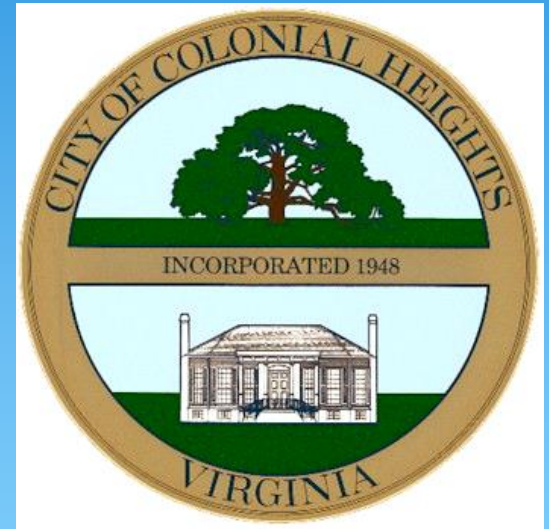


Colonial Heights City Council Meeting

May 12, 2015



Colonial Heights City Council Meeting

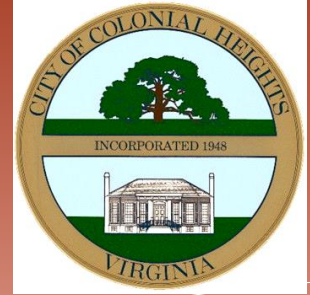
May 12, 2015



1. **Call to Order**
2. **Roll Call**
3. **Devotion** – Diane H. Yates
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declarations of Personal Interest**

Colonial Heights City Council Meeting

May 12, 2015



7. Commendations and Presentations

A. A PROCLAMATION Designating May 10 - 16, 2015 as Law Enforcement Officers' Memorial Week in the City of Colonial Heights, Virginia

Colonial Heights City Council Meeting

May 12, 2015

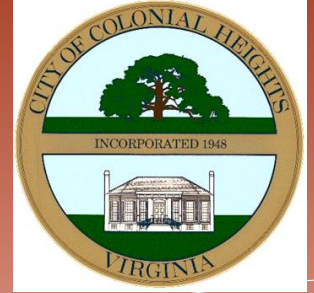


7. Commendations and Presentations

***B. A PROCLAMATION A Proclamation
Declaring May 2015 as "Business
Appreciation Month" in the City of
Colonial Heights, Virginia***

Colonial Heights City Council Meeting

May 12, 2015



7. Commendations and Presentations

C. GFOA Award of Financial Reporting Achievement



**The Government Finance Officers Association
of the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Tomeka C. Smith

Deputy Director of Finance
City of Colonial Heights, Virginia



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date May 5, 2015



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Colonial Heights
Virginia**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

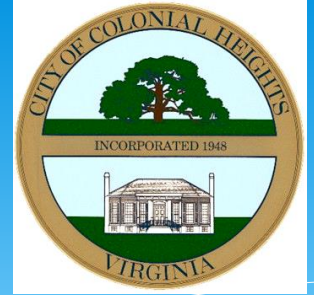
June 30, 2014

A handwritten signature in black ink, reading "Jeffrey R. Emer". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Executive Director/CEO

Colonial Heights City Council Meeting

May 12, 2015

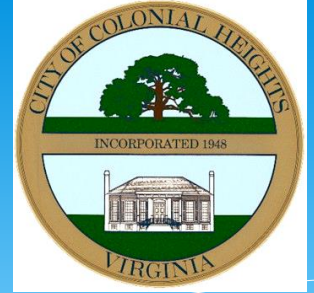


8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

Colonial Heights City Council Meeting

May 12, 2015

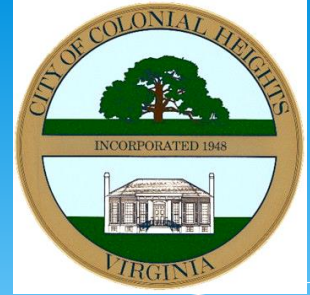


9. Written Petitions and Communications

**None*

Colonial Heights City Council Meeting

May 12, 2015

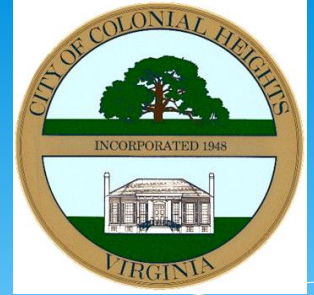


10. Advertised Public Hearing

A. *AN ORDINANCE NO 15-6 (First Reading)*
To amend Section 273-36 of the
Colonial Heights City Code, which
relates to the storage of inoperable
vehicles.

Colonial Heights City Council Meeting

May 12, 2015



10. Advertised Public Hearing

B. AN ORDINANCE NO 15-16 (First Reading) To vacate a 0.015 acre sanitary sewer easement recorded in Deed Book 296, page 38, in the Chesterfield Circuit Court Clerk's Office, across Lot 7, Block 2, Lyonia, parcel identification number 51000302012, as part of the O'Reilly's Automotive Stores, Inc. development.



SANITARY SEWER
EASEMENT
(DB 296, PG 38; CHESTERFIELD COUNTY)
TO BE VACATED
0.015 ACRE

N87°10'54"E
5.00'

S02°49'06"E 129.50'

S81°28'23"W
5.02'

N02°49'02"W 130.00'

S81°28'23"W 130.93'

LYONS AVENUE
(40' RIGHT OF WAY)

O'REILLY AUTOMOTIVE
STORES, INC.
233 S. PATTERSON
SPRINGFIELD, MO
(DB 299, PG 679;
DB 299, PG 673)
(MB 4, PG 41)
TAX PARCEL No.:
51000302012
ZONING: BOULEVARD BUSINESS
AREA: 1.06 AC.

1401

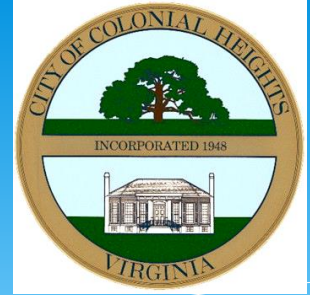
1309

BOULEVARD
U.S. HIGHWAYS 1 & 301

(VARIABLE WIDTH RIGHT OF WAY)

Colonial Heights City Council Meeting

May 12, 2015



10. Advertised Public Hearing

C. *To approve the City of Colonial Heights' Housing and Community Development Consolidated Plan for 2015-2019, including the Annual Action Plan for 2015-2016.*



Consolidated/Action Plan & The Analysis of Fair Housing Impediment Choice



**CITY OF COLONIAL HEIGHTS, VA
EMERGENCY HOME REPAIR PROGRAM**

May 12, 2015



CDBG FUNDING

- Federally-funded grant administered by Department of Housing and Urban Development (HUD)
- Awarded to entitlement communities on annual basis
- Amount determined by statutory formula

HUD Planning and Reporting

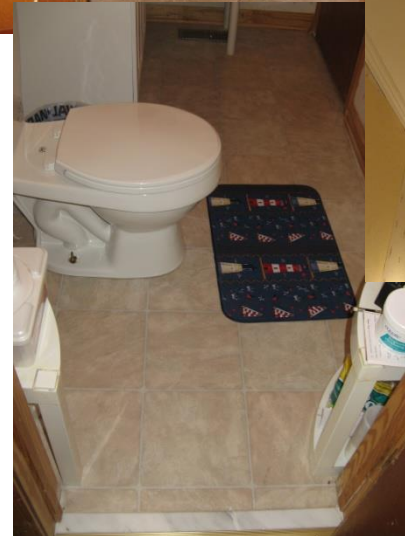
- Consolidated Plan (1-5 year Plan)
- Annual Action Plan (1 year –detailed)
- Consolidated Action Plan Evaluation Report (CAPER)
- Citizen Participation Plan
 - 2 Public Hearings
 - Annual Action Plan
 - CAPER



2005-2014

Emergency Home Repair Program

- Since 2005, the City has received **\$866,787** in CDBG funding and has been able to provide home repair grants to over **140** low to moderate income owner-occupied households citywide.





Consolidated Plan & Action Plan

2015-2019 Consolidated Plan, which includes the 2015 Annual Action Plan, identifies how the City will utilize this year's allocation of U.S. Department of Housing and Urban Development (HUD) funds and serves as an application for Community Development Block Grant (CDBG) funds.

- Consolidated Plan covers a five (5) year period beginning July 1, 2014 and ending June 30, 2019
- Annual Action Plan covers a one (1) year period beginning July 1, 2015 and ending June 30, 2015.



Consolidated Plan

Public Participation Process

- Outreach/Needs Assessment
- Public Hearings
- 30 Day Comment Period

Goal 1: **To Preserve existing housing stock**

Objective 1: Improve living conditions of standards housing occupied by low income households

Outcome 1: Decent and safe housing/ code compliant housing stock.

Goal 2: **To Improve public welfare, health, and safety of residents**

Objective 2: Remove conditions that threaten public health and safety

Outcome 2: Improved neighborhoods/safer communities

Emergency Home Repair Program

Eligible activities or repairs include but are not limited to the following:

- Unsafe electrical, heating or plumbing systems,
- Faulty roofs,
- Faulty porches and steps that present a safety risk, and
- Lead-based paint testing.

Ineligible activities consist of any unnecessary physical improvements, any repairs of a cosmetic nature, repairs to sheds, and repairs to garages or any structure not attached to the living unit.



The application will be available
on June 1



Analysis of Impediments Fair Housing Choice (AI)

- Required by the U.S. Department of Housing and Urban Development (HUD) for localities receiving federal housing and community development funds
- The overall goal is to review and access impediments to fair housing within the City of Colonial Heights



The Analysis of Impediments to Fair Housing Choice (AI)

The Federal Fair Housing Law states that impediments to fair housing choice are any actions, omissions, or decisions that restrict housing choice or the availability of housing because of

- **race,**
- **color,**
- **religion,**
- **national origin,**
- **sex,**
- **familial status, and**
- **handicap or disability**

Virginia also recognizes **elderliness** as a protected class.



2008 Analysis of Fair Housing Impediment Choice

Impediments Found:

- 1. Older owner-occupied residential properties in need of costly repairs**
- 2. Unmet accessibility needs**
- 3. Sub-standard residential rental properties**
- 4. Zoning language**
- 5. General Need for More Fair Housing Awareness**
- 6. Need for Increased Awareness in Real Estate and Construction Field**



2015 Analysis of Fair Housing Impediment Choice

Impediments Found:

1. Unmet accessibility needs
2. Sub-standard residential rental properties
3. General Need for More Fair Housing Awareness
4. High income levels and fees requested to rent housing
5. Lack of minority owned housing
6. Lack of available vacant land in Colonial Heights to build affordable housing.



Consolidated/Annual Plan (& AI)

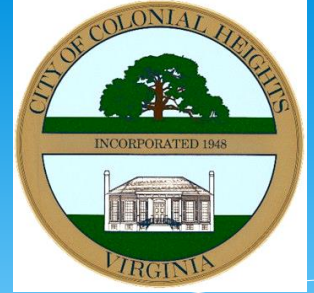
- Submission date is Friday, May 15, 2015

Emergency Home Repair Application

- Available - June 1, 2015
- Due - June 30, 2015

Colonial Heights City Council Meeting

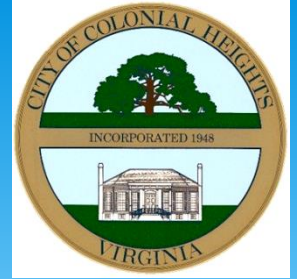
May 12, 2015



11. Hearing of Citizens Generally on Non-Agenda Items

Colonial Heights City Council Meeting

May 12, 2015

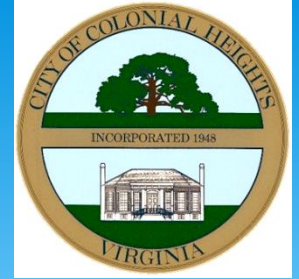


12. Consent Agenda

- A. AN ORDINANCE NO 15-FIN-4 (Second Reading) Appropriating and providing funds for financing the City of Colonial Heights Public School Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and approving such budget.***

Colonial Heights City Council Meeting

May 12, 2015

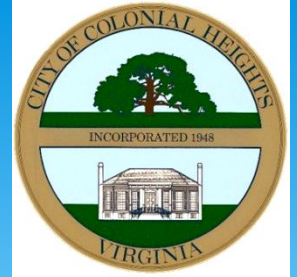


12. Consent Agenda

B. AN ORDINANCE NO 15-FIN-5 (Second Reading) Adopting the Recreation Activity Fund Budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and appropriating the estimated revenues for the year for the principal purposes stated.

Colonial Heights City Council Meeting

May 12, 2015

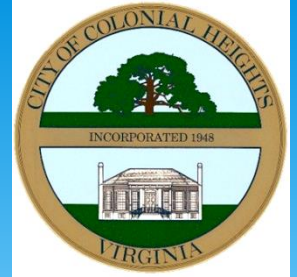


12. Consent Agenda

- C. ***AN ORDINANCE NO 15-FIN-6 (Second Reading) Adopting the Water and Sewer Fund Budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and appropriating the estimated revenues for the year for the operating expenses stated.***

Colonial Heights City Council Meeting

May 12, 2015

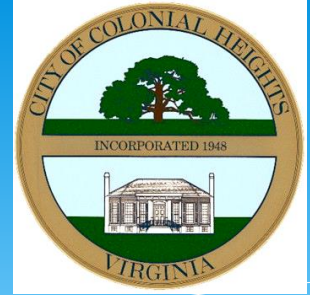


12. Consent Agenda

D. AN ORDINANCE NO 15-FIN-7 (Second Reading) Adopting the Storm Water Fund Budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and appropriating the estimated revenues for the year for the principal purposes stated

Colonial Heights City Council Meeting

May 12, 2015



12. Consent Agenda

E. AN ORDINANCE NO 15-FIN-8 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2014, and ending June 30, 2015, to appropriate funds in the amount of \$2,301, which consists of donations for the purchase of a tracking canine and supporting costs; and for the return of funds reallocated to the telephone system and data lines budget back to Contingencies.

Ordinance No. 15-FIN-8

Telephone Reallocation

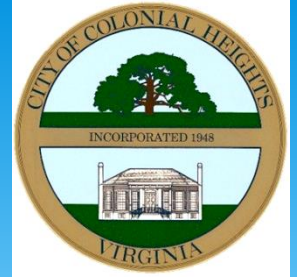
- Upon review, staff discovered additional costs for there departments that should be adjusted as part of the overall reallocation of telephone charges and services. The net result will be **\$15,200** returned to Contingencies

Police – Tracking Canine Fund

- CHP raised \$26,484 through donations for the acquisition of their new tracking canine; and have now requested appropriations of \$24,182 of said funds for purposes related to said canine.

Colonial Heights City Council Meeting

May 12, 2015

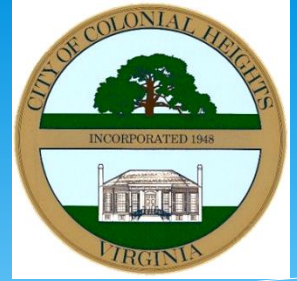


12. Consent Agenda

- F. AN ORDINANCE NO 15-7 (Second Reading)
Providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.14 for the tax year commencing January 1, 2015, and ending December 31, 2015; and providing for a levy on all real estate located in the City not exempt from taxation to be fixed at \$1.14 for the tax year commencing January 1, 2016, and ending December 31, 2016, for general municipal purposes.***

Colonial Heights City Council Meeting

May 12, 2015

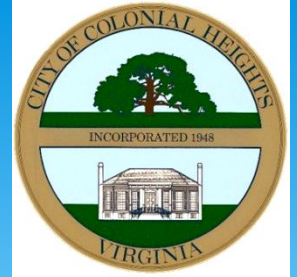


12. Consent Agenda

G. *AN ORDINANCE NO 15-8 (Second Reading) Providing for a tax levy on all tangible personal property not either exempt from taxation or otherwise taxed, for the tax year ending December 31, 2015; and for the tax year commencing January 1, 2016, and ending December 31, 2016; for general municipal purposes.*

Colonial Heights City Council Meeting

May 12, 2015

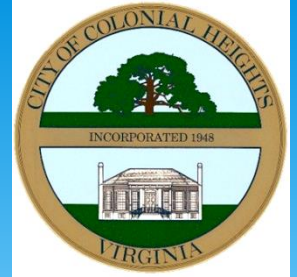


12. Consent Agenda

***H. AN ORDINANCE NO 15-9 (Second Reading)
Providing for a tax levy on motor vehicles
owned by members of a volunteer rescue
squad or volunteer fire department, and
persons appointed to serve as auxiliary
police officers for the tax year ending
December 31, 2015; and for the tax year
commencing January 1, 2016, and
ending December 31, 2016, for general
municipal purposes.***

Colonial Heights City Council Meeting

May 12, 2015

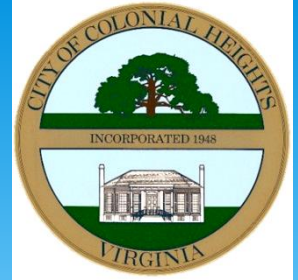


12. Consent Agenda

- I. ***AN ORDINANCE NO 15-10 (Second Reading) Reaffirming Ordinance No. 12-7, which provided for a personal property levy of one dollar on each motor vehicle which is specifically equipped to provide transportation for physically handicapped individuals for the tax year commencing January 1, 2015, and ending December 31, 2015; & providing for such levy on motor vehicles which are specifically equipped to provide transportation for physically handicapped individuals for the tax year commencing January 1, 2016, and ending December 31, 2016, for general municipal purposes.***

Colonial Heights City Council Meeting

May 12, 2015

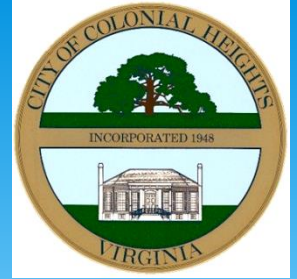


12. Consent Agenda

J. AN ORDINANCE NO 15-11 (Second Reading) Establishing a tax rate pursuant to Chapter 35.1 of Title 58.1 of the Code of Virginia (“Personal Property Tax Relief”) on all qualifying vehicles under the Chapter.

Colonial Heights City Council Meeting

May 12, 2015

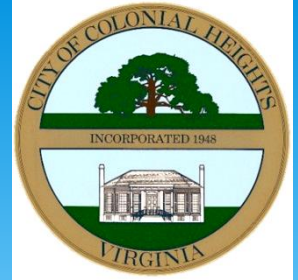


12. Consent Agenda

- K. AN ORDINANCE NO 15-12 (Second Reading)
Providing for a tax levy on machinery and tools,
tangible personal property used in a research
and development business, certain energy
generating equipment, personal property used in
manufacturing, testing or operating satellites,
and motor vehicles, trailers and semitrailers
with a gross weight of 10,000 pounds or more
used to transport property for hire by a motor
carrier engaged in interstate commerce, for the
tax year ending December 31, 2015; and for the
tax year commencing January 1, 2016, and
ending December 31, 2016; for general
municipal purposes.***

Colonial Heights City Council Meeting

May 12, 2015

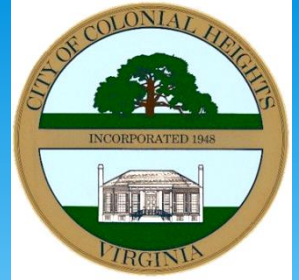


12. Consent Agenda

- L. AN ORDINANCE NO 15-13 (Second Reading) To amend and reordain § 238-8 of Chapter 238, Sewers and Sewage Disposal, of the Colonial Heights City Code, to increase charges for sewer service.***

Colonial Heights City Council Meeting

May 12, 2015

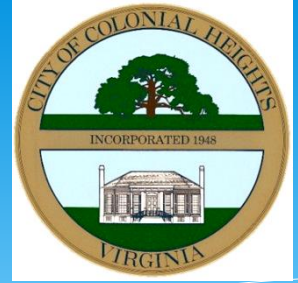


12. Consent Agenda

M. AN ORDINANCE NO 15-14 (Second Reading) To amend and reordain § 277-9 of Chapter 277, Water, of the Colonial Heights City Code, to increase charges for water service.

Colonial Heights City Council Meeting

May 12, 2015



12. Consent Agenda

N. AN ORDINANCE NO 15-15 (Second Reading) To o amend and reordain § 244-13 of Chapter 244, Solid Waste, of the Colonial Heights City Code, to decrease the fees the City charges residential and commercial establishments for solid waste collection and disposal or recycling.

Colonial Heights City Council Meeting

May 12, 2015



12. Consent Agenda

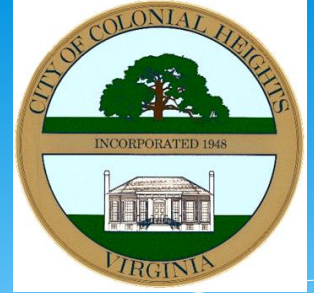
**O. Regular Meeting Minutes
December 16, 2014**

**P. Special Meeting Minutes
February 10, 2015**

**Q. Special Meeting Minutes
March 10, 2015**

Colonial Heights City Council Meeting

May 12, 2015

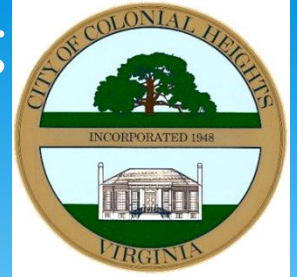


13. Introduction and Consideration of Ordinances and Resolutions

****None***

Colonial Heights City Council Special Meeting

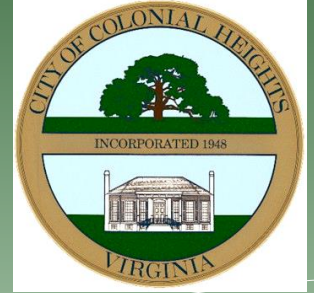
May 12, 2015



- 14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda**
 - A. AN ORDINANCE NO 15-FIN-3 (Second Reading) Adopting the General Fund Budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and appropriating the estimated revenues for the year for the objects and purposes stated herein.***

Colonial Heights City Council Meeting

May 12, 2015



15. Reports of Officers and Documents Related Thereto

A. *City Manager*

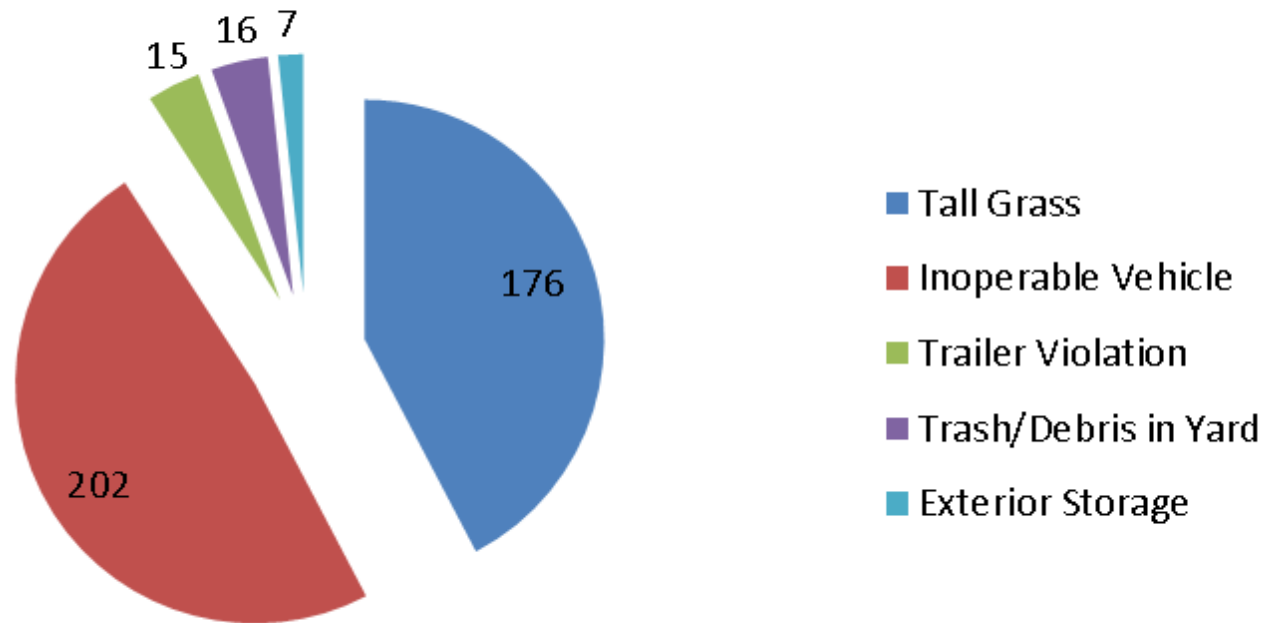
1. Update on Tall Grass and Weeds Code Enforcement



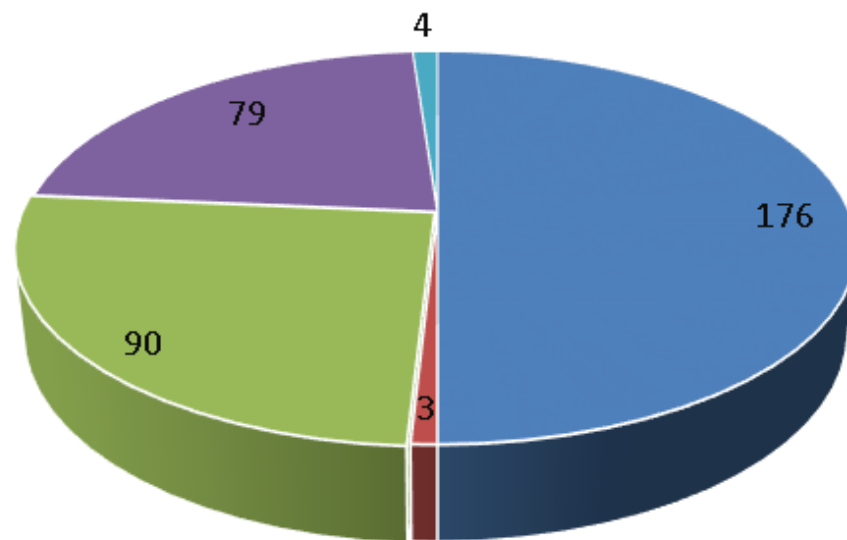
Code Enforcement Update

May 12, 2015 City Council Meeting

Potential Violations Since 1/1/2015

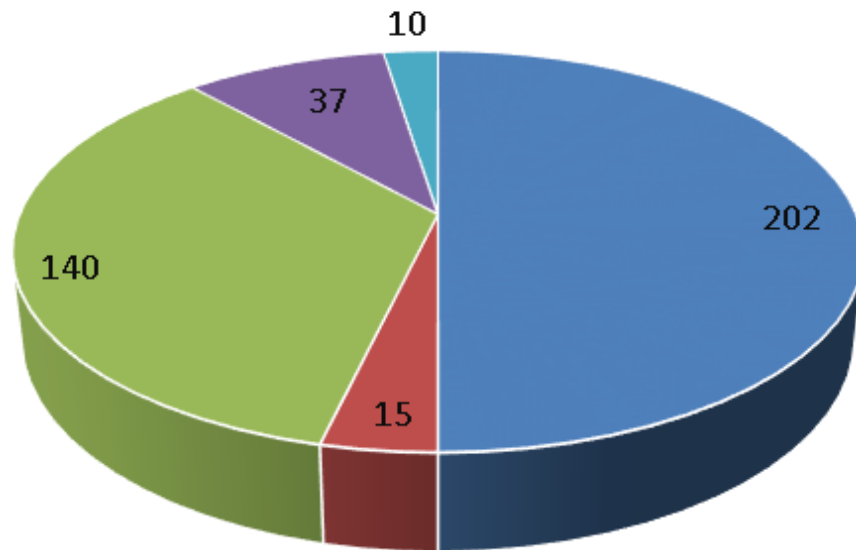


Tall Grass



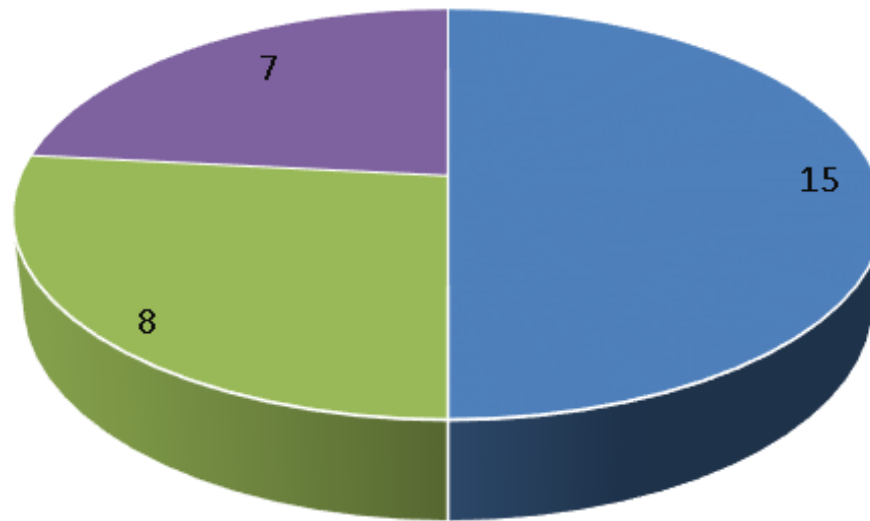
■ Initial Inspections ■ No Violation ■ Compliant ■ In Progress ■ City Enforced

Inoperable Vehicle



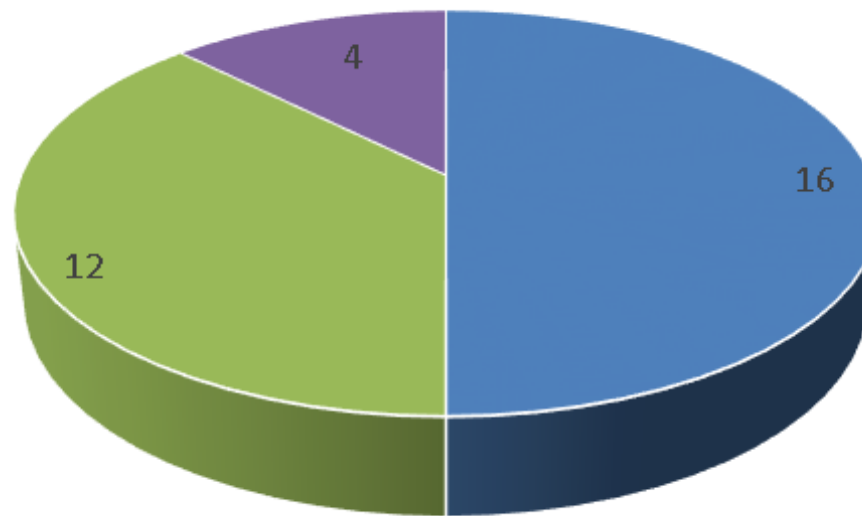
■ Initial Inspections ■ No Violation ■ Compliant ■ In Progress ■ City Enforced

Trailer Violation



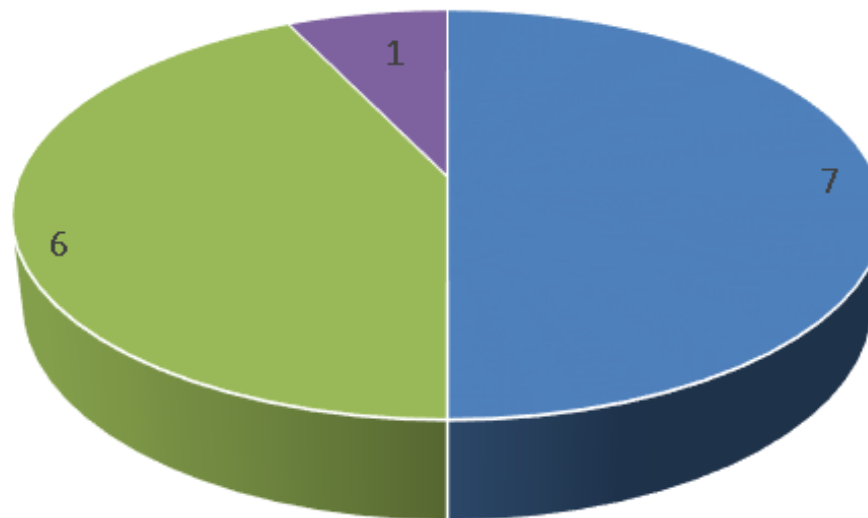
■ Initial Inspections ■ Compliant ■ In Progress

Trash/Debris in Yard



■ Initial Inspections ■ Compliant ■ In Progress

Exterior Storage



■ Initial Inspections ■ Compliant ■ In Progress

Colonial Heights City Council Meeting

May 12, 2015



15. Reports of Officers and Documents Related Thereto

A. *City Manager*

2. Update on Boulevard Modernization Project

Colonial Heights City Council Meeting

May 12, 2015



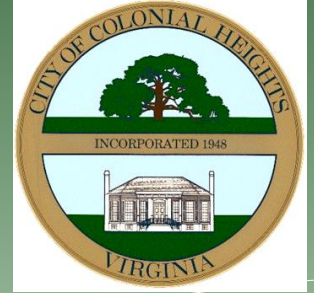
15. Reports of Officers and Documents Related Thereto

A. *City Manager*

3. General Activity Report and/or Project Update

Colonial Heights City Council Meeting

May 12, 2015

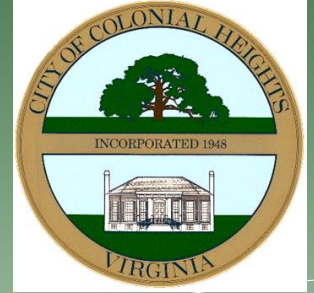


15. Reports of Officers and Documents Related Thereto

B. City Attorney

Colonial Heights City Council Meeting

May 12, 2015

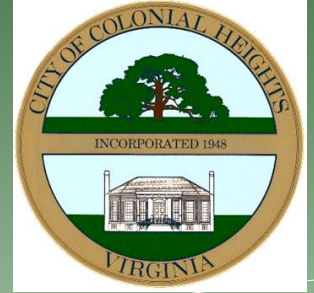


15. Reports of Officers and Documents Related Thereto

C. *Director of Planning and Community Development*

Colonial Heights City Council Meeting

May 12, 2015



16. Consideration of Claims.

17. Adjournment

Colonial Heights City Council Meeting

May 12, 2015

