



# CITY MANAGER'S REPORT TO CITY COUNCIL APRIL 2024

## **PUBLIC WORKS & ENGINEERING:**

### **ENGINEERING**

#### **TRANSPORTATION CAPITAL PROJECTS**

##### **SRTS Phase 3 UPC 122282 (Formerly )102836**

- Project scoped
- Development of RFP in process
- Awaiting authorization to advertise from VDOT
- Advertised 2/15/2024
- Prebid meeting held 3/4/2024
- Bid opening 3/18/2024
- Authorization to award received from VDOT

##### **Lakeview Modernization UPC 101288**

- Installation of sanitary sewer trunk line complete.
- Installation of sanitary sewer laterals complete
- Installation of storm sewer in complete
- Installation and tie in of water main complete
- Installation of ornamental street light conduit complete
- Paving and striping complete, all lanes open to travel
- Permanent signalization operational
- Private sidewalk connections complete
- Walkthrough with VDOT 12/21/2023
- Punch list items from walkthrough forwarded to contractor
- Working with contractor and design engineer to resolve an issue of an ADA ramp holding water

##### **ARGT Phase 5 UPC 107533**

- Advertisement authorization received 3/29/2023
- Project advertised 5/17/2023
- Pre-bid conference scheduled for 6/23/2023
- Project will be impacted by time of year tree clearing restrictions
- Advertised with delayed NTP
- Bid opening 7/7/2023
  - Dickerson Construction: \$2,108,245.13
  - J Sanders Construction: \$2,143,412.00
- Bids significantly higher than allocation of \$1,014,550
- In talks with MPO to vote on a transfer of \$580,000 in TAP funds to project in January 2024
- In talks with VDOT to receive additional TAP funds to fully fund the project
- Working with design engineer to identify cost savings

##### **Highschool Sidewalks UPC 118071**

- Awaiting 90% plans
- Received DHR concurrence of no adverse impacts
- Willingness to hold a public hearing advertised and expired on 2/21/2023 without any requests or questions
- Requested ROW authorization and federal NTP from VDOT
- UFI Held on 2/22/23
- ROW Authorization and federal NTP received 3/28/2023
- ROW acquisition started

## **PUBLIC WORKS & ENGINEERING (CONTINUED):**

- ROW plats in legal review for deed creation
- Relocate Utilities: 4/16/2024 – 9/16/2024
- Solicit Bids: 11/21/2024 – 4/4/2025
- Start Delivery: 9/8/2025

### **Boulevard at Temple Intersection Improvements UPC 109264**

- Received ROW authorization and federal NTP 2/3/2023
- ROW acquisition started
- ROW plats in legal review for deed creation
- Relocate Utilities: 9/22/2023 – 4/19/2024
- Solicit Bids: 8/13/2024
- Start Delivery: 10/16/2024
- Constructability review by MBP completed, comments sent to design engineer
- Shortfall identified in RoW and CN phases, application for additional CMAQ funding submitted to MPO

### **Appomattox Greenway Trail Boulevard Spur UPC 121417**

- Transportation Alternatives Program funding awarded (\$396,0000), estimate is \$541,000, project is showing a shortfall of \$145,000. Smart Scale and CMAQ application submitted to cover shortfall.
- Funding received
- Agreement executed 6/25/2023
- Authorization to open PE to charges received
- Requested Timmons to provide a cost proposal for design services
- Timmons design proposal accepted
- Design has started

### **Ridge Road Reconstruction UPC 117072**

- Agreement and Appendix A signed and returned to VDOT
- PE phase open to charges 4/4/2023
- Kimley Horn selected as design engineer NTP 5/2/2023
- Design has started

## **EMERGENCY/CITY PROJECTS**

- **Right of Way** – Reviewing and issuing permits.
- **Tri-State** – Continuing rehab of sanitary sewer lines and assessing storm water lines for lining
- **Water Tower Cleaning** – Valve used to drain Southpark tank needs to be repaired prior to draining.
- **Ross Ave Sewer** – Complete
- **East Ave Sewer** – Complete
- **Choptank Outfall** – Complete
- **Pavement Preservation** – Bid opening 3/25/2024 Finley Asphalt low bidder at \$589,632.57.

## **FLEET MAINTENANCE**

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2024	77	\$29,021.64	7	\$1,926.32
2023	74	\$39,808.46	13	\$2,448.96

The sublet repairs consist of the following:

Towing: \$690.00      Dealer repair: \$443.24      Glass Replacement: \$793.08

## **UTILITIES**

- Utilities responded to 7 sewer backups and 4 main line repairs.
- Utilities replaced 27 meters.

# PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

## BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	17	52
Commercial Building	1	9
Demolition	0	1
Electrical	16	63
Mechanical	13	29
Plumbing	16	36
Swimming Pool	2	2
Amusement Rides	0	0
Tent	0	3
Clean Out Installation	1	5
Water and Sewer Connection	1	6
Total: All Permits	67	206

New Residential Units (CO's)	Month	Year to Date
Total	2	7

Valuations	Month	Year to Date
Residential	\$464,819.25	\$1,860,943.18
Commercial	\$27,000.00	\$8,032,956.78
Total	\$491,819.25	\$9,893,899.96

Building Inspections	Month	Year to Date
Residential	81	288
Commercial	25	202
Total: All Inspections	106	490

## PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	10	28
Mobile Food Units	0	3
Signs - Permanent	3	12
Signs - Temporary	0	3
Zoning	5	28
Total: All Permits	18	74

Development	Month	Year to Date
Plat: Adjustment/Vacation	0	0
Plat: Subdivision	0	0
Prelim. Site Plan Review	0	0
Special Exception Permit	0	0
Special Use Permit	0	0
Rezoning	0	0
Variance	0	0
Wetland Development	0	0
Zoning Opinion & Cert	3	7
Total: All Categories	3	7

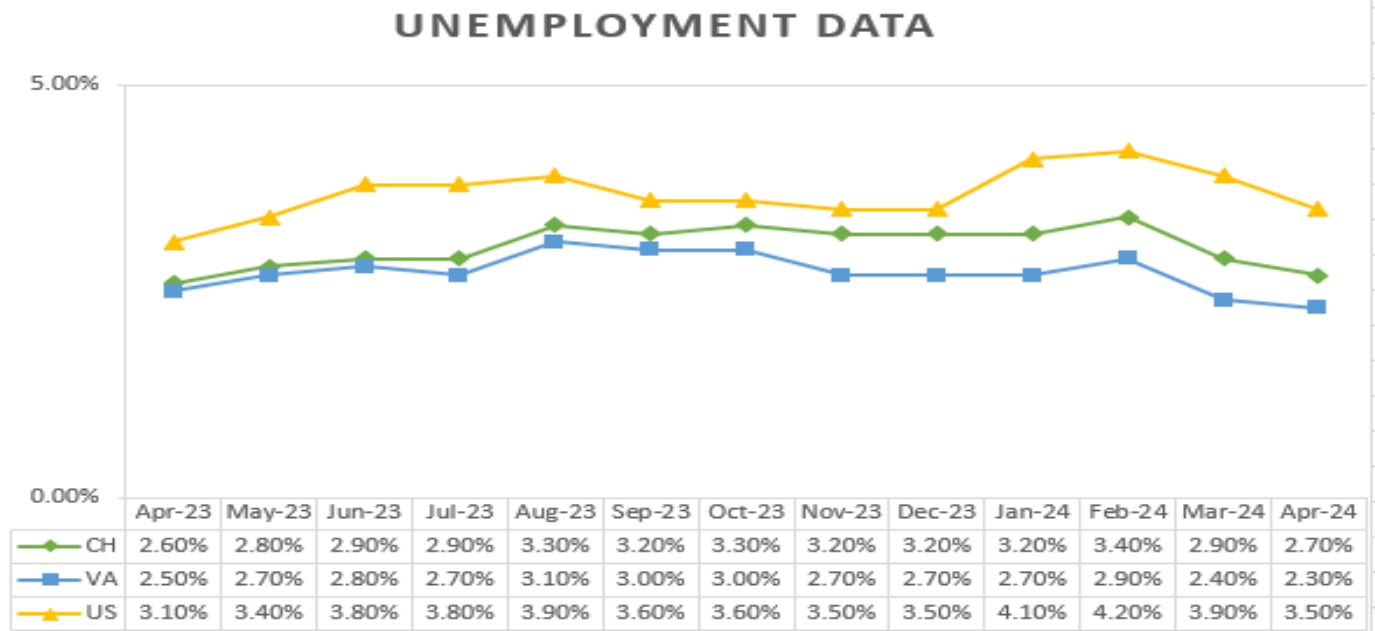
Community Meetings	Month	Year to Date
Board of Zoning Appeals	0	0
Planning Commission	1	4
Wetlands Board	0	0
Total: All Meetings	1	4

## CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	2	5	1	5
Exterior Storage of Objects	1	7	0	2
Inoperable Vehicle	2	8	0	1
Property Defacement	0	0	0	0
Tall Grass	31	31	44	44
Trash Can Placement	1	7	0	30
Trash/Debris	2	9	0	3
VA Property Maintenance Code	2	6	0	0
Zoning	0	5	0	0
Uniform Statewide Building Code Violation	0	2	0	1
Total: All Cases	41	80	45	86

## ECONOMIC DEVELOPMENT DEPARTMENT:

### UNEMPLOYMENT FOR THE PAST 12 MONTHS – COLONIAL HEIGHTS



Source: Virginia Bureau of Labor Statistics

### Labor Force, Employment and Unemployment in Colonial Heights

The table below shows the monthly not seasonally adjusted Labor Force, Employment and Unemployment data for Colonial Heights city in April 2024 per *Virginia Employment Commission*.

Labor Force	Employed	Unemployed	Unemployment Rate	Preliminary
8839	8603	236	2.7%	No

\*Chesterfield 2.3 %unemployment  
\*Dinwiddie 2.6 % unemployment  
\*Prince George 2.8 unemployment

\*City of Petersburg 4.8% unemployment  
\*City of Hopewell 3.5% unemployment

### Prospect Activity:

Direct Requests for Information: 3  
Sites/Bldgs. Submitted 2  
Active Prospects 6

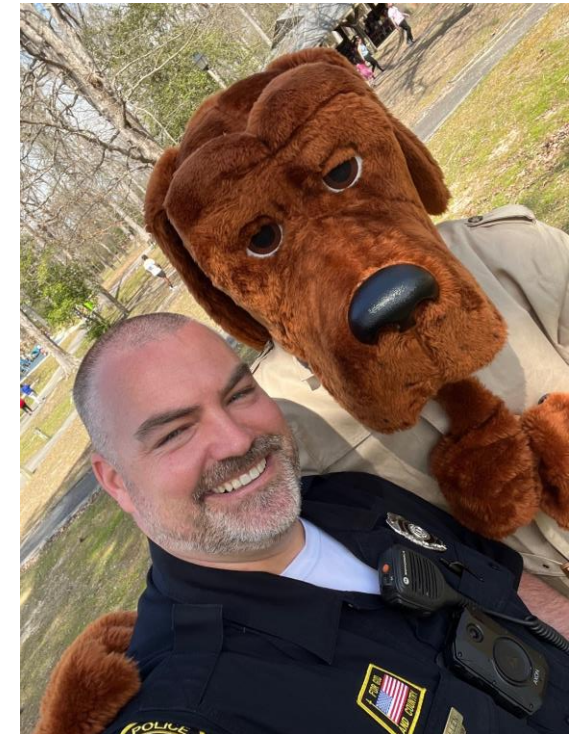
### Projects:

Panera w/Drive-thru – under construction  
Popeyes – issues with gas transmission line  
Stallings Storage Facility – grading site  
Holiday Inn Renovation – under renovation  
Home2 Suites – site plan  
Flag Stop Carwash – under construction.



# Colonial Heights Police Department

MONTHLY REPORT: APRIL 2024



## MEMORANDUM:

TO: Douglas E. Smith, City Manager

FROM: Colonel William H. Anspach, Chief of Police

RE: ***MONTHLY REPORT for APRIL 2024***

April was a busy month as we prepared to host the annual **Tri-Cities Police Memorial Breakfast**, investigated several serious crimes, “tried” to watch an eclipse, and began a new chapter in our Animal Control Division.

This month, we also said goodbye to Lieutenant Stacey Whitt, who retired after 27 years of distinguished service to our community. During his career, Lt. Whitt served in numerous roles within our agency—as a patrol officer, narcotics investigator, sergeant, and finally as the Lieutenant in charge of D Squad. As a testament to who he is as an officer, Stacey worked to the very last minute of his shift. When he made his final sign-off, he was surrounded by his shift and surprised by his family. We are truly sad to see him go, but also excited for him as he starts the next chapter of his life.

This was also an exciting month for us, as **Animal Control Officer Hannah Jones** was selected as the new supervisor of our **Animal Control** operations. Hannah has a passion for animals and is a great teammate. Along with her fantastic staff, she is working on making the shelter open and inviting to all our visitors. We look forward to seeing her vision for the shelter and all the “forever” homes she will find for our animals.

We were also host to several citizens who participated in the City’s ***Citizens Academy*** program. This was a great opportunity created and organized by our Human Resources Department for our citizens to learn about the different facets of their City. During their tour of our headquarters, attendees witnessed demonstrations of our drones and K-9’s, met officers and detectives, and inspected our specialty equipment. The dinner portion of our program was an opportunity to share our statistical data and the overall mission of the agency. Everyone was engaged and asked great questions. We hope that this was an eye-opening experience for them as to what is involved to deliver professional police services in 2024, and we hope they are proud of the work the men and women of this agency do.

Finally, we would like to thank **Delegate Mike Cherry**, who has been a champion fighting against human trafficking. His efforts have been so impactful that this month, Governor Glenn Youngkin signed legislation in the main lobby of the Colonial Heights Courthouse. This new legislation ensures that it is a crime to force victims into labor by threats of harm to them or their families. Thank you, Governor Youngkin and Delegate Cherry, for making this a priority and giving us the tools to protect these victims.



## OFFICER OF THE MONTH: APRIL 2024

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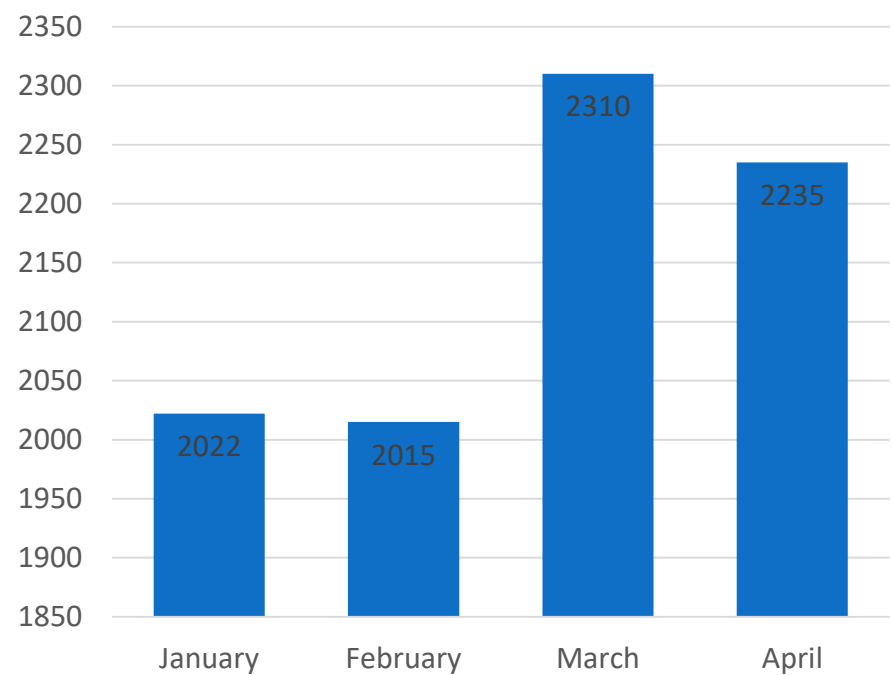
**ACO Supervisor Hannah Jones** took over the duties of ACO Supervisor in March 2024. She met this challenge head on. Most importantly, she did it with a smile on her face and an open mind. **Hannah** wasted no time forging new relationships with community partners. She also jumped into action and began assisting in revising policies and procedures for the animal shelter. She showed true leadership qualities and rallied her staff when they needed it most.

We can all agree that **ACO Supervisor Jones** is a hard worker, has a great love of animals, and does a great job keeping up with the day-to-day activities that are required of her job. As a supervisor, she was able to keep her staff happy and motivated. ACO Supervisor Jones quickly voiced not only what her concerns were for her staff members, but also brought solutions to those problems. **ACO Supervisor Jones** has become such a light to be around and has truly been a joy to work with.

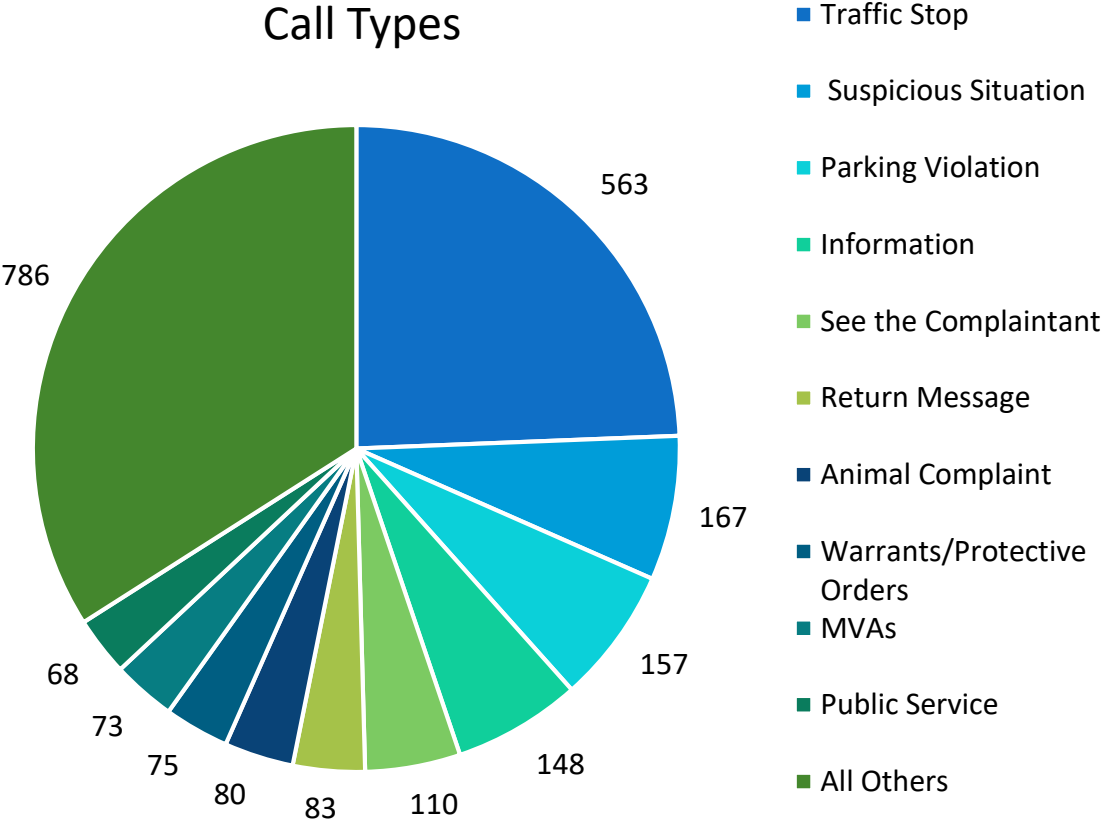
For all the above reasons, we believe that **ACO Supervisor Hannah Jones** is most deserving of being awarded **Employee of the Month for April**.

# CALLS FOR SERVICE: APRIL 2024

Calls for Service per Month



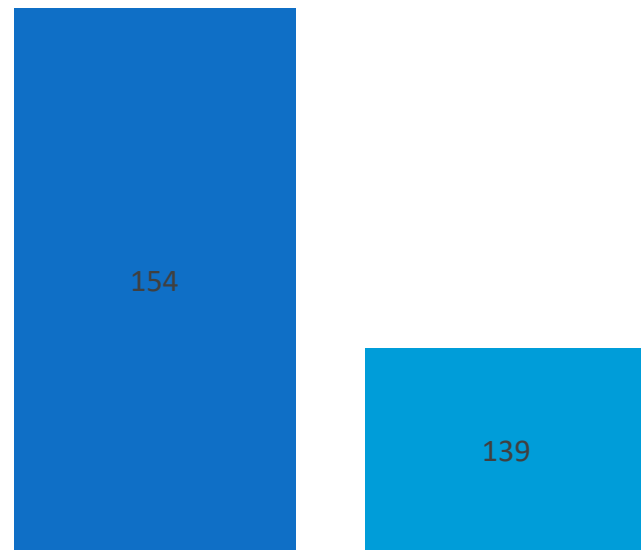
Call Types



# ARRESTS MADE AND WARRANTS SERVED: APRIL 2024

Criminal Arrests Comparison

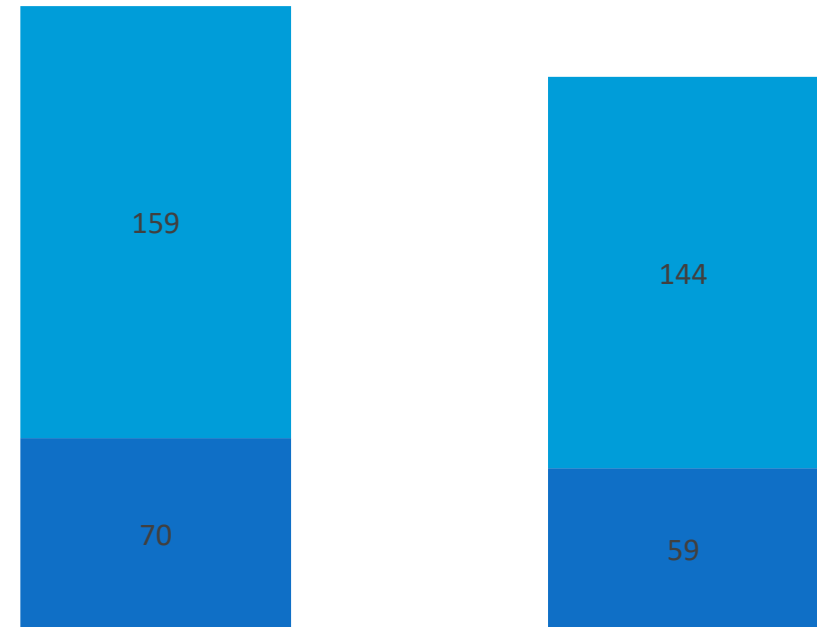
■ 2023 ■ 2024



Arrests

Warrants Served Comparison

■ Felony Warrants ■ Misdemeanor Warrants

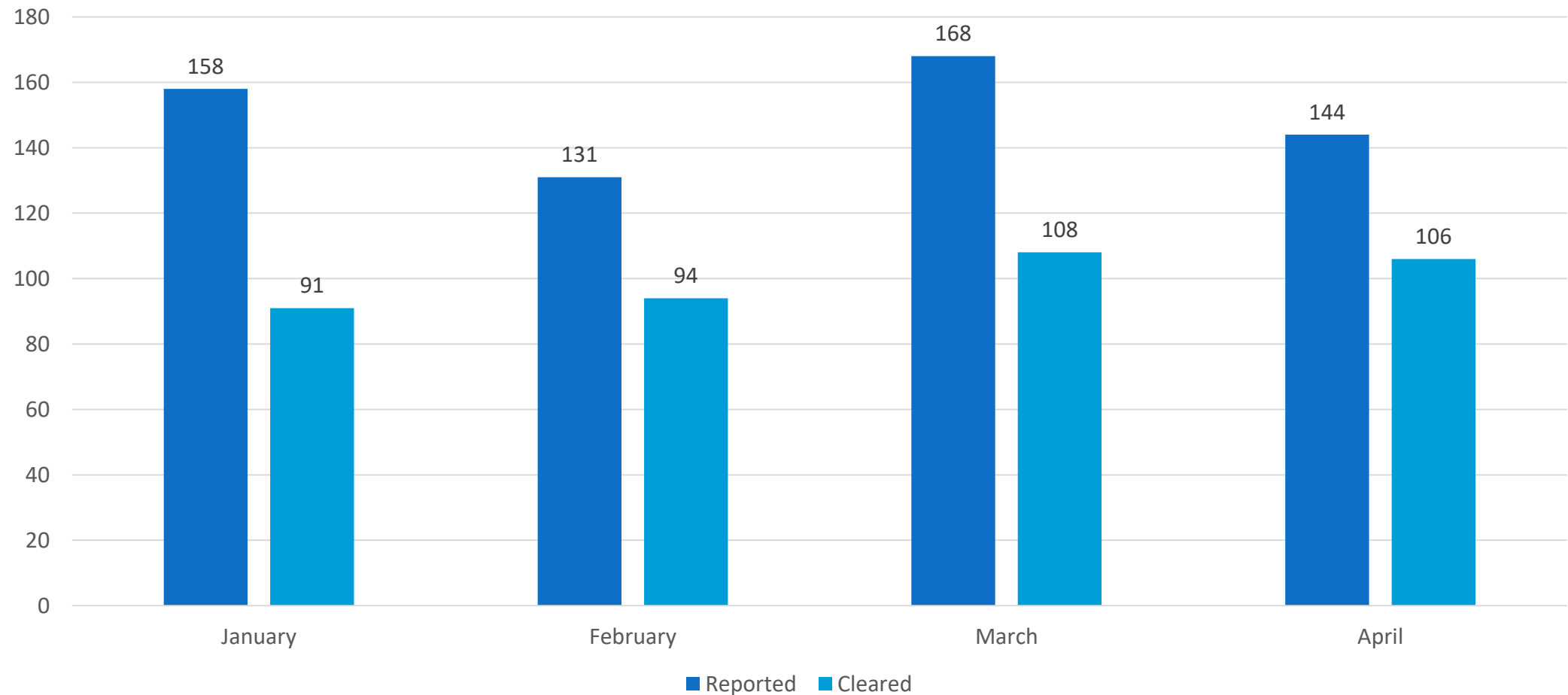


2023

2024



# GROUP A CRIME STATISTICS COMPARISON: APRIL 2024





CRIME STATISTICS  
AND CLEARANCE  
RATES:  
APRIL 2024

GROUP A CRIMES:	
REPORTED TO DATE:	601
CLEARED TO DATE:	399 (66.4%)

Offense Type	Number of Offenses Occurred	Number of Offenses Cleared	Percentage Cleared
Crimes Against Persons			
Homicide Offenses	1	0	0%
Aggravated Assault	4	3	75%
Simple Assault	21	19	90.5%
Intimidation	4	4	100%
Sex Offenses	2	2	100%
Crimes Against Property			
Burglary	0	0	N/A
Counterfeiting/Forgery	3	0	0%
Destruction/Damage/Vandalism to Property	5	4	80%
Fraud Offenses	25	21	84%
Larceny/Theft Offenses	44	21	47.7%
Motor Vehicle Theft	2	0	0%
Robbery	0	0	N/A
Stolen Property Offenses	3	3	100%
Crimes Against Society			
Drug/Narcotic Violations	16	15	93.8%
Pornography	2	2	100%
Weapon Law Violations	10	10	100%

# MONTHLY STATISTICS: APRIL 2024

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Action	January	February	March	April	Year Total
Traffic Stops	480	549	645	566	2,240
Verbal Warnings	241	281	326	306	1,154
Written Warnings	114	146	120	123	503
Summonses	264	288	406	315	1,273
DUI Arrests	11	5	8	10	34
Felony Warrants Served	61	81	84	59	285
Misdemeanor Warrants Served	159	173	178	143	653
Total Arrests	167	173	172	139	651
Vehicle Crashes	65	59	73	65	262
Field Interviews	10	15	9	11	45
Parking Citations	85	114	109	125	433
Alarm Citations	7	5	3	4	19
Calls for Service	2,022	2,015	2,310	2,235	8,582

# ANIMAL SERVICES: APRIL 2024

Animal Services		
Stray Animals	16 Dogs	11 Cats
Surrendered Animals	0 Dogs	7 Cats
Adopted Animals	2 Dogs	1 Cats
Returned to Owner	10 Dogs	0 Cats
Euthanized Animals	0 Dogs	0 Cats
Animal-Related Calls for Service	64	
Animal-Related Calls for Service, YTD	262	



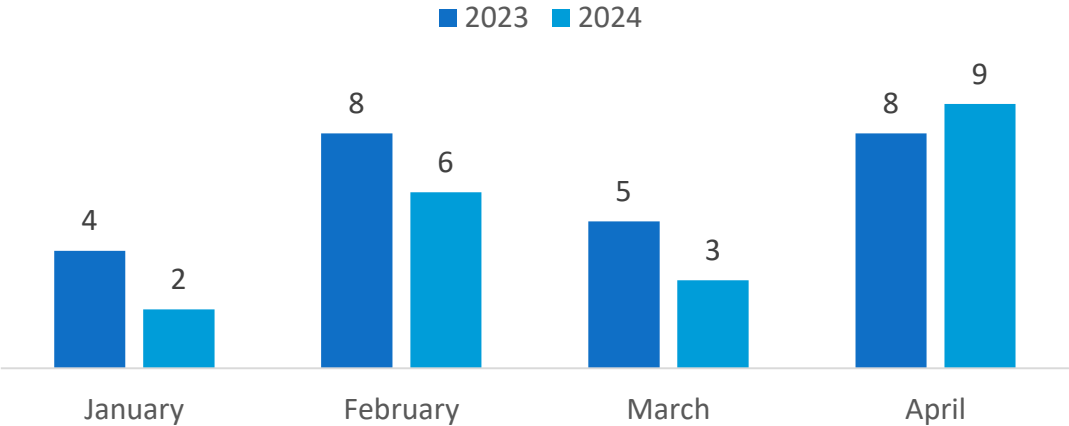
# INVESTIGATIONS: APRIL 2024

Investigations	
New Cases Assigned	15
Child Protective Services Cases	1
Child Protective Services Referrals	2
Other Investigations	5
Total Cases Cleared	11 in April 5 from a previous month
Percentage of Cases Cleared for April	78%
Year to Date Clearance Percentage	94%



# OVERDOSES & BEHAVIORAL EMERGENCIES: APRIL 2024

Overdose Comparison

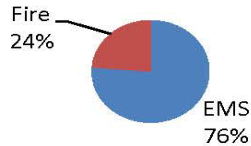


Overdose Investigations	Overdoses	Non-Fatal	Fatal
April 2024	9	9	0
Year to Date	20	18	2
2023	55	52	3

	April 2024	2024 To Date	2023 Total
Behavioral Health Emergency Calls	26	114	343
Total Hours Spent by Officers	184.1	496 hours	1,142.3 hours
Equivalent Days	8 days	21 days	47.5 days

## **FIRE & EMS DEPARTMENT:**

**Total Incidents: 532**



**Total Fire Type Incidents: 126 (\$6,825 Total Fire Loss)**

**Total EMS Incidents: 406 (280 Patients Transported)**

*Fire units arrived on scene in less than 9 minutes on 96.2% of emergency incidents: (Avg. first apparatus travel time 6:05 minutes)*

*EMS units arrived on scene in less than 9 minutes on 91.4% of emergency incidents. (Avg. first ems unit response time 5:40 minutes)*

### **Fire Division (number of incidents):**

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Service Calls and False Calls</u>	
Building Fire	1	Gas leak (natural gas or LPG)	1	Good intent calls	21
Cooking Fire, confined to container	1	Gasoline or other flammable liquid spill	2	Public service calls	20
Passenger vehicle fire	1	Overheated motor	1	False alarm/false calls	25
Brush or brush and grass mixture fire	1	Power line down	4	Assist invalid	11
Outside stationary compactor/compacted trash fire	1	Arcing shorted electrical equipment	3	Smoke detector installation	5
		Water or steam leak	1	Public Fire education	1
		Building or structure weakened or collapsed	2	Carbon Monoxide detector installation(s)	N/A
		Smoke scare, odor of smoke	1	Knox Box Installation	1
		Smoke or odor removal	1	Preplan	1
		Haz mat release investigation w/no Haz Mat found	2		
		Unauthorized burning	2		
		Attempted burning, illegal action	1		
		Search/Rescue person in the water	2		

### **EMS Disposition Incident/Patient Disposition**

Cancelled (No Patient Contact)	13	Cancelled on Scene (No Patient Found)	3	Cancelled (Prior to Arrival at Scene)	3
Patient Evaluated, No Treatment/Transport Required	9	Assist Public	33	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	N/A
Patient Dead on Scene-Resuscitation Attempted (W/O Transport)	1	Patient Refused Evaluation/Care (Without transport)	19	Standby, Public Safety, Fire, or EMS	1
Patient Treated, Released (AMA)	14	Patient Treated, Released (per protocol)	5		
Patient treated, Transported by Private vehicle	N/A	Patient Treated, Transferred Care To another EMS Professional /Unit	8	Transported Lights/Siren	45
				Transported no Lights/Siren	235

### **Fire Mutual Aid Given & Received**

M/A given to Chesterfield Fire	1	M/A received from Chesterfield Fire	N/A
Automatic Aid given to Chesterfield (EMS)	3	Automatic Aid received Chesterfield (EMS)	1
Automatic Aid given to Chesterfield (Fire)	1	Automatic Aid received Chesterfield (Fire)	4
Mutual Aid given to Petersburg (Fire)	N/A	Mutual Aid received from Petersburg (Fire)	N/A
Mutual Aid given to Prince George (Fire)	N/A	Mutual Aid received from Prince George (Fire)	N/A
Mutual Aid given to Hopewell (Fire)	N/A	Mutual Aid received from Hopewell (Fire)	N/A
Mutual Aid given to Dinwiddie (Fire)	N/A	Mutual Aid received from Dinwiddie (Fire)	N/A
Mutual Aid given to Fort Lee (Fire)	N/A	Mutual Aid received from Fort Lee (Fire)	1
Crater Technical Rescue Team Activation	N/A	Crater Regional Hazardous Materials	N/A

### **EMS Mutual Aid Given & Received**

Mutual Aid given to Petersburg (EMS)	5	Mutual Aid received from Petersburg (EMS)	6
Mutual Aid given to Chesterfield (EMS)	N/A	Mutual Aid received from Chesterfield (EMS)	2
Mutual Aid given to Fort Lee (EMS)	N/A	Mutual Aid received from Fort Lee (EMS)	N/A
Mutual Aid given to Prince George (EMS)	N/A	Mutual Aid received from Prince George (EMS)	1
Mutual Aid given to Hopewell (EMS)	N/A	Mutual Aid received from Hopewell (EMS)	1
Mutual Aid given to Dinwiddie (EMS)	1	Mutual Aid received from Dinwiddie (EMS)	N/A
Total EMS Mutual Aid given (Transport unit)	6	Total EMS Mutual Aid received (Transport unit)	10
Total Fire Mutual Aid given (Engine/Ladder)	5	Total Fire Mutual Aid Received (Engine/Ladder)	6



## FIRE & EMS DEPARTMENT (CONTINUED):

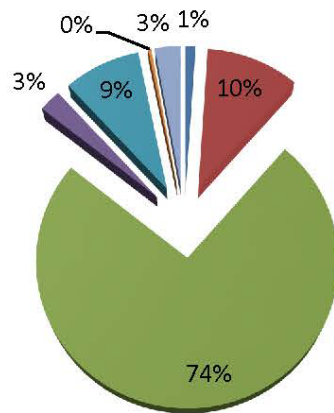
### Out of Service Apparatus

Station 1	Number of Incidents	Fire Units	Medical Units
		1	2
Total Hours		E-941 147 hrs.	Medic-932 268 hrs.
		N/A	Medic-931 83 hrs.

Station 2	Number of Incidents	Fire Units	Medical Units
		3	2
Total Hours		Quint-942 53.5hrs.	Medic 933 89.5 hrs.
		Brush-942 5.0 hrs.	Medic 936 27.0 hrs.
		Quint-992 622 hrs.	

**Patient Transport (Facility)**



**EMS Trasnort (By Facility)**

- Bon Secours Chester Emergency Center (3)
- Bon Secours Col Hgts Emergency Care (29)
- Bon Secours Southside Medical Center (208)
- HCA Tricities Hospital (7)
- HCA Prince George ER (24)
- HCA Chippenham ER (1)
- VCU Health Systems (8)

### Fire Investigations / Inspections

Inspections /Plans review completed 21

### Special Assignments:

- Assisted the Deputy Fire Chief with Fire Station 1 project (site plans, land assessments, coordination of contractors)
- Attended monthly fire marshal in-service training in Henrico County (Jennings & D. Woolard)
- 35 Fire lane violations with parking citations issued by the Fire Department
- Attended TEEEX "Large Events Planning" training in Richmond.
- Assisted Brush Truck Committee with design and planning of the "New" brush truck. This included several trips to vendor locations to receive quotes and design ideas.

### Special Notes

CHFD/EMS Medic Patient Transport Mileage: Total: 1,986.50 miles  
Average: 7.28 Miles

**April 2023**    Total Incidents: 482    Fire: 114    EMS: 368

**FINANCE DEPARTMENT:** Finance Reports to resume at a later date.

**HUMAN RESOURCES DEPARTMENT:**

The following information is a summary of activities for the Human Resources Department during the month of April 2024:

**Advertisements**

<u>Department</u>	<u>Position</u>
Police	Police Officer (Non-certified)
Police	Animal Control Supervisor (Promotional Opportunity)
Police	Animal Control Aide (Part-time)
Recreation & Parks	Groundskeeper Assistant (Part-time)

**Applications**

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Police Officer (Non-certified)	14	565
Animal Control Supervisor (Promotional Opportunity)	1	21
Animal Control Aide (Part-time)	16	455
Groundskeeper Assistant (Part-time)	11	520

**Miscellaneous**

- New Employee Orientation and Employee Separation sessions were held for the following individuals:

New Employees

Public Works Technician I  
Public Works Technician I











Employee Separations

Police Officer  
Legal Secretary  
Public Works Technician I  
Animal Control Supervisor  
Police Lieutenant (*Retirement*)

- Employee service award program orders for the 2020 - 2023 service years were finalized for recognition awards. Two separate luncheons are scheduled for May 2024 due to the large number of employees that are eligible for recognition.
- Administered the written test phase for the Police Officer (Non-certified) hiring process on April 13, 2024.
- Attended the semi-annual Greenville County Regional Job Fair on April 16, 2024. The event was attended by more than 30 private and public sector employers from central and southern Virginia regions.
- Provided Fire & EMS Department administrative/command staff with a review of the benefits and procedures associated with the Family Medical Leave Act (FMLA) and workers' compensation, as well as a short Q&A session, on April 24, 2024.

## **INFORMATION TECHNOLOGY DEPARTMENT:**

The City's website, [www.colonialheightsva.gov](http://www.colonialheightsva.gov), had 63,777 views in the month of April.

<p>Top fifteen sites visited after the home page:</p> <ol style="list-style-type: none"><li>1. Colonial Heights Web Site (7,515)</li><li>2. Pay On-Line (3,096)</li><li>3. Real Estate Records Search (2,219)</li><li>4. Library (1,892)</li><li>5. Search (1,713)</li><li>6. Animal Control &amp; Shelter (1,676)</li><li>7. Utility Billing (1,166)</li><li>8. News Flash (1,151)</li><li>9. Agenda Center (1,071)</li><li>10. Human Resources (1066)</li><li>11. Business License &amp; Taxes (1,062)</li><li>12. City Employees (943)</li><li>13. Recreation &amp; Parks (922)</li><li>14. Yard Sale &amp; Temporary Sign Permit (776)</li><li>15. Police (738)</li></ol>	<p>Top five countries after U.S.:</p> <ul style="list-style-type: none"><li> India</li><li> Canada</li><li> China</li><li> Philippines</li><li> Germany</li></ul> <p>Top five regions after Virginia:</p> <ul style="list-style-type: none"><li> New York</li><li> Ohio</li><li> Maryland</li><li> Georgia</li><li> North Carolina</li></ul>
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- Citizens submitted and city staff processed 186 service requests and questions through the “Report a Concern” module during the month of April.
- The City of Colonial Heights’ Facebook Page now has 6,508 fans and the City’s Twitter (X) account has 1,707 followers. There are 2,606 subscribers for “In the News”.
- Proactive Information Management completed 42.75 hours of IT service and maintenance for City departments this month.
- IT assisted the Police Department/Animal Control with locating vendors for Animal Shelter software and participated in the remote demo sessions.

## **LIBRARY:**

- The library staff circulated 8,177 items in April broken down as follows:
  - Residents borrowed 6,772 print titles
  - 143 e-books on Kindle readers
  - 1,262 e-books and audios were downloaded from the library’s online Hoopla collection. There are currently 2,055 residents registered for the Hoopla service.
- The public computer center had 808 users
- The Story Time programs had 303 children attend
  - The library’s meeting rooms were used 106 times
- An average of 523 residents used the library each day, and 129 residents registered for new library cards.

## **RECREATION & PARKS DEPARTMENT:**

### **Recreation Division**

In the month of April, the Recreation Department began regular season play in its Youth Baseball Program. Our Athletics staff also started Pickleball classes and leagues. Other Spring programs also took place in April to include the Princess Tea, Art in the Park, Dance classes, and numerous preschool and outdoor programs. Staff is preparing for upcoming events to include the Ft. Clifton Festival in early May, Summer Sports Camps, and the Back to School Hype Night scheduled for August.

The official Ribbon Cutting and opening of the new Pickleball Courts took place on April 26<sup>th</sup> and was attended by local Pickleball enthusiasts and league players.

Final preparations are underway for another exciting season of Chili Peppers Baseball with Opening Night happening on May 23rd at Shepherd Stadium.

<b>Athletics/Programs</b>	<b>2024</b>	<b>2023</b>
Belly Dancing	9	4
Art in the Park	16	10
Youth Baseball	200	242
Martial Arts	4	N/A
Nature/STEM Programs	16	6
Intro to Pickleball	88	48
Wild Child Teens	9	N/A
Wild Child Youth	20	N/A
Pickleball Round-Robin League	34	20
Puzzle Palooza	16	N/A
Earth Day Celebration	34	23
Soul Line Dancing	211	85
Swing Dance Classes	161	47
Flag Football Spring Camp	27	N/A
Princess Tea	27	35
Preschool Classes	17	9
Home 2 Learn Program	8	N/A
Imagination Thursdays	5	2
Therapeutic Recreation	67	88
<b>Facility Usage</b>	<b>2024</b>	<b>2023</b>
Community Room Attendance	1,344	1,403
Community Room Reservations	21	23
Pavilion Attendance	1,891	1,711
Pavilion Reservations	31	29
Field Attendance	11,200	8,910
Field Rentals	85	55

**Lakeview Park Pickleball Courts**



### **Parks, Horticulture, Buildings Maintenance**

#### **Parks**

- Cut, edged and weeded grass at various City locations as needed.
- Watered, dragged and lined all ballfields as needed for games and practices.
- Cleaned and stocked public restrooms at ballfields and all City parks.
- Emptied all trashcans throughout City parks and ballfields as needed.
- Blew leaves and washed down pavilions as needed in City parks.
- Replaced flags as needed at City buildings.
- Lowered and raised flags as needed per Governor's orders.
- Dug up leaking pipe at Civic field and capped off.
- Secured wind screen and netting as needed at ballfields.
- Cleaned up fallen and cut up trees as needed throughout City parks.
- Planted Clover along river trail by overlook.
- Performed maintenance as needed on Parks lawn equipment.
- Fixed broken fencing along trail as needed.
- Installed new playground equipment at White Bank and Floral M. Hill parks.

#### **Horticulture**

- Pull weeds in all flower beds at City properties.
- Planted and mulched Arbor Day memorial tree at Tech center for Mr. Green.
- Cut grass at various City locations as needed.
- Picked up trash at City Properties.
- Trimmed hedges and trees as needed on City properties and parks.
- Mulched flower beds at all City buildings.
- Pulled weeds and trimmed grass at Animal Shelter memorial.
- Set up and cleaned up for Arbor Day at High School Tech Center.
- Cleaned up and weeded at both welcome signs on Boulevard.
- Planted new Annuals at various City Properties.
- Maintained memorial trees on City properties.
- Placed signs for Business of the Month.

#### **Buildings Maintenance**

- Installed new part on Courtroom bank teller tube.
- Fixed plumbing at Lakeview Ball field concession stand.
- Installed new can light over shower at Fire Station 2.
- Unstopped sewer line for urinal at Public Safety Building.
- Fixed pin hole in water line in ceiling at Fire Station 2.
- Unstopped sewer line for toilet at City Hall.
- Unstopped floor drains at Animal Shelter.
- Worked on HVAC unit at library ordered new condenser motor.
- Installed new thermostat at Public Safety.
- Hung picture in judges chamber at Courthouse.
- Put soffit siding back on Utilities Building.
- Worked with contractors on HVAC PM's for City buildings.
- Completed numerous work orders for City Buildings.



## RECREATION & PARKS DEPARTMENT CONTINUED:

### Agency on Aging

Agency on Aging Activities	2024	2023
Bingo in Center	110	85
Blood Drive	33	N/A
Bowling	40	175
Bridge Party	32	56
Dominoes	29	22
Ft. Lee Golf Assoc.	504	432
Mahjong	40	25
Movie Matinee	11	N/A
Pinochle	63	56
Scrabble	8	8
Senior Advisory Board Meeting	8	8
Senior Club Meeting	70	68
Tri-City Golf	165	164
Weekly Lunch Programs	100	87
Awareness/Education	2024	2023
Library: Total # books checked out	12	20
Lunch & Learn Brightview	13	N/A
Lunch & Learn History of Tobacco	15	N/A
Classes	2024	2023
Beginner Pickleball	28	N/A
Crochet & Knitting	31	26
Intro. To Line Dancing	193	86
It's Game Time	48	61
Line Dancing Class	319	204
Meditation	62	116
Open Paint	14	13
Quilts for Vets	12	10
Scrapbooking	2	N/A
Sewing Class	17	22
Tap Class	20	21
Tech Savvy	2	0
Fitness	2024	2023
Balance	65	86
Cardio Ball	27	15
Chair Volleyball	99	102
Drum Fit 45	63	38
Fitness Center Usage	136	112
Muscles in Motion	254	154
Pickleball	248	221
Senior Stride	22	8
Sit & Fit	370	256
Strength & Stretch	129	113
Stretch It Out	26	36
Tai Chi	55	41
Walk This Weigh	64	48
Water Aerobics	66	45
Yoga	101	119
Trips	2024	2024
Riverside They're Playing Our Song	14	N/A
Charleston & Savannah Overnight	52	N/A
Valentine Museum	10	N/A
TOTAL	3802	3159

### Agency on Aging

Transportation	2024	2023
Total Passengers	342	260
Total Trips	660	584
Total Miles	2838	2355
Wheelchairs	4	9
Donations	\$264.00	\$285.00
New Riders	8	6
Volunteer Hours	32	22

#### Valentine Museum Trip



### Violet Bank Museum

Museum staff had the opportunity to work with other Department staff on the Princess Tea Party and the Earth Day Celebration at White Bank Park. Very successful and fun programs.

Museum staff also attended three 250th Revolution War Committee meetings held at the museum. The staff is working very hard coming up with themed programs, informative brochures and sprucing up displays for the visitors to enjoy and learn from.

Attendance	2024	2023
Tours Given	45	39
Grounds Visitors	19	9
Ongoing Programs	84	58
Special Events	108	19
Attendance Totals	256	125

## **RECREATION & PARKS DEPARTMENT CONTINUED:**

### **Office on Youth and Human Services**

Staff continue to serve the community through prevention and diversion programming, education and mentorship by utilizing a growth mindset with an emphasis on tolerance, fairness, balance, inclusiveness and respect. As a team, we believe that children and families are resilient and are capable of growth, learning and change. Positive outcomes are achieved through the recognition of their strengths and putting a focus on innate abilities, knowledge and capacities.

#### *OOY Meetings for April, 2024*

- Colonial Heights Public Schools Mental Health Committee; Crater Area Coalition on Homelessness (CACHE)
- Community Coalitions of Virginia (CCOVA); Community Criminal Justice Board (CCJB)
- Community Policy Management Team (CPMT); Community Multi-Disciplinary Team (CMDT)-caseload 3
- District 19 (D19); Juvenile & Domestic Violence Task Force (JDVTF); SAFE; Health Advisory Board
- Family Assessment Planning Team (FAPT)-caseload 48; Interagency Prevention Team-caseload 1
- Juvenile & Domestic Violence Task Force (JDVTF); Positive Parent Coalition (PPC); Families First
- CHPS Superintendent Advisory Board; Southside Trauma Informed Care Network (STICN)
- Virginia Community Crime Control (VJCCCA); Youth Services Commission (YSC); Systems of Care (SOC)
- Youth Conservation Corps. (YCC), Opioid grant committee/Chesterfield partners

#### *Community Programs*

##### *Kids' Achieving Progress Afterschool Program*

- KAP ended for the school year. Participants enjoyed games, pizza and kickball.

#### *Youth Advisory Council (YAC)*

- Youth Advisory Council members attended the No Excuse for Abuse Walk and assisted by passing out flyers, visiting vendors and leading the walk. Regular meeting on April 25, 2024, this was the last meeting for seniors as they will be graduating next month. Held officer's election. Emma Hanshew was elected for the President and Evalyn Lopez was elected for Vice President. Participated in the Spring Clean Up and collected three bags of trash.

#### *Community Events*

- 12<sup>th</sup> District Court Resilience Art Show-hosted by Judge Scott Landry. Artwork created by young people residing in Chesterfield and Colonial heights. The theme was resilience.
- House Bill 633 Signing by Governor Youngkin- Bill signing ceremony took place at the Colonial Heights Courthouse. House Bill 633 was introduced to General Assembly by Delegate Mike Cherry. It was passed by the House and Senate.
- "No Excuse for Abuse" Resource Fair and Awareness Walk-More than 60 people participated In the walk. Genevieve Lohr and Brittany Reason, advocates from the James House spoke about statistics regarding abuse of all kinds. They were introduced by Mayor Kochuba. Office on Youth, Aetna and Recreation partnered to provide shirts, dinner and goody bags to all attendees. Fourteen vendors were present to include: Central VA Legal Aid, City of refuge, Recovery Hope, District 19, Pathways to Counseling and more.

#### *VJCCCA Diversion/Prevention Programs-12<sup>th</sup> District Juvenile & Domestic Relations Court*

- *Community Service*-Program to provide community service supervision for court mandated youth. Four youth completed a variety of tasks in April. Paper shred, cleaning Fort Clifton, White Bank Parks.
- *Shoplifting Diversion*-Program to educate youth and parents about the consequences of committing larceny. No class for April.
- *District 19 Substance Abuse Assessments*-Contract with District 19 to evaluate youth referred for possible substance use. No referrals for April.
- *ATOD*-Alcohol, Tobacco, Other Drugs - Program to educate youth on risks associated with drug use. No referrals for April.
- *Tackling Tough Skills*- program to educate youth on making good decisions, setting goals, taking accountability and being responsible. This program is being facilitated at Community Day School

#### **Upcoming Events**

- May is Mental health Awareness Month
- July 8-19-Middle School Leaders
- July 22-August 9-Youth Conversation Corps Camp

#### **Professional Development**

- Dept. Juvenile Justice; Opioid Affected Youth
- Greater Richmond Scan-The Power of Play
- Virginia Community Crime Control DJJ-Audit preparation

#### **Special Happenings**

- OOO Staff encouraged City employees to dress in blue on April 5 to show support for Child Abuse prevention.





**END OF REPORT**