchase hunting and fishing licenses, obtain temporary boat registrations and submit applications for permanent boat titles and registrations at this DMV Select office. Payment is only accepted by check or money order for temporary boat registrations and applications for permanent boat titles and registrations.

DMV Selects are prohibited from processing any mechanic/storage lien titles.

E-ZPass Standard sold here.


Transactions Available at a DMV Select

DMV Selects can process vehicle titling and registration transactions; however, they are prohibited from processing any Online or Franchise dealership work. DMV Selects do not issue Driver's Licenses, Learners Permits or Identification Cards.

Before visiting this location, check the following list of available transactions.

Vehicle Titles and Registrations

Original (with or without liens), substitute and replacement titles and title maintenance (to change information on title records, adding/removing of names). Original registrations, renewals (including fleets), transfers, re-issues, and plate surrenders.





rginia.gov/general/#csc/select.asp?id=173

View Records at DMV

► DWR at DMV

► DMV Law Enforcement

► DMV Mobile Operations

► Emergency Contacts

► Espanol

► E-ZPass at DMV

► Family of Deceased

► Fuels Tax Refund

► How Do I...?

► Insurance Verification Program

► Licensed Transportation Services

► Obtaining DMV Records

► Outside of Virginia?

► Procurement

► REAL ID

► Selective Service Registration

► Voter Registration

► Cover VA - Medicaid

► Zero Fraud Hotline

E-ZPass Standard sold here.

### Transactions Available at a DMV Select

DMV Selects can process vehicle titling and registration transactions; however, they are prohibited from processing any Online or Franchise dealership work. DMV Selects do not issue Driver's Licenses, Learners Permits or Identification Cards.

Before visiting this location, check the following list of available transactions.

#### Vehicle Titles and Registrations

Original (with or without liens), substitute and replacement titles and title maintenance (to change information on title records, adding/removing of names). Original registrations, renewals (including fleets), transfers, re-issues, and plate surrenders.

#### License Plates

Specialized and personalized plate orders, including the issuance of motorcycle, permanent trailer, truck, taxicab and local government use plates.

#### Permits and Placards

Trip permits and overload permits. Original issue of handicapped parking placards.

#### Transcript Requests

Driver and vehicle transcripts (helpful for those who apply for job where a driver's transcript is needed initially, submitted periodically or checked by their employer).

#### Return Checks

Full payment of return check fees.

#### Voter Registration Applications

#### E-ZPass

E-ZPass transponders are offered at some DMV Select locations.

#### Transportation Network Company (TNC)

A DMV SELECT can process a renewal or reissue of the vehicle registration for a TNC designated vehicle, but cannot register a vehicle for TNC use.

#### Hunting and Fishing Licenses

Hunting and fishing licenses are offered at some DMV Select locations.







Hours



Questions

# Colonial Heights City Council Meeting

## August 9, 2022



### 8. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting

## August 9, 2022



### **9. Written Petitions and Communications By Members of the Public and Council Members**

#### ***A. Councilman John Wood To Address Council Regarding Security Of Colonial Heights City Buildings***

# Colonial Heights City Council Meeting

## August 9, 2022



## **10. Advertised Public Hearings**

### **A. AN ORDINANCE NO 22-14**

*(First Reading) To amend §§ 277-8 of Chapter 277, Water, of the Colonial Heights City Code to authorize debit cards, credit cards, and acceptable electronic methods as additional means of payment for utility bills and to increase the charge for the City Manager or his designee to continue service during a delinquency.*

# Colonial Heights City Council Meeting

## August 9, 2022



### 11. Hearing of Citizens Generally on Non-Agenda Items

# Colonial Heights City Council Meeting

## August 9, 2022



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### **A. AN ORDINANCE NO 22-FIN-8**

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by appropriating \$87,900 consisting of 1) \$1,000 in Restricted Fund Balance to the Police Department for Adopt a Cop; 2) \$4,025 in LOLE Grant Funds from DCJS to the Police Department; 3) \$2,000 in Restricted Fund Balance for E-Citation Funds to the Police Department; 4) \$37,849 in Assigned Fund Balance to Public Works for the Lakeview Dam Project; and 5)\$43,026 in assigned fund balance for the North Elementary Sidewalk Project. To transfer \$170,893 consisting of 1) \$80,443 in Contingency Funds for sewer repairs; and 2)\$90,450 in Contingency Funds to Public Works for purchase of garbage containers.*

# Colonial Heights City Council Meeting

## August 9, 2022



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***A. AN ORDINANCE NO 22-FIN-8 continued...***

*To amend the Emergency Response Budget by appropriating \$30,055 in ARPA Funds for the Colonial Heights Sanitary Sewer Assessments.*

*To amend the Water and Sewer Fund Budget by appropriating \$80,443 in transfer from Contingency Funds for emergency sewer repair.*

*To amend the Capital Projects Budget by appropriating \$43,026 in transfer of assigned fund balance for the North Elementary Sidewalk Project.*



# Colonial Heights City Council Meeting

## August 9, 2022



## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

### ***B. AN ORDINANCE NO 22-FIN-9***

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$30,075, consisting of 1) \$18,075 in donation funds to the Library; and 2) \$12,000 in E-Citation funds to Public Safety.*

# Colonial Heights City Council Meeting

## August 9, 2022



### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

***C. May 10<sup>th</sup>, 2022 Regular Meeting Minutes***

***D. May 17<sup>th</sup>, 2022 Special Meeting Minutes***



## **13. Introduction And Consideration Of Ordinances And Resolutions:**

### ***A. AN ORDINANCE NO 22-FIN-10***

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$148,885, consisting of 1) \$612 in donations from the Youth Advisory Council fundraiser to Human Services; 2) \$1,060 in State Asset Forfeiture Funds to Public Safety; and 3) \$147,213 in unassigned fund balance for emergency storm sewer repair.*

*To amend the Stormwater Fund Budget by appropriating \$147,213 in transfer of unassigned fund balance for emergency storm sewer repair.*

# Colonial Heights City Council Meeting

## August 9, 2022



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***B. A RESOLUTION NO 22-30***

*Authorizing the City Manager to enter into the First Amendment to the Special Project Service Agreement For Professional Debris Monitoring Services Between Central Virginia Waste Management Authority and Participating Local Jurisdictions.*

# Colonial Heights City Council Meeting

## August 9, 2022



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***C. A RESOLUTION NO 22-33***

*Authorizing the City Manager to enter into a First Amendment to the Special Project Service Agreement for Disaster Recovery Services between Central Virginia Waste Management Authority and Participating Local Jurisdictions.*

# Colonial Heights City Council Meeting

## August 9, 2022



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### ***D. A RESOLUTION NO 22-34***

*Awarding a \$1,250 salary increase to the Circuit Court Clerk and her employees; and awarding a salary increase equal to \$100 for each full year of service up to thirty years for all sworn personnel in the Sheriff's Department who have at least three years of service. Salary increases for both departments shall be effective as of August 1, 2022.*

# Colonial Heights City Council Meeting

## August 9, 2022



### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda**

***None***

# Colonial Heights City Council Meeting

## August 9, 2022



### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

- 1. Discussion Regarding A Regional Industrial Facilities Authority (RIFA)*



# Colonial Heights City Council Meeting

## August 9, 2022



### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### *2. General Activity Report*

## Dates of Interest

<u>September 2022</u>	<u>October 2022</u>	<u>November 2022</u>
<u>September 6<sup>th</sup> (7:00 pm)</u> - Planning Commission Meeting - Council Chambers	<u>October 4<sup>th</sup> (7:00 pm)</u> - Planning Commission Meeting - Council Chambers (Tentative)	<u>November 1st (7:00 pm)</u> - Planning Commission Meeting - Council Chambers (Tentative)
<u>September 13<sup>th</sup> (7:00 pm)</u> - City Council Regular Meeting-Council Chambers	<u>October 11<sup>th</sup> (7:00 pm)</u> - City Council Regular Meeting-Council Chambers	<u>**November 10<sup>th</sup> (7:00 pm)</u> - City Council Regular Meeting- Council Chambers
<u>September 20<sup>th</sup> (6:00 pm)</u> - City Council Special Meeting - Council Chambers	<u>October 18<sup>th</sup> (6:00 pm)</u> - City Council Special Meeting - Council Chambers	<u>November 15<sup>th</sup> (6:00 pm)</u> - City Council Special Meeting - Council Chambers

**\*\*Regular Meeting held on Thursday due to Election Day on Tuesday, Nov. 8<sup>th</sup>, 2022.**

## CITY HOLIDAYS

- Monday, September 5th – (Government Offices Closed)
- Monday, October 10<sup>th</sup> – (Government Offices Closed)
- Friday, November 11, 2022– (Government Offices Closed)
- Thursday, November 24 & Friday, November 25, 2022– (Government Offices Closed)

## CITY ACTIVITIES/EVENTS

- **Touch a Truck Event:** August 10<sup>th</sup> from 5:00pm-7:00pm at the Southpark Blvd, Chik-Fil-A (Walmart Parking Lot) Join our Public Safety staff for an opportunity to be up close and personal with local emergency vehicles, show trucks, tractors and much more!
- **Fort Clifton Festival:** Rescheduled due to weather for September 24 & 25, 2022\
- **Celebrate Safe Communities Night:** October 4<sup>th</sup> from 5:30pm-8:00pm (Hosting Locations will be shared on the City Website and Facebook Pages) Please contact Officer Scott Whirley at (804)520-9318 for more information.

# Colonial Heights City Council Meeting

## August 9, 2022



### 15. Reports of Officers and Documents Related Thereto cont.:

#### *B. City Attorney*

# Colonial Heights City Council Meeting

## August 9, 2022



### 15. **Reports of Officers and Documents Related Thereto cont.:**

#### ***C. Director Of Planning And Community Development***

# Colonial Heights City Council Meeting

## August 9, 2022



### 16. Adjournment



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