

**ACTIONS  
COLONIAL HEIGHTS CITY COUNCIL**

**September 9, 2025**

**APPOINTMENTS BY RESOLUTION:**

**A RESOLUTION NO. 25-53**

Appointing Paul Repack as a member of the Board of Fire Prevention Code Appeals for a three-year term beginning October 1, 2025.

**COMMENDATIONS AND PRESENTATIONS:**

Proclaiming September 2025 as National Service Dog Month in the City of Colonial Heights, Virginia.

Proclaiming September 2025 as Suicide Prevention Awareness Month in the City of Colonial Heights, Virginia.

**WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:**

Review and consider a Special Use Permit allowing additional companion animals at 2523 White Oak Court. (APPROVED with no conditions)

**ADVERTISED PUBLIC HEARINGS:**

**AN ORDINANCE NO 25-16 (PASS 5-2)**

(First Reading) To grant a special use permit to Duane Rankin on behalf of American Behavioral Health Group, LLC, allowing an approximate 135-foot-long, 7-foot-high aluminum picket fence with gate and automatic gate opening to be installed in front of the building line at 439 Jennick Drive. The property, also known as parcel identification number 68215600001, is comprised of approximately 3.32 acres and is zoned GB (General Business).

**AN ORDINANCE NO 25-17 (UNANIMOUS PASS)**

(First Reading) To adopt a revised General pay Plan Class and Salary Range that removes the Building Inspector position; eliminates the Recreation Specialist III position; adds Recreation Supervisor and Recreation Supervisor – Senior Center as new full-time positions; adopts the corresponding job descriptions and class specifications for such new positions; amends the job description for Recreation Specialist II; and revises the language in the last paragraph under Part-Time/Seasonal/Temporary Positions to provide flexibility in pay based on experience.

## **HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS**

Charles Schober, 218 Fairfax Avenue – Requested the installation of speed humps on Fairfax Avenue and a four-way stop sign at the intersection of Cottage Grove and Fairfax Avenue.

Tracy Wood, 215 Fairfax Avenue – Requested the installation of speed humps on Fairfax Avenue and a four-way stop sign at the intersection of Cottage Grove and Fairfax Avenue.

Dare Shreve, 305 Hermitage Road – Spoke to the safety of on-street parking when it impedes the sight distance when trying to make a turn.

Joyce Tomlin, 132 W. Westover Avenue – Spoke to increased vehicular speeding along Westover Avenue and requested speed humps.

Harry Smith, 808 Kensington Avenue – Thanked public safety. Feels the City is being destroyed by issues that cannot be enforced by law enforcement. Mr. Smith also expressed his concerns relative to the lack of lighting along Conduit Road and a possible water leak under the wall at the Branders Bridge apartment complex.

Donald Holt, 301 Fairfax Avenue – Spoke to the speeding along Fairfax and recommended speed humps be installed.

## **CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)**

### **AN ORDINANCE NO 25-FIN-12**

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, by appropriating \$69,079, consisting of: 1) \$8,205 in federal grant funds from the United States Department of Housing and Urban Development to Human Services and to Intergovernmental Revenues; 2) \$8,438 in state grant funds from the Department of Criminal Justice Services to Judicial Administration to Intergovernmental Revenues; 3) \$10,000 in state grant funds from the Virginia State Police to Public Safety and to Intergovernmental Revenues; and 4) \$42,436 in state aid from the Library of Virginia to Culture & Recreation and to Intergovernmental Revenues.

The General Fund budget is also amended by transferring \$21,690 from Other Local Taxes to Intergovernmental Revenues.

June 10, 2025 Special Meeting Minutes

June 10, 2025 Regular Meeting Minutes

## **INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

A RESOLUTION NO 25-52 (UNANIMOUS PASS)

Authorizing and requesting the City Manager to execute AMENDMENT 3, AMENDED AND RESTATED FY026 AND FY 2027 COMMUNITY SERVICES PERFORMANCE CONTRACT MASTER AGREEMENT AND SUPPLEMENTAL DOCUMENTS, Greater Reach Community Services Board Contract No. P1636.7773.

AN ORDINANCE NO 25-15 (PASS 6-1)

(First Reading) Amending Chapter 286, Zoning, of the Colonial Heights City Code by amending § 286.202.10 by adding the use types of “recreational substances” and “recreational substances, retail”; amending § 286-410.67, providing requirements for recreational substances retail establishments.

A RESOLUTION NO 25-45 (UNANIMOUS PASS)

A Resolution of the Colonial Heights City Council approving of the City’s participation in the proposed settlements of opioid-related claims against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Z

Zydus and directing the City Manager to execute the documents necessary to effectuate the City’s participation in the settlements..

**UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:**

There was none

Submitted by:

Pamela B. Wallace, CMC

City Clerk