



**Colonial Heights  
City Council Special Meeting  
October 8, 2024  
6:00 pm**



**Colonial Heights  
City Council Regular Meeting  
October 8, 2024  
7:00 pm**

# **Colonial Heights City Council Meeting**

## **October 8, 2024**



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – Vice-Mayor Robert W. Wade**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting October 8, 2024



## **7. Commendations And Presentations:**

### **A. A PROCLAMATION**

*Designating The Month Of October 2024 as Community Planning Month in the City of Colonial Heights, Virginia.*



# Colonial Heights City Council Meeting October 8, 2024



## **7. Commendations And Presentations:**

### ***B. A PROCLAMATION***

*Designating the month of October 2024 as Domestic Violence Awareness and Prevention Month in the City of Colonial Heights, Virginia.*

# Colonial Heights City Council Meeting October 8, 2024



## **7. Commendations And Presentations:**

### **C. A PROCLAMATION**

*Designating the week of October 6-12, 2024 as "Fire Prevention Week" in the City of Colonial Heights, Virginia.*

# Colonial Heights City Council Meeting

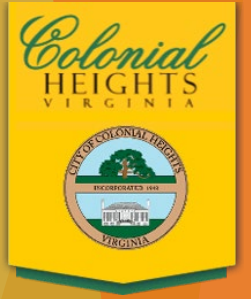
## October 8, 2024



### 8. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC** addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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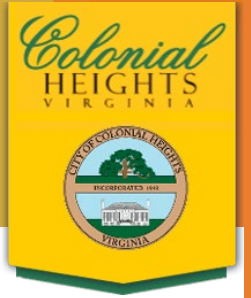
## **9. Written Petitions and Communications By Members of the Public and Council Members**

***None***



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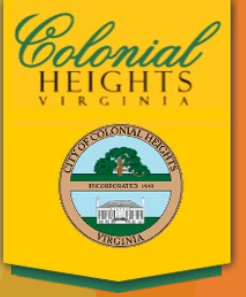
## **10. Advertised Public Hearings**

### **A. AN ORDINANCE NO 24-20**

*(Second Reading) To grant a special use permit with conditions to Dick's Sporting Goods, Inc. to allow temporary warehousing and distribution use of 113,545 square feet at property located at 114 Southpark Circle, also known as parcel identification number 68204700013.*

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## **11. Hearing of Citizens Generally on Non-Agenda Items**

## **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

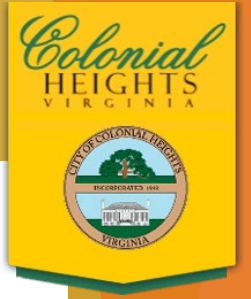
### **A. AN ORDINANCE NO 24-FIN-16**

*(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$7,748 in state funds from the Department of Criminal Justice Services to Intergovernmental Revenues and to Public Safety (\$7,527) and Judicial Administration (\$221) for reimbursement of Temporary Detention Order/Emergency Custody Order personnel costs.*

*To amend the Capital Projects Fund by appropriating \$1,211,746, consisting of \$1,111,746 from the Virginia Department of Transportation to Intergovernmental Revenue and to SGR Boulevard Paving; and \$100,000 from Miscellaneous (unallocated bond funds) to the City Facilities Security Upgrades project.*

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### **12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda**

***B. July 16, 2024 Special Meeting Minutes***

***C. September 10, 2024 Special Meeting Minutes***

***D. September 10, 2024 Regular Meeting Minutes***

***E. September 17, 2024 Special Meeting Minutes***

### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **A. AN ORDINANCE NO. 24-FIN-17**

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$110,129, consisting of: 1) \$49,067 in grant funds from the State Aid Grant to the Library to Intergovernmental Revenues and to Culture & Recreation for technology equipment and upgrades and for books and publications; 2) \$30,878 in grant funds to Intergovernmental Revenues and to Public Safety, consisting of: a) \$17,480 in National Highway Traffic Safety Administration funds for reimbursement of Police Department personnel costs related to Selective Enforcement; b) \$5,000 from the Virginia Risk Sharing Association to the Fire Department for the purchase of fitness equipment; and c) \$8,398 in Bureau of Justice Assistance funds for the purchase of protective equipment; 3) \$1,500 in donations to Miscellaneous and to Public Safety; 4) \$3,000 in grant funds from the Virginia 9-1-1 Services Board to Intergovernmental Revenues and to General and Financial for GIS Software;*



### **13. Introduction And Consideration Of Ordinances And Resolutions:**

#### **A. AN ORDINANCE NO. 24-FIN-17 continued...**

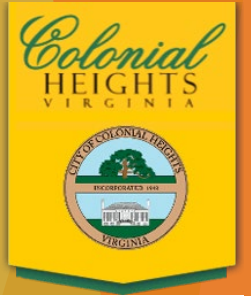
*5) \$1,084 in donations to Miscellaneous and to Human Services for the Shoe Fund; and 6) \$24,600 from the Distributor Opioid Abatement funding to Intergovernmental Revenues and Human Services to support the Mobile Outreach Cooperative Partnership.*

*Also amending the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by transferring \$55,000 from Nondepartmental to Public Works for emergency roof repair to the Courthouse.*

*To amend the Recreation Fund by appropriating \$4,000 in state grant funds from the Virginia Commission for the Arts to Recreation Activities and to Miscellaneous for expenses related to the “If This Tree Could Talk” Storytime program.*

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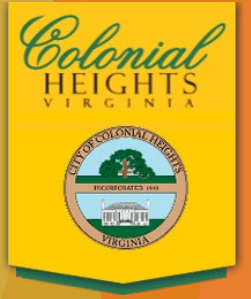


### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda**

***None***

# Colonial Heights City Council Meeting

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## **15. Reports of Officers and Documents Related Thereto:**

### ***A. City Manager***

#### ***1. General Activity Report***

## Dates of Interest

October 2024	November 2024	December 2024
<b>Oct. 15<sup>th</sup> (6:00 pm) – City Council Special Meeting– Council Chambers (Tentative)</b>	Nov. 6 <sup>th</sup> (6:00 pm) – Planning Commission Meeting - Council Chambers	Dec. 4th (6:00 pm) – Planning Commission Meeting - Council Chambers
	Nov. 12 <sup>th</sup> (7:00 pm) – City Council Regular Meeting–Council Chambers	Dec. 10th (7:00 pm) – City Council Regular Meeting–Council Chambers
	Nov. 19th (6:00 pm) – City Council Special Meeting–Council Chambers	Dec. 17th (6:00 pm) – City Council Special Meeting–Council Chambers (Tentative)

## **CITY HOLIDAYS**

- Monday, October 14, 2024 – (Government Offices Closed)
- Monday, November 11, 2024; Thursday, November 28th; & Friday, November 29th, 2024 – (Government Office Closed)
- Tuesday, December 24 and Wednesday, December 25th, 2024 – (Government Offices Closed)
- Wednesday, January 1st, 2025 – (Government Offices Closed)

## **CITY ACTIVITIES/EVENTS**

- **2024 Elections:**
  - General Election: Tuesday, November 5, 2024 (Early voting begins September 20th until November 2nd)
- **Falloween Festival:** This year the City will host a Falloween Festival on Saturday, October 26, 2024 from 10:00am-3:00pm at Fort Clifton Park. The festival is free to attend and will include arts and crafts, pumpkin decorating, moonbounces, scarecrow puppets, costume contest, and more family fun! For questions about this event, contact our Recreation and Parks department at (804)520-9390.



## **CITY ACTIVITIES/EVENTS CONTINUED...**

- **Animal Shelter Adoption Event:** Come meet our adoptable animals on Saturday, October 19, 2024 from 12:00pm – 2:30pm at 301 Charles H. Dimmock Pkwy, Colonial Heights. Come in your best costume and join some fun activities for kids, pumpkin carving, painting and more!
- **SOVA Chamber of Commerce 12th Annual Turkey Trot:** Thanksgiving Day, November 28, 2024 at 9:00am at the Colonial Heights HS Technical Center. To register, visit <https://business.sovachamber.com/events/details/12th-annual-turkey-trot-13736>
- **71st Annual Christmas Parade:** Our longtime Colonial Heights Holiday Tradition will take place on Tuesday, December 3, 2024 at 7:00pm on the Boulevard starting at Temple Ave. and concluding at the Colonial Heights Courthouse. Applications for this year's Parade will open on August 26th. Please contact the Recreation and Parks Department at (804)520-9390 or apply online at [www.colonialheightsva.gov/christmasparade](http://www.colonialheightsva.gov/christmasparade).

# **15. Reports of Officers and Documents Related Thereto:**



## **A. City Manager**

### **2. City of Colonial Heights Audit Statement**

*In accordance with requirements in the Code of Virginia § 15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:*

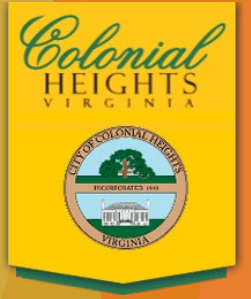
- That the required audit is pending,*
- The reasons for the delay,*
- And the estimated date of completion.*

### **City of Colonial Heights Audit Statement**

*The City of Colonial Heights audit for the fiscal year ending June 30, 2023 is pending. The major factors for the delay of the audit are: 1) implementation of a new financial system; 2) turnover in critical staff related to completion of the audit, specifically the Director of Finance. The City of Colonial Heights finance team is working diligently to complete their tasks for the auditors to prepare the FY23 audit report. Our estimated date of completion for the audit report is October 15, 2024.*

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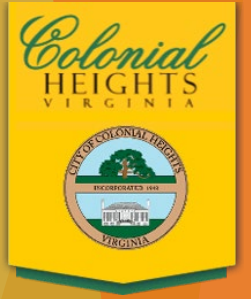


## **15. Reports of Officers and Documents Related Thereto cont.:**

### ***B. City Attorney***

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### **15. Reports of Officers and Documents Related Thereto cont.:**

#### ***C. Director Of Planning And Community Development***

##### ***1. Planning Boards And Commissions Summary***



## **16. Adjournment**

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