



**Colonial Heights
City Council Special Meeting
December 16, 2025
6:15 pm**



**Colonial Heights
City Council Regular Meeting
December 16, 2025
7:00 pm**

Colonial Heights City Council Meeting

December 16, 2025



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – The Honorable Tricia L. Palmer**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**



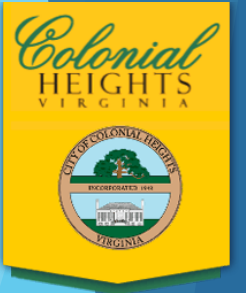
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7. Commendations And Presentations:

A. Presentation of the City's annual contribution to the 2025 Chesterfield/Colonial Heights Christmas Mother Carol Ricker.

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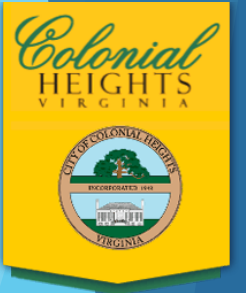


7. Commendations And Presentations:

***B. Presentation by Renata Sharnick, Chief Executive Officer,
Crater District Area Agency on Aging.***

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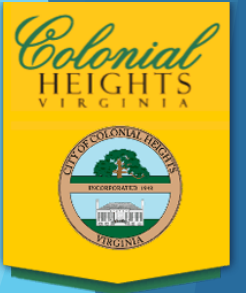


7. Commendations And Presentations:

- C. Recognizing Keith Jones, Keystone Truck and Tractor Museum, for his contributions supporting the Veterans of Colonial Heights and surrounding localities.***

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7. Commendations And Presentations:

D. Recognizing William S. Feasenmyer upon his retirement as Commissioner of the Revenue and for his Contributions to the City of Colonial Heights.

Commissioner of Revenue



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8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, **AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER.** Unless further time is granted by the Council, **ANY MEMBER OF THE PUBLIC** shall address the Council for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. **PROVIDED** however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.

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9. Written Petitions and Communications By Members of the Public and Council Members

None

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10. Advertised Public Hearings

None

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11. Hearing of Citizens Generally on Non-Agenda Items

12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

A. AN ORDINANCE NO 25-FIN-16

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, by appropriating \$3,802 in donations to Public Safety and to Miscellaneous.

To amend the Capital Projects Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, by appropriating \$946,182, consisting of funding from the Virginia Department of Transportation to Intergovernmental Revenue and to SGR Boulevard Paving (\$264,182) and to Appomattox River Greenway Trail Phase VI (\$682,000).

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12. Consideration of Uncontested Minutes, Ordinances, Resolutions, and Motions in Accordance with the Consent Agenda

- B. May 20, 2025 Special Meeting Minutes**
- C. June 17, 2025 Special Meeting Minutes**
- D. July 23, 2025 Special Meeting Minutes**
- E. September 16, 2025 Special Meeting Minutes**
- F. October 14, 2025 Special Meeting Minutes**
- G. October 14, 2025 Regular Meeting Minutes**
- H. October 21, 2025 Special Meeting Minutes**
- I. November 12, 2025 Special Meeting Minutes**
- J. November 12, 2025 Regular Meeting Minutes**
- K. November 18, 2025 Special Meeting Minutes**



13. Introduction And Consideration Of Ordinances And Resolutions.

A. AN ORDINANCE NO. 25-FIN-17

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, by appropriating \$40,878 consisting of: 1) \$225 in donations to Human Services and to Miscellaneous; 2) \$2,953 in additional grant funds from the Virginia Department of Environmental Quality to Nondepartmental and to Intergovernmental Revenue; 3) \$1,700 in funding from Virginia Department of Emergency Management to Public Safety and to Intergovernmental Revenue; 4) \$33,500 in Federal Asset Forfeiture to Public Safety and to Intergovernmental Revenue; and 5) \$2,500 in Restricted Fund Donation Balance to Public Safety and to Miscellaneous.

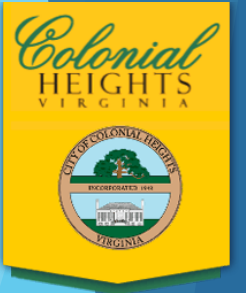


13. Introduction And Consideration Of Ordinances And Resolutions:

B. A RESOLUTION NO 25-64

Authorizing the City Manager to enter into the “Agreement Between the Virginia Department of Health and the Colonial Heights City Council for Funding and Services of the Colonial Heights Health Department” on behalf of City Council; and granting the City Manager signatory authority for future Agreements between City Council and the Virginia Department of Health for funding and services of the Colonial Heights Health Department.

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14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

A. AN ORDINANCE NO 25-23

(Second Reading) To adopt a revised General Pay Plan Class and Salary Range that increases the hourly rate and range of certain part-time positions by \$0.27 pursuant to the new minimum wage effective January 1, 2026.

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15. Reports of Officers and Documents Related Thereto:

A. City Manager

1. General Activity Report

UPCOMING DATES OF INTEREST


January 2026	February 2026	March 2026
Jan. 6th (6:00 pm) – Planning Commission Meeting - Council Chambers	Feb. 3 rd (6:00 pm) – Planning Commission Meeting - Council Chambers	Mar. 3 rd (6:00 pm) – Planning Commission Meeting - Council Chambers
Jan. 13th (7:00 pm) – City Council Regular Meeting– Council Chambers	Feb. 10 th (7:00 pm) – City Council Regular Meeting– Council Chambers	Mar. 10 th (7:00 pm) – City Council Regular Meeting– Council Chambers
Fri., Jan. 16th & Sat., Jan. 17th – City Council Retreat	Feb. 17th (6:00 pm) City Council Special Meeting – Council Chambers	Mar. 17 th (6:00 pm) – City Council Special Meeting– Council Chambers

CITY HOLIDAYS

- Wednesday, December 24, 2025 & Thursday, December 25th, 2025 (Government Offices Closed)
- Thursday, January 1st, 2026 (Government Offices Closed)

CITY ACTIVITIES/EVENTS

FREE Community REVIVE Training: Thursday, January 15th, 2026 from 6pm-7pm the Colonial Heights Mobile Outreach Team will be offering this training to the community. This event will be held at the Community Center (157 Roanoke Avenue) and refreshments will be provided. To register, please call (804)520-9287.



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15. Reports of Officers and Documents Related Thereto:

A. City Manager

2. 100th Anniversary Update

CITY OF COLONIAL HEIGHTS VA

100
ANNIVERSARY
LOGO 12/15/25



COLONIAL HEIGHTS VA



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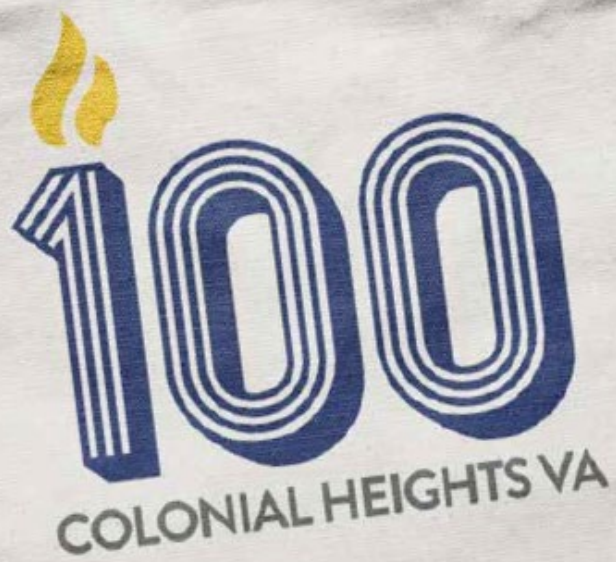


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15. Reports of Officers and Documents Related Thereto:

A. City Manager

3. City of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website with the following information:

- That the required audit is pending,
- The reasons for the delay,
- And the estimated date of completion.

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2024 is pending. The major factor for the delay of the audit is: delay in completion of the audit for the fiscal year ending June 30, 2023 resulting in significant delay in the year-end close and audit work for the fiscal year ending June 30, 2024. Our estimated date of completion for the audit report is February 10, 2026.

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15. Reports of Officers and Documents Related Thereto cont.:

B. City Attorney

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15. Reports of Officers and Documents Related Thereto cont.:

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary



16. Adjournment
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