



**Colonial Heights
City Council Special Meeting
June 10, 2025
6:30 pm**





**Colonial Heights
City Council Regular Meeting
June 10, 2025
7:00 pm**

Colonial Heights City Council Meeting

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- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable John T. Wood**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

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7. Commendations And Presentations:

None

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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. Written Petitions and Communications By Members of the Public and Council Members

- A.** Tracy Wood, 215, Fairfax Avenue - Requests to address Council concerning the installation of a four-way stop sign at the intersection of Fairfax Avenue and Cottage Grove Avenue.



10. Advertised Public Hearings

A. A RESOLUTION NO. 25-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLONIAL HEIGHTS, VIRGINIA AUTHORIZING THE ISSUANCE OF A GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND TO THE VIRGINIA RESOURCES AUTHORITY

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11. Hearing of Citizens Generally on Non-Agenda Items

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 25-FIN-7

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$616,441, consisting of: 1) \$3,718 in state funds from the Department of Criminal Justice Services to Public Safety (\$2,834) and Judicial Administration (\$884) and to Intergovernmental Revenues; 2) \$11,000, of which \$2,244 is in book sales, \$2,035 is in donations, and \$6,721 is in Assigned Fund Balance to the Library, to Miscellaneous and to Recreation & Culture; 3) \$65,413 in Federal funds from Housing and Urban Development to Human Services and to Intergovernmental Revenues; 4) \$11,310 in State Fire Aid to Localities to Public Safety and to Intergovernmental Revenues; and 5) \$525,000 in Unassigned Fund Balance to Miscellaneous and to Debt Service & Transfers Out.

A. AN ORDINANCE NO 25-FIN-7 continued...

Also, to amend the General Fund Budget by transferring \$66,521 from Human Services to Health and Social Services and \$4,912 from Public Works to Nondepartmental (Contingencies & Reserve).

To amend the Economic Development Authority Budget by appropriating \$100,000 in transfer from the General Fund to Operating Transfers In and to Economic Development.

To amend the Stormwater Fund Budget by appropriating \$425,000 in transfer from the General Fund to Non-operating Transfers In and to Stormwater.

To amend the Water and Sewer fund by appropriating \$124,033 from the Water & Sewer Fund Balance to Non-Operating Revenue and to Wastewater Treatment.

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

B. March 18, 2025 Special Meeting Minutes

C. April 8, 2025 Special Meeting Minutes

D. April 8, 2025 Regular Meeting Minutes

E. April 29, 2025 Special Meeting Minutes

F. May 13, 2025 Special Meeting Minutes

G. May 13, 2025 Regular Meeting Minutes



13. Introduction And Consideration Of Ordinances And Resolutions:

A. AN ORDINANCE NO 25-14

(First Reading) Awarding a one-time bonus of 1.5% for all locally-elected constitutional officers and their Compensation Board funded full-time permanent employees, as well as the General Registrar; or a one-time bonus of \$600, whichever is greater. Awarding a 1.5% bonus to the members of the Electoral Board. Also awarding a \$600 one-time bonus to full-time employees of all locally-elected constitutional officers and the General Registrar who are not in state-funded positions and thus not eligible in the 1.5% bonus.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

None

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

1. General Activity Report

UPCOMING DATES OF INTEREST

Upcoming Meetings

June 2025	July 2025	August 2025
June 17th (6:00 pm) City Council Special Meeting – Council Chambers	July 1 st (6:00 pm) Planning Commission Meeting – Council Chamber	Aug. 6 th (6:00 pm) Planning Commission Meeting – Council Chamber
	July 8 th (7:00 pm) City Council Regular Meeting – Council Chambers	Aug. 12 th (7:00 pm) City Council Regular Meeting – Council Chambers
	July 15 th (6:00 pm) City Council Special Meeting – Council Chambers	Aug. 19 th (6:00 pm) City Council Special Meeting – Council Chambers (Tentative)

CITY HOLIDAYS

- Thursday, June 19th, 2025 – Government Offices Closed)
- Friday, July 4th, 2025 – (Government Offices Closed)
- Monday, September 1st, 2025 (Government Offices Closed)

CITY ACTIVITIES/EVENTS

- Colonial Heights Block Bash (Round 1): Friday, June 13, 2025 from 6:00pm-8:00pm at *Flora Hill Park*.
- 4th of July Fireworks Show: Friday at 9:15pm
- Colonial Heights Block Bash (Round 2): Thursday, July 17, 2025 from 6:00pm-8:00pm at the *Colonial Heights Middle School*.
- National Night Out: Tuesday, August 5, 2025 from 5:30pm-8:30pm at Various Locations throughout the City.
- Back to School Hype Night: Monday, August 6th, 2025 from 6:00pm-9:30pm at Shepherd Stadium (Residents Only)
- Boy's Invitational Baseball Tournament (BIB): August 7-16, 2025 at Shepherd Stadium.

15. Reports of Officers and Documents Related Thereto:

A. City Manager

2. City of Colonial Heights Audit Statement

City of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is June 30, 2025.

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary



16. Adjournment

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