

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

November 14, 2023

APPOINTMENTS BY RESOLUTION:

A RESOLUTION NO 23-38 (UNANIMOUS PASS)

Appointing Douglas E. Smith as a member, and Todd Flippen as an alternate member, of the Appomattox River Water Authority, each for a four-year term beginning December 1, 2023.

COMMENDATIONS AND PRESENTATIONS:

Recognition of Sergeant Christopher Wulff and K-9 Lieutenant Rose of the Colonial Heights Police Department upon their retirement and commending them for their years of dedicated service to the City of Colonial Heights Police Department and the citizens of the community.

A PROCLAMATION

Recognizing Carson Dan Armstrong upon his attaining the rank of Eagle Scout.

Presentation of the City's 2023 Annual Donation to the Chesterfield/Colonial Heights Christmas Mother, Kathy Fox.

Recognizing Finance Department Staff and Commissioner of the Revenue Staff for their dedicated service during the implementation of the Tyler Munis System.

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

There were none.

ADVERTISED PUBLIC HEARINGS:

There were none.

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

Gray Collins, Commonwealth Attorney – Provided comments relative to the election results advising that Erin Barr, Assistant Commonwealth Attorney, had been elected as Commonwealth Attorney in Chesterfield County. Mr. Collins advised that because of Ms. Barr's impending departure, he would likely lose several of his staff.

Patricia Edwards, 414 Whippoorwill Court – Spoke to the City's purchase of 220 Highland Avenue and made several requests of the City with regard to the demolition of the

property.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

AN ORDINANCE NO 23-20

(Second Reading) Amending §§ 286-320.08, 286-320.10, 286-320.14, and 286-320.16 of Chapter 286, Zoning, of the Colonial Heights City Code to comply with regulations issued by the Federal Emergency Management Agency's National Flood Insurance Program.

AN ORDINANCE NO 23-FIN-15

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating a total of \$289,188, consisting of: 1) \$47,500 in grant funds to Communications for an emergency communications staffing recognition grant program from the state; 2) \$1,688 to the Police Department in State asset Forfeiture funds; and 3) \$240,000 in unassigned fund balance for economic development grant payments.

To amend the Economic Development Authority Budget by appropriating \$240,000 in transfer from the General Fund for economic development grant payments.

April 11, 2023 Regular Meeting Minutes

May 9, 2023 Regular Meeting Minutes

May 23, 2023 Special Meeting Minutes

June 13, 2023 Regular Meeting Minutes

July 11, 2023 Regular Meeting Minutes

September 12, 2023 Special Meeting Minutes

September 12, 2023 Regular Meeting Minutes

September 19, 2023 Special Meeting Minutes

October 10, 2023 Regular Meting Minutes

October 17, 2023 Special Meeting Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS

AN ORDINANCE NO 23-21 (UNANIMOUS PASS)

Amending the Colonial Heights City Code in the following ways: 1) amending 258-52 of Chapter 258, Taxation, by including a short-term rental dwelling as a hotel for purposes of a transient lodging tax and defining a "Transient" as a person who obtains lodging at a hotel for fewer than 30 consecutive days; 2) adding to § 286-202.10 of Chapter 286, zoning, definitions for "Operator", Short-Term Rental, and "Short-Term Rental Dwelling"; 3) adding "short-term rentals, hosted and non-hosted" to § 286-300.04 of Chapter 286 as a permitted commercial use type in the RL Low-Density Residential District; 4) adding to Chapter 286 a new § 286-410.70, regulating short-term rentals; and 5) adding to § 286.518 of Chapter 285 and off-street parking requirement for short-term rental dwellings.

AN ORDINANCE NO 23-22 (UNANIMOUS PASS)

(First Reading) Awarding a \$2,500 bonus to full-time 911 dispatcher/telecommunicator positions, PSAP managers, supervisors, and administrative employees who are certified and actively work on the 911 operations floor; and a \$1,250 bonus to part-time 911 dispatcher/telecommunicator positions.

AN ORDINANCE NO 23-FIN-16 (UNANIMOUS PASS)

(First Reading) Amending the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating a total of \$31,669 consisting of; 1) \$1,400 in grant funds from the Virginia Department of Emergency Management for an upgrade to the City's emergency Operations Center; 2) \$1,225 from the Asset Forfeiture Reserve Account for law enforcement investigation technology; 3) \$7,854 from the E-Citation Reserve Account for Police Mobile Data Computers and associated equipment; 4) \$600 donation from Kiwanis and \$200 donation from Optimist Club for Office on Youth shoe vouchers; 5) \$4,240 from K9 Donations Reserve Account for Police Vehicle K9 transport system; 6) \$12,000 donation from the Fort Clifton Arts and Crafts Festival Committee to Cultural and Recreation for roof and exterior repairs and improvements to the Fort Clifton Park restrooms; and 7) \$4,150 from Virginia Risk Sharing Association for Police Department electronic Hearing protection for training.

To amend the Capital Improvements Project Fund Budget by Appropriating \$375k000 from unallocated bond funds to the City Facilities Security Upgrades Project.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was none.

Submitted by:
Pamela B. Wallace, CMC
City Clerk