

**ACTIONS
COLONIAL HEIGHTS CITY COUNCIL**

January 13, 2026

APPOINTMENTS BY RESOLUTION:

A RESOLUTION NO 26-2

Appointing Milton Freland as a member of the Board of Zoning Appeals for a four-yeer term beginning February 1, 2026.

A resolution No. 26-3

Appointing Thad Johnson as a member of the Youth Services Commission for a three-year term beginning February 1, 2026.

COMMENDATIONS AND PRESENTATIONS:

Fire Department Presentation – First Responder Supply Bag Donation

Recognition of Senior Police Officer Rocky Navarro for his Exemplary Service

WRITTEN PETITIONS AND COMMUNICATIONS BY MEMBERS OF THE PUBLIC AND COUNCIL MEMBERS:

There were none.

ADVERTISED PUBLIC HEARINGS:

There were none.

HEARING OF CITIZENS GENERALLY ON NON-AGENDA ITEMS

Kavitha Nallabelli, Administrator, Colonial Heights Rehabilitation and Nursing Center, 831 East Ellerslie Avenue – Provided Council with a quarterly update of the facility.

CONSENT AGENDA MINUTES, ORDINANCES AND RESOLUTIONS (UNANIMOUS PASS)

AN ORDINANCE NO 25-FIN-17 (UNANIMOUS PASS)

(Second Reading) To Amend the General Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, by appropriating \$40,878 consisting of: 1) \$225 in donations to Human Services and to Miscellaneous; 2) \$2,953 in additional grant funds from the Virginia Department of Environmental Quality to Nondepartmental and to Intergovernmental Revenue; 3) \$1,700 in funding from Virginia Department of Emergency Management to Public Safety and to Intergovernmental Revenue; 4) \$33,500 in Federal

Asset Forfeiture to Public Safety and to Intergovernmental Revenue; and 5) \$2,500 in Restricted Fund Donation Balance to Public Safety and to Miscellaneous.

December 16, 2025 Special Meeting Minutes
December 16, 2025 Regular Meeting Minutes
April 22, 2025 Special Meeting Minutes
February 21-22, 2025 Council Retreat Minutes

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

AN ORDINANCE NO. 26-1 (UNANIMOUS PASS)

(First Reading) To add a new Deputy IV Class Specification and Job Description and adopt a revised General Pay Plan Class and Salary Range that changes the Assistant City Manager title to Deputy City Manager; removes the asterisk symbol next to the City Manager and City Attorney titles; increases the Minimum and Maximum Pay Range for the Executive level; and adopts the corresponding job description and class specifications for Deputy IV.

AN ORDINANCE NO 26-FIN-1 (Unanimous Pass)

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, by appropriating \$282,667 consisting of: 1) \$60,083 in Cooperative agreement funding from the Virginia Opioid Abatement Authority to Health and Social Services and to Intergovernmental Revenue; 2) \$137,196 in grant funds administered by the Department of Criminal Justice Services to Public Safety and to Intergovernmental Revenues; 3) \$1,900 in funding from Old Dominion EMS Alliance to Public Safety and to Intergovernmental Revenue; 4) \$5,000 in Help Eliminate Auto Theft Grant funding from the Virginia State Police to Public Safety and to Intergovernmental Revenue; and 5) \$78,528 in Virginia Health Department Reimbursement funds to Debt & Transfers and Intergovernmental Revenues.

The General Fund Budget is also amended by transferring \$120,000 from Nondepartmental to General & Financial.

The Capital Projects Fund Budget is also amended by transferring \$78,528 from the General Fund to Miscellaneous and to City Hall Complex Improvements (formerly Health Department Building Renovations).

The Recreation Activity Fund is also amended by appropriating \$10,000 in Grant funding to Miscellaneous & Fund Balance and to Operating Expenses.

A RESOLUTION NO 26-1 (UNANIMOUSLY PASSED on Amendment) The May 13, 2026 date was amended and changed to May 13, 2026.

Specifying the regular meeting dates of the Colonial Heights City Council.

UNFINISHED BUSINESS, CONTESTED ORDINANCES AND RESOLUTIONS, AND ITEMS REMOVED FROM THE CONSENT AGENDA:

There was none.

Submitted by:

Pamela B. Wallace, CMC
City Clerk