



**Colonial Heights
City Council Special Meeting
November 18, 2025
6:00 pm**

Colonial Heights City Council Meeting

November 18, 2025



- 1. Call to Order**
- 2. Roll Call**
- 3. Declarations Of Personal Interest**

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4. Closed meeting pursuant to the Code of Virginia in accordance with the following provisions:

- Paragraph A.3 of Section 2.2-3711 to discuss or consider the City's disposition of an approximate 19.83 acre parcel of publicly held real property, zoned Industrial, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
- Paragraph A.7 of Section 2.2-3711, to consult with legal counsel and be briefed by staff members pertaining to possible litigation concerning the code enforcement actions involving a property on Hamilton Ave, where consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body.

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5. Vote To Come Back Into Open Meeting.

The Council has been in a closed meeting pursuant to the Code of Virginia in accordance with the following provisions:

- Paragraph A.3 of Section 2.2-3711 to discuss or consider the City's disposition of an approximate 19.83 acre parcel of publicly held real property, zoned Industrial, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
- Paragraph A.7 of Section 2.2-3711, to consult with legal counsel and be briefed by staff members pertaining to possible litigation concerning the code enforcement actions involving a property on Hamilton Ave, where consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body.



5. Vote To Come Back Into Open Meeting continued...

Consideration of the following certification:

Each member will now certify that to the best of the member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements of the act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes there was a departure from the requirements of clauses (i) and (ii) shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

Roll Call.

An affirmative vote shall constitute certification of compliance.

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6. Advertised Public Hearings:

A. AN ORDINANCE NO 25-20

(Second Reading) To adopt a revised General Pay Plan Class and Salary Range that removes the Code Enforcement Supervisor position; adds Code Enforcement Inspector to Grade 14; adds Radio System Specialist to the list of Part-time/Seasonal/Temporary positions; and adopts the corresponding job descriptions and class specifications for such new positions.

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6. Advertised Public Hearings:

B. AN ORDINANCE NO 25-23

(First Reading) To adopt a revised General Pay Plan Class and Salary Range that increases the hourly rate and range of certain part-time positions by \$0.27 pursuant to the new minimum wage effective January 1, 2026.

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7. A Work Session On The Following Items:

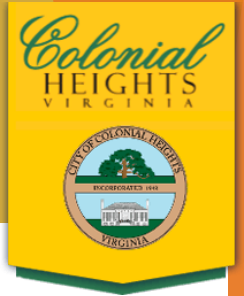
A. AN ORDINANCE NO 25-FIN-16

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, by appropriating \$3,802 in donations to Public Safety and to Miscellaneous.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, by appropriating \$946,182, consisting of funding from the Virginia Department of Transportation to Intergovernmental Revenue and to SGR Boulevard Paving (\$264,182) and to Appomattox River Greenway Trail Phase VI (\$682,000).

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7. A Work Session On The Following Items:

B. City of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is February 10, 2026.

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7. A Work Session On The Following Items:

C. **Audit Status Update**

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7. A Work Session On The Following Items:

D. Proposed City Seal Presentation







Dear Valued Client:

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Sincerely,

Amber Wallace
Tourism and Economic Development Specialist
wallace@colonialheightsva.gov









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7. A Work Session On The Following Items:

E. Economic Development Update



8. Adjournment
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