



**Colonial Heights
City Council Special Meeting
July 8, 2025
6:00 pm**



**Colonial Heights
City Council Regular Meeting
July 8, 2025
7:00 pm**

Colonial Heights City Council Meeting

July 8, 2025



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – Vice-Mayor John E. Piotrowski**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

Colonial Heights City Council Meeting July 8, 2025



7. Commendations And Presentations:

None

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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. Written Petitions and Communications By Members of the Public and Council Members

None

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10. Advertised Public Hearings

A. A RESOLUTION NO. 25-41

Adopting the City of Colonial Heights Housing and Development Annual Action Plan, Consolidated Plan, Citizen Participation Plan, and Budget for 2025-2026.



COMMUNITY DEVELOPMENT BLOCK GRANT



CITY OF COLONIAL HEIGHTS, VA

July 8th, 2025



OUTLINE

- CDBG-Overview
- PY2025-29 Consolidated Plan
 - Process
 - Highlights
- Citizen Participation Plan
- PY 2025-26 Annual Action Plan
- Public Comments
- Staff Recommendation



CDBG FUNDING

- Federally-funded grant administered by Department of Housing and Urban Development (HUD)
- Awarded to entitlement communities on annual basis
- Amount determined by statutory formula

HUD Planning and Reporting

- Consolidated Plan (5-year Plan)
 - Citizen Participation Plan
- Annual Action Plan
- Consolidated Action Plan Evaluation Report (CAPER)



2005-2025

- Since 2005, the City has received **\$1,826,654** in CDBG funding and has been able to provide Home Repair Grants to **187** low to moderate-income, owner-occupied households citywide



CONSOLIDATED PLAN

The Consolidated Plan is a five-year update of how the annual CDBG funds will be used

- Demographic shifts in the City
- Citizen Participation Plan
- Annual Action Plan
- Public comments



Five-year Consolidated Plan for Program Years 2025-29 has been prepared

- Based on the directions received from the City Council at the work session meeting in January 2025.
- To use the funds (approximately \$500,000 over five years) for essential home repair as has been used historically.
- To use the CDBG-CV funds from round 1 for the construction of a splash pad in the city

PLAN HIGHLIGHTS - Priority Neighborhoods



Priority Neighborhoods PY 2025-29

- Violet Bank
- Flora Hill
- Shepherd Stadium
- Westover-Snead,
- Ellerslie/Dunlop
- Toll House
- **Archer Hill**



PLAN HIGHLIGHTS – STAKEHOLDER INPUTS

- Input received through a variety of methods, including research, surveys, and targeted interviews
 - Community Assessment Survey
 - Council direction
 - Grant recipient feedback
- The input indicated strong support for continuing essential home repairs
 - Prioritizing roof repairs



CONSOLIDATED PLAN

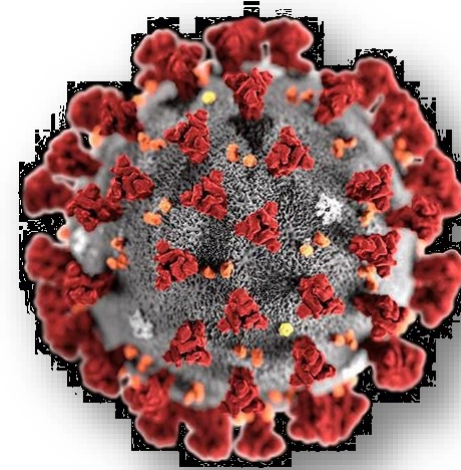
Citizen Participation Plan

The Citizen Participation Plan is required by HUD.

- City's Citizen Participation Plan gives an overview of how the Staff will
 - Interact with residents to get the most feedback for the use of CDBG funds
 - Actively engage with the regional groups working with the LMI community, such as the Crater Area Coalition on Homelessness (CACH)
 - Increase interaction with the Chesterfield-Colonial Heights Department of Social Services
 - Work closely with other City Departments, such as the Youth and Human Services

PLAN HIGHLIGHTS - CDBG-CV FUND

- Funds used to prevent, prepare for and respond to coronavirus.*
 - Additional guidance has added flexibility for use of funds.
- Funds prioritized for low- to moderate-income individuals.



The City of Colonial Heights has [\\$54,597.93](#) unused CDBG-CV funds from Round 1, which expires in July 2026.

CONSOLIDATED PLAN - CDBG-CV Funds

Goal: To improve outdoor spaces for childcare and prevention of COVID-19

Objective : Create better outdoor spaces in low to moderate income areas for children

Outcome: Improved Park infrastructure in low to moderate income area

Location – Flora Hill Park in Violet Bank priority neighborhood





ANNUAL ACTION PLAN (AAP)

Project Year 2025-26 Funding

- CDBG Annual Funding \$96,066
- CDBG-CV Supplemental Funding \$ 54,597.93
- **Total CDBG funds PY 25-26 \$150,663.93**

Proposed Use of Funds

\$91,263 Home Repair Grant

\$54,597.93 CDBG-CV funds for Splash Pad construction

\$4,803 Administrative and Program Costs

AAP – HOME REPAIR PROGRAM

- \$91,263 Home Repair Grant
- \$4,803 Administrative and Program Costs
- Approximately 8 households will be served
 - More if funds available



ELIGIBLE PROJECTS

Eligible activities or repairs include but are not limited to the following:

- Faulty roofs
- Unsafe electrical, heating or plumbing systems
- Faulty porches and steps that present a safety risk
- Accessibility needs
- Security upgrades such as deadbolts and floodlights
- Lead-based paint testing



Ineligible activities consist of any unnecessary physical improvement and repairs of a cosmetic nature.

- repairs to sheds,
- repairs to garages or any structure not attached to the living unit

ELIGIBLE HOUSEHOLDS

Must...

- be single-family homeowners;
- have active home insurance;
- be current on property taxes;
- be at or below 80% of the area median income; and
- not have received the grant in the last 5 years.





HUD Income Limits (80% AMI) Project Year 2025-26

FY 2025 Housing and Urban Development Income Limits

One	Two	Three	Four	Five	Six	Seven	Eight
\$63,600	\$72,650	\$81,750	\$90,800	\$98,100	\$105,350	\$112,600	\$119,900

PROGRAM PRIORITIES

- Program available Citywide. Priority given to Homeowners in the Violet Bank-Flora Hill, Shepherd Stadium, Westover-Snead, Toll House and Archer Hill Districts;
- Priority will be given to **ROOF REPAIRS**
- First-time applicants;
- Persons who are elderly or disabled;
- Lower income and larger households; and
- Those needing repairs that threaten the safety or well-being of the household members.

SUBRECIPIENT - Project:HOMES



Continue to work with Project: HOMES, a not-for-profit organization, to run the Home Repair Program.



APPLICATION PROCESS

Applications are open for **60-day period** from July 14th to September 12th, 2025.

- City's Website
- City's Social Media Pages
- City Focus
- Senior Center
- Library
- Targeted outreach by project: Homes to residents on the waitlist

Assistance is available for individuals who may need help filling out the application.

This year, we have over 30 homeowners on the waiting list.



SENIOR CENTER EVENTS

The Senior Center is located at the Community Building at 157 Roanoke Avenue. It is open MON through FRI, 8:00 am to 4:00 pm. The Center is open to adults 50 years of age and older who are City Residents. All Senior Center programs are FREE unless noted. The Senior Center monthly calendar lists daily and monthly activities and is available for pick-up at the Senior Center or call (804)520-9220.

Senior Transportation
Hours of Operation are MON-FRI 8:00 a.m. to 4:00 p.m. (With services being provided from 8:15 a.m. to 3:45 p.m.) and Sat for special circumstances from 8:00 a.m. to 1:00 p.m. (With services being provided from 8:15 a.m. to 12:30 p.m.). Service is available to Colonial Heights residents who are at least 50 years of age, and adult special needs or hand capped. Transportation will be available to and from most Colonial Heights destinations and to a few out of City medical appointments only. Registration for services is required and is available by calling Senior Transportation at (804)520-9219. Appointments must be made at least 24 hours in advance. There are no fees for transportation services, but donations are accepted.

Riverside Theater 2025 Trips
Depart center at 10am
return approximately 6:30pm
Cost: \$99 per show (includes transportation, lunch, show & gratuity)
*Tips have already been added to your trip price but feel free to tip more if you choose
*Contact the Senior Center at (804)520-9220 to register. Trips fill quickly, so register early.

Wed, June 11
Jesus Christ Superstar
The first musical by Andrew Lloyd Webber and Tim Rice to be produced for the professional stage, Jesus Christ Superstar has wowed audiences for over 50 years. A timeless work, the rock opera is set against the backdrop of an extraordinary and universally known series.

Wed, April 2
To Kill a Mockingbird
Adapted from the Pulitzer Prize winning novel, To Kill a Mockingbird opens in a sleepy Alabama town in the midst of the Great Depression, where Scout and her brother live with their widowed father.

Wed, July 9
Next to Normal
Next to normal explores a suburban family's struggle with the effects of mental illness. With book and lyrics by Brian Yorkey and music by Tom Kitt, the original production, starring Tony winner Alice Ripley, won three 2009 Tony Awards.

SIGHTS & SOUNDS OF LANCASTER, PA
Featuring Sight & Sound's "NOAH"
3 DAYS - 2 NIGHTS
OCTOBER 8 - 10, 2025
\$450 Per Person Double Occupancy
\$498 Per Person Single Occupancy

FOR INFORMATION AND RESERVATIONS CONTACT:
COLONIAL HEIGHTS SENIOR CENTER
157 Roanoke Ave.
Colonial Heights, VA 23834
(804) 520-9220



WHITE STAR ICONS



DUTCH APPLE
DINNER THEATRE

Seniors Calendar

MONDAY

8:30am.....Muzzles in Motion
9:30am.....Tai Chi (all levels)
9:30am.....Bowling (League Pool)
9:45.....Boot Camp
11:00am.....Pickle Ball (open play, spectators)
11:00am.....Line Dancing
12:00pm.....Pinocle
1:15pm.....Chair Volleyball

Tuesday

8:30am.....Drama (all ages)
9:30am.....Tap Dancing (Grannies) (all ages)
9:30am.....Gentle Yoga
10:30am.....Sit & Let's Get Fit
11:00am.....Water Aerobics 5 weeks
11:00am.....Meditation & World Religion
12:00pm.....Lunch (5 must register)
12:45pm.....Bingo
2:45pm.....It's Game Time
3:00pm.....Open Sew (Sat, 2nd & 3rd of month)
3:00pm.....Quilts for Vets (part 1)

Wednesday

8:30am.....Crochet & Knitting
8:30am.....Muzzles in Motion
10:00am.....Balance
11:00am.....Line Dancing
11:00am.....Pickle Ball (open play, spectators)
12:00pm.....Lunch & Learn (must register)
12:00pm.....Tech Heads (all levels)
12:30pm.....Party Bridge
1:00pm.....Mexican Train Dominoes

Thursday

8:30am.....Cardio Ball
9:00am.....Beginner's Line Dancing (all ages)
9:30am.....Restorative Yoga
10:30am.....Sit & Let's Get Fit
11:00am.....Meditation & Movement
12:00pm.....Lunch (5 must register)
1:15pm.....Senior Citizens Club Meeting (1st Tuesday at God's Canal - 2:30pm)
1:30pm.....Open Pair

Friday

9:00am.....Walk this Way
10:00am.....Strength & Stretch
11:00am.....Line Dancing
11:00am.....Pickle Ball (open play, spectators)
1:00pm.....Mahjong (part 1)

ARE YOU ON A LIMITED/FIXED INCOME? IS YOUR HOME IN NEED OF REPAIRS?

The City's Home Repair Program is a HUD-sponsored grant program to assist low to moderate-income residents with repairs and upgrades such as (but not limited to):

- * Roof replacements and repairs
- * Front porch replacements and repairs
- * Electric amp upgrades and outlet replacement
- * The sealing of windows, doors, and crawl spaces
- * Installation of double locks and flange lights
- * Conversion of bathtubs to showers to prevent slips and falls
- * Conversion of carpet to hard surface floors to prevent slips and falls
- * Installation of bath room grab bars, shower seats, and raised toilets

TO KNOW MORE ABOUT THE HOME REPAIR PROGRAM CALL THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT AT (804) 520-9297

City Focus - Spring 2025



PUBLIC COMMENT

- The 30-day public comment period began on Friday, May 23rd, 2025, and concluded on Tuesday, July 8th, 2025
- NO feedback was received on the Consolidated Plan during the public comment period

STAFF RECOMMENDATION

- City Council approval of the Consolidated Plan and the Annual Action Plan is necessary before funds can be expended for the next program year, which began July 1, 2025.
- Staff recommends approval of Resolution No. 25-41



QUESTIONS

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11. Hearing of Citizens Generally on Non-Agenda Items

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 25-FIN-8

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$78,974 in Unassigned Fund Balance to Miscellaneous and to Debt Services & Transfers Out.

To amend the Capital Projects Fund Budget by appropriating \$395,897, consisting of \$316,897 from the Virginia Department of Transportation to Intergovernmental Revenue and to the CHHS Sidewalk Project; and \$78,974 from the General Fund to Miscellaneous and to the CHHS Sidewalk Project.



13. Introduction And Consideration Of Ordinances And Resolutions:

A. AN ORDINANCE NO 25-FIN-9

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$833,489 in prior year encumbrances.

To amend the Water and Sewer fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by appropriating \$18,786 in prior year encumbrances.



13. Introduction And Consideration Of Ordinances And Resolutions:

B. AN ORDINANCE NO 25-FIN-10

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025, by transferring \$3,000 from Public Safety to Culture and Recreation.

To amend the Capital Projects Fund Budget by transferring \$77,762 from Hrouda Pump Station to Citywide Infrastructure Replacement.



13. Introduction And Consideration Of Ordinances And Resolutions:

C. AN ORDINANCE NO 25-FIN-11

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, by appropriating \$38,421, consisting of: 1) \$4,000 in state grant funds from the Virginia 9-1-1 Services Board to Public Safety and to Intergovernmental Revenues; 2) \$29,723 in state grant funds from the Department of Criminal Justice Services to Public Safety and to Intergovernmental Revenues; and 3) \$4,698 in Restricted Fund Balance to Miscellaneous and to Public Safety (\$803) and to Human Services (\$3,895).



13. Introduction And Consideration Of Ordinances And Resolutions:

D. A RESOLUTION NO 25-42

Approving the Addendum to Local Government Agreement between the City, the County of Chesterfield, the Virginia Department of Health, and the Chesterfield County Health District for local Health Department consolidation.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

None

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

1. Chili Peppers Cosmic Baseball National News Story

[\(link\)](#)

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

2. FY25-26 Personnel Revision Request – Sheriff's Office

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

3. Public Works Projects Update

Public Works Project Update

Completed Projects FY23-25:

- Branders Bridge Right Turn Lane Extension
- Westover Dedicated Right Turn Lane
- Lakeview Ave. Modernization
- State of Good Repair (SGR) Blvd. Paving
- North Elementary School Sidewalks Phase II
- Middle School Sidewalks



Public Works Project Update

Planned FY25-FY26 (Anticipated Start of Construction)

- Highschool Sidewalks (Summer 2025)
- Temple and Boulevard Intersection Improvements (Fall 2025)
- ARGT, PH V (Fall 2025)
- SGR Boulevard Paving (Spring 2026)
- Greenway Trail Boulevard Spur (Fall 2026)

Active Project Funding Information

Project Name	Funding Type	Federal Funds	State Funds	City Funds
Highschool Sidewalks	TAP	\$568,675	\$0	\$142,169
Temple and Boulevard Intersection Improvements	CMAQ, RSTP	\$3,568,400	\$0	\$0
ARGT Phase V	TAP	\$1,591,395	\$0	\$397,849
ARGT Blvd. Spur	TAP SmartScale	\$952,604	\$0	\$79,181
Ridge Road Reconstruction	Revenue Sharing	\$0	\$330,353	\$330,353
Boulevard Sidewalks	RSTP	\$3,918,645	\$0	\$0
Boulevard SGR Paving	SGR	\$0	\$1,111,746	\$0
ARGT Phase VI	SmartScale	\$3,807,235	\$0	\$0
Total:		\$15,849,056		\$949,552

94% Federal and State Funds, 6% City Funds

Future Project and Grant Funding Information

Project Name	Funding Type	Federal Funds	State Funds	City Funds
Southpark Blvd. Sidewalks	TAP	\$846,143	\$0	\$211,536
Dimmock Sidewalks	TAP	\$1,212,962	\$0	\$303,240
Ridge Road Reconstruction	Revenue Sharing	\$0	\$1,425,131	\$1,425,131
Roanoke Ave Reconstruction*	Revenue Sharing	\$0	\$3,500,000	\$4,500,000
Sanitary Sewer Rehabilitation*	Congressionally Directed Spending	\$2,400,000	\$0	\$600,000
Galvanized Water Line Replacement*	Congressionally Directed Spending	\$1,359,977	\$0	\$339,995
Water Meter Replacement*	Congressionally Directed Spending	\$1,927,196	\$0	\$481,799
TMDL Nutrient Credits*	SLAF	\$0	\$815,400	\$815,400
Total:		\$13,786,809		\$8,677,101

61% Federal and State Funds, 39% City Funds

HSIP (Highway Safety Improvement Program)

- VDOT recommended that the Commonwealth Transportation Board (CTB) approve the City's request of \$394,163 (100% Federal funded) for high visibility back plates for traffic lights



Water Towers

The City's water tower vendor has scheduled repairs and painting of the Sherwood Hills and Southpark tanks in 2025-2026.



Pavement Preservation 2025

- Swift Creek Ln.
- Fairmont Dr.
- Sherwood Dr.
- Forestview Dr.



Pavement Preservation Program

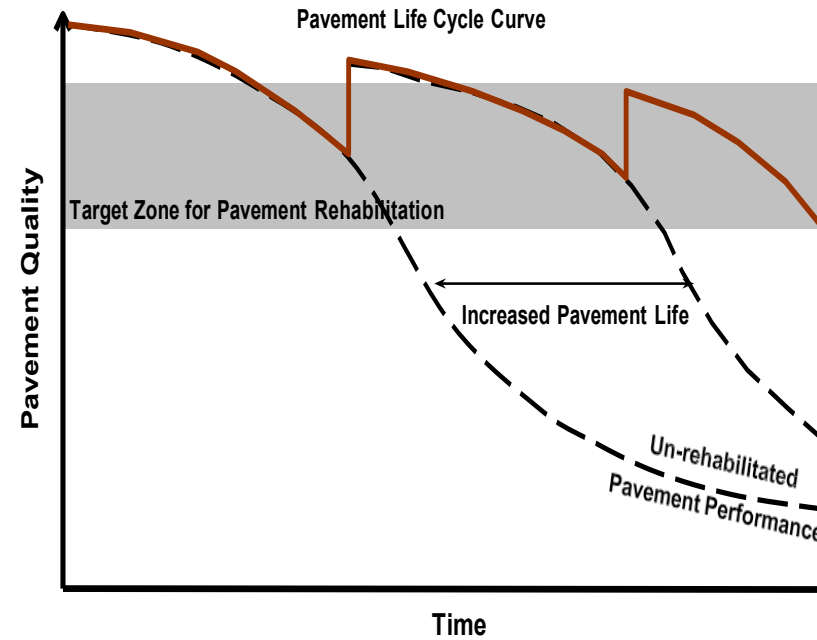
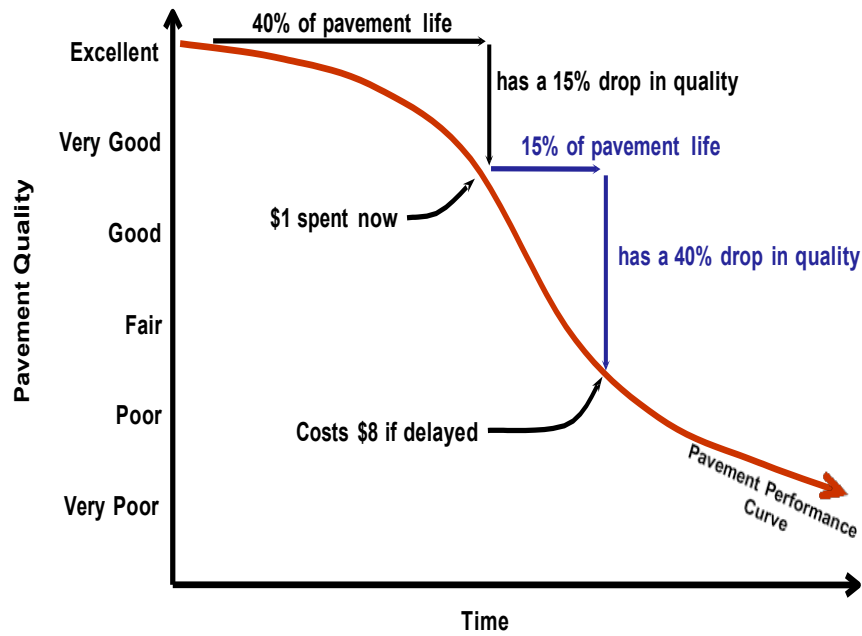


Understanding the Pavement Condition Index

PCI Range	Description	Relative Remaining Life	Recommended Treatment
86 – 100	Excellent	15 to 25 Years	Like new condition – little to no maintenance required when new; routine maintenance such as crack and joint sealing.
71 – 85		12 to 20 Years	Routine maintenance such as patching and crack sealing with surface treatments such as seal coats or slurries.
61 – 70	Good	10 to 15 Years	Heavier surface treatments and thin overlays.
41 – 60			
26 – 40	Poor	5 to 10 Years	Sections will require very thick overlays, surface replacement, base reconstruction, and possible subgrade stabilization.
0 – 25	Very Poor	0 to 5 Years	High percentage of full reconstruction.

Why Pavement Management?

- Cost Effective
- Maximize Resources



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15. Reports of Officers and Documents Related Thereto:

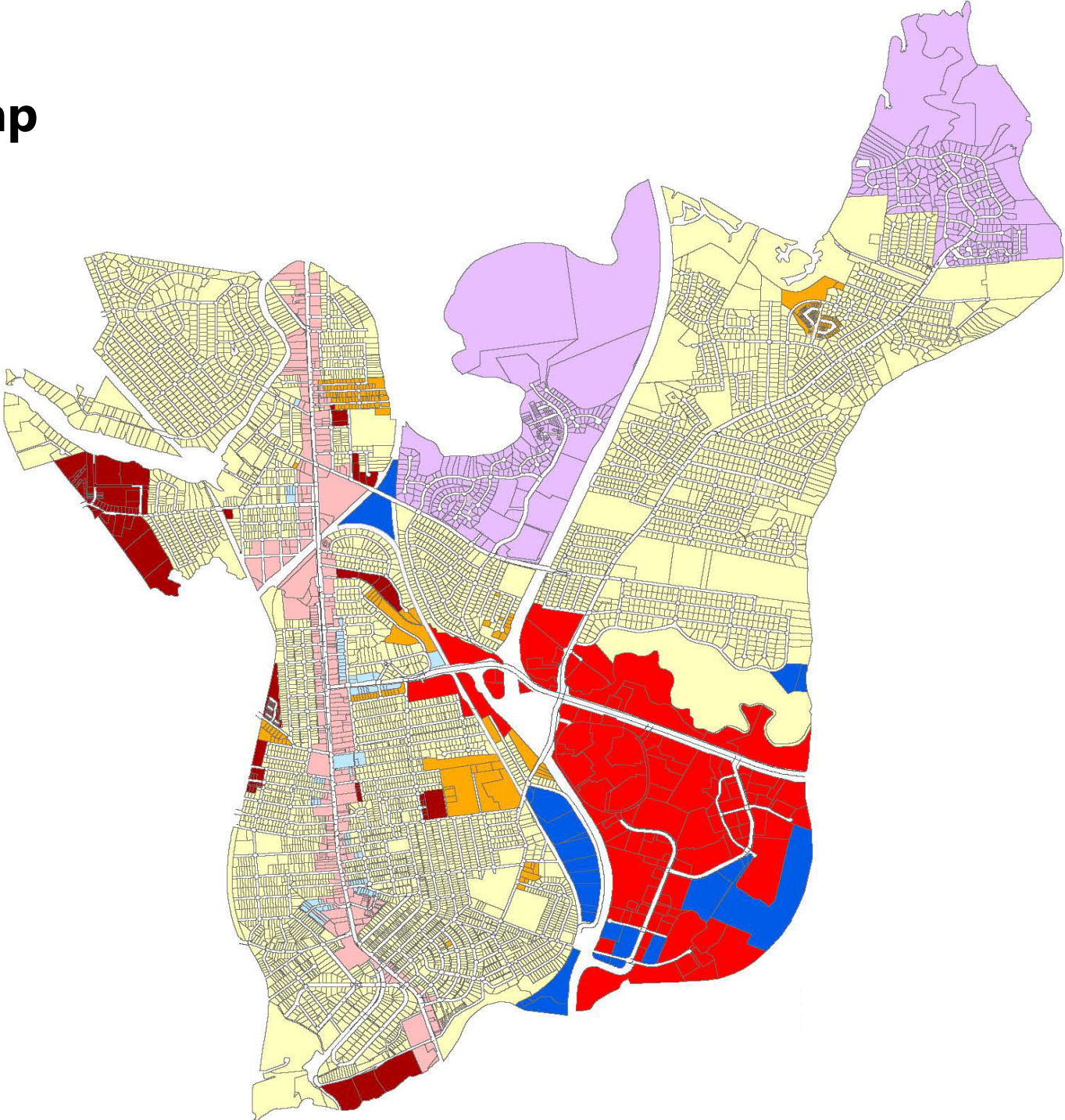
A. City Manager

4. Recreational Substances Draft Ordinance

City of Colonial Heights Zoning Map

Zoning Classification

- BB - Boulevard Business
- GB - General Business
- I - Industrial
- PUD - Planned Unit Development
- RH - Residential High Density
- RL - Residential Low Density
- RM - Residential Medium Density
- RO - Residential Office
- Roads



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15. Reports of Officers and Documents Related Thereto:

A. City Manager

5. Golf Cart Draft Ordinance

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

6. General Activity Report

UPCOMING DATES OF INTEREST

Upcoming Meetings

July 2025	August 2025	September 2025
Wed., July 23rd (6:00 pm) City Council Special Meeting – Council Chambers	Wed. Aug. 6 th (6:00 pm) Planning Commission Meeting – Council Chamber	Wed., Sep. 3 rd (6:00 pm) Planning Commission Meeting – Council Chamber
	Aug. 12 th (7:00 pm) City Council Regular Meeting – Council Chambers	Sep. 9 th (7:00 pm) City Council Regular Meeting – Council Chambers
		Sep. 16 th (6:00 pm) City Council Special Meeting – Council Chambers

CITY HOLIDAYS

- Monday, September 1st, 2025 (Government Offices Closed)
- Monday, October 13, 2025 (Government Offices Closed)
- Tuesday, November 11, 2025 (Government Offices Closed)

CITY ACTIVITIES/EVENTS

- Colonial Heights Block Bash (Round 2): Thursday, July 17, 2025 from 6:00pm-8:00pm at the *Colonial Heights Middle School*.
- National Night Out: Tuesday, August 5, 2025 from 5:30pm-8:30pm at Various Locations throughout the City.
- Back to School Hype Night: Monday, August 4th, 2025 from 6:00pm-9:30pm at Shepherd Stadium (Residents Only)
- Boy's Invitational Baseball Tournament (BIB): August 7-16, 2025 at Shepherd Stadium.

15. Reports of Officers and Documents Related Thereto:

A. City Manager

7. City of Colonial Heights Audit Statement

City of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is July 31, 2025.

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary



16. Adjournment

**Colonial Heights
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