

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

April 11, 2023

APPOINTMENTS BY RESOLUTION (UNANIMOUS PASS):

A RESOLUTION NO 23-11

Appointing Roger Hedrick as a member of the Board of Directors of the Economic Development Authority for a four-year term beginning May 1, 2023.

COMMENDATIONS AND PRESENTATIONS:

Presentation by Virginia State University Recreation Management Class – Colonial Heights Recreation and Parks Survey

Presentation by Mr. Warrant Hammonds, Executive Director, Colonial Heights Food Pantry

Recognizing the Administrator of the Office on Youth and Human Services, Rebecca Lynch as the 2023 Recipient of the Patricia M. Cullen Keeping our Promise by Keeping Our Children Safe Award Presented by the Chesterfield/Colonial Heights Positive Parenting Coalition

A PROCLAMATION

Designating the month of April as “Child Abuse Awareness and Prevention Month” in the City of Colonial Heights, Virginia

A PROCLAMATION

Designating the month of April, as “Month of the Military Child” in the City of Colonial Heights, VA

Presentation of the Proposed FY 24-28 Capital Improvement Plan

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

There were none.

ADVERTISED PUBLIC HEARINGS:

AN ORDINANCE NO 22-12 (UNANIMOUS PASS)

(First Reading) Amending § 286-322 of Chapter 286, Zoning, of the Colonial Heights City Code by providing that the application fee for development of a wetland is \$350.0

AN ORDINANCE NO 23-FIN-4 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to appropriate \$1,496,638 to transfer to the School Board per the Memorandum of Understanding between the City Council and the School Board.

AN ORDINANCE NO 23-FIN-5 (UNANIMOUS PASS)

(First Reading) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, and approving such budget.

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

There were none.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

AN ORDINANCE NO 23-2

(Second Reading) Amending §§ 244-5.1, 244-6, 244-8, 244-9, 244-10, and 244-12 of Chapter 244, Solid Waste, of the Colonial Heights City Code, to define “clutter”; to prohibit clutter; to change the method of giving real property owners written notice of violations regarding exterior storage of certain objects and tall grass, weeds, or other foreign growth; reducing from ten to seven days the time period to remedy such violations; providing for a \$100 administrative charge per violation and a \$100 civil penalty on property owners with two or more tall grass, weeds, or other foreign growth violations in a growing season; and establishing liens on real estate for charges that remain unpaid 20 or more days after notice of a violation is given. Also, deleting current § 244-11 of Chapter 244, which has language that is duplicative of amended §244-10; and changing current §244-11.1 to new § 233-11.

AN ORDINANCE NO 23-3

(Second Reading) To amend § 51-54 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, to include Juneteenth as a City Holiday.

AN ORDINANCE NO 23-5

(Second Reading) To amend § 51-55, 51-55.1, and 51-56 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, to remove the prohibition on using annual leave during the first six months of employment; to adjust the leave time accrual rate of 24-hour employees; and to increase from \$8,000 to \$10,000 the amount of sick leave payable to certain employees upon retirement.

AN ORDINANCE NO 23-FIN-3

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$94,475 consisting of 1) \$53,109 in bond funds for emergency sewer repairs; 2) \$8,000 in donations to the Police Department from the American Legion for a K-9 kennel and dog food; 3) \$19,225 in grant funds to the Fire

Department for ballistic vests and accessories from Firehouse Subs; 4) \$10,000 from Heat program to public safety for a surveillance camera system; 5) \$2,732 in State Asset Forfeiture to the Commonwealth Attorney for crime scene screens; 6) \$1,209 in remaining grants and donations from last year to the Office on Youth; and 7) \$200 in donations to the Sheriff's Office from the Colonial Heights Moose Lodge 1783. Also, to transfer \$2,250 from Nondepartmental to Human Services for the City's annual contribution to the Youth Advisory Council.

February 3-4, 2023 Annual City Council Retreat Minutes

March 21, 2023 Special Meeting Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS

AN ORDINANCE NO 23-7 (PASS)

(First Reading) Awarding a \$2,000 bonus to all full-time employees employed on or before April 25, 2023, who are not participating in the Public Safety Step Plan.

AN ORDINANCE NO 23-8 (UNANIMOUS PASS)

(First Reading) Establishing a tax rate pursuant to Chapter 35.1 of Title 58.1 of the Code of Virginia ("Personal Property Tax Relief") on all qualifying vehicles under the Chapter.

AN ORDINANCE NO 23-FIN-6 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$3,350 consisting of 1) a \$300 donation to the Sheriff's Department from the American Legion; and 2) \$3,050 in State Asset Forfeiture Funds to the Commonwealth Attorney's Office for the Cellebrite subscription to extract and collect digital data.

A RESOLUTION NO 23-9 (PASS)

Approving \$39,313 in local share funding for the Boulevard at Westover Intersection Improvement project.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was none.

Submitted by:

Pamela B. Wallace, CMC

City Clerk