

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

August 13, 2024

APPOINTMENTS BY RESOLUTION:

A RESOLUTION NO. 24-30

Appointing Josie Henderson, Frederick G. Kneifer, Noah Kweik, and Ann Sorensen as members of the Advisory Board to City Council, each for a two-year term beginning on September 1, 2024.

A RESOLUTION NO. 24-31

Appointing Deborah Levenson-Melvin as a member of the Advisory Board to Recreation and Parks for a three-year term beginning September 1, 2024.

A RESOLUTION NO. 24-32

Appointing Josie Henderson as a member of the Personnel Board for a three-year term beginning September 1, 2024.

A RESOLUTION NO. 24-33

Appointing Emma Henshaw and Evalyn Lopez as student representative members of the Youth Services Commission, each for a one-year term beginning September 1, 2024.

COMMENDATIONS AND PRESENTATIONS:

- Recognition of the Spring 2024 Yard of the Season Contest Winners.
- Office on Youth Summer Leadership Program/Fundraiser Update and Donation Presentation to the James House.

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

There were none.

ADVERTISED PUBLIC HEARINGS:

AN ORDINANCE NO 24-13 (UNANIMOUS PASS)

(Second Reading) Amending § 258-13 of Chapter 258, Taxation, of the Colonial Heights City Code, by specifying the penalty and interest rate on delinquent real estate taxes.

AN ORDINANCE NO 24-16 (UNANIMOUS PASS)

(Second Reading) Amending § 258-26 of Chapter 258, Taxation, of the Colonial Heights City Code, by specifying the penalty and interest rate on delinquent personal property taxes.

AN ORDINANCE NO 24-18 (UNANIMOUS PASS)

(Second Reading) Amending § 238-4 of Chapter 238, Sewers and Sewage Disposal, and §§ 277-4 and 277, Water, of the Colonial Heights City Code, to comply with state law by enacting a policy that concerns the disconnection of water and sewer service for nonpayment of bills.

AN ORDINANCE NO 24-19 (UNANIMOUS PASS)

(Second Reading) To adopt a revised General pay Plan Class and Salary Range that removes Permit Technician from part-time classification and includes the position as full-time under Grade 14 and adds the new position of Assistant City Manager.

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

Matthew Felker, 106 Greenmeadow Drive – Mr. Felker expressed his concern relative to the tall grass in certain areas of the City; particularly along Conduit Road.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

AN ORDINANCE NO 24-FIN-14 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$38,400, consisting of: 1) \$8,000 in state funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety for the reimbursement of Temporary Detention Order/Emergency Custody Order personnel costs; and 2) \$30,400 from the Virginia Opioid Abatement Authority to Intergovernmental Revenues and Human Services to support the Mobile Outreach Cooperative Partnership.

Also amending the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by transferring \$196,500 from Nondepartmental to Judicial Administration for additional incarceration costs.

To amend the Water and Sewer Fund Budget by appropriating \$16,500 from Fund Balance to Water and Sewer Nonoperating Revenue and to Wastewater Treatment to cover additional operating costs.

June 11, 2024 Regular Meeting Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

AN ORDINANCE NO. 24-FIN-15 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$266,909, consisting of: 1) \$7,704 in state grant funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Judicial Administration for Victim Witness salaries; 2) \$32,586 in state grant funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety for operating expenses associated with the Police Department; 3) \$49,500 in state grant funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety for the purchase of police equipment; 4) \$74,208 in state grant funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety for the purchase of police equipment; 5) \$77,500 in federal grants from the Department of Homeland Security consisting of: a) \$73,810 to Intergovernmental Revenues and to Public Safety for the purchase of fire equipment, and b) \$3,690 in local matching funds to Miscellaneous and to Public Safety for the purchase of fire equipment; 6) \$557 in donations to Miscellaneous and to Human Services to be donated to James House; 7) \$18,000 in Restricted Fund Balance to Miscellaneous and to Public Safety for the purchase of equipment and supplies; 8) \$73,085 in Restricted Fund Balance to Miscellaneous and to Public Safety for the FEMA Flood Mitigation Assistance Grant Program; 9) \$165,000 from Unassigned Fund Balance to Miscellaneous and to Debt Service & TransfersOut for emergency sewer repairs; and 10) a reduction of \$231,231 from Miscellaneous and DebtService & Transfers Out for the reallocation of funding related to the purchase of fire apparatus.

Also amending the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by transferring \$54,750, consisting of: 1) \$17,250 from Other Local Taxes to Intergovernmental Revenues to appropriate funds from the Department of Conservation and Recreation for costs associated with the Pocahontas State Park Youth Conservation Corp Program, 2) \$12,500 from Other Local Taxes to Intergovernmental Revenues to appropriate funds from the Virginia State Police for costs associated with the investigation and/or prevention of motor vehicle theft; and 3) \$25,000 from Nondepartmental to General and Financial Administration for contracted legal counsel.

To amend the Capital Projects Fund Budget Miscellaneous Revenue by transferring \$231,231 from Transfers from the General Fund to Note Proceeds in order to change the funding source for the 50% down payment for purchase of a Medic unit.

To amend the Water and Sewer Fund by transferring \$165,000 from the General Fund Budget to Water and Sewer Budget's Nonoperating Revenue and to Wastewater Treatment for emergency sewer repairs.

A RESOLUTION NO 24-29 (UNANIMOUS PASS)

Approving the City's application for a grant from The Cameron Foundation for funds to partially offset the cost to purchase a van for the Community Center for senior transportation services.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was no unfinished business.

Submitted by:

Pamela B. Wallace, CMC
City Clerk