

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

April 8, 2025

APPOINTMENTS BY RESOLUTION:

A RESOLUTION NO. 25-26

Appointing Ray Taft as a member of the Board of Zoning Appeals for a four-year term beginning May 1, 2025.

A RESOLUTION NO. 25-27

Appointing William Anspach as a member of the John Tyler ASAP Policy Board for a three-year term beginning May 1, 2025.

A RESOLUTION NO. 25-28

Appointing Deborah Levenson-Melvin and Rachel Velazquez-Rivera as members of the Historical Commission, each for a three-year term beginning on May 1, 2025.

A RESOLUTION NO. 25-29

Appointing Richard M. Yates as an alternate member of the Personnel Board for a three-year term beginning May 1, 2025.

COMMENDATIONS AND PRESENTATIONS:

A PROCLAMATION

Proclaiming April 2025 as “Month of the Military Chile” in the City of Colonial Heights, Virginia.

A PROCLAMATION

Proclaiming April 2025 as “Child Abuse and Prevention Month” in the City of Colonial Heights, Virginia

Presentation of the City Manager’s Proposed FY2025-2026 Annual Operating Budget

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

Chuck Page, 100 Robinwood Court, Colonial Heights – Requested Council’s consideration to allow golf carts on certain City Streets

Alexis Shutt, 1221 Hermitage Road, Colonial Heights – Requested Council’s consideration of a safety proposal for wheelchair crossing signs on Ellerslie Avenue at the Colonial Heights Health and Rehabilitation Center.

ADVERTISED PUBLIC HEARINGS:

AN ORDINANCE NO 25-6

(Second Reading) To adopt a revised Public Safety Pay Plan that sets a new starting salary for Police Officer and Firefighter – EMT Combined; that provides a 2% increase between steps; that sets the Firefighter-Intermediate pay grade at 2% higher than the Firefighter-EMT Combined pay grade; that sets the Firefighter-Paramedic pay grade at 10% above the Firefighter-EMT Combined pay grade; and that increases by 1% the steps of each pay grade for all Police Department supervisor positions, all Fire Department supervisor positions, Communications Center positions, and Animal Control Positions in the pay plan.

A RESOLUTION NO 25-16

Approving the City of Colonial Heights Fiscal Years 2026-2030 Capital Improvement Plan.

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

Stephanie Webster, 910 Floral Avenue – Ms. Webster advised she is the Outreach Coordinator for Once Upon a Child, located in was seeking information regarding local programs or organizations that serve children and families in need and is interested in exploring donation opportunities.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

An ORDINANCE NO 25-FIN-2 (UNANIMOUS PASS)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$560,302, consisting of: 1) \$84 in Office on Youth donations to Miscellaneous and to Human Services; and 2) \$14,020 in Police donations to Miscellaneous and to Public Safety; 3) \$16,198 in state funds from the Department of Criminal Justice to Public Safety and to Intergovernmental Revenues; and \$530,000 in Unassigned Fund Balance to Miscellaneous and to Debt Service & Transfers Out.

Also, to amend the General Fund Budget by transferring \$104,582 from Nondepartmental (Contingencies & Reserve) to Debt Service & Transfers Out.

To amend the Capital Projects Fund Budget by appropriating \$\$530,000 to Miscellaneous and to Shepherd Stadium Improvements.

To amend the Capital Projects Fund Budget by transferring \$639,605, consisting of \$155,213 from Hamilton Avenue Repaving and \$484,392 from Conduit Repaving from Riveroaks to Heron Drive to Conduit Repaving from Ellerslie Avenue to Riveroaks Drive.

To amend the Information Technology Services Fund Budget by appropriating \$104,582 to Charges for Current Services and to Operating Expenses.

February 13, 2025 Special Meeting Minutes

February 13, 2025 Regular Meeting Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

AN ORDINANCE NO 25-8

(First Reading) Awarding the City Manager a bonus of \$4,000.

AN ORDINANCE NO 25-FIN-3

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 20, 2025, by appropriating \$376,211, consisting of: 1) \$10,286 in State Asset Forfeiture funds to Miscellaneous and to Public Safety; 2) \$1,000 in donations to the Police Department to Miscellaneous and to Public Safety; 3) \$24,790 in state funds (\$10,790 from the Department of Criminal Justice and \$14,000 from the Virginia Department of Fire Programs) to Public Safety and to Intergovernmental Revenues; 4) \$66,521 to Human Services and to Intergovernmental Revenues (\$47,867) and to Miscellaneous (\$18,654); 5) \$4,912 to Public Works and to Intergovernmental Revenues (\$720) and to Miscellaneous (\$4,192); and 6) \$268,702 in Unassigned Fund Balance to Miscellaneous and to Debt Service and Transfers Out.

Also, to amend the Capital Projects Fund Budget by appropriating \$220,247 consisting of \$87,338 to Miscellaneous and to the Breezy Hill Stormwater Outfall project and \$132,909 to Miscellaneous and to the Appomattox River Trail Phase V project.

To amend the Capital Projects Fund Budget by transferring \$135,793 from Intergovernmental to Miscellaneous.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was none.

Submitted by:

Pamela B. Wallace, CMC

City Clerk