

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

February 13, 2024, 2024

APPOINTMENTS BY RESOLUTION:

There were none.

COMMENDATIONS AND PRESENTATIONS:

70th Annual Christmas Parade Award Winners and Recognizing JW. Electric and Keystone Tractor Museum for their donations of time and resources.

Introduction of new staff in the Commonwealth Attorney's Office.

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

There were none.

ADVERTISED PUBLIC HEARINGS:

Public Hearing on a Tourism Improvement District Plan for the City of Colonial Heights.

A RESOLUTION NO 24-6 (UNANIMOUS PASS)

Approving amendments to the Lease Agreement between the City of Colonial Heights and Collegiate Baseball Experience that concern the expiration date, schedule of lease payments, and alcohol sales; and authorizing the City Manager to sign the document titled "Amendments to Lease Agreement".

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

There were none.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

AN ORDINANCE NO 24-FIN-1

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, by appropriating a total of \$168,392, consisting of 1) \$168,092 in grant funds from the Department of Criminal Justice to the Police Department for the Colonial Heights 2024 Firearm Intervention and Prevention Program; and 2) \$300 in donations from citizens to the Police Department for the 2024 Honors and Awards Banquet.

January 16, 2024 Special Meeting Minutes
January 16, 2024 Regular Meeting Minutes
January 30, 2024 Special Meeting Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS

AN ORDINANCE NO 24-1 (UNANIMOUS PASS)

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that adds in the new position of Crime Analyst to the Pay Plan and adopts its corresponding job description and class specification; such position being funded through a grant awarded by the Department of Criminal Justice Services through 2025.

AN ORDINANCE NO 24-2 (PASS)

(First Reading) Approving a Deed of Easement with MDC Coast 12, LLC, whereby the City grants MDC Coast 12, LLC a ten-year greenspace easement over approximately 9.880 square feet of Cedar Lane; and rescinding Ordinance No. 22-19.

AN ORDINANCE NO 24-FIN-2 (UNANIMOUS PASS)

(First Reading) To amend the General Fund budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating a total of \$422,176 consisting of: 1) \$255,000 in unassigned fund balance and transfer to the Water & Sewer Fund Budget for emergency sewer repairs; 2) \$145,154 in assigned fund balance and transfer to the Capital Projects Fund Budget for the Appomattox River Trail – Phase V; 3) \$10,640 in grant funds from the State Aid Grant to the Library for the purchase of three Apple Vision Pros; 4) \$10,382 in State Asset Forfeiture funds to the Commonwealth's Attorney; and 5) \$1,000 in donations to the Police Department for the 2024 Honors and Awards Banquet. \$2,165 is transferred from Public Works to Nondepartmental so that litter abatement funds are in the correct department budget.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating a total of \$725,769, consisting of 1) \$580,615 in federal funds from the Tri-Cities Area Metropolitan Planning Organization to the Appomattox River Greenway Trail – Phase V project; and 2) \$145,154 in assigned fund balance from the General Fund Budget for the Appomattox River Trail – Phase V project.

To amend the Water & Sewer Fund Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024, by appropriating \$255,000 in unassigned fund balance from the General Fund Budget for emergency sewer repairs.

AN ORDINANCE NO 24-FIN-3 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, by 1) transferring \$53,109 from Public Safety to Transfers to other Funds to correct a budget entry error; and 2) appropriating \$26,902 in additional federal funding to the Community Development Block Grant.

A RESOLUTION NO 24-7 (UNANIMOUS PASS)

Committing to fund in full the shortage amount for the Appomattox River Greenway Trail Phase V project; and after committing, to accept Transportation Alternative Program funds to pay 80% of the shortage.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was none.

Submitted by:

Pamela B. Wallace, CMC

City Clerk