

**ACTIONS**  
**COLONIAL HEIGHTS CITY COUNCIL**

**July 9, 2024**

**APPOINTMENTS BY RESOLUTION:**

There were no appointments.

**COMMENDATIONS AND PRESENTATIONS:**

Recognizing Diane Piotrowski for her 50 years of dedicated service to the City of Colonial Heights.

Recognizing Mr. Hardy Patel for his donation and Career Officer Eric Allen for his efforts to purchase driver's education equipment for Colonial Heights High School.

**WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:**

There were none.

**ADVERTISED PUBLIC HEARINGS:**

There were none.

**HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS**

There were none.

**CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)**

**AN ORDINANCE NO 24-7 (UNANIMOUS PASS)**

(First Reading) To grant a special use permit with conditions to KHJ Colonial, LLC allowing a campground with electric and water hookups, and a 22,946 ± sf gravel parking area accommodating 10 campsites for travel trailers or recreational vehicles, located at the rear western edge of KHJ Colonial, LLC's property at 880 W. Roslyn Road, the site of the Keystone Truck and Tractor Museum. The property has parcel identification number 6805000001A and is zoned IN – Industrial.

**AN ORDINANCE NO 24-FIN-13 (UNANIMOUS PASS)**

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$125,095, consisting of: 1) \$17,095 in state funds from the Department of Health to Intergovernmental Revenues and to Public Safety for training of emergency medical personnel and the purchase of equipment and supplies;

2) \$8,000 in Library donations to Miscellaneous and to Culture and Recreation for the Library's Reading Skills Program; and 3) \$100,000 from Unassigned Fund Balance to Miscellaneous and to Debt Service & Transfers Out for emergency sewer repair.

Also amending the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by transferring \$471,500 from Nondepartmental consisting of: 1) \$419,000 to Health and Social Services for additional funds needed for the Children's Services Act; and 2) \$52,500 to Public Works to cover additional operating costs.

To amend the Water and Sewer Fund by transferring \$1,000 from the General Fund Budget to the Water and Sewer Fund Budget's nonoperating Revenue and to Wastewater Treatment for emergency sewer repairs.

May 14, 2024 Special Meeting Minutes

May 14, 2024 Regular Meeting Minutes

June 11, 2024 Special Meeting Minutes

#### **INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

AN ORDINANCE NO 24-13 (UNANIMOUS PASS)

(First Reading) Amending § 258-13 of Chapter 258, Taxation, of the Colonial Heights City Code, by specifying the penalty and interest rate on delinquent real estate taxes.

AN ORDINANCE NO 24-14 (UNANIMOUS PASS)

(First Reading) Amending §§ 98-23 and 98-24 of Chapter 98, Animals, of the Colonial Heights City Code by providing for the issuance of lifetime licenses for dogs and cats and specifying the license tax on dogs and cats over four months of age and on dog kennels.

AN ORDINANCE NO 24-15 (UNANIMOUS PASS)

(First Reading) Amending § 51-58 of Chapter 51, Personnel Policies and Grievance Procedure, of the Colonial Heights City Code, relating to military leave, to comply with Code of Virginia requirements.

AN ORDINANCE NO 24-16 (UNANIMOUS PASS)

(First Reading) Amending § 258-26 of Chapter 258, Taxation, of the Colonial Heights City Code, by specifying the penalty and interest rate on delinquent personal property taxes.

AN ORDINANCE NO 24-17 (PASS)

(First Reading) Amending § 51-72 of Chapter 51, Personnel Policies and Grievance Procedures, of the Colonial Heights City Code, to allow an employee to indirectly supervise a relative who is also an employee.

AN ORDINANCE NO 24-18 (UNANIMOUS PASS)

(First Reading) Amending §238-4 of Chapter 238, Sewers and Sewage Disposal, and §§ 277-4 and 277, Water, of the Colonial Heights City Code, to comply with state law by enacting a policy that concerns the disconnection of water and sewer service for nonpayment of bills.

AN ORDINANCE NO 24-19 (UNANIMOUS PASS)

(First Reading) To adopt a revised General pay Plan Class and Salary Range that removes Permit Technician from part-time classification and includes the position as full-time under Grade 14 and adds the new position of Assistant City Manager.

AN ORDINANCE NO 24-FIN-14 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$38,400, consisting of: 1) \$8,000 in state funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety for the reimbursement of Temporary Detention Order/Emergency Custody Order personnel costs; and 2) \$30,400 from the Virginia Opioid Abatement Authority to Intergovernmental Revenues and Human Services to support the Mobile Outreach Cooperative Partnership.

Also amending the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by transferring \$196,500 from Nondepartmental to Judicial Administration for additional incarceration costs.

To amend the Water and Sewer Fund Budget by appropriating \$16,500 from Fund Balance to Water and Sewer Nonoperating Revenue and to Wastewater Treatment to cover additional operating costs.

A RESOLUTION NO 24-28 (UNANIMOUS PASS)

Approving the City's participation in the proposed settlement of opioid-related claims against Kroger and its related corporate entities, and directing the City Attorney to execute the documents necessary to effectuate the City's participation in the settlement.

**UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:**

There was no unfinished business.

Submitted by:

Pamela B. Wallace, CMC

City Clerk