



# CITY MANAGER'S REPORT TO CITY COUNCIL

MAY 2022

## I. PUBLIC WORKS & ENGINEERING:

### Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Spring 2022.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2) UPC 106188** – Right of way negotiation and acquisition has been completed. Utility relocation on-going.
- **Boulevard and Westover Ave Intersection (UPC 100501)** – Dominion utility relocation complete, Verizon and Comcast to relocate to new pole. Columbia has been notified that NTP with relocation is imminent.
- **Lakeview Avenue Modernization (UPC 101288)** – Construction underway.
- **Appomattox River Greenway Trail Phase V (UPC 107533)** – Awaiting 100% plan final comment disposition. Project will have to purchase 0.98 Acres of wetland mitigation credits.
- **High School Sidewalks (UPC 118071)** -- Clark Nexsen selected as consultant, 30% Plans submitted for review and comment.
- **Boulevard at Temple Intersection Improvements (UPC 109264)** -- 70% Plans submitted.
- **Branders Bridge Right Turn Lane UPC 99194** -- Addressing 100% final plan comments

### Pavement Preservation 2022

All paving, stripping, crack sealing, and patching has been completed. Micro surfacing will be completed in June.

### Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2022	54	\$25,858.74	7	\$15,982.61
2021	54	\$67,873.06	10	\$46,750.53

The sublet repairs consist of the following:

Dealer Repair	\$14,420.18
Misc.	\$610.00
Alignment	\$323.43
Glass Tint	\$320.00
Towing	\$300.00

## II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

### BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	10	61
Commercial Building	6	18
Demolition	0	0
Electrical	15	78
Mechanical	3	35
Plumbing	5	34
Swimming Pool	1	4
Amusement Rides	0	1
Tent	0	2
Clean Out Installation	6	20
Water and Sewer Connection	1	8
<b>Total: All Permits</b>	<b>47</b>	<b>261</b>

New Residential Units (CO's)	Month	Year to Date
<b>Total</b>	<b>2</b>	<b>4</b>

Valuations	Month	Year to Date
Residential	\$444,798.98	\$2,106,799.95
Commercial	\$1,838,042.00	\$2,783,820.72
<b>Total</b>	<b>\$2,282,840.98</b>	<b>\$4,890,620.67</b>

Building Inspections	Month	Year to Date
Residential	72	326
Commercial	37	204
<b>Total: All Inspections</b>	<b>109</b>	<b>530</b>

### PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	12	37
Mobile Food Units	1	5
Signs - Permanent	2	9
Signs - Temporary	2	4
Zoning	12	29
<b>Total: All Permits</b>	<b>29</b>	<b>84</b>

Development	Month	Year to Date
Plat: Adjustment/Vacation	2	3
Plat: Subdivision	1	2
Prelim. Site Plan Review	1	2
Special Exception Permit	0	1
Special Use Permit	0	1
Rezoning	0	0
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	5	14
<b>Total: All Categories</b>	<b>9</b>	<b>23</b>

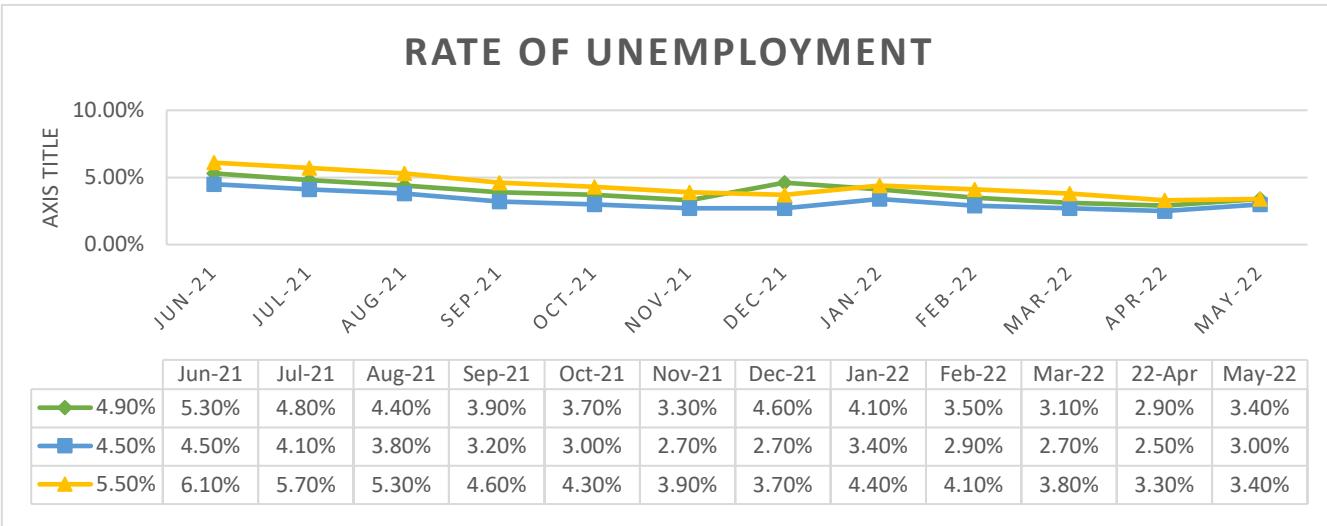
Community Meetings	Month	Year to Date
Board of Zoning Appeals	0	0
Planning Commission	1	4
Wetlands Board	0	0
<b>Total: All Meetings</b>	<b>1</b>	<b>4</b>

### CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	1	14	4	15
Exterior Storage of Objects	4	15	5	12
Inoperable Vehicle	1	17	3	11
Property Defacement	0	2	1	1
Tall Grass	118	155	122	129
Trash Can Placement	4	45	6	41
Trash/Debris	1	25	5	20
VA Property Maintenance Code	3	12	0	5
Zoning	1	17	1	24
<b>Total: All Cases</b>	<b>133</b>	<b>302</b>	<b>147</b>	<b>258</b>

### III. ECONOMIC DEVELOPMENT DEPARTMENT:

#### UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

#### Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in May 2022 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,172	7,898	274	3.4	No

#### \*Chesterfield

2.9 %unemployment

#### \*Dinwiddie

3.4 % unemployment

#### \*Prince George

3.4% unemployment

#### \*City of Petersburg

6.9% unemployment

#### \*City of Hopewell

5.3% unemployment

#### Prospect Activity:

Direct Requests for Information:	2
Sites/Bldgs. Submitted	4
Active Prospects	6

#### Projects:

Panera w/Drive-thru – submitted preliminary site plan for review (expired)

CBL Properties Site

Towneplace Suites – under construction

#### **IV. POLICE DEPARTMENT:**

In looking at our statistics, there is a significant decrease in calls for service again this month. There was a 61% decrease in shopliftings from May 2021. May showed a 32% decrease in the number of calls for service, as well as a 38% decrease in the number of criminal arrests.

We continue with our spring hiring process, with several candidates proceeding through background for a July 2022 training academy. We have had limited success with our continuous hiring process for certified police officers.

**Captain Mike Foster**, commander of our **Operations Division**, reported that his division issued **305** traffic citations; issued **66** written warnings and **190** verbal warnings; made **seven (7)** DUI arrests; and obtained **36** felony and **82** misdemeanor warrants. The **Operations Division** investigated **73** vehicle crashes, **14** field identifications, **seven (7)** parking citation, **four (4)** alarm citations and tagged **10** vehicles as inoperative. He reported the following operational highlights from his personnel:

- On May 22<sup>nd</sup>, **Captain Mike Foster** and **Senior K-9 Officer Micauley Fable** attended a VALE recruiting event at Green Top Sporting Goods.
- **B Squad** responded to a large fight with shots fired at Clearfield Apartments. Victims and witnesses were uncooperative with the investigation.
- **Officer Rocky Navarro** investigated a call involving the reckless handling of a firearm and discharging a firearm within City limits. One juvenile offender was taken into custody and transported to Juvenile Detention.
- **Officer Stephen Peyton** arrested one adult for felony eluding police, reckless driving and driving on a suspended license after the vehicle failed to stop on a traffic stop. Colonial Heights Police terminated the vehicle pursuit; however, the vehicle was located after crashing on Wythe Street in Petersburg.
- **The Major Accident Investigation Team (M.A.I.T.)** responded to investigate a fatal crash involving a motorcyclist and a parked vehicle at the intersection of Washington and Stuart Avenues.
- **C Squad** responded to an address in the 200 block of Cabell Drive for a report of shots fired. Officers were able to identify the suspect, who was charged with felon in possession of a firearm, felony vandalism, and reckless handling of a firearm.

#### **Community Issues Addressed**

- Officers conducted radar enforcement at various locations throughout the city.
- House checks were conducted at several homes while family members were on vacation.
- The speed sign and speed stat device were deployed in various locations to record problem areas for future enforcement action.
- Officers conducted extra patrols of the pharmacies located in the city due to recent robberies in surrounding jurisdictions.
- Conducted extra patrols around vehicle repair facilities and car dealerships due to the increased thefts.

#### **Animal Services**

- A total of 19 canines found permanent placement through adoption or rescue.
- A total of 18 canines were returned to owners.
- A total of 12 felines found permanent placement through rescue.
- The Branscome landscaping project is complete.

#### **IV. POLICE DEPARTMENT (CONTINUED):**

Volunteers from Fort Lee visited the Animal Shelter on May 27<sup>th</sup> to assist with cleaning and walking animals.

#### **K-9 ACTIVITIES**

- **K-9 Sgt. Chris Wulff** and **K-9 Rose** completed in-service training.
- **K-9 Officer Micaulay Fable** and **K-9 Nero** completed in-service training.

The **Law Enforcement Services Division**, commanded by **Major Rob Ruxer**, with the assistance of Sergeant Desiree McCurry, reported the following activities:

- **Sergeant Desiree McCurry** and **Career Officer Scott Whirley** attended the Senior Adult Fair at the Colonial Heights Senior Center on May 20.
- **Career Officer Eric Allen** taught distracted driving to three classes at Colonial Heights High School.
- **Career Officer Wayne Moody** investigated a trespassing at Colonial Heights High School where a 6<sup>th</sup> grader was located after hours inside the school.
- **Career Officer Mike Kelley** investigated a sexual assault which occurred on school property, the case was turned over to the Investigations Division.
- **Career Officer Kelley** also investigated the larceny of a wallet from a Colonial Heights Middle School employee. The juvenile suspect was identified, and petitions were requested.
- **Career Officer Sophie Benkendorf** assisted with a Special Olympics fundraising event at Texas Roadhouse on May 12<sup>th</sup> and May 16<sup>th</sup>.

#### **Accreditation**

- On May 25<sup>th</sup>, the Annual K-9 Unannounced Inspection of Training Aids was conducted.

#### **Grant Activity**

- On May 4, 2022, Sergeant McCurry sent LOLE FY20 application to the City Manager for review.
- On May 5, Sergeant McCurry created a National Highway and Traffic Safety Association Facebook post for Cinco De Mayo in compliance with the DMV 2022 grant.
- On May 6, Sergeant McCurry submitted the Statement of Grant Award for LOLE FY20.
- On May 10, Sergeant McCurry submitted a “Change of Finance Director” form to all On-Line Grant Management System (OGMS) monitors.
- On May 17, Sergeant McCurry and Career Officer Scott Whirley conducted a pre-survey for the ***Click it or Ticket*** campaign for the DMV 2022 grant.
- On May 17, the Body-Worn Camera Q4 claim was accepted.
- On May 27, Sergeant McCurry submitted the application for the LOLE FY20 grant.
- On May 31, equipment for the Smart Water identification system through the Byrne Justice Assistance Grant was delivered to the agency in preparation for training and deployment.

## **IV. POLICE DEPARTMENT (CONTINUED):**

### **Freedom of Information Act (FOIA)**

The FOIA Specialist, **Franklin McQuage** reports the following:

- 17 FOIA requests were made in May 2022
- 20 Concealed Weapon Permits were processed
- 0 Massage Permits were processed
- 0 Subpoena Duces Tecum were received
- Seven (7) requests to assist other agencies were received

Our **Investigations Division**, commanded by **Capt. Thad Johnson**, reported May as an above average month. Twelve new cases were assigned to detectives. Twelve (12) were cleared (this included clearing ten cases from a previous month), resulting in a clearance rate of 54% for the month, and a 54% clearance rate for the year.

Some of the division highlights include:

- **Detective Sergeant Adam Brandedberry** was assigned three (3) new cases this month. He also conducted a background investigation on a potential new hire:
  - A sex offense and unlawful filming case. Case is inactive pending further investigation.
  - A child exploitation case; case is inactivated, pending further investigation.
  - A check fraud case; case is inactivated pending further investigation.
  - A sexual battery case reported in April of 2022 was exceptionally cleared.
  - A Child Protective Services case was unfounded from April of 2022.
- **Senior Detective Joe Vaughan** was assigned four (4) new cases this month. He was also able to clear one (1) case from a previous month.
  - A burglary case; case was inactivated, pending further investigation.
  - A death investigation case; case inactivated pending the Medical Examiner's report.
  - Two sexual assault cases; both cases were inactivated pending further investigation.
  - A domestic assault case was unfounded from April of 2022.
- **Senior Detective Darrell Aleshire** is currently attending the Virginia Forensic Science Academy and was not assigned any new cases.
- **Senior Detective Chris Velasquez** was assigned five (5) new cases for the month. He cleared seven (7) cases from a previous month.
  - A sexual assault case; case was unfounded.
  - An indecent exposure case; case was inactivated pending further investigation.
  - A fraud case; case was inactivated pending further investigation.
  - A sexual assault case; case was unfounded.
  - A larceny of a vehicle case; case was inactivated pending further investigation.
  - A burglary case was cleared by arrest that occurred in February of 2022.
  - Three petit larceny cases were cleared by arrest from December of 2021.
  - A death investigation was unfounded from January of 2022.
  - A malicious wounding case was cleared by arrest from March of 2022.
  - A sexual assault case was cleared by arrest from January of 2022.

#### **IV. POLICE DEPARTMENT (CONTINUED):**

**Senior Detective Will Waldrep**, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported twelve (12) fugitive arrests, four (4) of whom were from the City of Colonial Heights. Fifty-two (52) warrants were also served, twelve (12) of which were from Colonial Heights.

**Auxiliary officers** provided **148 hours** of extra manpower patrolling and riding with officers. A total of **635 hours** were volunteered this year. **Sentinels** had **6 hours** for the month and **49** total hours for the year.

**Master Officer David E. Gallagher** and **Auxiliary Officer Dann P. Ferguson** were selected and honored this month as our **Employees of the Month for April 2022**. The Employee of the Month Committee met on May 10, 2022. After reviewing all nominations for April—and it should be noted that each of these finalists received three nominations each—it was decided that both of these officers deserved to be honored.

On April 24, 2022, a call was dispatched to the Hampton Inn at 403 East Roslyn Court for an unresponsive female in one of the rooms. Police units arrived before Fire/EMS and immediately responded to the room by using the flight of stairs instead of waiting for the elevator. First to arrive was **Auxiliary Officer Dann Ferguson**, who assessed the female victim's condition and did not detect an active pulse. **Auxiliary Officer Ferguson** moved the victim to the floor and immediately began performing chest compressions. Once **Master Officer David Gallagher** arrived, he also did not hesitate to swing into action by utilizing a one-way valve mask provided by **Auxiliary Officer Ferguson**, which allowed him to maintain an open airway and provide rescue breaths to the female. Both officers provided lifesaving care to the victim until Fire/EMS personnel arrived to relieve them.

Once Fire/EMS personnel were on scene, they were able to supply proper equipment to continue treatment for the victim. Only then did **Auxiliary Officer Ferguson** and **Master Officer Gallagher** stop their lifesaving actions. Moments later, a pulse was detected on the female victim by Fire/EMS. She was then stabilized and ultimately transported to the emergency room for further treatment of her condition. By providing CPR to this victim, she was able to regain a pulse and is currently in the ICU at Southside Regional Medical Center receiving further treatment.

On occasion, contrary to their normal day-to-day duties, officers are called upon to take action that is outside of their normal skill or comfort level. Officers must sometimes act quickly to provide lifesaving measures to protect and preserve life. During this particular incident, these officers acted without concern for their own personal safety and met the challenge. There is no doubt that these officers' actions helped save this lady's life.

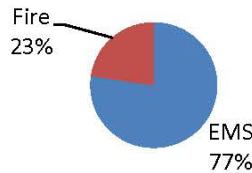
Both of these officers come to work every day with a good attitude and team spirit. They contribute to the overall mission of the department through their excellent work ethic and dedication. For these reasons alone, both **Auxiliary Officer Dann Ferguson** and **Master Officer Dave Gallagher** are most deserving of being recognized as our Employees of the Month.

**IV. POLICE DEPARTMENT (CONTINUED):**

DEPARTMENT STATISTICS			
May 2022			
Crime	May 2021	May 2022	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	1	100%
Robbery	0	0	0%
Aggravated Assaults	1	3	200%
Simple Assaults	24	13	-46%
Breaking & Entering	6	2	-67%
Larceny	92	51	-45%
Vehicle Thefts	4	3	-25%
Arson	0	0	0%
Shoplifting	76	30	-61%
DUI Arrests	12	7	-42%
All Criminal Arrests	271	169	-38%
Calls for Service	3,142	2,143	-32%
May 2022	Number Reported	Number Cleared	Percentage Cleared
	73	30	41%

## V. FIRE & EMS DEPARTMENT:

### Total Incidents: 544



**Total Fire Type Incidents: 123 (Total Fire Loss \$14,300)**

**Total EMS Incidents: 421 (276 Patients Transported)**

*Fire units arrived on scene in less than 9 minutes on 96% of emergency incidents: (Avg. first apparatus response time 4:46 minutes)*

*EMS units arrived on scene in less than 9 minutes on 95% of emergency incidents. (Avg. first ems unit response time 5:23 minutes)*

#### Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Services Calls and False Calls</u>	
Building fire	2	Gas leak (natural gas or LP)	6	Good intent calls	28
Passenger vehicle fire	2	Air or gas rupture of pressure or process vessel	1	Public service calls	26
Road Freight or transport vehicle fire	1	Overpressure rupture, explosion, overheat other	1	Assist invalid	16
Brush or brush and grass mixture fire	3	Arcing shorted electrical equipment problem	1	Smoke/CO detector installation	4
Forest/woods or wildland fire	1	Overheated motor	1	False alarm/false calls	19
Dumpster fire, outside trash	1	Power line down	1	Aircraft standby	1
Fire other	1	Water or steam leak	2		
		Steam or other gas mistaken for smoke	1		
		Smoke scare, odor of smoke	1		
		Vehicle accident general cleanup	1		

#### EMS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	10	Assist, Public	46	Cancelled (Prior to Arrival at Scene)	9
Patient Evaluated, No Treatment/Transport Required	5	Cancelled on Scene (No Patient Found)	19	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	3
Patient Dead on Scene-Resuscitation Attempted (W/O Transport)	2	Patient Refused Evaluation/Care (Without transport)	28		
Patient Treated, Released (AMA)	12	Patient Treated, Released (per protocol)	9	Patient treated, Transported by by private vehicle	2
		Patient Treated, Transported by Law Enforcement	1	Patient treated, Transferred to another EMS unit	3
				Transported Lights/Siren	10
				Transported no Lights/Siren	261

#### Fire Mutual Aid Given & Received

M/A given to Chesterfield Fire	N/A	M/A received from Chesterfield Fire	3
Automatic Aid given to Chesterfield (EMS)	1	Automatic Aid received Chesterfield (EMS)	4
Automatic Aid given to Chesterfield (Fire)	2	Automatic Aid received Chesterfield (Fire)	5
Mutual Aid Given to Petersburg (Fire)	N/A	Mutual Aid received from Petersburg (Fire)	N/A
Crater Technical Rescue Team Activation	N/A	Crater Regional Hazardous Materials	N/A

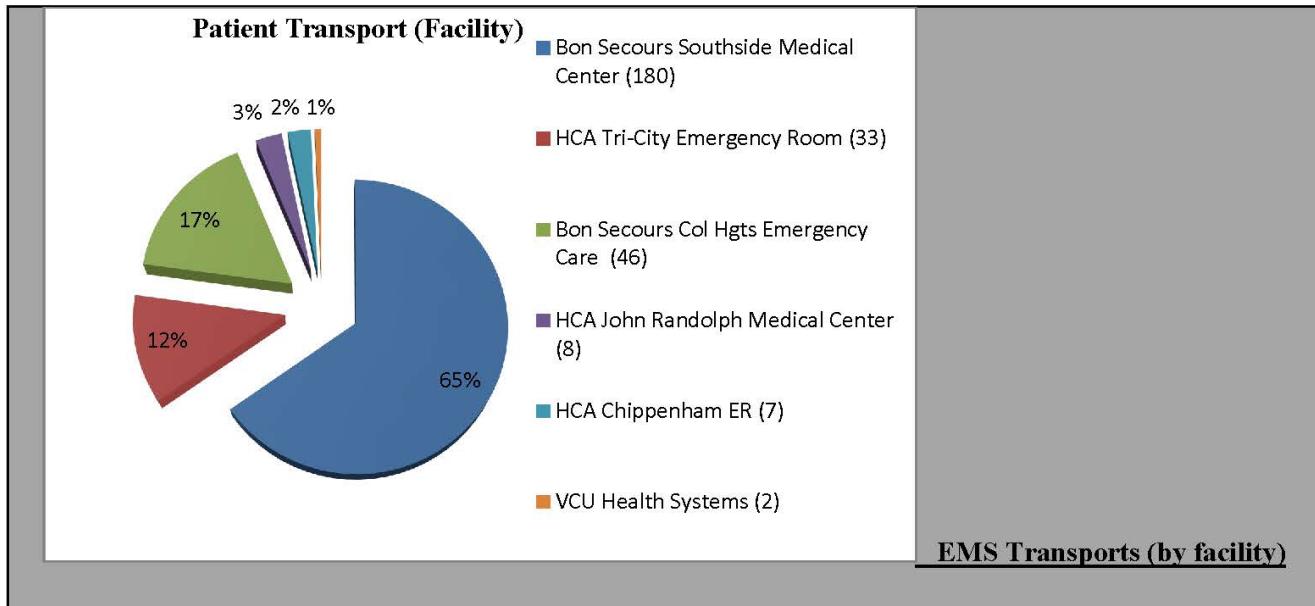
#### EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	7	M/A received from Petersburg EMS	3
M/A given to Chesterfield EMS	N/A	M/A received from Chesterfield EMS	1
M/A given to Fort Lee EMS	N/A	M/A received from Fort Lee EMS	N/A
M/A given to Prince George EMS	N/A	M/A received from Prince George EMS	N/A
M/A given to Hopewell EMS	N/A	M/A received from Hopewell EMS	N/A
Total EMS Mutual Aid given (Transport unit)	7	Total EMS Mutual Aid received (Transport unit)	4
Total Fire Mutual Aid given (Engine/Ladder)	2	Total Fire Mutual Aid Received (Engine/Ladder)	8

## V. FIRE & EMS DEPARTMENT (CONTINUED):

### Out of Service Apparatus

		<u>Fire Units</u>	<u>Medical Units</u>
<b>Station 1</b>	<u>Number of Incidents</u>	2	3
	Total Hours	E-941 744 hrs. E-991 149 hrs.	Medic-936 264 hrs., Medic 933 4 hrs., Medic 931 4 hrs.
<b>Station 2</b>	<u>Number of Incidents</u>	3	3
	Total Hours	Q-942 720 hrs., Q-992 120 hrs., R-942 744 hrs.	Medic-932 792 hrs., Medic 935 4 hrs., Medic 934 4 hrs.



### Special Notes:

CHFD/EMS Medic Patient Transport Mileage: Total: 1,911.30 miles

Average: 7.03 Miles

May 2021    Total Incidents: 551    Fire: 140    EMS: 411

## VI. FINANCE DEPARTMENT:

\*\*Finance report to resume at a later time.

## **VII. HUMAN RESOURCES DEPARTMENT:**

The following information is a summary of activities for the Human Resources Department during the month of May 2022:

### **Advertisements**

<u>Department</u>	<u>Position</u>
Finance	Administrative Assistant (Part-time)
Planning & Comm. Dev.	Code Enforcement Inspector (Part-time)

### **Applications & Testing**

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Director of Planning & Comm. Dev.	14	2,166
Concrete Technician	2	2,022
Firefighter/EMT	43	927
Chief of Police	29	783
Administrative Assistant (Part-time)	26	602
Code Enforcement Inspector (Part-time)	7	315

### **Miscellaneous**

- New Employee Orientation and Employee Separation/Retirement sessions were held for the following individuals:

#### New Employee Orientation

Van Driver

#### Employee Separation/Retirement

Heavy Truck/Bus Technician

Chief of Police

- Annual open enrollment process for Section 125 benefits, which includes Flexible Spending Accounts (Medical and Dependent Care Expenses) and Colonial Life products, was held May 2 - 13, 2022. During this period, employees were given several methods to complete the open enrollment process:
  - In-person, on-site appointment with a Pierce Group Benefit representative.
  - Virtual (zoom/phone) appointment with a Pierce Group Benefit representative.
  - Self-enrollment online.

In addition, the Human Resources Department assisted employees with health insurance plan questions and paperwork needed for plan year enrollments/changes throughout the open enrollment period.

- A Mission Square (formerly ICMA-RC) representative was on-site May 5 and May 11, 2022 to assist employees with questions about the city's voluntary 457 Deferred Compensation and Roth IRA plans.
- Tyler-Munis HRM/Payroll system training and conversion processes continue with an anticipated completion date scheduled for Fall 2022.

## **VIII. INFORMATION TECHNOLOGY DEPARTMENT:**

- ★ The City's website, [www.colonialheightsva.gov](http://www.colonialheightsva.gov) had 65,575 page views in the month of May.

Top fifteen sites visited after the home page: <ol style="list-style-type: none"><li>1. Animal Control</li><li>2. Real-Estate Records</li><li>3. Civic Alerts</li><li>4. Delinquent Taxes</li><li>5. Library (2,009)</li><li>6. Pay On-Line</li><li>7. Yard Sale Permits</li><li>8. Agenda Center</li><li>9. Utility Billing (948)</li><li>10. Fort Clifton Festival</li><li>11. Recycling Center</li><li>12. City Employees</li><li>13. Recreation and Parks</li><li>14. Treasurer</li><li>15. Police</li></ol>	Top five countries after U.S.:  India  China  Canada  United Kingdom  Philippines  Top five regions after Virginia:  Pennsylvania  Maryland  Washington, D.C.  New York  Massachusetts
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- ★ Citizens submitted and city staff processed 233 service requests and questions through the “Report a Concern” module during the month of May.
- ★ The City of Colonial Heights’ Facebook Page now has 5,905 fans and the City’s Twitter account has 1,660 followers. There are 2,841 subscribers for “In the News”.
- ★ Proactive Information Management completed 44.5 hours of IT service and maintenance for City departments this month.
- ★ IT worked with the Fire Department to replace the PepWave Routers installed in the Fire apparatus with new CradlePoint Routers. IT handled the configuration and testing and logged over 24 hours of troubleshooting time due to an issue with the Verizon network. This replacement allowed the apparatus to receive better cellular signals for use with laptops, tablets and the Zoll Monitors.
- ★ The city’s main firewall was replaced during the month of May. This project was completed on a Saturday morning/afternoon to minimize the disruption to normal operations.
- ★ An Auto Attendant was created for Utility Billing in anticipation of the increase in calls when the new Trash Collection Service begins. IT created the recording and set-up the extension tree.

## **IX. LIBRARY:**

- ☆ The library staff circulated 8,789 titles in May broken down as follows:
  - Residents borrowed 7,719 print titles
  - 121 e-books on Kindle readers
  - 949 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,447 residents registered for the Hoopla service.
- ☆ The public computer center had 857 users
- ☆ The Story Time programs had 183 children attend
- ☆ The library's meeting rooms were used 97 times
- ☆ An average of 465 residents used the library each day, while 57 residents registered for new library cards.
- ☆ The library's emerging Digital Knowledge Center is scheduled to reopen in early July

**Recreation & Parks – May 2022****Recreation Division**

The month of May was full of action at the Recreation and Parks Department. Youth Baseball and Softball leagues continued with regular season play finishing the first week in June. Staff continues work to prepare for post season all-star play for our leagues. Our Intro to Football program was well received and almost 100 kids have registered for our Summer session of Flag Football programs.

Shepherd Stadium played host to the VISAA State Baseball Championships again this year with 4 days of Semi-final and Championship play. Colonial Heights High School completed regular season and post season play at Shepherd Stadium as well. The Tri-City Chili Peppers began their season the end of May and currently sit atop the Eastern Division standings and won 6 of their first 8 games. The first home games of the season have seen great attendance and the team hosted a Fireworks night on May 28<sup>th</sup>. Excitement continues to increase for the Chili Peppers games.

Staff is preparing for Summer Camp, Summer Sports Camps, and Special Events happening this Summer.

<b>Athletics/Programs</b>	<b>2022</b>	<b>2021</b>
Belly Dancing	4	6
Intro to Pickleball	32	N/A
Youth Baseball	231	154
Youth Softball	76	44
Yoga in the Park	55	15
Intro to Football	61	N/A
Pickleball Round-Robin League	72	N/A
Parent and Child Clay	3	N/A
Therapeutic Recreation	67	50
<b>Facility Usage</b>	<b>2022</b>	<b>2021</b>
Community Room Attendance	920	416
Community Room Reservations	15	8
Pavilion Attendance	1,749	1,596
Pavilion Reservations	33	42
Field Attendance	13,620	11,800
Field Rentals	45	56

**VISAA State Baseball Tournament****Parks, Horticulture, Buildings & Grounds****Parks**

- Cut grass as needed around City buildings, parks, and athletic fields.
- Prepped ball fields as needed for youth and CH Schools practice, games, and tournament play.
- Painted soccer fields as needed for youth and CHHS practice and games.
- Set up chairs and tents at War Memorial for Memorial Day service.
- Repaired gate at Fort Clifton Park.
- Removed broken playground equipment at White Bank Park.
- Replaced water filters on ice machines at Shepherd Stadium and Soccer Complex.

**Horticulture**

- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds and trimmed shrubs at sites as needed.
- Planted annuals at sites.
- Removed pansies from flower beds at the Library and Senior Center.
- Cut suckers off Crepe Myrtles along Temple Ave.
- Trimmed hedges in front of doors at the Courthouse.
- Trimmed rose bushes at Legacy Garden.

**Buildings and Grounds**

- Completed submitted work orders.
- Assisted electrical contractor at Courthouse after hours on power loss issues.
- Repaired sprinkler heads at Shepherd Stadium.
- Assisted EcoAir on preventative maintenance of HVAC.
- Changed numerous lights that were out in hallways at City Hall.
- Repaired faucet in men's bathroom at Shepherd Stadium.
- Unstopped condensation drain on HVAC unit at Library.
- Cleaned HVAC coils on condenser units at Courthouse and Library.
- Repaired broken irrigation line at Shepherd Stadium.

## X. RECREATION & PARKS DEPARTMENT CONTINUED:

### Agency on Aging

Agency on Aging Activities	2021	2022
Bingo in Center	42	78
Bowling	140	140
Bridge Party	32	48
Intro. To Mahjong	N/A	5
KITS Meeting	5	N/A
Mahjong	N/A	18
Pinochle	N/A	32
Scrabble	20	16
Senior Club Board Meeting	N/A	7
Senior Club Meeting	65	70
Senior Golf Association Fort Lee	389	533
Senior Golf Association Tri-Cities	183	225
Sing A Long	N/A	18
Awareness/Education	2021	2022
Evening Educational Series	16	N/A
Jencare Ice Cream Social	15	N/A
Jencare Spring Fling	N/A	74
Health Fair	N/A	57
Library: Total # Books Checked Out	13	13
Classes	2021	2022
Crochet & Knitting	21	20
Intro. To Line Dancing	N/A	38
Line Dancing Class	223	159
Meaningful Exchanges	38	37
Meditation	49	108
Poetry & Photography	7	N/A
Quilts for Vets	10	8
Sewing Class	24	18
Tap Class	28	30
Tech Savvy	3	2
Watercolor with Faye	22	17
World Religion	N/A	64
Worthy Wednesdays	N/A	2
Fitness	2021	2022
Balance	38	36
Fitness Center	52	63
Muscles in Motion	138	111
Pickleball	176	279
Senior Stride	16	11
Sit & Let's Get Fit	116	232
Strength & Stretch	110	57
Stretch it Out	N/A	17
Tai Chi	36	45
TBS	63	93
Walk this Weigh	N/A	18
Water Aerobics	N/A	24
Yoga	103	76
<b>TOTAL</b>	<b>2,193</b>	<b>2,899</b>

### Agency on Aging

Trips	2021	2021
Rosie's New Kent	N/A	12
Shopping in Farmville	N/A	9
Meals	2021	2022
Home Delivery Meals	4	2
Transportation	2021	2022
Total Passengers	207	182
Total Trips	455	398
Total Miles	2143	1952
Wheelchairs	29	22
Donations	\$471.00	\$243.00
New Riders	0	8

### Health Fair



### Violet Bank Museum

Attendance	2022	2021
Tours Given	38	17
Grounds Visitors	18	24
Ongoing Programs	22	18
Outreach Programs	N/A	100
Special Events	89	45
Attendance Totals	167	204

It was a busy month for the staff at Violet Bank Museum. Staff took part with information at Mayfaire at Magnolia Grange and Memorial Day ceremonies at Blandford Cemetery. The Lee Parlor at Violet Bank hosted two different UDC meetings in the month of May and quite a few folks toured the museum and grounds.

## **X. RECREATION & PARKS DEPARTMENT CONTINUED:**

### **OFFICE ON YOUTH & HUMAN SERVICES**

#### **OOY Activities**

- OOV staff continues providing services in-person and/or through the Zoom format
- Continued postings of FACEBOOK and Instagram of relevant topics for the community
- Staff continues cross training between positions to ensure continuity of services to the community
- Attended annual 12<sup>th</sup> District Courts Judges Meeting
- Guest speaker at Kiwanis-Presentation on Office on Youth and services to the community
- Attended meetings with CCOVA, SAFE and CAAN-DUU- discussion was centered on substance abuse and Drug Take back events
- Youth Program Coordinator Yvette Hawthorne completed the Botvin Life Skills training and certification
- Met with CHHS Counselors and Principals to discuss OOV program offerings
- Held project Sticker Shock at Wawa on the Boulevard
- Planning and recruiting for Summer Leadership Program for Middle School Youth
- Planning and recruiting for YCC Summer Day program at Pocahontas State Park
- Attended Crater CACH Homeless Re-Entry Project
- Attended Criminal Justice Board meeting in Chesterfield
- Held event to promote mental health- reached 61 participants
- Served 5 Residents through walk in by connecting to various community resources

**Colonial Heights Health Advisory Board (HAB)** 6 attended- discussed summer school meals and heard updates from all members

**Community Policy Management Team (CPMT)/Family Assessment Planning Team (FAPT)** caseload 31

**Community Multi-Disciplinary Team –CAC** caseload 11

**Families First Board** meeting- Discuss upcoming events and how to increase outreach to Colonial Heights families

**Juvenile Domestic Violence Task Force (JDVTF)** Planning for next fiscal year, met with Career Officer Whirley to discuss police representation on team

**Kids Achieving Progress** – on summer break, staff planning for upcoming year

**Interagency Team** –caseload 11

**Emergency, Food, Service Program (EFSP)** – Reviewed applications for assistance

**Youth Service Commission (YSC)** – No meeting in May

**Youth Advisory Council (YAC)** –

- Monthly meeting had 12 attendees
- Elections for new Officers- Andrew Davenport, President, Carson Young, 1<sup>st</sup> VP, Parker Hanshew, 2<sup>nd</sup> VP, Kendall Ackerman, Secretary, Jenna Ackerman, Historian
- Participated in Project Sticker Shock with assistance from Officer Sophie Bergendorf

#### **VJCCA Diversion Programs-12<sup>th</sup> District Court**

##### **Community Service**

Program to provide community service supervision for court mandated youth

- 25 Youth on caseload, completed 51 hours on various projects. Cleaning City Hall, city vehicles, life skills, gun violence prevention activities, paper shred

##### **Shoplifting Diversion**

Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- 22 Participants

##### **Juvenile Court Navigator**

- 11 families were served

##### **Supervision Plan Services-**

- 1 assessment in process