



CITY MANAGER'S REPORT TO CITY COUNCIL

JUNE 2022

I. PUBLIC WORKS & ENGINEERING:

Transportation Capital Projects

- **Safe Routes to Schools- Phase 3 (Middle School), UPC 102836** – City to advertise project in Spring 2022.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 1) UPC 105233** – Construction completed. Project closeout in process. Working with VDOT to generate final Appendix A.
- **Safe Routes to Schools (North Elementary School Sidewalks Phase 2) UPC 106188** – Addressing 100% plan final comments. Funding verification and authorization to advertise submittal 7/20/2022. Pole removal complete.
- **Boulevard and Westover Ave Intersection (UPC 100501)** – Dominion, Verizon, and Comcast utility relocation complete. Columbia has been notified that NTP with relocation is imminent.
- **Lakeview Avenue Modernization (UPC 101288)** – Construction underway.
- **Appomattox River Greenway Trail Phase V (UPC 107533)** – Awaiting approval of joint application permit, permit re-submitted 3/11/2022. Addressing 100% plan comments. Purchase of 0.98 Acres of wetland mitigation credits in process.
- **High School Sidewalks (UPC 118071)** – Clark Nexsen selected as consultant, 70% Plans in progress.
- **Boulevard at Temple Intersection Improvements (UPC 109264)** – 70% Plans submitted. Public Hearing set to be scheduled for 8/16/22.
- **Branders Bridge Right Turn Lane UPC 99194** – Addressing 100% final plan comments
- **State of Good Repair UPC 121680** - funding awarded (\$436,000) awaiting agreement and App. A.
- **Appomattox Greenway Trail Boulevard Spur UPC 121417** – Transportation Alternatives Program funding awarded, awaiting agreement and Appendix A. Remaining funding applied for through Smart Scale.

Pavement Preservation 2022

Project Complete.

Fleet Maintenance

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2022	73	\$21,162.94	15	\$7,158.26
2021	71	\$51,908.59	7	\$13,961.95

The sublet repairs consist of the following:

Dealer Repair	\$4,697.76
Glass Replacement	\$1,204.67
Tire Repair	\$397.71
Exhaust	\$534.92
Towing	\$220.00
Misc. (paint)	\$103.20

II. PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	13	74
Commercial Building	2	20
Demolition	0	0
Electrical	13	91
Mechanical	10	45
Plumbing	8	42
Swimming Pool	0	4
Amusement Rides	0	1
Tent	0	2
Clean Out Installation	1	21
Water and Sewer Connection	0	8
Total: All Permits	47	308

New Residential Units (CO's)	Month	Year to Date
Total	0	4

Valuations	Month	Year to Date
Residential	\$175,030.00	\$2,281,829.95
Commercial	\$223,900.00	\$3,007,720.72
Total	\$398,930.00	\$5,289,550.67

Building Inspections	Month	Year to Date
Residential	57	383
Commercial	21	225
Total: All Inspections	78	608

PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	3	40
Mobile Food Units	0	5
Signs - Permanent	2	11
Signs - Temporary	1	5
Zoning	9	38
Total: All Permits	15	99

Development	Month	Year to Date
Plat: Adjustment/Vacation	0	3
Plat: Subdivision	0	2
Prelim. Site Plan Review	0	2
Special Exception Permit	0	1
Special Use Permit	0	1
Rezoning	0	0
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	0	14
Total: All Categories	0	23

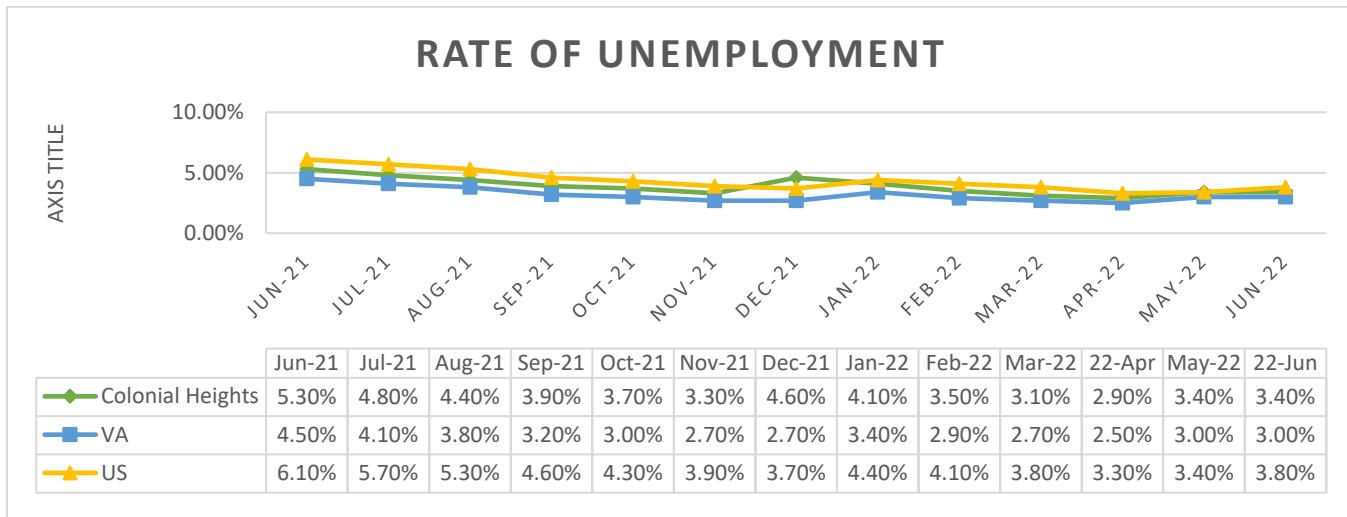
Community Meetings	Month	Year to Date
Board of Zoning Appeals	0	0
Planning Commission	0	4
Wetlands Board	0	0
Total: All Meetings	0	4

CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	3	17	3	18
Exterior Storage of Objects	2	17	1	13
Inoperable Vehicle	4	21	2	13
Property Defacement	0	2	0	1
Tall Grass	66	221	38	167
Trash Can Placement	1	46	2	43
Trash/Debris	2	27	1	21
VA Property Maintenance Code	1	13	0	5
Zoning	7	24	0	24
Total: All Cases	86	388	47	305

III. ECONOMIC DEVELOPMENT DEPARTMENT:

UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in June 2022 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8,273	7,991	282	3.4	No

*Chesterfield

2.9 %unemployment

*Dinwiddie

3.3 % unemployment

*Prince George

3.5% unemployment

*City of Petersburg

***City of Hopewell**

6.8% unemployment

5.1% unemployment

Prospect Activity:

Direct Requests for Information:	4
Sites/Bldgs. Submitted	4
Active Prospects	6

Projects:

Panera w/Drive-thru – submitted preliminary site plan for review

CBL Properties Site

Towneplace Suites – under construction

RIO Car Wash

Bruce Avenue

IV. POLICE DEPARTMENT:

In looking at our statistics, there is a significant decrease in calls for service again this month. There was a 21% decrease in shopliftings from June 2021. In total, June 2022 showed a 32% decrease in the number of calls for service, as well as a 15% decrease in the number of criminal arrests.

On June 10th, members of the Agency participated in the Special Olympics Torch Run. On June 16th, two recruit officers, **Officer Tristan Bennett** and **Officer Rachel Reese**, graduated from Crater Criminal Justice Academy. On June 24th, **Senior Detective Darrell Aleshire** graduated from the Virginia Forensic Science Academy.

The Agency has also begun deployment of the SmartWater detection system. Police headquarters has been equipped with a detection system as well as an information video which plays on a continuous loop inside the lockup area. Information regarding SmartWater has been distributed to apartment complexes, and we have begun disbursing kits to citizens.

We continue with our spring hiring process, with one uncertified candidate proceeding through background who is scheduled to begin Crater Criminal Justice Training Academy on July 11, 2022. We also have one applicant proceeding through background in our continuous hiring process for the certified police officer process.

Captain Mike Foster, commander of our **Operations Division**, reported that his division issued **266** traffic citations, issued **72** written warnings and **211** verbal warnings, made **eight (8)** DUI arrests, obtained **20** felony and **97** misdemeanor warrants. The **Operations Division** investigated **60** vehicle crashes, **20** field identifications, **four (4)** parking citations, **one (1)** alarm citation and tagged **two (2)** vehicles as inoperative. He reported the following operational highlights from his personnel:

- On June 5th, **Officer Erik Reedy** took a report of an Armed Robbery which occurred at the Lucky 7 in Pickwick Shopping Center.
- On June 6th, **Officer Morgan Davis** investigated a burglary of several firearms from an address on Cabell Drive. Suspects were identified through pawn records.
- On June 7th, **Officer Storm Ayers** responded to a barricaded subject who had threatened to harm neighbors. The subject was taken into custody on an ECO.
- On June 8th, **Officer Stephen Peyton** arrested a subject for contributing to the delinquency of a minor. The subject was reported to have been brandishing a firearm inside Southpark Mall and was in the company of two juveniles who were reported missing from area localities.
- On June 13th, **Officer Peyton** arrested a subject for narcotics distribution and firearms charges during a traffic stop at the WaWa located in the 600 block of the Boulevard.
- On June 19th, **Officer Peyton** arrested a subject for narcotics distribution and firearms charges during a traffic stop at the Wa-Wa located in the 600 block of the Boulevard.
- On June 22nd, **Officer Alex Riazi** took a report of an armed robbery which occurred at Mars Jewelry inside Southpark Mall.

IV. POLICE DEPARTMENT (CONTINUED):

- On June 28th, **Officer Reedy** took a report of a bomb threat at 430 Clairmont Court.

Community Issues Addressed

- Officers conducted radar enforcement at various location throughout the city.
- House checks were conducted at several homes while family members were on vacation.
- Speed sign and Speed Stat device were deployed in various locations to record problem areas for future enforcement action.
- Conducted extra patrols of the pharmacies located in the city due to recent robberies in surrounding jurisdictions.
- Conducted extra patrols around vehicle repair facilities and car dealerships due to the increased thefts.
- A Squad maintained patrols in and around apartment complexes reporting no issues.
- Proactive patrols were increased in the 600 block of The Boulevard due to increased vehicle thefts.

Animal Services

- A total of 13 canines found permanent placement through adoption or rescue.
- A total of 13 canines were returned to owners.
- A total of 20 felines found permanent placement through rescue.
- Swift Creek Woman's Club hosted a fundraiser and donated items to the facility.
- SYC Swim Club conducted a donation drive and collected cleaning supplies and food items for the Animal Shelter.
- On June 4th, a free clinic was hosted in collaboration with Salem's Light for the homeless and near homeless.

K-9 ACTIVITIES

- **K-9 Sgt. Chris Wulff** and **K-9 Rose** completed in-service training.
- **K-9 Officer Micaulay Fable** and **K-9 Nero** completed in-service training.

IV. POLICE DEPARTMENT (CONTINUED):

The Law Enforcement Services Division, commanded by **Major Rob Ruxer**, reported the following activities:

- On June 3rd, **Major Ruxer** participated in the D.A.R.E. Graduation ceremony at North Elementary.
- On June 7th, **Career Officer Sophie Benkendorf** assisted with the Cover the Cruiser fundraiser at Chick-fil-A benefitting Torch Run for Special Olympics of Virginia. Region 4 (Petersburg Bureau of Police, Riverside Regional Jail, Emporia Police Department, Petersburg Sheriff's Office and Hopewell Police Department) raised \$887.34 for SOVA. On May 4, 2022, Career Officer Benkendorf attended a SOVA meeting at Riverside Regional Jail.
- On June 8th, **Major Ruxer** attended the Crater Criminal Justice Academy Board meeting.
- On June 10th **Major Ruxer** participated in the Special Olympics Torch Run.
- On June 10th, **Career Officer Benkendorf** volunteered at the swim competition at the Summer Games for SOVA and attended the Opening Ceremonies at University of Richmond.
- On June 15th, **Sergeant Desiree McCurry** and **Career Officer Scott Whirley** completed a *Click it or Ticket* post-survey.
- On June 16th, **Major Ruxer** attended the Crater Criminal Justice Academy Graduation.
- On June 24th, **Major Ruxer** attended the Virginia Forensic Science Academy Graduation.
- On June 27th, **Major Ruxer** attended the Juvenile Domestic Violence Task Force meeting.

Accreditation

- On 6/6/2022, **Captain Mike Foster** completed the second quarterly K-9 Training Aids inspection as required by OPR. 01.12.
- On 6/9/2022, **Career Officer Whirley** trained Sgt. McCurry on the use of the mule for operation as required by OPR. 01.08(b).
- On 6/13/2022, **Officer Sarah Tollison** completed the second quarterly Property Room inspection as required by ADM. 16.03(a).

Grant Activity

- From 6/1/2022-6/3/2022, members of the agency began training on SmartWater per the Byrne/JAG (Juvenile Justice Assistant) grant.
- On 6/2/2022, the Colonial Heights Police Department received the Alienware Software computer purchased with LOLE-FY19 grant.
- On 6/7/2022, **Sergeant McCurry** created a SmartWater flyer for Clearfield and Mattox Landing Apartments.

IV. POLICE DEPARTMENT (CONTINUED):

- On 6/8/2022, **Sergeant McCurry** completed reimbursement information for the ballistic vest grant FY 2020.
- On 6/9/2022, **Sergeant McCurry**, along with **Captain Thad Johnson** and **Senior Detective Velasquez**, all set up the SmartWater Lock-Up equipment.
- On 6/9/2022, **Sergeant McCurry** distributed four SmartWater Kits.
- 06/15/2022, **Sergeant McCurry** and **Career Officer Whirley** completed the *Click It or Ticket* post-survey per DMV Grant FY-2022.
- On 6/15/2022, **Sergeant McCurry** submitted pre- and post-surveys to TREDS, per DMV Grant requirements.
- On 6/24/2022, **Sergeant McCurry** submitted the ballistic vest grant for FY-2021.
- On June 28th and 29th, **Captain Johnson** and **Sergeant McCurry** attended SmartWater meetings at Clearfield and Mattox Landing apartments. Kits were issued.

School Resource Officers

- 6/1/2022 - **Career Officer Mike Kelley** took a report for an assault between two students after school during the walk home. A Juvenile Offense Report (JOR) was completed.
- 6/3/2022 - **Career Officer Kelley** took an information report for a suspended student making vague social media posts about another student.
- On 6/3/2022, **Career Officer Benkendorf** held D.A.R.E. graduation at North Elementary School.
- On 6/10/2022, **Career Officer Eric Allen** spoke to a Spanish student who was having trouble getting her driving privilege card. Appointment was made with a contact of CPO E. Allen's who is going to file the proper paperwork for the student at no charge.
- On 6/10/2022, **Career Officer Allen** worked a non-reportable crash in the student parking lot. A student damaged another student's vehicle as he was attempting to park.
- On 6/10/2022, **Career Officer Wayne Moody** responded to North Elementary for a threat made to a student. The regular SRO was out on sick leave at that time.
- 6/14/2022, **Career Officer Kelley** took a report for an assault between two 8th grade students during dismissal. A JOR was completed.
- On 6/14/2022, **Career Officer Moody** attended Vo-Tech graduation.
- On 6/15/2022, **Career Officer Mike Duncan** handled a possible Protective Order incident at Tussing Elementary during the 5th grade awards assembly.
- On 6/16/2022, **Career Officer Allen** and **Career Officer Moody** worked Colonial Heights High School graduation.

IV. POLICE DEPARTMENT (CONTINUED):

FOIA

Our FOIA Specialist, **Franklin McQuage**, reported the following:

- 10 FOIA requests were made in June 2022
- 16 Concealed Weapon Permits were processed
- Zero (0) Massage Permits were processed
- Two (2) Subpoena Duces Tecum were received
- Two (2) requests to assist other agencies were received
- 13 Fingerprint cards were completed

Our **Investigations Division**, commanded by **Capt. Thad Johnson**, reported June as an above average month. Nine (9) new cases were assigned to detectives—eight (8) were cleared (this included clearing five (5) case from a previous month), resulting in a clearance rate of 103% for the month, and a 62% clearance rate for the year.

Some of the division highlights include:

Detective Sergeant Adam Brandedberry conducted a background investigation on a potential new hire. Additionally, **Detective Sergeant Brandedberry** was assigned three (3) new cases this month. He was able to clear one (1) case from a previous month, as follows:

- A fraud case which is inactive pending further investigation.
- A robbery case which is inactive pending further investigation.
- A robbery case which is inactive pending further investigation.
- A sexual offense which was reported in May 2022 was unfounded.

Senior Detective Joseph Vaughan was assigned two (2) new cases this month; **Detective Vaughan** was also able to clear three (3) case from a previous month.

- A fraud case which was unfounded.
- A death investigation which is inactive pending the report from the Medical Examiner.
- A sexual assault from May 2022 which was cleared by arrest.
- A sexual assault from May 2022 which was unfounded.
- A death investigation from April 2022 which was unfounded.

Senior Detective Darrell Aleshire was attending the Virginia Forensic Science Academy and was not assigned any new cases during the month of June.

IV. POLICE DEPARTMENT (CONTINUED):

Senior Detective Chris Velasquez was assigned four (4) new cases for the month. **Detective Velasquez** cleared one (1) case from a previous month.

- A sexual offense which was unfounded.
- A burglary which is inactive pending further investigation.
- A fraud which is inactive pending further investigation.
- A threatening communication which is inactive pending further investigation.
- An assault which was unfounded.

Senior Detective Will Waldrep, who is assigned to the **U. S. Marshal's Fugitive Task Force**, reported 11 fugitive arrests, four (4) of whom were from the City of Colonial Heights. Sixty-five (65) warrants were also served, ten (10) of which were from Colonial Heights.

Auxiliary officers provided **121 hours** of extra manpower patrolling and riding with officers. A total of **756 hours** have been volunteered this year. **Sentinels** had **13 hours** for the month and **62** total hours for the year.

The **Employee of the Month** Committee met on July 8, 2022, at which time they selected **Officer Stephen R. Peyton** as our **Employee of the Month** for **June 2022**. It should be noted that Officer Peyton was nominated by a majority of the squads.

Since starting with the Colonial Heights Police Department in February of this year, Officer Peyton has hit the ground running. He comes to work energetic and prepared for whatever the shift assigns him to do. His forte appears to be finding guns and drugs. He is a highly proactive officer with a keen eye for the subject's body language, all the while interacting with them directly or from a distance.

Officer Peyton comes to Colonial Heights with approximately three years of experience and taps into his prior experience every night he works. During the month of June, Stephen alone seized seven weapons from subjects either in possession of a concealed weapon or in possession of narcotics and a weapon. One of the firearms seized was associated with a double shooting in the City of Petersburg from one year ago. His calm demeanor and street smarts have the citizens he interacts with a feeling of comfort and ease. His experience reading a person's physiology tells him how to approach and his relentless interdiction skills produces an unstoppable source for proactive policing.

Stephen is always willing to motivate and assist his fellow officers by sharing his craft. Along with his proactive policing style, he is also proactive with his traffic enforcement and community engagement and focused on the quality-of-life issues plaguing the city's southern region. Additionally, he acquired 14 new cases for the month and ended the month with a case clearance rate of 86 percent.

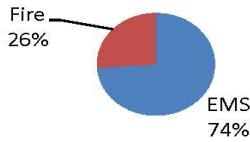
Coming to work every day with a good attitude is a clear indication that Officer Peyton is a team player. He contributes to the overall mission of the department through his excellent work ethic and dedication. For all of the above reasons, it was determined that Officer Stephen Peyton is most deserving of this outstanding recognition.

IV. POLICE DEPARTMENT (CONTINUED):

DEPARTMENT STATISTICS			
June 2022			
Crime	June 2021	June 2022	Percentage of Increase/Decrease
Homicide	0	0	0%
Rape	0	1	100%
Robbery	2	2	0%
Aggravated Assaults	7	3	-57%
Simple Assaults	15	13	-13%
Breaking & Entering	5	3	-40%
Larceny	69	64	-7%
Vehicle Thefts	1	5	400%
Arson	0	0	0%
Shoplifting	52	41	-21%
DUI Arrests	7	8	14%
All Criminal Arrests	235	200	-15%
Calls for Service	3,089	2,090	-32%
June 2022	Number Reported	Number Cleared	Percentage Cleared
	91	41	45%

V. FIRE & EMS DEPARTMENT:

Total Incidents: 512



Total Fire Type Incidents: 133 (Total Fire Loss \$243,200)

Total EMS Incidents: 379 (255 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 98% of emergency incidents: (Avg. first apparatus travel time 4:58 minutes)

EMS units arrived on scene in less than 9 minutes on 97% of emergency incidents. (Avg. first ems unit response time 5:39 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Services Calls and False Calls</u>	
Building fire	3	Gas leak (natural gas or LP)	2	Good intent calls	28
Cooking fire, confined to container	1	Overheated motor	1	Public service calls	27
Passenger vehicle fire	2	Power line down	12	Assist invalid	19
Camper or Recreational vehicle fire	1	Electrical wiring/equipment problem other	1	Smoke/CO detector installation	3
Brush or brush and grass mixture fire	6	Water or steam leak	2	False alarm/false calls	14
Natural vegetation fire, other	1	Person in distress, other	1	Aircraft standby	1
Excessive heat, scorch burns with no ignition	1			Severe weather or natural disaster, other	3

EMS Disposition Incident/Patient Disposition

Cancelled on Scene (No Patient Contact)	11	Assist, Public	44	Cancelled (Prior to Arrival at Scene)	9
Patient Evaluated, No Treatment/Transport Required	6	Cancelled on Scene (No Patient Found)	7	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	3
Patient Dead on Scene-Resuscitation Attempted (W/O Transport)	2	Patient Refused Evaluation/Care (Without transport)	27	Transported Lights/Siren	14
Patient Treated, Released (AMA)	12	Patient Treated, Released (per protocol)	5	Transported no Lights/Siren	240

Fire Mutual Aid Given & Received

M/A given to Chesterfield Fire	N/A	M/A received from Chesterfield Fire	N/A
Automatic Aid given to Chesterfield (EMS)	1	Automatic Aid received Chesterfield (EMS)	3
Automatic Aid given to Chesterfield (Fire)	N/A	Automatic Aid received Chesterfield (Fire)	2
Mutual Aid Given to Petersburg (Fire)	N/A	Mutual Aid received from Petersburg (Fire)	N/A
Mutual Aid Given Dinwiddie County (Fire)	1		
Crater Technical Rescue Team Activation	1	Crater Regional Hazardous Materials	N/A

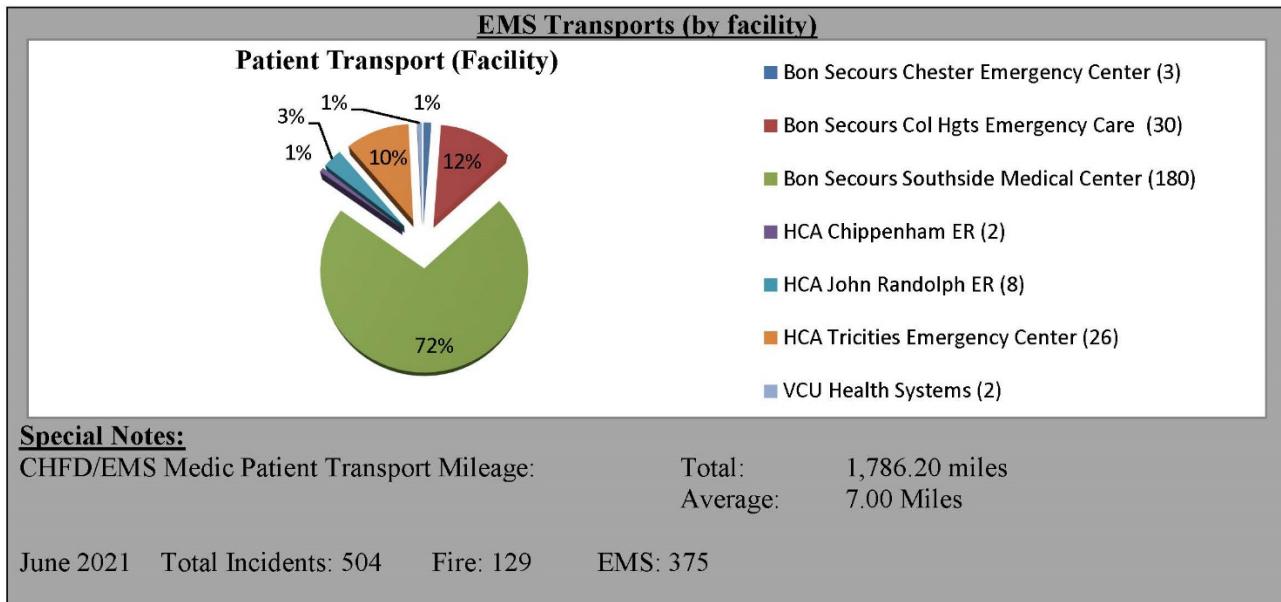
EMS Mutual Aid Given & Received

M/A given to Petersburg EMS	3	M/A received from Petersburg EMS	1
M/A given to Chesterfield EMS	N/A	M/A received from Chesterfield EMS	N/A
M/A given to Fort Lee EMS	N/A	M/A received from Fort Lee EMS	N/A
M/A given to Prince George EMS	N/A	M/A received from Prince George EMS	N/A
M/A given to Hopewell EMS	N/A	M/A received from Hopewell EMS	N/A
Total EMS Mutual Aid given (Transport unit)	3	Total EMS Mutual Aid received (Transport unit)	1
Total Fire Mutual Aid given (Engine/Ladder)	1	Total Fire Mutual Aid Received (Engine/Ladder)	2

Out of Service Apparatus

Station 1	Fire Units		Medical Units	
	Number of Incidents	Total Hours		
	1	E-991 2 hrs.	2	Medic-936 7 hrs.
				Medic-931 8 hrs.
Station 2	Number of Incidents	1	2	
	Total Hours	R-942 720 hrs.	Medic-932 720 hrs.	Medic-935 48 hrs.

V. FIRE & EMS DEPARTMENT (CONTINUED):



VI. FINANCE DEPARTMENT:

**Finance report to resume at a later time.

VII. HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of June 2022:

Advertisements

<u>Department</u>	<u>Position</u>
Finance	Deputy Director Finance
Fire & EMS	Emergency Comm. Center Manager (Promotional Opportunity)
Fire & EMS	EMS Firefighter (Part-time)
Library	Digital Resources Assistant (Part-time)
Recreation	Recreation Specialist I

Applications

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Deputy Director of Finance	7	611
Emergency Comm. Center Manager (Promotional Opp.)	1	28
Digital Resources Assistant (Part-time)	17	507
EMS Firefighter (Part-time)	8	569
Recreation Specialist	27	689

VII. HUMAN RESOURCES DEPARTMENT (CONTINUED):

Miscellaneous

- New Employee Orientation and Employee Retirement/Separation sessions were held for the following individuals:

New Employee Orientation

Deputy III

Employee Retirement

Emergency Equipment Technician
Firefighter/Paramedic
Communications Officer

Employee Separation

Firefighter/Intermediate
Firefighter/EMT

- Applicants participated in the written test phase of the recruitment process for the following positions:
 - EMS Firefighter
 - Battalion Chief (Promotional)
 - Fire Lieutenant (Promotional)
- The Local Choice (TLC) program, which is the City's health insurance provider through the Commonwealth of Virginia, held a virtual training seminar to review the requirements for enrollment/changes during the new plan year. In addition, an update was provided on the status of the Cardinal HCM conversion process for the health insurance program.
- Attended a SHRM-Richmond Chapter virtual seminar to discuss options for managing recruitment and recruitment challenges.
- Tyler-Munis HRM/Payroll system training and conversion processes continue with an anticipated completion date scheduled for Fall 2022.

VIII. INFORMATION TECHNOLOGY DEPARTMENT:

- ★ The City's website, www.colonialheightsva.gov had 63,565 page views in the month of June.

<p>Top fifteen sites visited after the home page:</p> <ol style="list-style-type: none">1. Pay On-Line (2,980)2. Real-Estate Records (2,657)3. Yard Sale Permits (2,472)4. Library (2,458)5. Animal Shelter (1,771)6. City Employees (1,418)7. Recreation & Parks (1,307)8. Utility Billing (1,112)9. Human Resources (1,034)10. Civic Alerts (839)11. Trash Collection (800)12. Police (763)13. Real Estate Assessor (576)14. GIS (572)15. Personal Property Tax (498)	<p>Top five countries after U.S.:</p> <table><tbody><tr><td></td><td>India</td></tr><tr><td></td><td>China</td></tr><tr><td></td><td>Philippines</td></tr><tr><td></td><td>United Kingdom</td></tr><tr><td></td><td>Canada</td></tr></tbody></table> <p>Top five regions after Virginia:</p> <table><tbody><tr><td></td><td>Pennsylvania</td></tr><tr><td></td><td>Maryland</td></tr><tr><td></td><td>New York</td></tr><tr><td></td><td>Massachusetts</td></tr><tr><td></td><td>Washington, D.C.</td></tr></tbody></table>		India		China		Philippines		United Kingdom		Canada		Pennsylvania		Maryland		New York		Massachusetts		Washington, D.C.
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- ★ Citizens submitted and city staff processed 192 service requests and questions through the “Report a Concern” module during the month of June.
- ★ The City of Colonial Heights’ Facebook Page now has 5,906 fans and the City’s Twitter account has 1,660 followers. There are 2,796 subscribers for “In the News”.
- ★ Proactive Information Management completed 34.5 hours of IT service and maintenance for City departments this month.
- ★ The Library lost network connectivity on numerous occasions over the last 30 days. Normally a switch reset solves the problem but the switches are reaching End of Life. I have asked ProActive to quote 2 new switches for the Library network room.
- ★ The new password policy took effect June 6th (prematurely). ProActive initiated the policy change believing it would run in the background until July 5th. Unfortunately, it took effect immediately causing a password change that day. The new policy requires a minimum of 12 characters, at least 1 upper and lower case letter a number and a special character.
- ★ The NAS (Network Attached Storage) devices at the Library and Courthouse both needed upgraded (there is a third device at City Hall). These devices are used to make back-ups of all the city’s data, allowing for off-site replication of data. Additional storage was purchased for both units and they are once again back in service.

IX. LIBRARY:

- ☆ The library staff circulated 9,403 titles in June broken down as follows:
 - Residents borrowed 8,229 print titles
 - 238 e-books on Kindle readers
 - 936 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,460 residents registered for the Hoopla service.
- ☆ The public computer center had 771 users
- ☆ 382 children attended the summer reading programs
- ☆ The library's meeting rooms were used 88 times
- ☆ An average of 515 residents used the library each day, while 91 residents registered for new library cards.

Recreation and Parks – June 2022**Recreation Division**

In the month of June, we began our Summer programs to include Summer Camp in the Parks, Flag Football, and Sports Camps. Shepherd Stadium hosted the Chili Peppers Baseball Camp the middle of June with participants enjoying two days of drills and games and as part of the camp attended a Chili Peppers game and shagged balls during pre-game batting practice. Our Flag Football program started the beginning of June with over 100 kids participating as part of our partnership with NFL Flag, as well as, the CHHS and CHMS Football coaches.

The Tri-City Chili Peppers continued regular season play in the month of June playing 15 home games at Shepherd Stadium while averaging more than 800 spectators in attendance per game. The team will be hosting two Fireworks displays at their July 1 and July 3 home games.

Our youth Baseball and Softball all-star teams played in local District tournaments placing 2nd at two of the tournaments. Our Boys all-star teams will participate in the Hopewell all-star tournament in July as well, and the 12-year-old Boys team will participate in the annual BIB tournament in early August at Shepherd Stadium.

Staff is currently preparing for upcoming Summer events to include the July 4th Fireworks show and the Back to School Festival scheduled for the beginning of August.

Athletics/Programs	2022	2021
Belly Dancing	3	7
Flag Football	119	N/A
Soul Line Dancing	93	N/A
Summer Camp	29	44
Chili Peppers Baseball Camp	15	24
Therapeutic Recreation	62	48
Facility Usage	2022	2021
Community Room Attendance	504	819
Community Room Reservations	7	13
Pavilion Attendance	2,560	3,190
Pavilion Reservations	40	58
Field Attendance		
Chili Peppers Attendance (included in total field attendance)	18,450	11,353
Field Rentals	34	38

Flag Football**Parks, Horticulture, Buildings & Grounds****Parks**

- Cut grass as needed around City buildings, parks, and sports fields.
- Prepped ball fields as needed for league and tournament play.
- Removed goals, bleachers, and benches off fields at Soccer Complex.
- Prepped fields at Soccer Complex for youth flag football.
- Mulched Temple Ave medians at roundabout.
- Worked storm trouble, clearing trees out of the streets.
- Cut up and removed downed trees in Parks from storms.
- Rehung windscreens at High School and Middle School tennis courts.
- Aerated and top-dressed Shepherd Stadium.
- Relocated office furniture in Finance Department.

Horticulture

- Mulched sites as needed.
- Weeded and trimmed flower beds at sites as needed.
- Edged flower beds as needed.
- Trimmed shrubs at sites as needed.
- Dug up Liriope and replaced with Croton plants on the Boulevard and Ashby Ave. welcome sign.
- Cut back Juniper at Rosecrest Garden.
- Planted Begonia plants in raised beds at Senior Center.
- Trimmed Holly trees at Courthouse.
- Watered newly planted plants at locations.
- Assisted in removing storm debris from various Parks.

Buildings and Grounds

- Filled traps throughout City buildings with water to prevent sewer gas entering building.
- Worked with Eco Air finishing up PM's.
- Cleaned drains on rooftop at courthouse.
- Cleared debris from roof drains at Senior Center.
- Lubed and adjusted chains on gates at courthouse.
- Fixed differential pressure line that busted on boiler pump at Library.
- Assisted Eco Air with rebuild of A/C unit #2 at Library.
- Changed out lights in office at Recreation office, to LED.
- Fixed running toilet at High School concession.
- Unstopped condensation drain on A/C unit #1 at Library.
- Assisted Nancy with shelves at City Hall.
- Rebuilt toilet at City Garage.
- Assisted with storm damage.
- Replaced automatic watering bowls at Animal Shelter.
- Completed Work Orders.

X. RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Activities	2021	2022
Bingo in Center	58	71
Bowling	140	140
Bridge Party	32	68
Game Day	21	28
Intro. To Mahjong	N/A	20
Intro. To Pinochle	8	N/A
Movie Day	N/A	12
Pinochle	43	26
Scrabble	12	12
Scrapbooking	7	6
Senior Club Board Meeting	6	N/A
Senior Club Meeting	105	72
Senior Golf Association - Ft. Lee	409	511
Senior Golf Association - Tri-Cities	210	168
Sing A Long	N/A	13
Awareness/Education	2021	2022
Alzheimer's Awareness - Zoom	2	N/A
Blood Drive	30	22
Caregiver Resources	6	N/A
Evening Educational Series	4	N/A
Library: Total # books checked out	8	12
Lunch & Learn Medicare 101	N/A	25
Lunch & Learn Men's Health	N/A	12
Multicultural Luncheon	N/A	25
Classes	2021	2022
Crochet & Knitting	26	25
Intro. To Line Dancing	N/A	29
Line Dancing Class	203	176
Meditation	58	90
Poetry & Photography	4	N/A
Quilts for Vets	7	6
Sewing Class	18	13
Tap Class	29	22
Tech Savvy	8	1
Watercolor with Faye	19	23
World Religion	N/A	50

Fitness	2021	2022
Balance	N/A	39
Beginner Tai Chi	7	N/A
Fitness Center	54	62
Muscles in Motion	146	109
Pickleball	181	180
Senior Stride	10	7
Sit & Let's Get Fit	202	270
Strength & Stretch	82	41
Stretch it Out	N/A	26
Tai Chi	30	40
Total Body Strength	106	109
TNT	24	N/A
Walk this Weigh	N/A	40
Water Aerobics	85	169
Yoga	126	90
Trips	2021	2022
New Kent Winery	N/A	12
Riverside - Nunsense	N/A	24
TOTAL	2,524	2,896
Meals	2021	2022
Home Delivery Meals	8	2
Transportation	2021	2022
Total Passengers	247	191
Total Trips	534	452
Total Miles	2341	2165
Wheelchairs	28	28
Donations	\$408.00	\$252.00
New Riders	17	12

New Kent Winery



Violet Bank Museum

Attendance	2022	2021
Tours Given	19	28
Grounds Visitors	24	24
Ongoing Programs	17	27
Outreach Programs	4	10
Special Events	48	128
Attendance Totals	112	217

X. RECREATION & PARKS DEPARTMENT CONTINUED:

Office on Youth & Human Services

Meetings and Special events

- Attended meetings with CCOVA, SAFE and CAAN-DUU- discussion was centered on substance abuse and Drug Take back events, Project Sticker Shock, CADRE
- Meeting with CHHS Counselors and Principals to discuss OOY program offerings
- Meeting with Nick LeReche, CHMS Principal to discuss program offerings to partner for the upcoming school year
- Meeting with Kayla Diaz, CHPS Support Services to discuss partnership for parent education
- Presented Pete Coleman "Voice of Youth" YAC scholarships at CHHS Recognition event
- Christian volunteered at North for Field Day

CADRE met with CHHS advisor and discussed plans for next year

Colonial Heights Health Advisory Board (HAB)

- 8 attended, need to identify a representative from Recreation Dept.

Community Policy Management Team (CPMT)/Family Assessment Planning Team (FAPT)

- Caseload 31

Community Multi-Disciplinary Team -CAC

- Caseload 6

Families First Board meeting

- Christian served as translator for Spanish speaking families, monthly meeting 12 attended

Juvenile Domestic Violence Task Force (JDVTF)

- 11 members attended, discussed plans for new fiscal year, Speaker was Eileen Drake who shared the history of the coalition, discussed purpose of taskforce and changing meeting schedule to every quarter, Need to identify new members from Health Dept. and faith based

Kids Achieving Progress

- Planning for academic year 2022-23, met with elementary school counselor to receive end of year report cards, working on program evaluation

Interagency Team

- Caseload 11

Independent Living Committee – met to discuss youth who have aged out of foster care, Youth are placed in IL through FAPT as they are 18-21 years of age. They receive support to learn how to become independent and live successfully on their own,

Southside Trauma Informed Network –planning outreach events, discussed fundraising for Petersburg Schools for a Garden, presentation on using mindfulness to combat behaviors and emotions

Youth Service Commission (YSC) – next meeting August 15

Youth Advisory Council (YAC) –

- Monthly meeting had 12 attend
- YAC Scholarships awarded to Emmanuel Sampson, Ashlyn Smith and Anna Moore
- 6 youth cleaned James Ave
- Planning for Lemon Aid Stand to Benefit Children's Hospital

VJCCA Diversion Programs-12th District Juvenile & Domestic Relations Court

Community Service - Program to provide community service supervision for court mandated youth

- 28 Youth on caseload, completed 213 hours on various projects. Cleaning City Hall, city vehicles, life skills, gun violence prevention activities, paper shred

Shoplifting Diversion - Program to educate participants and their parents on shoplifting, the juvenile justice system, legal consequences for violating laws, the detrimental effects on local businesses and the cost of security measures

- 4 Participants

Juvenile Court Navigator

- 8 families were served

Supervision Plan Services-

- 1 assessment completed

Professional Development/Trainings

- Restorative Practices Circles 2 hours
- Munis training 6 hours
- Early Childhood Coalition 3 hours
- Internet Safety 6 hours

Upcoming Events

- Youth Conservation Corps Orientation July 13
- Youth Conservation Corps at Pocahontas State Park July 18- August-5
- Middle School Leadership Camp- July 11-21
- YAC & Leadership Camp Lemon Aid Stand July 22
- Back to School Night August 9