



**Colonial Heights
City Council Special Meeting
September 17, 2024
6:00 pm**

Colonial Heights City Council Meeting

September 17, 2024



1. Call to Order

2. Roll Call

Colonial Heights City Council Meeting

September 17, 2024

3. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provisions:

- ▶ *Paragraph A.19 of Section 2.2-3711, to discuss a consultant's reports or plans related to improving the security of some City facilities, buildings, and structures; and the safety of City staff and the public using the facilities, buildings, and structures.*

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4. Vote to Com Back Into Open Meeting:

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provisions:

- ▶ *Paragraph A.19 of Section 2.2-3711, to discuss a consultant's reports or plans related to improving the security of some City facilities, buildings, and structures; and the safety of City staff and the public using the facilities, buildings, and structures.*

4. Vote to Come Back Into Open Meeting continued:

Consideration of the following certification: Each member will now certify that to the best of the member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii) shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. Roll Call. An affirmative vote shall constitute certification of compliance.

Colonial Heights City Council Meeting

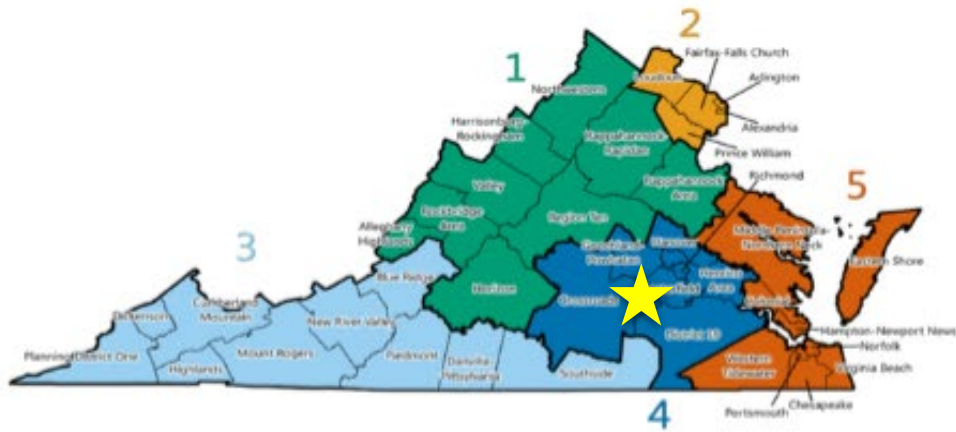
September 17, 2024



5. Advertised Public Hearings:

A. A RESOLUTION NO 24-37

Authorizing and requesting the City Manager to execute the AMENDMENT 1, FY 2024 AND 2025 COMMUNITY SERVICES PERFORMANCE CONTRACT MASTER AGREEMENT, District 19 Community Services Board, Contract Number P1636.777.1.



Primary DBHDS Regions for Community Services Boards



COLONIAL HEIGHTS

HOPEWELL

PRINCE GEORGE

PETERSBURG

DINWIDDIE

SURRY

SUSSEX

EMPORIA GREENSVILLE

CONTINUUM OF SERVICES

INFANT &
TODDLER

CHILDREN

ID/DD

MENTAL
HEALTH

SUBSTANCE
USE

COMMUNITY
& CRISIS



Regional Programs and Services



- Acute Care Project
- Adult Crisis Stabilization Unit
- Children's Crisis Stabilization Unit
- Crisis Response and Stabilization Team (CReST)
- Discharge Assistance Program
- HOPE Co-occurring Residential Services
- Housing Coordinator Services (for those discharging from state hospitals)
- Individual Support Funds (one-time funding for short-term housing or transportation needs)
- Marcus Alert
- Regional Education Assessment Crisis Services Habilitation (REACH)
- Regional Crisis Call Center
- Regional Jail Team
- Regional Recovery Services
- Service Members, Veterans & Families (SMVF)
- SUD Diversion Liaison
- Utilization Management

D19 Colonial Heights Location



**3660 Boulevard, Suite A
Colonial Heights, VA 23834**

Performance Contract FYIs

- CSBs must have their PC approved or renewed by the governing body of each city or county that established it and by the Department on or before September 30th order to continue to receive state controlled funds.
 - Note: §37.2 508b If the governing body of each city or county does not approve the proposed performance contract by September 30 of each year, the performance contract shall be deemed approved or renewed.
- The Department (DBHDS) cannot provide any state-controlled funds after September 30th if the contract has not been signed.
- The performance contract is a transactional agreement between the Department and the Community Services Boards and Behavioral Health Authority community partners.
- Changes to this agreement may be made periodically to improve the business relationship, funding and delivery of program services for better alignment with the strategic initiatives of the Commonwealth.

Performance Contract Overview

- Title 37.2 of the Code of Virginia, hereafter referred to as the Code, establishes the Virginia Department of Behavioral Health and Developmental Services, hereafter referred to as the Department, to support delivery of publicly funded community mental health (MH), develop mental (DD), and substance use (SUD), services and supports and authorizes the Department to fund those services.
- The purpose of funding services provided directly or contractually by the CSB in a manner that ensures accountability to the Department and quality of care for individuals receiving services and implements the mission of supporting individuals by promoting recovery, self-determination, and wellness in all aspects of life.

Performance Contract Overview

- Sections 37.2-500 through 37.2-512 of the Code require cities and counties to establish community services boards for the purpose of providing local public mental health, developmental, and substance use disorder services; §§ 37.2-600 through 37.2-615 authorize certain cities or counties to establish behavioral health authorities that plan and provide those same local public services.
- This contract refers to the community services board, local government department with a policy-advisory community services board, or behavioral health authority named in this contract as the CSB. Section 37.2-500 or 37.2-601 of the Code requires the CSB to function as the single point of entry into publicly funded mental health, developmental, and substance use disorder services. The CSB fulfills this function for any person who is located in the CSB's service area and needs mental health, developmental, or substance use disorder services.

Performance Contract Overview

- Sections 37.2-508 and 37.2-608 of the Code and State Board Policy 4018, establish this contract as the primary accountability and funding mechanism between the Department and the CSB, and the CSB is applying for the assistance provided under Chapter 5 or 6 of Title 37.2 by submitting this contract to the Department.
- The CSB exhibits, addendums, appendices, Administrative Requirements and Processes and Procedures, CCS Extract and CARS or successor (hereinafter referred to as “Data Reporting Mechanism”), Core Services Taxonomy, and Partnership Agreement documents are incorporated into and made a part of this contract by reference. The documents may include or incorporate ongoing statutory, regulatory, policy, and other requirements that are not contained in this contract. The CSB shall comply with all provisions and requirements. If there is a conflict between provisions in any of those documents and this contract, the language in this contract shall prevail.

PC FY 24-25 Amendment #1

1. Section 10 CSB Responsibilities

- a. **Section 10.A. - Resources and Services**- language added to specify conditions that must be met by CSB for the receipt of state-controlled funds by the Department
- b. **Section 10.F.c. - Individual Satisfaction Survey** – language amended regarding satisfaction surveys participation and compliance by the CSB.
- c. **Section 10.G.** – added language that requires CSB to work jointly with the Department to identify or develop mechanisms that will be employed by the CSB and the state hospitals to manage the utilization of state hospital beds.

PC FY 24-25 Amendment #2

- **2. Section 13 Department Responsibilities**

Section 13.A. - Program and Service Reviews – language added as part of the Department’s responsibilities requiring the development and implementation of processes and procedures for oversight and monitoring of CSB compliance with PC

Section 13.B.2. – language added that requires the Department to work jointly with the CSB to identify or develop mechanisms that will be employed by the CSB and the state hospitals to manage the utilization of state hospital beds

Section 13.D. – CSB Performance Dashboard– language added that requires the Department to develop a mechanism to display CSB required data in a consistent, comparable format in collaboration with the CSB

Section 13.P.2. - Individual Satisfaction Survey- language added regarding satisfaction surveys participation and compliance by the Department

PC FY 24-25 Amendment #3

3. Section 14 - Compliance and Remediation – This section was revised under the advisement of the Office of Attorney General for compliance and alignment with the Code. The title of this section was revised, and the language was revised to ensure clear understanding and a process for the Department and the CSBs for disputes resolution, appeals process for noncompliance and substantial noncompliance of the performance contract. We would like to bring your attention to the following:

- a. CSB must have their PC approved or renewed by the governing body of each city or county that established it and by the Department on or before September 30th of each year in order to continue receive state-controlled funds.
- b. The CSB must also maintain substantial compliance with the PC to continue to receive state-controlled funds.
- c. This section further outlines the dispute and remediation process that must be followed for non-compliance by CSB.
- d. This section also outlines the ability of the Department through process of this section to contract with another CSB/BHA or a private nonprofit or for-profit organization or organizations to obtain services that were the subject of the terminated performance contract.

PC FY 24-25 Amendments #'s 4-5

4. Exhibit A: Resources and Services – language added for compliance with the budget amendment stating any funding appropriated by the General Assembly to CSB for staff compensation shall only be used for staff compensation, and the CSB must report annually to DBHDS on any staff compensation actions taken during the prior fiscal year. See Budget Amendment

5. Exhibit B: Continuous Quality Improvement (CQI) Process For Behavioral Health Performance Measures – DBHDS and the CSBs mutually agreed to the revision to Section D. Peer and Family Support Services that removed requirements that were not reasonable for CSB compliance. These changes went through the process of review internally, Q&O, and DMC, and PC Review Committee.

PC FY 24-25 Amendments #'s 6-7

6. Exhibit E: Performance Contract Schedule and Process- updated to provide the CSB specific due dates for Department required reporting submissions for CARS, CCS, local government audits and Certified Public Accountant (CPA) audits for FY24-25. It also provides specific dates for disbursement of state and federal funds to the CSB

7. Exhibit F: Federal Grant Requirements – revised to reflect the current federal grants and their general and specific terms and conditions. These are required material changes that are not negotiable as a Subrecipient of federal funds. We encourage you to familiarize yourself with this information as a Subrecipient of federal funds

PC FY 24-25 Amendment #8

8. Exhibit G: Master Program Services Requirements – this exhibit has been revised to provide terms and conditions for certain programs services that a CSB may provide to reduce the amount of Exhibits D the Department and CSBs will have to review, process, and track. Keep in mind that this is not inclusive of all programs/services a CSB may provide, just those that it may have received on a regular basis for review and execution that have well established baseline requirements, with minimal to no changes, and/or part of ongoing baseline funding received from the Department. The following are key material changes:

Section 12.8 – Housing Flexible Funding Program – language was added to this section providing standard requirements managed by the Department's Office of Community Housing. The program makes financial assistance available to adults with developmental disabilities to offset expenses that pose barriers to obtaining and maintaining independent housing. The source of funds is DV Rental Subsidies (922-900000000). The requirements for these funds have now been incorporated into this version of the PC. This change only impacts a select few CSBs that receive these funds.

PC FY 24-25 Amendment # 9

9. Exhibit M: Department of Justice Settlement Agreement Requirements (DOJ) amended as required for DOJ compliance. These are required material changes that are not negotiable.

Section 4.a. – amended regarding the use of the On-Site Visit Tool

Section 18.a. and 18.e.- amended to add training requirements and due date for completion of training

Section 39 – section added providing Support Coordination Training Requirements

Questions or Comments

■



Closing Remarks



D19 CSB has been serving its localities for more than 50 years. We continue to revamp and bring on programming to support the citizens of this catchment area. With the localities approval of the FY24-25 Performance Contract, we will continue supporting your community and move the agency toward state and national standards for behavioral health care.

Terrelle Stewart
D19 CSB
Executive Director

Colonial Heights City Council Meeting

September 17, 2024



5. Advertised Public Hearings:

B. Temple Avenue Improvement Project Updates





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5. Advertised Public Hearings:

C. *Community Assessment Survey Update*

COLONIAL HEIGHTS COMMUNITY ASSESSMENT SURVEY

Feedback Recap – Council in June

- Overall support and appreciation for the initiative**
- Requested review of questions prior to release of survey**
- Revisions to Survey scope and question methodology**
 - Comprehensive Plan's 4 goals**
 - Economic Prosperity (ED)**
 - Sustainable Development (SD)**
 - Community Character (CC)**
 - Quality of Life (QL)**

Feedback Recap – July & Aug. PC

- July PC**
 - Tourism**
 - Open-ended Questions**
 - SWOT Analysis**
 - Survey to Business Owners**
- August PC Feedback**
 - Minor edits to text**
 - Overall supported and appreciated the initiative**

Purpose

- **To collect information on resident's experiences, opinions, and preferences related to the city's physical development and its overall impact on their quality of life.**
 - **Collect preferences and opinions from residents in a neutral context**
 - **Attain additional feedback outside of traditional methods**
 - **Evaluate the progress and effectiveness of ongoing initiatives**
 - **Gain insight of experiences from various neighborhoods**
 - **Collects opinions & preferences on city amenities, businesses, and housing choices**

Uses & Benefits

- Help leverage grant funding for community projects and programs**
- Informs strategic planning and decision making**
- Strengthen civic partnerships, responsibility and awareness**
- Identifies assets and issues**
- Identify and respond to gaps in service and access**
- Contributes to required review of Comprehensive Plan**
- Contributes to update of 5 year Consolidated Plan in 2025**

Distribution and Outreach

- **Planned Survey Time Period (Sept. 20 through Nov. 5)**
- **Posted Online at City's Webpage**
- **Postcard mailed with QR Code/Instructions**
- **Paper Surveys available at Community Center, Library and City Hall**
- **Planned In-Person Outreach (with Tablets and Paper Copies)**
 - ***Oct. 4th @ CHHS Homecoming (pending CHPS approval)***
 - ***Oct. 26th Falloween Festival @ Ft. Clifton Park***
 - ***Sept. 23rd through Nov. 1 @ City Hall (Monday – Friday)***
 - ***Sept. 28th through Nov. 2 @ Farmer's Market (6 Saturdays)***

Announcements

- **Postcards with QR Code to every residential address in City**
- **Fall City Focus**
- **City Social Media outlets**
- **Progress-Index Advertisement x 2**
 - **Kickoff and Midterm Push**
- **Signage/Postings at Community Center, Library, Courthouse and City Hall**
- **Word of Mouth, Separate Letters Seeking Support & Volunteers**
 - **City Council, Planning Commission, Civic Groups, Churches, HOAs**

Work Plan

- **Prepare (*April to September 17 2024*)**
- **Survey Distribution and Collection (*September 20 to November 5 2024*)**
 - **Conduct outreach activities**
- **Analyze & Report (*November 6, 2024 to January/NLT February 2025*)**
 - **Analysis will create a summary report of survey results**
 - **Staff Recommendations for Action**
- **Plan & Evaluate (*ongoing*)**
 - **Begin Planning initiatives identified by Council (2025)**
 - **Implement Plan, Evaluate activities, and celebrate success**

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5. Advertised Public Hearings:

D. Code Enforcement Update

TALL GRASS CASES: JANUARY 1-AUGUST 31

| Total cases | | Voluntarily Complied | | Forced Compliant | | In Progress | |
|-------------|-----|----------------------|----|------------------|----|-------------|-----|
| Number | | Number | % | Number | % | Number | % |
| 2023 | 294 | 183 | 62 | 110 | 37 | 1 | <1% |
| 2024 | 260 | 183 | 70 | 66 | 21 | 11 | 9 |

CLUTTER CASES: JANUARY 1-AUGUST 31

| Total cases | | Voluntarily Complied | | Forced Compliant | | In Progress | |
|-------------|----|----------------------|----|------------------|-----|-------------|----|
| Number | | Number | % | Number | % | Number | % |
| 2023 | 46 | 43 | 93 | 2 | 1 | 2 | 4 |
| 2024 | 18 | 16 | 89 | 1 | <1% | 2 | 11 |

INOPERABLE VEHICLE CASES: JANUARY 1-AUGUST 31

| Total cases | | Voluntarily Complied | | Forced Compliant | | In Progress | |
|-------------|----|----------------------|----|------------------|-----|-------------|----|
| Number | | Number | % | Number | % | Number | % |
| 2023 | 23 | 19 | 83 | 2 | <1% | 2 | 9 |
| 2024 | 19 | 12 | 63 | 1 | <1% | 6 | 37 |



6. Adjournment
Colonial Heights
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6:00 pm