

**Colonial Heights
City Council Special Meeting
April 29, 2025
6:00 pm**

Colonial Heights City Council Meeting

April 29, 2025



- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations of Personal Interest**

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

A. AN ORDINANCE NO. 25-9

(First Reading) Providing for a tax levy on certain personal property for the 2026 tax year, for general municipal purposes.

Colonial Heights City Council Meeting

April 29, 2025



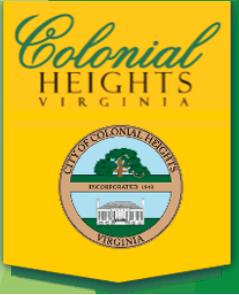
4. Advertised Public Hearings:

B. AN ORDINANCE NO. 25-10

(First Reading) Providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.20 for the tax year commencing January 1, 2026, and ending December 31, 2026 for general municipal purposes.

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

C. AN ORDINANCE NO. 25-2

(First Reading) Amending § 244-13 of Chapter 244, Solid Waste, of the Colonial Heights City Code by increasing the monthly charge for solid waste collection and disposal and for the collection and recycling of recyclable material.

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

D. AN ORDINANCE NO. 25-FIN-4

(First Reading) Adopting the General Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, and appropriating the estimated revenues for the year for the objects and purposes stated herein.

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

E. AN ORDINANCE NO. 25-FIN-5

(First Reading) Adopting the budgets for various funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026, and appropriating the estimated revenues for the year for the principal purposes stated.

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

F. AN ORDINANCE NO. 25-FIN-6

(First Reading) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, and approving such budget.

Colonial Heights City Council Meeting

April 29, 2025



4. Advertised Public Hearings:

G. Public Hearing On The Proposed FY2025-2026 City Of Colonial Heights Annual Operating Budget

5. A Work Session On The Following Items:

A. AN ORDINANCE NO. 25-FIN-3

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$376,211, consisting of: 1) \$10,286 in State Asset Forfeiture funds to Miscellaneous and to Public Safety; 2) \$1,000 in donations to the Police Department to Miscellaneous and to Public Safety; 3) \$24,790 in state funds (\$10,790 from the Department of Criminal Justice and \$14,000 from the Virginia Department of Fire Programs) to Public Safety and to Intergovernmental Revenues; 4) \$66,521 to Human Services and to Intergovernmental Revenues (\$47,867) and to Miscellaneous (\$18,654); 5) \$4,912 to Public Works and to Intergovernmental Revenues (\$720) and to Miscellaneous (\$4,192); and 6) \$268,702 in Unassigned Fund Balance to Miscellaneous and to Debt Service & Transfers Out.

5. A Work Session On The Following Items:

A. AN ORDINANCE NO. 25-FIN-3 continued...

Also, to amend the General Fund Budget by transferring \$454,500 from Nondepartmental (Contingencies & Reserve) to Health and Social Services.

To amend the Capital Projects Fund Budget by appropriating \$220,247 consisting of \$87,338 to Miscellaneous and to the Breezy Hill Stormwater Outfall project and \$132,909 to Miscellaneous and to the Appomattox River Trail Phase V project.

To amend the Capital Projects Fund Budget by transferring \$135,793 from Intergovernmental to Miscellaneous.

Colonial Heights City Council Meeting

April 29, 2025



5. A Work Session On The Following Items:

B. AN ORDINANCE NO. 25-11

(First Reading) To adopt a revised General Pay Plan Class and Salary Range with revised and new job descriptions and class specifications for certain positions; and to adopt a revised Public Safety Step Plan with one new job description and class specification.

Colonial Heights City Council Meeting

April 29, 2025

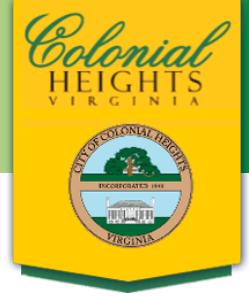


5. A Work Session On The Following Items:

C. Update On Sign Ordinance Revision

Colonial Heights City Council Meeting

April 29, 2025



5. A Work Session On The Following Items:

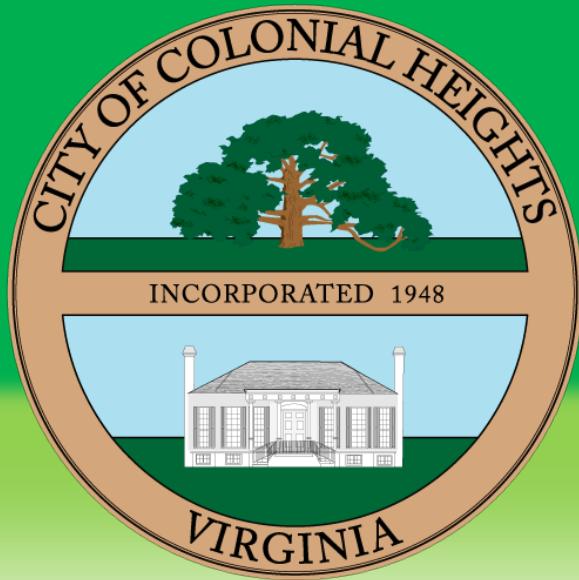
D. City Of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is June 30, 2025.



6. *Adjournment*

Colonial Heights
City Council Special Meeting
April 29, 2025