

CITY MANAGER'S REPORT TO CITY COUNCIL JUNE 2024

PUBLIC WORKS & ENGINEERING:

ENGINEERING

TRANSPORTATION CAPITAL PROJECTS

SRTS Phase 3 UPC 122282 (Formerly)102836

- Project scoped
- Development of RFP in process
- Awaiting authorization to advertise from VDOT
- Advertised 2/15/2024
- Prebid meeting held 3/4/2024
- Bid opening 3/18/2024
- Authorization to award received from VDOT
- Construction nearing completion.

Lakeview Modernization UPC 101288

- Installation of sanitary sewer trunk line complete.
- Installation of sanitary sewer laterals complete
- Installation of storm sewer in complete
- Installation and tie in of water main complete
- Installation of ornamental street light conduit complete
- Paving and striping complete, all lanes open to travel
- Permanent signalization operational
- Private sidewalk connections complete
- Walkthrough with VDOT 12/21/2023
- Punch list items from walkthrough forwarded to contractor
- Working with contractor and design engineer to resolve an issue of an ADA ramp holding water

ARGT Phase 5 UPC 107533

- Advertisement authorization received 3/29/2023
- Project advertised 5/17/2023
- Pre-bid conference scheduled for 6/23/2023
- Project will be impacted by time of year tree clearing restrictions
- Advertised with delayed NTP
- Bid opening 7/7/2023
 - Dickerson Construction: \$2,108,245.13
 - J Sanders Construction: \$2,143,412.00
- Bids significantly higher than allocation of \$1,014,550
- In talks with MPO to vote on a transfer of \$580,000 in TAP funds to project in January 2024
- In talks with VDOT to receive additional TAP funds to fully fund the project
- Working with design engineer to identify cost savings

Highschool Sidewalks UPC 118071

- Awaiting 100% plans
- Received DHR concurrence of no adverse impacts
- Willingness to hold a public hearing advertised and expired on 2/21/2023 without any requests or questions
- Requested ROW authorization and federal NTP from VDOT
- UFI Held on 2/22/23
- ROW Authorization and federal NTP received 3/28/2023
- ROW acquisition complete

PUBLIC WORKS & ENGINEERING (CONTINUED):

- Relocate Utilities: in process
- Solicit Bids: 11/21/2024 – 4/4/2025
- Start Delivery: 9/8/2025

Boulevard at Temple Intersection Improvements UPC 109264

- Received ROW authorization and federal NTP 2/3/2023
- ROW acquisition started
- ROW plats in legal review for deed creation
- Relocate Utilities: 9/22/2023 – 4/19/2024
- Solicit Bids: 8/13/2024
- Start Delivery: 10/16/2024
- Constructability review by MBP completed, comments sent to design engineer
- Shortfall identified in RoW and CN phases, application for additional CMAQ funding submitted to MPO

Appomattox Greenway Trail Boulevard Spur UPC 121417

- Transportation Alternatives Program funding awarded (\$396,0000), estimate is \$541,000, project is showing a shortfall of \$145,000. Smart Scale and CMAQ application submitted to cover shortfall.
- Funding received
- Agreement executed 6/25/2023
- Authorization to open PE to charges received
- Requested Timmons to provide a cost proposal for design services
- Timmons design proposal accepted
- Design has started

Ridge Road Reconstruction UPC 117072

- Agreement and Appendix A signed and returned to VDOT
- PE phase open to charges 4/4/2023
- Kimley Horn selected as design engineer NTP 5/2/2023
- Design has started

EMERGENCY/CITY PROJECTS

- **Right of Way** – Reviewing and issuing permits.
- **Tri-State** – Continuing rehab of sanitary sewer lines and assessing storm water lines for lining
- **Water Tower Cleaning** – Valve used to drain Southpark tank needs to be repaired prior to draining.
- **Roanoke Ave. Emergency Sewer** - Complete
- **Pavement Preservation FY 23-24**– Paving Operations nearing completion.

FLEET MAINTENANCE

<u>YEAR</u>	<u># Invoices</u>	<u>Total</u>	<u>Sublet</u>	<u>Sublet Total</u>
2024	71	\$73,966.74	5	\$1,664.90
2023	79	\$32,942.70	4	\$340.00

Sublet Repairs consist of:
Dealer Repair: \$1,193.50
Towing: \$125.00
Glass Work: \$156.58
Tire Repair: \$189.82

UTILITIES

- Utilities responded to 1 water main line repairs.
- Utilities replaced 8 water meters.

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT:

BUILDING INSPECTIONS DIVISION

Building Permits	Month	Year to Date
	Permits Issued	Permits Issued
Residential Building	9	76
Commercial Building	4	14
Demolition	0	1
Electrical	9	96
Mechanical	8	51
Plumbing	7	48
Swimming Pool	1	4
Amusement Rides	0	0
Tent	0	3
Clean Out Installation	1	8
Water and Sewer Connection	2	9
Total: All Permits	41	310

New Residential Units (CO's)	Month	Year to Date
Total	1	8

Valuations	Month	Year to Date
Residential	\$190,980.18	\$2,765,109.99
Commercial	\$1,061,000.00	\$9,248,956.78
Total	\$1,251,980.18	\$12,014,066.77

Building Inspections	Month	Year to Date
Residential	83	444
Commercial	47	286
Total: All Inspections	130	730

CODE ENFORCEMENT DIVISION

Cases	Open Cases		Closed Cases	
	Month	Year to Date	Month	Year to Date
Commercial/Recreational Vehicle	3	8	2	7
Exterior Storage of Objects	5	12	1	3
Inoperable Vehicle	4	13	0	1
Property Defacement	0	0	0	0
Tall Grass	4	64	15	88
Trash Can Placement	4	11	1	31
Trash/Debris	2	13	0	7
VA Property Maintenance Code	3	9	0	0
Zoning	0	6	1	1
Uniform Statewide Building Code Violation	0	8	0	1
Total: All Cases	25	144	20	139

PLANNING DIVISION

Planning Permits	Month	Year to Date
Farmer's Market	0	0
Fence	7	47
Mobile Food Units	1	5
Signs - Permanent	2	17
Signs - Temporary	0	3
Zoning	6	41
Total: All Permits	16	113

Development	Month	Year to Date
Plat: Adjustment/Vacation	1	1
Plat: Subdivision	0	0
Prelim. Site Plan Review	0	0
Special Exception Permit	0	0
Special Use Permit	1	1
Rezoning	0	0
Variance	1	1
Wetland Development	1	1
Zoning Opinion & Cert	2	11
Total: All Categories	6	15

Community Meetings	Month	Year to Date
Board of Zoning Appeals	1	1
Planning Commission	1	6
Wetlands Board	0	0
Total: All Meetings	2	7

ECONOMIC DEVELOPMENT DEPARTMENT: Economic Development Reports to resume at a later date.



Colonial Heights Police Department

Monthly Report: June 2024



MEMORANDUM: June 2024

As expected, June was another busy month for our agency as we responded to more than 2,100 calls for service and made just over 130 arrests.

While we were busy, this is also one of our favorite months. We saw the return of the **Law Enforcement Torch Run for Special Olympics of Virginia**. Last year, unfortunately, the Torch Run had to be cancelled due to smoke from a massive Canadian wildfire. We were also excited to participate to support our new Special Olympics Coordinator, Rocky Navarro. The event was extremely well attended, and everyone had a fantastic time. More importantly and what truly makes this event so special, at the end of the run a large group of athletes gathered to meet the runners as we completed the three-mile leg of our journey. We were also joined by our Fire and EMS partners at the finish line and together we enjoyed some much-appreciated cold water and great sandwiches courtesy of Subway! For anyone who is not familiar with Special Olympics, we would encourage you to find out more at specialolympicsva.org. You will find an organization with an amazing mission to support these incredible individuals with fitness, healthcare and education.

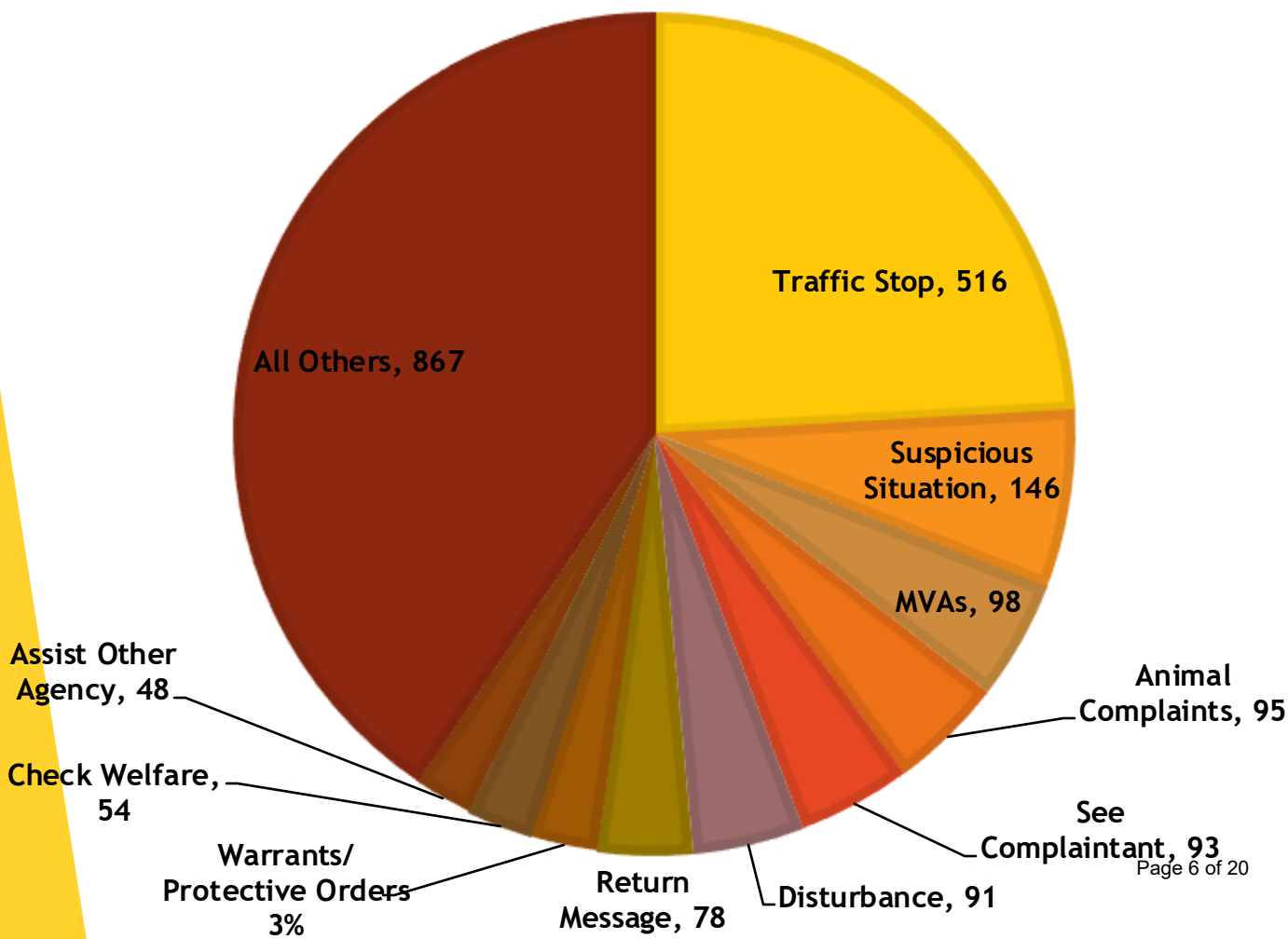
This month was also a great one for our **Colonial Heights Animal Shelter**. On June 1st, the shelter hosted their first adoption event of the spring, and the building was packed with visitors. ACO Supervisor Hannah Jones and her staff handed out snow cones, painted faces and even popped popcorn. Several of CHPD's officers who have a special connection with these fur babies even volunteered at the event in the hopes of finding these little ones a new home. The event was a great success and while it is over, the shelter is open each weekday for you to stop in and find a new best friend.

Finally, we would like to remind everyone that **National Night Out** is coming up on **Tuesday, August 6th**. Last year we moved from the "Celebrate Safe Communities" program and joined with our area partners to host National Night Out. The Celebrate Safe Communities program was held in October; granted, the weather was cooler, but participation had declined due to busy school schedules and time constraints due to early darkness. Last year's events were simply outstanding! With nearly 20 locations around the City, neighbors came together, kids rode bikes and checked out our police cars and even a few fire trucks and several of our church groups and great businesses all came together. For us, it was the first time since the pandemic that we saw neighbors come together on such a large scale. The overall comments were positive and confirmed to us that the move to National Night Out was the right decision for our Community. We look forward to seeing everyone again, having an open dialogue and learning how we can continue to serve this great city!

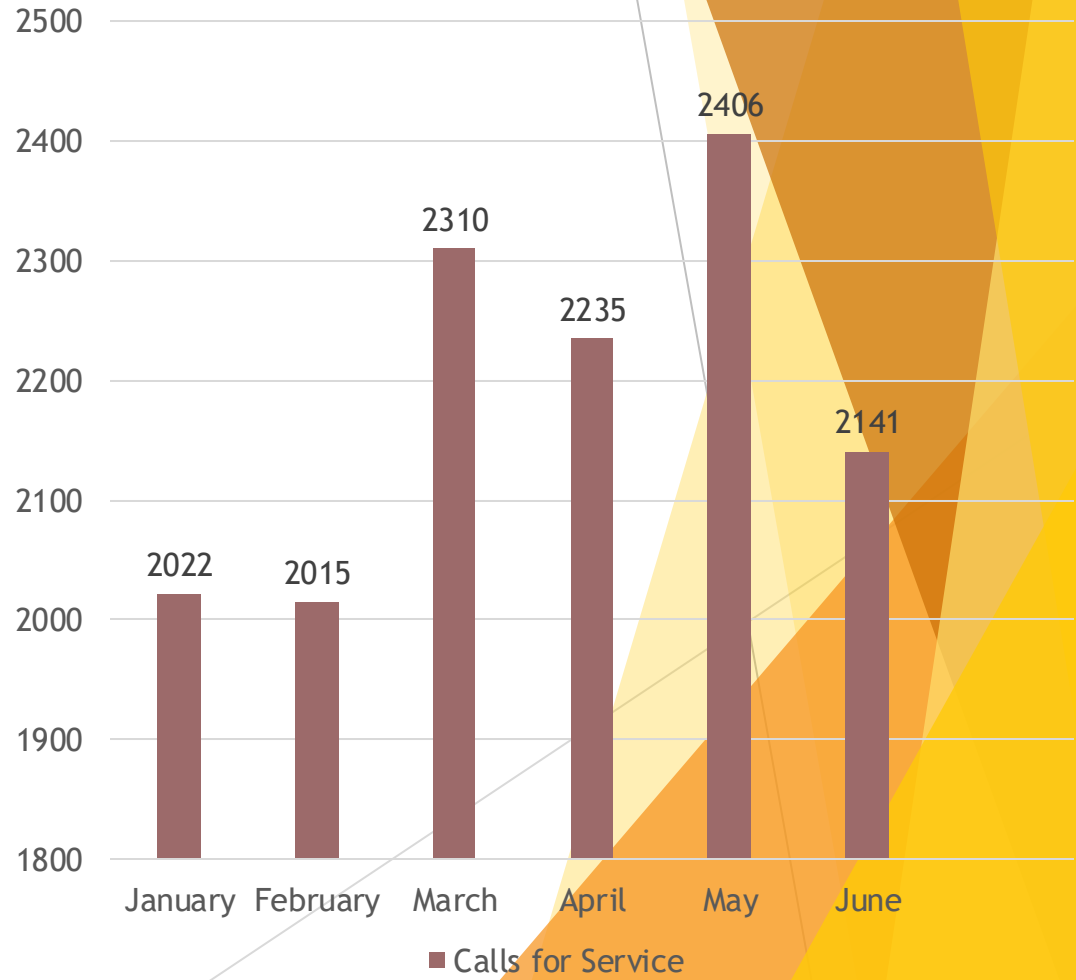


CALLS FOR SERVICE: June 2024

CALL TYPES

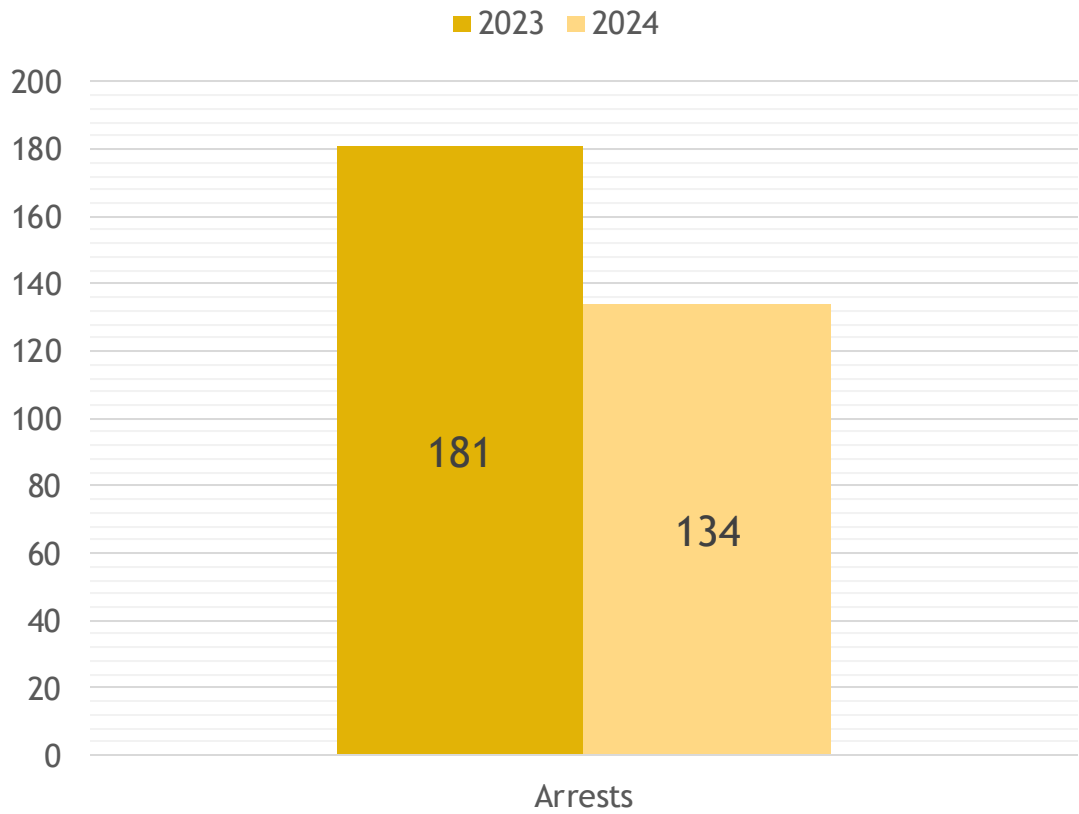


Calls for Service

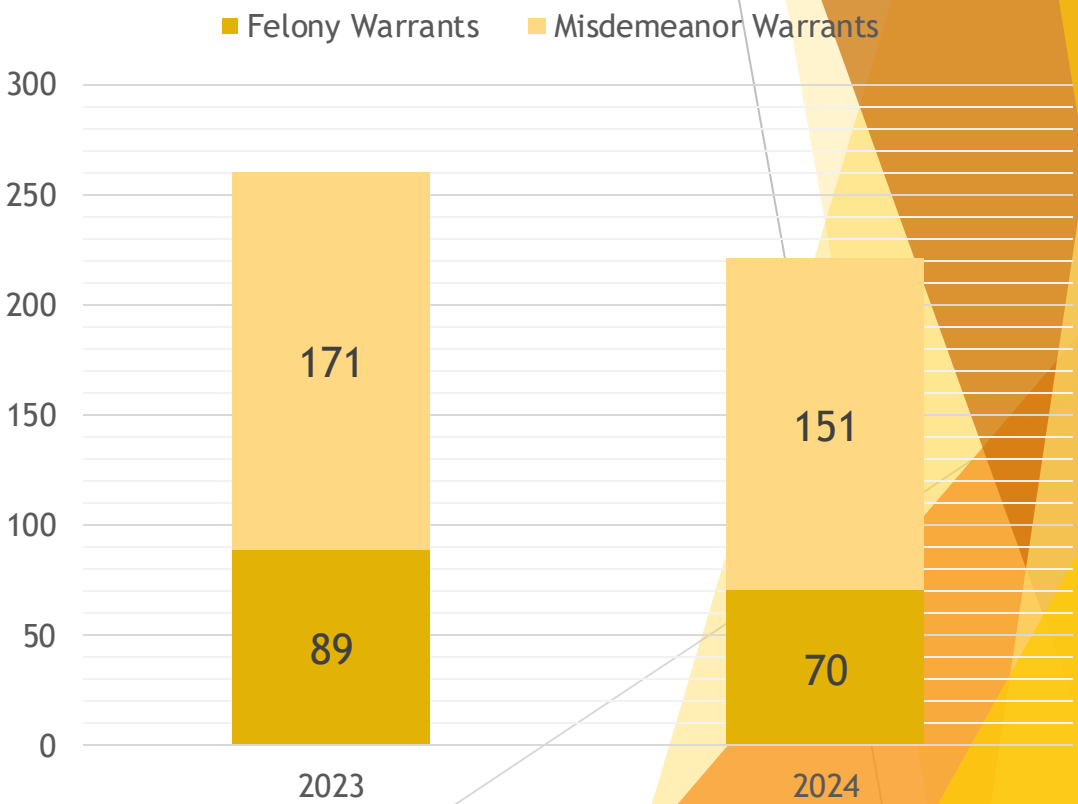


ARRESTS MADE AND WARRANTS SERVED: June 2024

Criminal Arrests Comparison

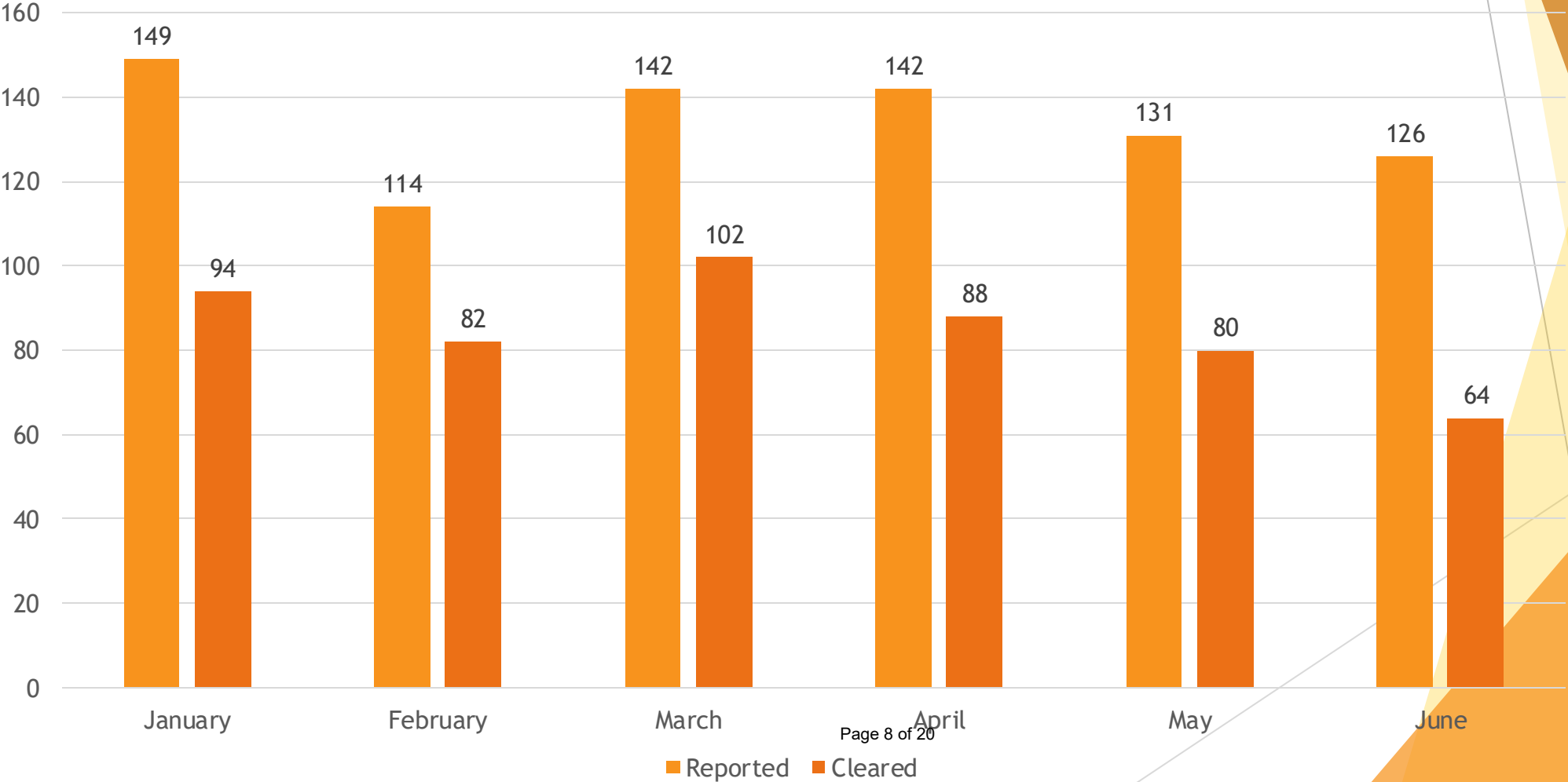


Warrants Served Comparison



GROUP A CRIME STATISTICS COMPARISON:

June 2024



Offense Type	Number of Offenses Occurred	Number of Offenses Cleared	Percentage Cleared
Crimes Against Persons			
Homicide Offenses	0	0	N/A
Aggravated Assault	8	6	75%
Simple Assault	18	10	55.6%
Intimidation	2	1	50%
Sex Offenses	2	1	50%
Crimes Against Property			
Burglary	2	1	50%
Counterfeiting/Forgery	4	1	25%
Destruction/Damage/Vandalism to Property	11	6	54.5%
Fraud Offenses	12	1	8.3%
Larceny/Theft Offenses	36	9	25%
Motor Vehicle Theft	0	1 (from a previous month)	50% * clearance YTD *
Robbery	1	2 (1 cleared from a previous month)	100%
Stolen Property Offenses	4	3	75%
Crimes Against Society			
Drug/Narcotic Violations	11	8	72.7%
Pornography	0	0	N/A
Weapon Law Violations	10	10	100%

CRIME STATISTICS AND CLEARANCE RATES: June 2024

GROUP A CRIMES:

REPORTED TO DATE:	807
CLEARED TO DATE:	510 (63.2%)

MONTHLY STATISTICS: June 2024

Action	January	February	March	April	May	June	Year Total
Traffic Stops	480	549	645	566	601	502	3,343
Verbal Warnings	241	281	326	306	333	274	1,761
Written Warnings	114	146	120	123	136	80	719
Summonses	264	288	406	315	301	281	1,855
DUI Arrests	11	5	9	10	11	7	53
Felony Warrants Served	61	81	84	59	53	70	408
Misdemeanor Warrants Served	159	173	178	143	170	151	977
Total Arrests	167	173	172	139	160	134	898
Vehicle Crashes	65	59	73	65	92	68	422
Field Interviews	10	15	9	11	8	13	66
Parking Citations	85	114	109	125	75	71	579
Alarm Citations	7	5	3	4	5	8	32
Calls for Service	2,022	2,015	2,310	2,235	2,406	2,141	13,129

ANIMAL SERVICES: June 2024

Animal Services

Stray Animals	16 Dogs	26 Cats
Surrendered Animals	3 Dogs	4 Cats
Adopted Animals	8 Dogs	8 Cats
Returned to Owner	13 Dogs	0 Cats
Euthanized Animals	0 Dogs	1 Cats
Animal-Related Calls for Service	95	
Animal-Related Calls for Service, YTD	472	

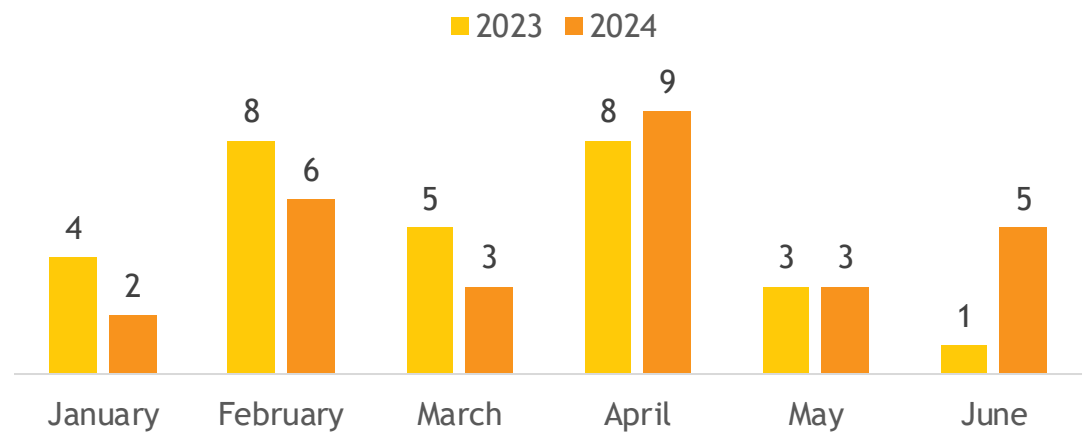


INVESTIGATIONS: June 2024

Investigations	
New Cases Assigned	10
Child Protective Services Cases	1
Child Protective Services Referrals	3
Other Investigations	7
Total Cases Cleared	14 in June 7 from a previous month
Percentage of Cases Cleared for June	128%
Year to Date Clearance Percentage	89%

OVERDOSES & BEHAVIORAL EMERGENCIES: June 2024

Overdose Comparison

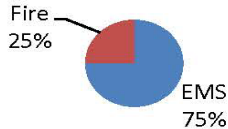


Overdose Investigations	Overdoses	Non-Fatal	Fatal
June 2024	5	4	1
Year to Date	28	25	3
2023	55	52	3

	June 2024	2024 To Date	2023 Total
Behavioral Health Emergency Calls	14	139	343
Total Hours Spent by Officers	59	623 hours	1,142.3 hours
Equivalent Days	2 days	26 days	47.5 days

FIRE & EMS DEPARTMENT:

Total Incidents: 496



Total Fire Type Incidents: 123 (\$11,900 Total Fire Loss)

Total EMS Incidents: 373 (214 Patients Transported)

Fire units arrived on scene in less than 9 minutes on 96.4% of emergency incidents: (Avg. first apparatus travel time 5:59 minutes)

EMS units arrived on scene in less than 9 minutes on 95.2% of emergency incidents. (Avg. first ems unit response time 5:40 minutes)

Fire Division (number of incidents):

<u>Fires</u>		<u>Hazardous Situations</u>		<u>Service Calls and False Calls</u>	
Fire in structure other than in a building	1	Gas leak (natural gas or LPG)	2	Good intent calls	17
Passenger vehicle fire	1	Gasoline or other flammable liquid spill	2	Public service calls	42
Outside rubbish, trash or waste fire	1	Power line down	4	False alarm/false calls	18
Brush or brush and grass mixture fire	7	Arcing shorted electrical equipment	2	Assist invalid	15
Natural vegetation fire, other	1	Electrical wiring/equipment problem other	1	Smoke detector installation	3
		Smoke or odor removal	1	Public Fire education	N/A
		Unauthorized burning	3	Carbon Monoxide detector installation(s)	N/A
		Carbon monoxide incident	1	Knox Box Installation	2
		Toxic condition, other	1	Preplan	1

EMS Disposition Incident/Patient Disposition

Cancelled (No Patient Contact)	17	Cancelled on Scene (No Patient Found)	3	Cancelled (Prior to Arrival at Scene)	6
Patient Evaluated, No Treatment/Transport Required	7	Assist Public	40	Patient Dead at Scene-No Resuscitation Attempted (W/O Transport)	N/A
Patient Dead on Scene-Resuscitation Attempted (W/O Transport)	1	Patient Refused Evaluation/Care (Without transport)	41	Standby, Public Safety, Fire, or EMS	N/A
Patient Treated, Released (AMA)	5	Patient Treated, Released (per protocol)	2	Transported Lights/Siren	41
Patient treated, Transported by Private vehicle	N/A	Patient Treated, Transferred Care To another EMS Professional /Unit	2	Transported no Lights/Siren	173

Fire Mutual Aid Given & Received

M/A given to Chesterfield Fire	N/A	M/A received from Chesterfield Fire	1
Automatic Aid given to Chesterfield (EMS)	1	Automatic Aid received Chesterfield (EMS)	N/A
Automatic Aid given to Chesterfield (Fire)	1	Automatic Aid received Chesterfield (Fire)	2
Mutual Aid given to Petersburg (Fire)	1	Mutual Aid received from Petersburg (Fire)	N/A
Mutual Aid given to Prince George (Fire)	N/A	Mutual Aid received from Prince George (Fire)	N/A
Mutual Aid given to Hopewell (Fire)	N/A	Mutual Aid received from Hopewell (Fire)	N/A
Mutual Aid given to Dinwiddie (Fire)	N/A	Mutual Aid received from Dinwiddie (Fire)	N/A
Mutual Aid given to Fort Lee (Fire)	N/A	Mutual Aid received from Fort Lee (Fire)	N/A
Crater Technical Rescue Team Activation	N/A	Crater Regional Hazardous Materials	N/A

EMS Mutual Aid Given & Received

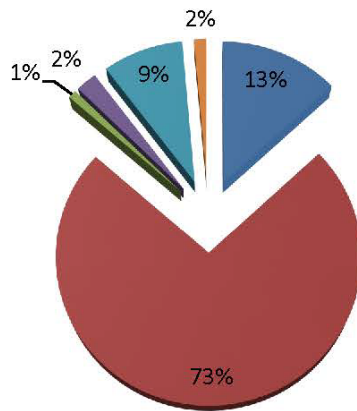
Mutual Aid given to Petersburg (EMS)	3	Mutual Aid received from Petersburg (EMS)	1
Mutual Aid given to Chesterfield (EMS)	N/A	Mutual Aid received from Chesterfield (EMS)	2
Mutual Aid given to Fort Lee (EMS)	N/A	Mutual Aid received from Fort Lee (EMS)	N/A
Mutual Aid given to Prince George (EMS)	N/A	Mutual Aid received from Prince George (EMS)	N/A
Mutual Aid given to Hopewell (EMS)	N/A	Mutual Aid received from Hopewell (EMS)	N/A
Mutual Aid given to Dinwiddie (EMS)	N/A	Mutual Aid received from Dinwiddie (EMS)	N/A
Total EMS Mutual Aid given (Transport unit)	4	Total EMS Mutual Aid received (Transport unit)	3
Total Fire Mutual Aid given (Engine/Ladder)	1	Total Fire Mutual Aid Received (Engine/Ladder)	3

FIRE & EMS DEPARTMENT (CONTINUED):

Out of Service Apparatus

Station 1	<u>Number of Incidents</u>	<u>Fire Units</u>	<u>Medical Units</u>
	Total Hours	Engine-992 3 hrs. Engine-941 2.5 hrs.	Medic-932 51.5 hrs./ Medic-931 172 hrs. Medic-935 49 hrs.
Station 2	<u>Number of Incidents</u>	<u>Fire Units</u>	<u>Medical Units</u>
	Total Hours	Quint-942 274.5 hr./Quint-992 7.5 hr Brush-942 6 hrs. / Rescue-942 3 hrs.	Medic-933 509 hrs. Medic-936 3 hrs.

Patient Transport (By Facility)



EMS Transport (By Facility)

■ Bon Secours Col Hgts Emergency Care (28)
■ Bon Secours Southside Medical Center (157)
■ Bon Secours Chester Emergency Center (2)
■ HCA Tricities Hospital (5)
■ HCA Prince George ER (19)
■ VCU Health Systems (3)

Fire Investigations / Inspections

Inspections /Plans review completed 53

Special Assignments:

- Completed one firework event at Shepard Stadium (Chili Peppers Baseball)
- Inspected and issued permits for several firework stands located within the city limits
- Assisted with fire applicant physical ability testing
- Backgrounds started on 6 “New” hires
- 7 Fire lane violations with parking citations issued by the Fire Department
- Assisted the Brush Truck Committee with planning and design of the “New” brush truck. Presented quotes for toolboxes, with a vendor being selected to complete the work. Met with several vendors for vinyl wrapping, project was started and completed in June.

Special Notes

CHFD/EMS Medic Patient Transport Mileage: Total: 2,117.10 miles

Average: 9.99 Miles

June 2023 Total Incidents: 546 Fire: 195 EMS: 351

FINANCE DEPARTMENT: Finance Reports to resume at a later date.

HUMAN RESOURCES DEPARTMENT:

The following information is a summary of activities for the Human Resources Department during the month of June 2024:

Advertisements

<u>Department</u>	<u>Position</u>
City Manager	Assistant City Manager
Fire & EMS	Assistant Fire Marshal (Part-time) (Internal Opportunity)
Planning & Comm Development	Code Enforcement Inspector (Part-time)
Planning & Comm Development	Code Enforcement Supervisor
Planning & Comm Development	Permit Technician
Planning & Comm Development	Planner (Promotional Opportunity)
Recreation & Parks	Facilities/Groundskeeper III (Promotional Opportunity)
Recreation & Parks	Groundskeeper Assistant (Part-time)
Recreation & Parks	Recreation Attendant (Part-time)
Recreation & Parks	Recreation Specialist II
Sheriff	Deputy Sheriff (Part-time)

Applications

<u>Position</u>	<u>Total Applications Received</u>	<u>Total Hits on Job Announcement Page</u>
Assistant Fire Marshal (Part-time) (Internal Opportunity)	1	55
Communications Officer (Internal Opportunity)	1	1
Digital Resources Assistant (Part-time)	43	761
Facilities/Groundskeeper III (Promotional Opportunity)	8	72
Firefighter/EMT	71	1,207
Groundskeeper Assistant (Part-time)	8	303
Planner (Promotional Opportunity)	1	74
Police Officer (Non-certified)	64	1,572
Recreation Assistant II (Part-time)	14	431

Miscellaneous

- New Employee Orientation and Employee Separation sessions were held for the following individuals:

New Employees

Police Officer
Communications Officer











Employee Separations

Police Officer
Police Officer
Recreation Specialist II
Chief of Fire & EMS (*Retirement*)

- Administered the written test phase for the Firefighter/EMT hiring process on June 10, 2024 and June 12, 2024.
- Attended a virtual VRS Hybrid Disability Spring Training session on June 11, 2024 to review program benefits and claims procedures in preparation for vendor transition.
- Administered the written test phase for the Communications Officer hiring process on June 13, 2024.

INFORMATION TECHNOLOGY DEPARTMENT:

The City's website, www.colonialheightsva.gov, had 63,194 views in the month of June.

<p>Top fifteen sites visited after the home page:</p> <ol style="list-style-type: none">1. Colonial Heights Web Site (8,125)2. Pay On-Line (3,958)3. Search (3,139)4. Real Estate Records (2,476)5. Yard Sale & Temporary Sign Permit (2,408)6. Library (1,959)7. Animal Control (1,456)8. Facilities (1,236)9. Agenda Center (1,058)10. Utility Billing (1,016)11. Recreation & Parks (966)12. Police (765)13. Upcoming Elections (590)14. Mapping & GIS (585)15. Records & Property Tax Maps (571)	<p>Top five countries after U.S.:</p> <ul style="list-style-type: none"> India China Canada Ireland Philippines <p>Top five regions after Virginia:</p> <ul style="list-style-type: none"> New York Washington, D. C. Maryland Pennsylvania Georgia
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- Citizens submitted and city staff processed 212 service requests and questions through the "Report a Concern" module during the month of June.
- The City of Colonial Heights' Facebook Page now has 6,606 fans and the City's Twitter (X) account has 1,703 followers. There are 2,327 subscribers for "In the News".
- Proactive Information Management completed 13.25 hours of IT service and maintenance for City departments this month.

LIBRARY:

- The library staff circulated 8,122 items in June broken down as follows:
 - Residents borrowed 6,602 print titles
 - 188 e-books on Kindle readers
 - 1,332 e-books and audios were downloaded from the library's online Hoopla collection. There are currently 1,794 residents registered for the Hoopla service.
- The public computer center had 402 users
- The Story Time programs were attended by 512 children
 - The library's meeting rooms were used 123 times
- An average of 517 residents used the library each day, while 246 residents registered for new library cards.

RECREATION & PARKS DEPARTMENT:

Recreation Division

In the month of June, we began our Summer programs to include Summer Camp, Flag Football, and Sports Camps. Shepherd Stadium hosted the Chili Peppers Baseball Camp the middle of June with participants enjoying two days of drills and games, and as part of the camp, attended a Chili Peppers game and shagged balls during pre-game batting practice. Our youth Baseball and Softball teams completed regular and post season play in June and Adult Softball Leagues continued their regular season schedule.

The Tri-City Chili Peppers continued regular season play in the month of June playing 15 home games at Shepherd Stadium while averaging more than 1,100 spectators in attendance per game. They also hosted their first Cosmic game in June and have garnered national attention with this unique experience while drawing more than 2,200 spectators at Cosmic game events. The team will be hosting two Fireworks displays at their July 3 and July 4 home games.

Staff is currently preparing for upcoming Summer events to include the July 4th Fireworks show and the Back to School Festival scheduled for the middle of August.

Athletics/Programs	2024	2023
Belly Dancing	6	3
Soul Line Dancing	108	91
Martial Arts	9	N/A
Preschool Classes	10	N/A
Play All Day in VA	88	N/A
Youth Nature Programs	30	5
Soccer Camp	76	55
Flag Football	59	88
Pickleball Classes	229	90
Summer Camp	77	71
Chili Peppers Baseball Camp	70	47
Therapeutic Recreation	44	118
Facility Usage	2024	2023
Community Room Attendance	1,170	1,156
Community Room Reservations	18	17
Pavilion Attendance	3,105	2,880
Pavilion Reservations	45	43
Field Attendance	23,800	20,521
Chili Peppers Attendance (included in total field attendance)	16,845	16,111
Field Rentals	74	59

Parks, Horticulture, Building Maintenance

Parks

- Cut grass and weeded at all City Parks, Ballfields and Buildings as needed.
- Cleaned and stocked City park and ballfield restrooms as needed.
- Performed maintenance on grass cutting equipment as needed.
- Built bench for Police Department mail boxes.
- Emptied all park and ballfield trashcans as needed.
- Fixed numerous sitting benches at City Parks.
- Sprayed weeds at ballfields.
- Removed trees and debris from Lakeview restroom toilets placed by vandals.
- Prepared City and School ballfields as needed.
- Fixed home plate and pitching mounds at ballfields as needed.
- Painted lines on City and School ballfields as needed.

Horticulture

- Cleaned up trash and debris at City properties.
- Trimmed trees as needed on City properties and roadways.
- Weeded and removed trash from City flower beds.
- Sprayed weeds as needed throughout City properties and medians.
- Removed two trees blocking Exxon sign on Boulevard.
- Removed weeds and debris from sally ports at Courthouse and Public Safety Building.
- Cleaned parking lot islands at City Buildings.
- Prepped an area for a tree to be planted at White Bank Park.
- Cleaned up poison ivy and hedges at Health Department Building.
- Removed dead tree at Violet Bank Museum.
- Cut out small trees, trimmed Hollies and pulled weeds at Welcome Signs.

Building Maintenance

- Replaced and fixed electrical boxes at Floral Hill Park.
- Fixed HVAC unit at Senior Center.
- Fixed doors that were sticking at Courthouse.
- Changed 15 burnt out bulbs at Courthouse.
- Replaced hasp on Civic Field shed.
- Got the amp draws for electrician at City Hall to bid on outlets for new security system.
- Replaced flapper on Commonwealth Attorney's restroom toilet.
- Installed new dishwasher at Fire Station 1.
- Installed new stove at Fire Station 1.
- Fixed women's restroom toilet at Public Safety Building.
- Added locks to doors for City acquired house on Lakeview Ave.
- Fixed HVAC unit at Shepherd concession stand.
- Worked with contractor installing new HVAC units at Dunlop Fire Station.
- Corrected times on irrigation systems throughout City properties.
- Completed numerous work orders.

RECREATION & PARKS DEPARTMENT CONTINUED:

Agency on Aging

Agency on Aging Activities	2024	2023
Bingo in Center	82	69
Bowling	160	140
Bridge Party	44	33
Dominoes	34	26
Game Day	14	N/A
Mahjong	35	40
Movie Day	14	11
Pinochle	47	26
Scrabble	10	12
Scrapbooking	5	N/A
Senior Club Meeting	102	149
Senior Golf Association - Fort G/A	485	320
Senior Golf Association - Tri-Cities	175	175
Weekly Lunch Programs	78	82
Awareness/Education	2024	2023
Blood Drive	25	32
Library: Total # books checked out	22	14
Lunch & Learn: Caring Transitions	23	N/A
Classes	2024	2023
Crochet & Knitting	28	33
Intro. To Line Dancing	111	78
Line Dancing Class	190	188
Meditation	52	63
Open Paint	21	18
Quilts for Vets	11	7
Sewing Class	32	17
Tap Class	22	20
Tech Savvy	2	4
Fitness	2024	2023
Balance	41	54
Beginner Cardio Drumming	42	38
Cardio Ball	20	51
Chair Volleyball	68	48
Fitness Center Usage	89	105
Muscles in Motion	146	134
Pickleball	182	229
Sit & Fit	275	202
Strength & Stretch	34	87
Stretch it Out	60	55
Tai Chi	51	39
Total Body Strength	29	N/A
Walk this Weigh	116	89
Water Aerobics	131	117
Yoga	74	117
Trips	2024	2023
Riverside Theater-The Wizard of Oz	21	N/A
Monticello	21	N/A
Museum of History & Culture	11	N/A
TOTAL	3,235	2,922

Transportation	2024	2023
Total Passengers	282	213
Total Trips	594	500
Total Miles	2458	2194
Wheelchairs	3	14
Donations	\$288.00	\$277.00
New Riders	15	2
Volunteer Hours	32	2

The Wizard of Oz



Monticello



Violet Bank Museum

Attendance	2024	2023
Tours Given	57	74
Grounds Visitors	26	6
Ongoing Programs	72	19
Attendance Totals	155	99

Office on Youth & Human Services

OOY Values

Staff continue to serve the community through prevention and diversion programming, education and mentorship by utilizing a growth mindset with an emphasis on tolerance, fairness, balance, inclusiveness and respect. As a team, we believe that children and families are resilient and are capable of growth, learning and change. Positive outcomes are achieved through the recognition of their strengths and putting a focus on innate abilities, knowledge and capacities.

OOY Meetings for June, 2024

- Colonial Heights Public Schools Mental Health Committee; Crater Area Coalition on Homelessness (CACHE)
- Community Coalitions of Virginia (CCOVA); Community Criminal Justice Board (CCJB)
- Community Policy Management Team (CPMT); Community Multi-Disciplinary Team (CMDT)-caseload 3
- District 19 (D19); Juvenile & Domestic Violence Task Force (JDVTF); SAFE; Health Advisory Board
- Family Assessment Planning Team (FAPT)-caseload 52; Interagency Prevention Team-caseload three
- Juvenile & Domestic Violence Task Force (JDVTF); Positive Parent Coalition (PPC); Families First
- CHPS Superintendent Advisory Board; Southside Trauma Informed Care Network (STICN)
- Virginia Community Crime Control (VJCCCA); Youth Services Commission (YSC); Systems of Care (SOC)
- Youth Conservation Corps. (YCC), Opioid grant committee/Chesterfield partners

Kids' Achieving Progress

- Recruitment and hiring for FY25 staff in process. Program will be located at Lakeview Elementary and serve all three elementary schools. Program will resume September 9th.

Youth Advisory Council (YAC)

- New Officer meeting for planning; will resume member meetings in August

Professional Development

- Community Engagement to prevent opioid use
- ACES Summit
- VCS - Handle with Care – Understanding the Impact of Adverse Childhood Experience
- Self-Care and Wellness
- Attended the Trauma-Informed Strategies

VJCCCA Diversion/Prevention Programs - 12th District Juvenile & Domestic Relations Court

- **Community Service**-Program to provide community service supervision for court mandated youth. Four youth completed a variety of tasks in May. Paper shred, cleaning Ft. Clifton, White Bank Parks.
- **Shoplifting Diversion**-Program to educate youth and parents about the consequences of committing larceny. 18 participants
- **District 19 Substance Abuse Assessments**-Contract with District 19 to evaluate youth referred for possible substance use. Two referrals for June.
- **ATOD**-Alcohol, Tobacco, Other Drugs. Program to educate youth on risks associated with drug use. No referrals for June.
- **Tackling Tough Skills**- program to educate youth on making good decisions, setting goals, taking accountability and being responsible. Will resume programming in August with Community Day.

UPCOMING EVENTS

- July 8-19-Middle School Leaders
- July 19 Lemonade Stand
- July 22-August 9 - Youth Conversation Corps Program