



**City Council Special Meeting
November 19, 2024
6:00 pm**

Colonial Heights City Council Meeting

November 19, 2024



- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations Of Personal Interest**

4. Closed Meeting Pursuant To The Code Of Virginia In Accordance With The Following Provisions:

- ▶ *Paragraph A.3 of Section 2.2-3711, to discuss or consider the disposition of an industrially zoned 19.83-acre parcel of publicly-held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of a public body.*
- ▶ *Paragraph A.8 of Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter - a conflict of interest issue concerning an elected official - requiring the provision of legal advice by such counsel.*

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5. Vote to Come Back Into Open Meeting:

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provisions:

- ▶ *Paragraph A.3 of Section 2.2-3711, to discuss or consider the disposition of an industrially zoned 19.83-acre parcel of publicly-held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of a public body.*
- ▶ *Paragraph A.8 of Section 2.2-3711, to consult with legal counsel employed by a public body regarding a specific legal matter - a conflict of interest issue concerning an elected official - requiring the provision of legal advice by such counsel.*

5. Vote to Come Back Into Open Meeting continued:

Consideration of the following certification: Each member will now certify that to the best of the member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii) shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. Roll Call. An affirmative vote shall constitute certification of compliance.

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6. A Work Session On The Following Items:

A. Annual Comprehensive Financial Report Presentation

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6. A Work Session On The Following Items:

B. AN ORDINANCE NO. 24-FIN-19

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by appropriating \$2,042,232 to transfer to the School Board pursuant to the Memorandum of Understanding between the City and the School Board.

City of Colonial Heights School Truc-up

FY23 School True-up: Ordinance No. 24-FIN-19

Amount due to Schools from FY22	\$1,303,780
Amount due to Schools from FY23	\$ 672,460
Additional CSA owed the City	\$65,922
TOTAL Budget Amendment for FY22 and FY23	\$2,042,232

- Budgetary Appropriation Only: Funds are not distributed to the Schools with this Ordinance
- Funds from this Ordinance are rolled forward to be distributed with the FY24 Transfer (Ordinance No. 24-FIN-20)

FY24 School True-up: Ordinance No. 24-FIN-20

Amount due to Schools from FY22 and FY23	\$2,042,232	<i>(rolled over)</i>
<u>Amount due to Schools for FY24</u>	<u>\$ 1,866,069</u>	<i>(\$1,932,061 less \$65,922 owed to City from prior year CSA)</i>
TOTAL (Due and to be distributed to Schools for FY22, FY23, and FY24)	\$3,908,301	

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6. A Work Session On The Following Items:

C. AN ORDINANCE NO. 24-FIN-20

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$3,908,301 to transfer to the School Board pursuant to the Memorandum of Understanding between the City and the School Board.

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6. A Work Session On The Following Items:

D. AN ORDINANCE NO. 24-21

(First Reading) Amending §§ 277-4 and 277-9 of Chapter 277, Water, of the Colonial Heights City Code, by (1) increasing from \$15 to \$95 the fee a consumer shall pay to have his water meter tested; (2) increasing from \$150 to \$250 the security deposit for water service a tenant leasing a residential property shall furnish; (3) increasing from \$150 to \$500 the security deposit for water service a tenant leasing a commercial or industrial property shall furnish; (4) mandating that for new construction, only meters that are capable of reading remotely the amount of water used shall be installed; and (5) increasing the charges for water usage.

Proposed FY 25 Water/Sewer Rates: Sample Bi-Monthly Bills

(6% Increases)

Sample Residential		
1,200 Cubic Feet consumption		
	Current Rates	6% Increase
Water	31.43	33.31
Sewer	65.27	69.21
Cap Water	3.00	6.00
Cap Sewer	3.00	6.00
Trash	42.50	42.50
Storm Water	8.00	9.50
Total	\$153.20	\$166.52
Usage Difference \$		\$5.82
Usage Difference %		6%
Overall Difference \$		\$13.32
Overall Difference %		9%

Proposed FY 25 Water/Sewer Rates: Sample Bi-Monthly Bills

(6% Increases)

Sample Business		
5,034 Cubic Feet consumption		
	Current Rates	6% Increase
Water	92.30	97.82
Sewer	185.66	196.88
Cap Water	3.00	6.00
Cap Sewer	3.00	6.00
Storm Water	58.08	68.97
Total	\$342.03	\$375.67
Usage Difference \$		\$16.75
Usage Difference %		6%
Overall Difference \$		\$33.64
Overall Difference %		10%

Proposed FY 25 Water/Sewer Rates: Sample Bi-Monthly Bills (6% Increases)

Sample Large Business 133,100 Cubic Feet consumption		
	Current Rates	6% Increase
Water	2,559.00	2,712.94
Sewer	4,412.15	4,679.94
Cap Water	3.00	6.00
Cap Sewer	3.00	6.00
Total	\$6,977.15	\$7,404.88
Usage Difference \$		\$421.73
Usage Difference %		6%
Overall Difference \$		\$427.73
Overall Difference %		6%

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6. A Work Session On The Following Items:

E. AN ORDINANCE NO. 24-23

(First Reading) Amending § 245-23 of City Code Chapter 245, Stormwater Management, by increasing the monthly stormwater utility fee on owners or tenants of all developed real property in the City by \$0.75.

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6. A Work Session On The Following Items:

F. AN ORDINANCE NO. 24-24

(First Reading) To amend § 238-8 of Chapter 238, Sewers and Sewage Disposal, of the Colonial Heights City Code, to increase charges for sewer service.

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6. A Work Session On The Following Items:

G. AN ORDINANCE NO. 24-22

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that removes the Economic Development Administrator position from Grade 18 and increases the hourly rate and range of certain part-time positions by \$0.50 pursuant to the new minimum wage effective January 1, 2025.

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6. A Work Session On The Following Items:

H. Discussion On Chickens

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6. A Work Session On The Following Items:

I. Discussion Of Proposed Changes To Recreation And Parks' Schedule Of Fees And Facility Use Policy



7. ADJOURNMENT
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