

**Colonial Heights  
City Council Special Meeting  
March 11, 2025  
6:15 pm**



**Colonial Heights**  
**City Council Regular Meeting**  
**March 11, 2025**  
**7:00 pm**

# Colonial Heights City Council Meeting

## March 11, 2025



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Tricia L. Palmer**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## March 11, 2025

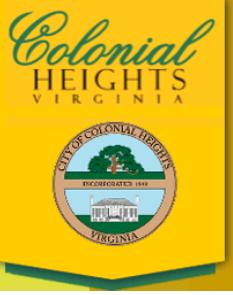


### **7. Commendations And Presentations:**

#### ***A. Presentation Of The City's Annual Contribution To The Colonial Heights High School After Prom Committee.***

# Colonial Heights City Council Meeting

## March 11, 2025



### **7. Commendations And Presentations:**

***B. Recognizing Financial Specialist Kathy Holladay And Building Official Bernie Murrell For Their Years Of Dedicated Service To The City Of Colonial Heights.***

# Kathy Holladay



# Colonial Heights City Council Meeting

## March 11, 2025

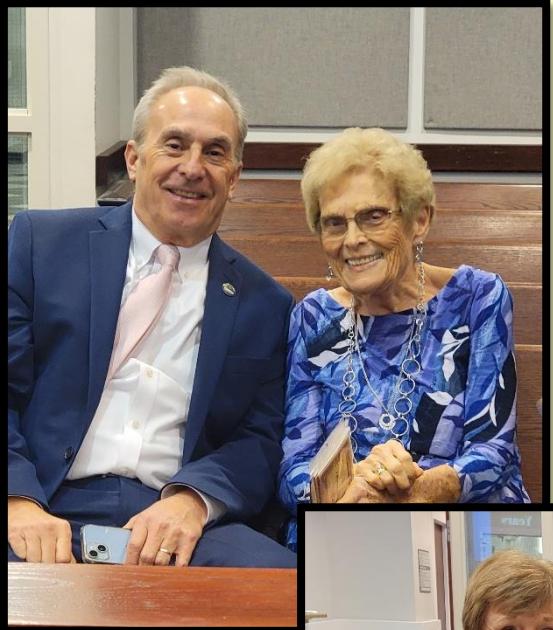


### **7. Commendations And Presentations:**

#### **C. A *RESOLUTION NO 25-12***

*Recognizing Nancy Howerton Halbert for 50 years of service to the City of Colonial Heights.*

# Nancy Halbert



# Colonial Heights City Council Meeting

## March 11, 2025



### **7. Commendations And Presentations:**

***D. District 19 Update Presentation By Terrelle Stewart,  
Executive Director***

# DISTRICT 19

## COMMUNITY SERVICE BOARD

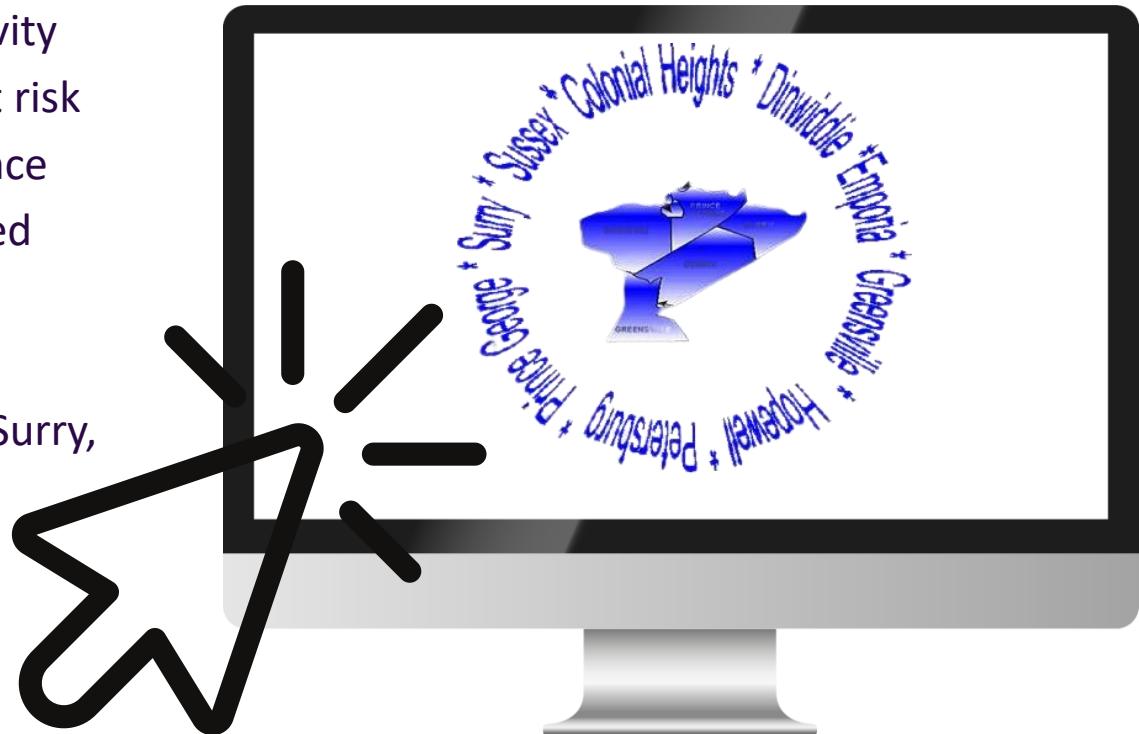
### Colonial Heights

Colonial Heights Counseling Services (804) 520-7210  
Main Office (804)-862-8002

Same Day Access (804) 862-8008  
24 Hour Crisis Line: (804) 862-8000  
Toll Free 24-Hour Crisis Line: (866) 365-2130

# ABOUT OUR MISSION

- Our mission is to improve the quality and productivity of the lives of individuals who experience, or are at risk of experiencing, mental disabilities and/ or substance abuse. We accomplish this through a fully integrated continuum of services in collaboration with the localities of Colonial Heights, Dinwiddie, Emporia, Greensville, Hopewell, Petersburg, Prince George, Surry, and Sussex



# ALL LOCALITIES



**COLONIAL HEIGHTS**

**HOPEWELL**

**PRINCE GEORGE**

**PETERSBURG**

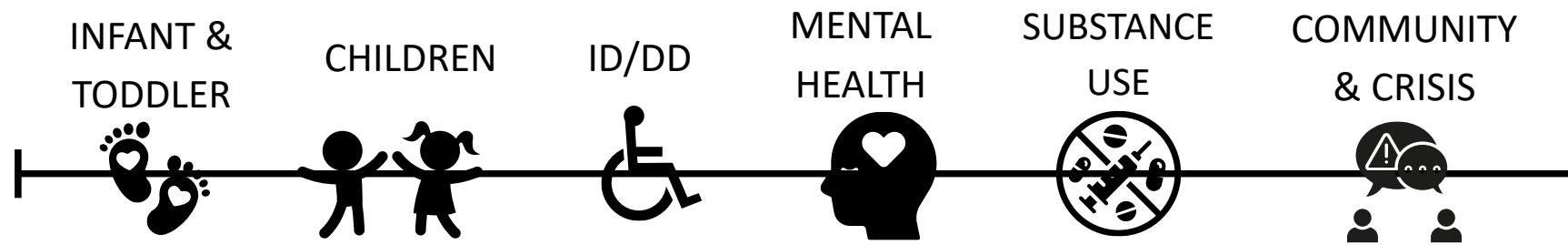
**DINWIDDIE**

**SURRY**

**SUSSEX**

**EMPORIA GREENSVILLE**

# CONTINUUM OF SERVICES



# Regional Programs & Services



- Acute Care Project
- Adult Crisis Stabilization Unit
- Children's Crisis Stabilization Unit
- Crisis Response and Stabilization Team (CReST)
- Discharge Assistance Program
- HOPE Co-occurring Residential Services
- Housing Coordinator Services (for those discharging from state hospitals)
- Individual Support Funds (one-time funding for short-term housing or transportation needs)
- Marcus Alert
- Regional Education Assessment
- Crisis Services Habilitation (REACH)
- Regional Crisis Call Center
- Regional Jail Team
- Regional Recovery Services
- Service Members, Veterans & Families (SMVF)
- SUD Diversion Liaison
- Utilization Management



# D19 COLONIAL HEIGHTS LOCATION

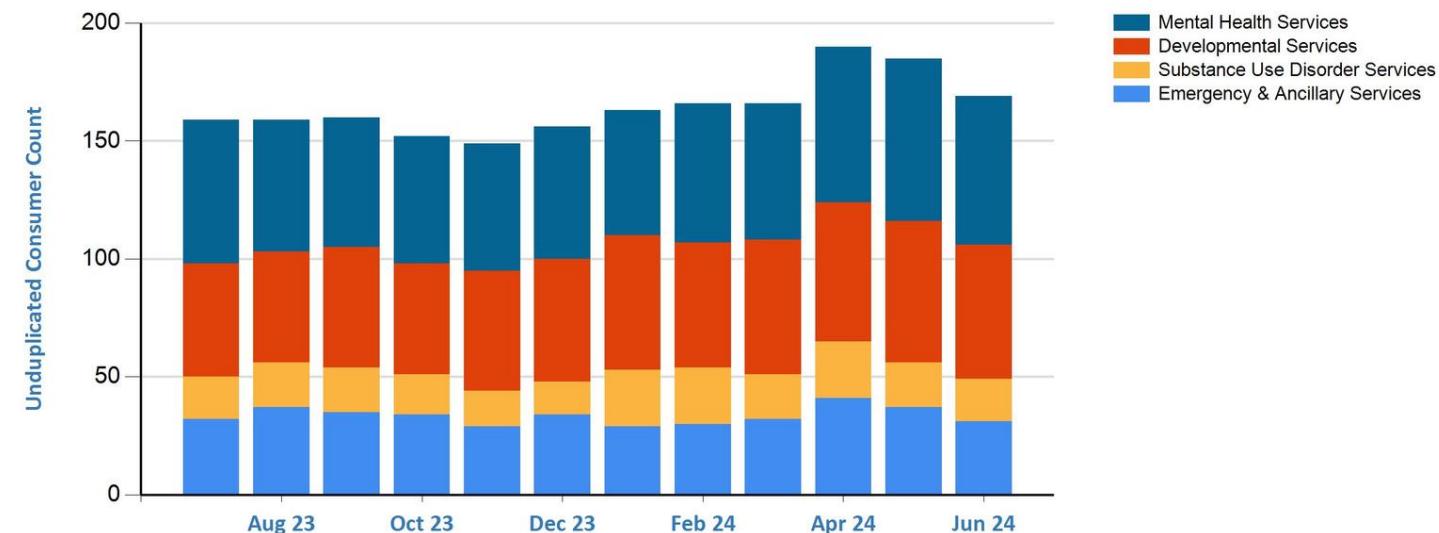
- In accordance with the 2023-2026 Strategic Plan, D19 is working to analyze its organizational map and make changes where necessary.
  - This involved evaluating the relocation/merging of clinics and programs.
  - In order to ensure that all localities will still have access to treatment, D19 has been reinvesting in community-based and mobile services.

- D19's Colonial Heights location is an underutilized clinic location and the agency will be moving forward with closing this location.
- If the locality would like to offer in-kind space it will afford the agency an opportunity to continue having a physical location within your borders and assist with lowering the amount of the Virginia Code required local match.

## Total Services for Colonial Heights

Service Area	Mental Health Services	Developmental Services	Substance Use Disorder Services	Emergency & Ancillary Services	FY 24 Totals	FY 24 Consumers Served	Colonial Heights Total	Agency Total
						Adult	293	3,888
						Child/Adolescent	84	899
Total Services Provided	2,719	1,487	1,507	890	6,603	Total Unduplicated Served	377	4,787
Total Service Hours	3,052.75	1,069.87	1,485.05	1,113.15	6,720.82			
Total Bed Days	248.00	0.00	61.00	0.00	309.00			

## Consumers Served by Month



# FY26 FUNDING REQUEST & RATIONALE

- D19 CSB is requesting approval for \$140,047 in FY26 from Colonial Heights.
  - This is an increase of \$14,070 from FY25's request of \$125,977.
- Section 37.2-500 or 37.2-611 of the Code of Virginia requires the CSB to function as the single point of entry into publicly funded mental health, developmental, and substance use disorder services. District 19 CSB fulfills this function for any person who is located in the CSB's service area and needs mental health, developmental, or substance use disorder services.
- Section 37.2-509 and 37.2-611 of the Code of Virginia establish criteria for allocation of funds to community services boards by the matching funds requirement reciprocally at 10 percent.

# FY26 FUNDING REQUEST & RATIONALE

- The amount requested from localities is based on projected state funding for the upcoming fiscal year.
  - FY26 state funding is roughly 10-12 million for D19
- Exact amount of state funding the CSB receives will not be available until the state budget is signed and in place.



# **Greater Reach**

Community Services Board

---

**Community Access Resilience Empowerment**

# Upcoming Projects/Services

- Potential CRC Development in D19's Catchment Area
  - 23/1 Crisis Receiving Center that provides medical, SUD, peer, psychiatry assessment, and care coordination
- Mobile Units
  - There are several projects in the works to provide additional mobile services such as Peer led OD response units and mobile BH services.

# Colonial Heights City Council Meeting

## March 11, 2025



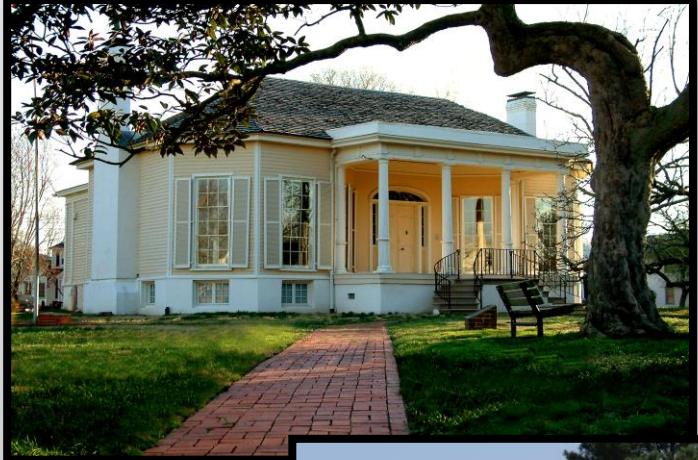
### **7. Commendations And Presentations:**

#### ***E. Presentation Of Proposed FY2026-2030 Capital Improvement Plan***

# City Manager's Proposed FY2026 – FY2030 Capital Improvement Plan

Presentation to City Council

March 11, 2025





# FY26-FY30 Capital Improvement Plan

- Total of \$236.6M in project costs (Funded & Unfunded Combined)
- Projects proposed for funding FY26-FY30: \$32 Million in total costs
- \$10.8M in new debt required for proposed projects during FY26-FY30
- \$204.62M in projects remain unfunded

## 1<sup>st</sup> Year (FY26) Projects & FY26 Net Cost

- Fire & EMS Medic 933 Replacement \$460,000
- Total Maximum Daily Load Project \$992,400
- Repaving of Conduit Road from Ellerslie to Riveroaks \$275,279\*
- Boulevard Sidewalks \$0\*\*
- Boulevard at Temple Intersection Improvements \$0\*\*
- Appomattox River Greenway Trail Phase 6 \$0\*\*
- Bridge Repairs \$150,000

\*Partial funding – additional funding being to be appropriated during FY 25

\*\*External Funding

# 1<sup>st</sup> Year (FY26) Projects & FY26 Net Cost (continued...)

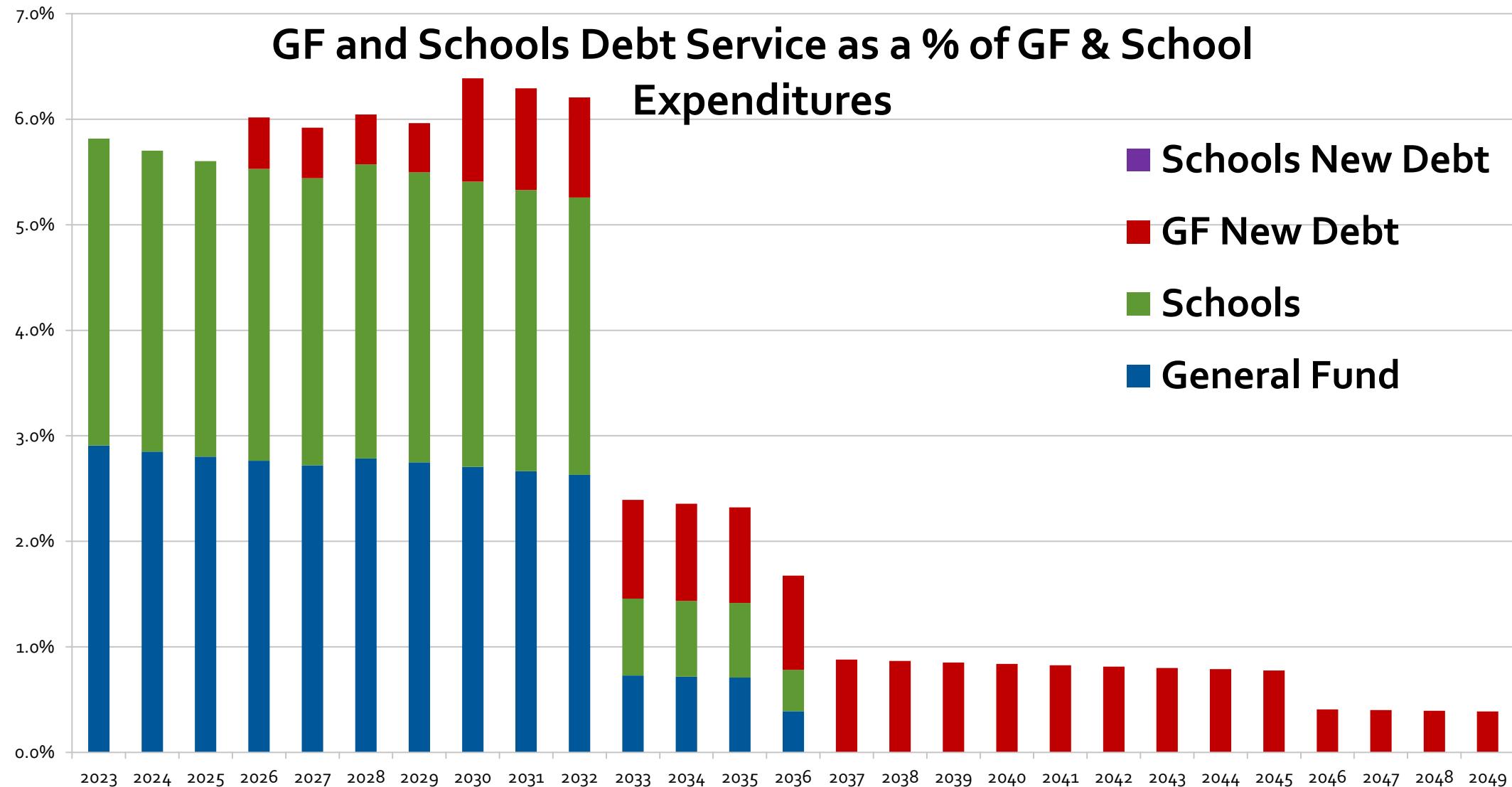
● Water Tower Rehab and Coating Replacement	\$300,000
● White Bank Park - Pavilion Roofing/Lighting	\$65,000
● White Bank Park – Parking Lot Repairs	\$67,000
● Lakeview Park – Parking Lot Repairs	\$50,000
● Violet Bank Museum – Phase III (design)	\$60,000
● Splash Pad – Floral Hill Park	\$121,000*
● CH Technical Building HVAC Replacement	\$745,375**
<hr/>	
<b>Total</b>	<b>\$3,286,504</b>

\*Partial external funding

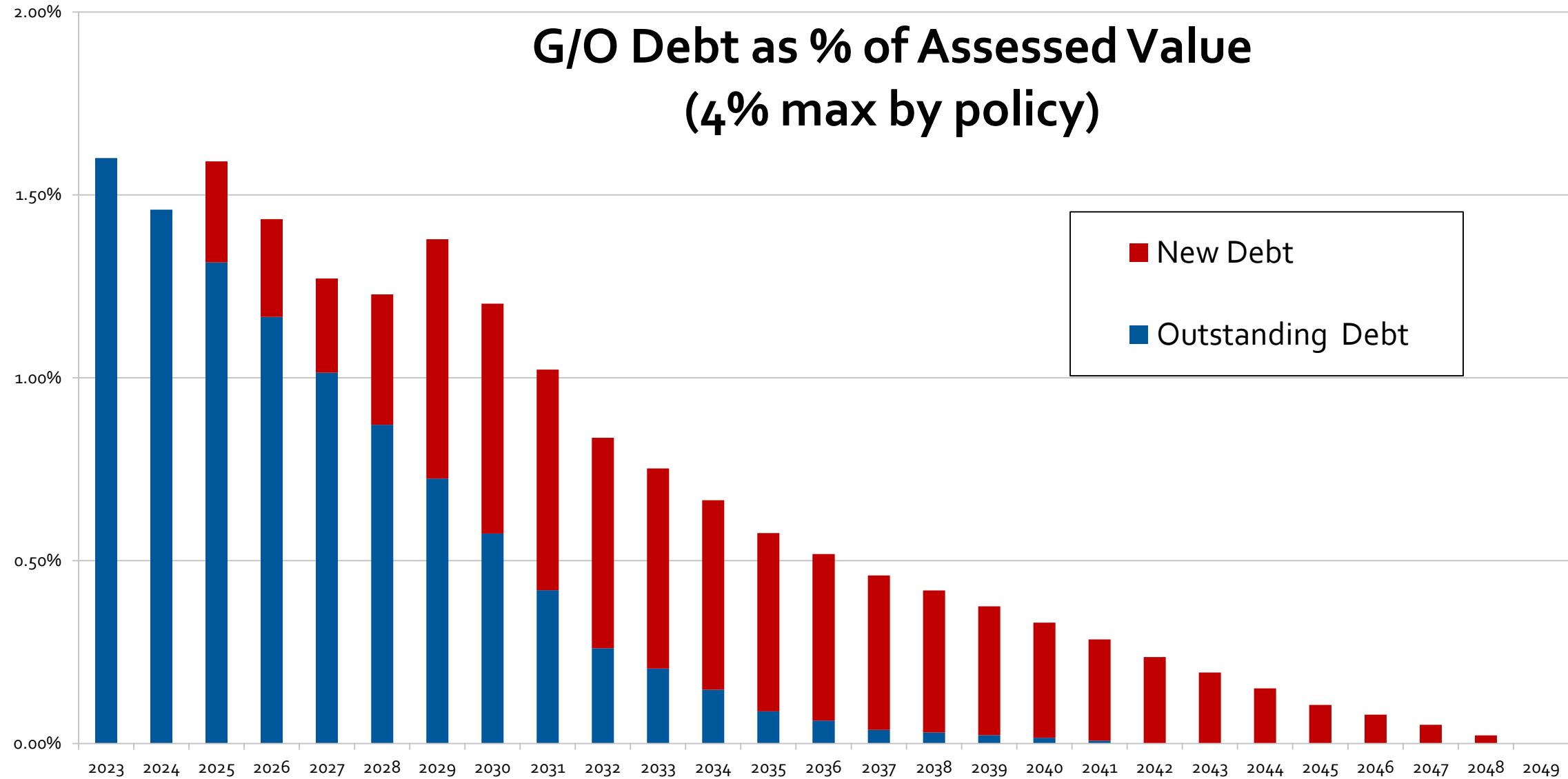
\*\*Colonial Heights School Reserve Funds

# Project Funding- FY26

• Use of Assigned Fund Balance	2,241,129
• Utilities Funds	300,000
• School Reserve Funds	745,375
	<hr/>
	\$3,286,504



## G/O Debt as % of Assessed Value (4% max by policy)



# Proposed CIP budget calendar

- March 4 CIP Public Hearing - Planning Commission
- March 4 Approval of CIP by Planning Commission
- March 11 Presentation of Proposed CIP to City Council
- March 18 City Council CIP Review and Discussion
- April 8 Public Hearing on Proposed CIP
- April 29 Adoption of FY26-30 CIP

# Colonial Heights City Council Meeting

## March 11, 2025

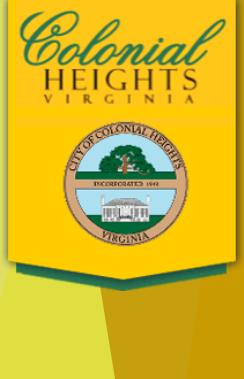


### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

# Colonial Heights City Council Meeting

## March 11, 2025



### **9. Written Petitions and Communications By Members of the Public and Council Members**

***None***

# Colonial Heights City Council Meeting

## March 11, 2025

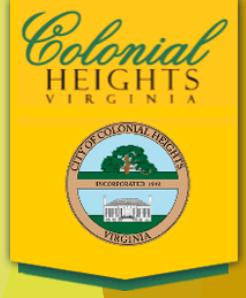


### 10. Advertised Public Hearings

**None**

# Colonial Heights City Council Meeting

## March 11, 2025



### **11. Hearing of Citizens Generally on Non-Agenda Items**

# Colonial Heights City Council Meeting

## March 11, 2025

### 12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

#### A. AN ORDINANCE NO 25-5

*(Second Reading) Awarding the City Attorney a bonus of \$4,000.00.*

# Colonial Heights City Council Meeting

## March 11, 2025

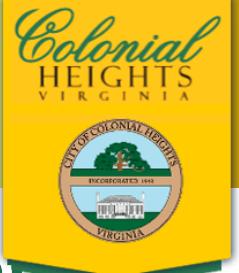
### 12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

#### B. AN ORDINANCE NO 24-25

*(Second Reading) To grant a special use permit, with conditions, to JoAnn Bogese and C. Richard Bogese, Jr. permitting a commercial indoor sports and recreation use at 206 Temple Avenue, also known as parcel identification number 56000100046, which is zoned RO – Residential Office District.*

# Colonial Heights City Council Meeting

## March 11, 2025



### 13. Introduction And Consideration Of Ordinances And Resolutions

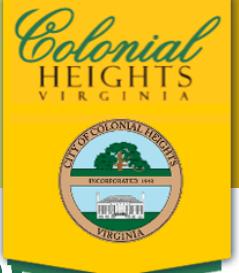
#### **A. AN ORDINANCE NO 25-FIN-2**

*(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$560,302, consisting of: 1) \$84 in Office on Youth donations to Miscellaneous and to Human Services; and 2) \$14,020 in Police donations to Miscellaneous and to Public Safety; 3) \$16,198 in state funds from the Department of Criminal Justice to Public Safety and to Intergovernmental Revenues; and \$530,000 in Unassigned Fund Balance to Miscellaneous and to Debt Service & Transfers Out.*

*Also, to amend the General Fund Budget by transferring \$104,582 from Nondepartmental (Contingencies & Reserve) to Debt Service & Transfers Out.*

# Colonial Heights City Council Meeting

March 11, 2025



## 13. Introduction And Consideration Of Ordinances And Resolutions

### **A. AN ORDINANCE NO 25-FIN-2 continued...**

*To amend the Capital Projects Fund Budget by appropriating \$530,000 to Miscellaneous and to Shepherd Stadium Improvements.*

*To amend the Capital Projects Fund Budget by transferring \$639,605, consisting of \$155,213 from Hamilton Avenue Repaving and \$484,392 from Conduit Repaving from Riveroaks to Heron Drive to Conduit Repaving from Ellerslie Avenue to Riveroaks Drive.*

*To amend the Information Technology Services Fund Budget by appropriating \$104,582 to Charges for Current Services and to Operating Expenses.*



## 13. Introduction And Consideration Of Ordinances And Resolutions:

### **B. A RESOLUTION NO 25-17**

*To approve an economic incentive grant to The Kroger Co., subject to the approval of the Economic Development Authority and the company's construction of certain improvements.*

# Colonial Heights City Council Meeting

## March 11, 2025

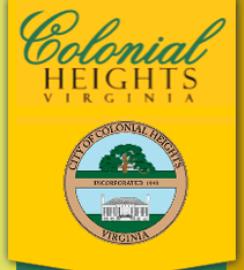


### **14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda**

**None**

# Colonial Heights City Council Meeting

## March 11, 2025



### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***1. General Activity Report***

# UPCOMING DATES OF INTEREST

March 2025	April 2025	May 2025
Mar. 18 <sup>th</sup> (6:00 pm) - City Council Special Meeting-Council Chambers	Apr. 1 <sup>st</sup> (6:00 pm) - Planning Commission Meeting - Council Chambers	May 6 <sup>th</sup> (6:00 pm) - Planning Commission Meeting - Council Chambers
	Apr. 8 <sup>th</sup> (7:00 pm) - City Council Regular Meeting-Council Chambers	May 13 <sup>th</sup> (7:00 pm) - City Council Regular Meeting-Council Chambers
	Apr. 22 <sup>nd</sup> (6:00 pm) - City Council Special Meeting (Budget Worksession) -Council Chambers	May 20 <sup>th</sup> (6:00 pm) - City Council Special Meeting (Budget Worksession) -Council Chambers
	Apr. 29 <sup>th</sup> (6:00pm) - City Council Special Meeting (Public Hearing FY25-26 Annual Operating Budget) - Council Chambers	

## CITY HOLIDAYS

- Friday, April 18th, 2025 – (Government Offices Closed)
- Monday, May 26th, 2025 – (Government Offices Closed)

## CITY ACTIVITIES/EVENTS

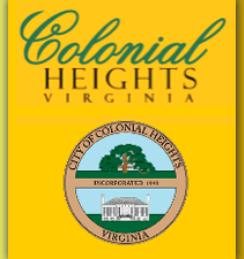
- **No Excuse for Abuse Walk:** Thursday, March 27, 2025 from 6pm-8pm FREE EVENT (Rain Date: April 3, 2025). The walk is a roundtrip route from the Colonial Heights Community Center to the Courthouse and back.
- **City Clean-Up/Adopt-A-Roadway Event:** Saturday, April 26th, 2025 from 8:00am-12:00pm. Volunteers can meet in the Community Center at 8:00am for gear and light refreshments. Contact Stacey Peterson at (804)520-9334.
- **Violet Bank Garden Club Yard Sale:** Saturday, April 26th, 2025 from 9:00am-2:00pm (Rain date is May 3rd at the CH Library) Join our vendors on the lawn of Violet Bank for the Spring Community Yard Sale. A 10' by 10' space is only \$5.00. No tables, chairs or canopies are provided so please bring your own. Registration is suggested to secure the space(s) you want but is not required. Have questions? Call Violet Bank Museum @ 804 520-9395.

## CITY ACTIVITIES/EVENTS CONTINUED...

- **Arbor Day 2025:** Friday, April 25th, 2025 at 10:00. This year's Arbor Day event will be held in honor of Kenny Frenier at Fire Station #2 (Location is still tentative).
- **2025 Fort Clifton Festival:** Saturday, May 10th and Sunday, May 11th from 10:30am-4:30pm on both days. Free admission and parking. Fort Clifton Park, 100 Brockwell Lane, Colonial Heights. For more information call (804)520-9390 or visit [www.colonialheightsva.gov/fortclifton](http://www.colonialheightsva.gov/fortclifton).
- **Tri-City Chili Peppers Home Schedule:** Get your tickets now at [chilipeppersbaseball.com/schedule](http://chilipeppersbaseball.com/schedule). Season kicks off on May 22, 2025!

# Colonial Heights City Council Meeting

## March 11, 2025



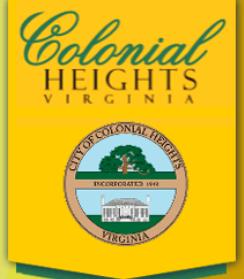
### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***2. Health Insurance Cost Sharing For FY26***

# Colonial Heights City Council Meeting

## March 11, 2025



### **15. Reports of Officers and Documents Related Thereto:**

#### ***A. City Manager***

##### ***3. Health Department Consolidation***

## 15. Reports of Officers and Documents Related Thereto:

### ***A. City Manager***

#### ***4. City of Colonial Heights Audit Statement***

##### **City of Colonial Heights Audit Statement**

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

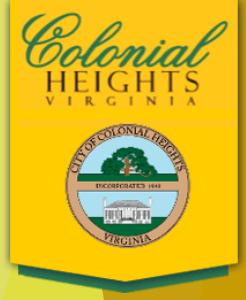
- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

##### **City of Colonial Heights Audit Statement**

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is April 30, 2025.

# Colonial Heights City Council Meeting

## March 11, 2025

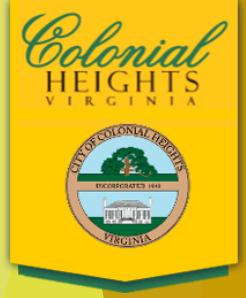


### **15. Reports of Officers and Documents Related Thereto cont.:**

#### ***B. City Attorney***

# Colonial Heights City Council Meeting

## March 11, 2025



### **15. Reports of Officers and Documents Related Thereto cont.:**

#### ***C. Director Of Planning And Community Development***

##### *1. Planning Boards And Commissions Summary*



## 16. *Adjournment*

Colonial Heights  
City Council Regular Meeting  
March 11, 2025