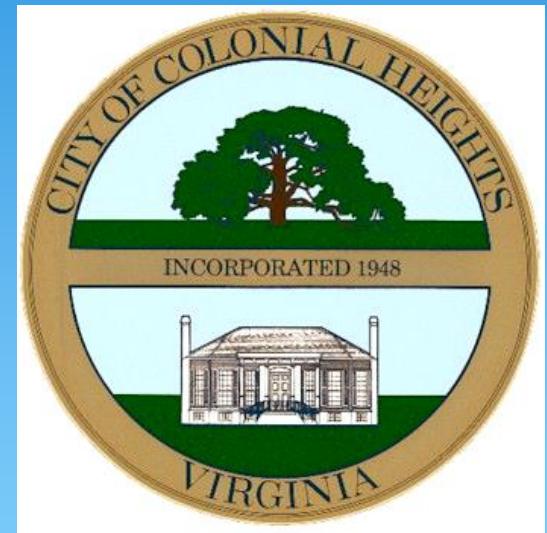


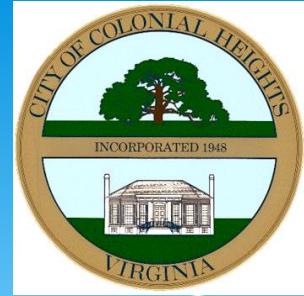
# Colonial Heights City Council Meeting

November 10, 2015



# Colonial Heights City Council Meeting

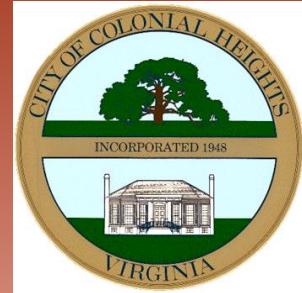
## November 10, 2015



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – W. Joe Green, Jr.**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## November 10, 2015

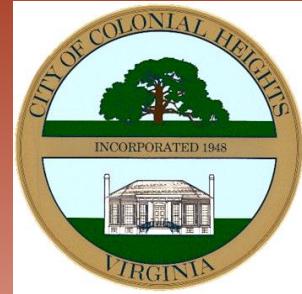


### 7. Commendations and Presentations

**A. A *PROCLAMATION* Recognizing the  
Outstanding Contributions of Swift  
Creek Mill Theatre in Honor of Its  
50th Anniversary**

# Colonial Heights City Council Meeting

## November 10, 2015



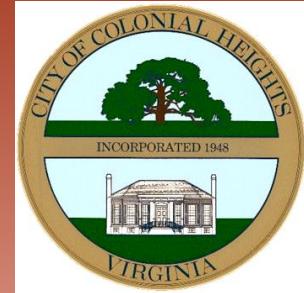
### **7. Commendations and Presentations**

#### ***B. Recognizing graduates the program participants in the Citizens Government Academy***

- \* Nan Downey
- \* Theresa Jones
- \* Blake Lawhorne
- \* Mark Lawhorne
- \* Janet Rigney
- \* Jessica Rhodes

# Colonial Heights City Council Meeting

## November 10, 2015



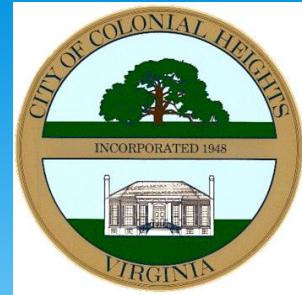
### 7. Commendations and Presentations

#### **C. *Introduction of New City Employees***

- \* Chad Clary - EMS Firefighter
- \* Christian Newlon - EMS Firefighter
- \* Darrell Aleshire Jr. - Police Officer

# Colonial Heights City Council Meeting

## November 10, 2015

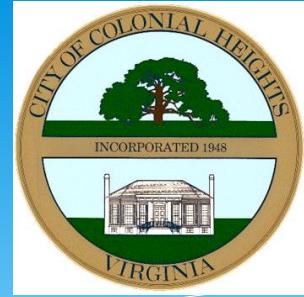


### 8. Reading of Manner Addressing Council

**ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.**

# Colonial Heights City Council Meeting

## November 10, 2015

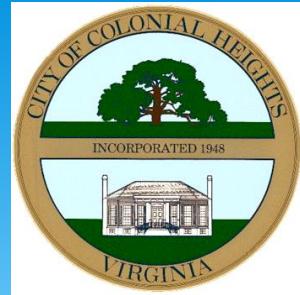


### 9. Written Petitions and Communications

- ❖ ***None***

# Colonial Heights City Council Meeting

## November 10, 2015



### 10. Advertised Public Hearing

**A. AN ORDINANCE NO 15-28 (First Reading) To grant a special use permit to Mount Pleasant Baptist Church to allow for an electronic message board of approximately 27 square feet on property located at 3110 Greenwood Avenue.**



2510 willis road, richmond, virginia 23237  
phone: 804-271-5685 fax: 804-743-9250  
SuperiorSignsRVA.com

Customer: Mount Pleasant Baptist Church Job Location: 3110 Greenwood Ave

Date: 10/1/15 Salesperson: JL Drawn By: CM Revisions: Scale: 1/4" = 1'- 0"

Type of Signage: New EMC

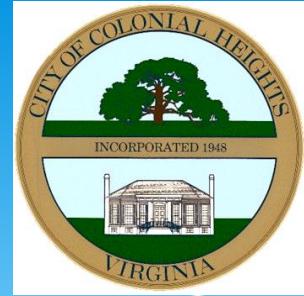
File Name: Mount Pleasant Baptist Church

Customer Approval:

This drawing must be approved and signed by the customer before production can begin. Any changes made after the drawing has been approved will be done at the customers expense. This drawing is the property of Superior Signs, LLC and may not be shown to anyone outside of the customers own organization. Duplication or distribution of this drawing without the written permission of Superior Signs, LLC is prohibited by law and will be taken very seriously.

# Colonial Heights City Council Meeting

## November 10, 2015



### 10. Advertised Public Hearing

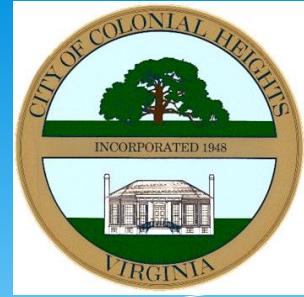
***B. AN ORDINANCE NO 15-29 (First Reading) To Grant a Special Use Permit to Texas Roadhouse Holdings, LLC, to allow the Texas Roadhouse Restaurant located at 2602 Conduit Road to operate with fewer parking spaces than the City Code specifies.***





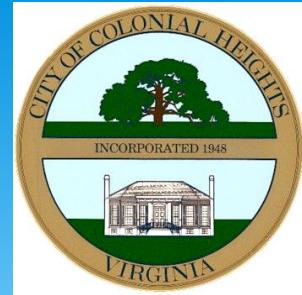
# Colonial Heights City Council Meeting

## November 10, 2015



# Colonial Heights City Council Meeting

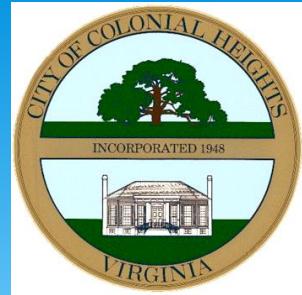
## November 10, 2015



### 11. Hearing of Citizens Generally on Non-Agenda Items

# Colonial Heights City Council Meeting

## November 10, 2015

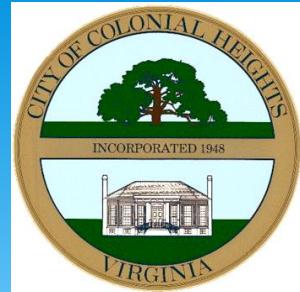


### 12. Consent Agenda

**A. AN ORDINANCE NO. 15-27 (Second Reading) Amending Chapter 258 of the City Code by adding a Section 258-16.02 that incorporates provisions from the Code of Virginia that provide for the assessment and taxation of new buildings substantially completed or fit for use and occupancy.**

# Colonial Heights City Council Meeting

## November 10, 2015



### 12. Consent Agenda

**B. AN ORDINANCE NO. 15-FIN-14 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016, to appropriate funds in the aggregate amount of \$860,320, which consists of a re-appropriation of \$583,232 in encumbered FY 2015 funds as required under the Government Accounting Standards Board (GASB) for budgetary reporting purposes; \$4,000 grant from VA Department of Emergency Management to purchase equipment and supplies for the City emergency shelter; \$3,500 in Reserved Fund balance – Youth Grant and a \$150 donation from District 19 for Youth Services; \$67,000 transfer from contingencies to Finance to fund upgrade of existing financial software; \$17,500 from Highway Safety Grant for selective enforcement – Alcohol; \$251,938 in Reserved Fund balance – Utilities for local matching funds for VDOT Road Reconstruction Grant; and \$104,767 in revenue and expenditure budget line adjustments that were shown incorrectly on Ordinance 15-FIN-12.**

**To amend the Capital Projects Fund Budget to appropriate \$261,250 from a VDOT Urban Construction Programs, \$251,938 from local funds and \$9,312 from CIP Highway Construction Funds (Local Share) for Street Maintenance.**

# Ordinance No. 15-FIN-14

❖ **Encumbrance Revisions** - Under GASB, budgetary basis of accounting on City Financial Statements are modified to show expenditures when the actual payment was made, not when originally budgeted. As a result departmental budgets could show overage in current year if payments were made from a budgeted prior year purchase order.

Carryover of these encumbrances has been generally authorized by budget ordinances, but they are not allowed to be reflected in the CAFR by GASB unless specifically reappropriated. Net requested reappropriation is **\$583,232**.

These remaining encumbrances are obligations of the City and will be part of the restricted Fund Balance shown in the 2015 CAFR. This compares to \$388,918 needed for fiscal year 2014.

# Ordinance No. 15-FIN-14

❖ **SunGard Financial Software Upgrade** – Current provider has notified that financial billing software will no longer being supported, and our current financial reporting software was the last version to be supported. With the proposed upgrading to the current releases, we will still have to totally replace our Real Estate and Personal Property software to another vendor since they no longer offer this product; and that server will also need to be replaced.

Proposed upgrade is tentatively scheduled for 2<sup>nd</sup> quarter of 2016 based on the number of other jurisdiction having to do this same upgrade. It is requested that **\$67,000** in contingencies be appropriated based on the preliminary software upgrade estimate of \$49,000 and server estimate of \$15,000.

# Ordinance No. 15-FIN-14

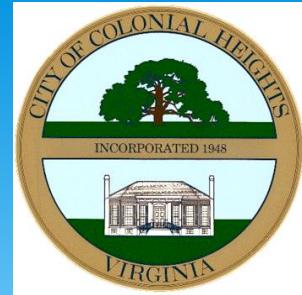
- ❖ **Budget Correction** – Ord 15-FIN-12 had two incorrecet entries. Receipts listed under Miscellaneous were actually Charges for Services and expenditures listed under Public Works should have been Public Safety
- ❖ **VDOT Urban Construction Program** – The City has received a VDOT Urban Construction Program award for the reconstruction of Stratford Drive in the amount of **\$191,250** and **\$70,000** for the reconstruction of Mallard Drive. These grants require equal matching funds which will come from GF-Reserve funds and CIP local matching fund project.

# Ordinance No. 15-FIN-14

- ❖ **2014 State Homeland Security Program Grant** – CHFD has received a **\$4,000** grant from the VDEM to purchase two self-contained rolling carts that will each contain cots, blankets and hygiene kits for use at the emergency shelter.
- ❖ **Highway Safety Grant** – CHPD has received a **\$17,500** grant from the Va. Department of Motor Vehicles for selective enforcement, radar units, DUI training and a handheld laser speed measuring device.
- ❖ **Youth Services** – This program has a **\$3,500** balance from a prior year grant that is to be utilized for youth oriented services; and have also received a **\$150** donation from District 19 Community Services Board for fees to attend the YADAPP this year.

# Colonial Heights City Council Meeting

## November 10, 2015



### 12. Consent Agenda

**C. Special Meeting Minutes**

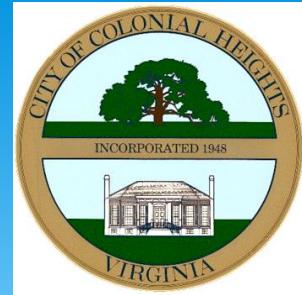
*April 21, 2015*

**D. Special Meeting Minutes**

*May 12, 2015*

# Colonial Heights City Council Meeting

## November 10, 2015

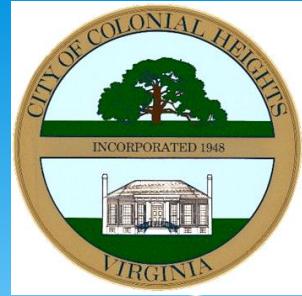


### **13. Introduction and Consideration of Ordinances and Resolutions**

**A. AN ORDINANCE NO 15-31 (First  
Reading). To amend Section 5-17 of the  
Colonial Heights City Code to increase  
the salaries of School Board members.**

# Colonial Heights City Council Meeting

## November 10, 2015



### **13. Introduction and Consideration of Ordinances and Resolutions**

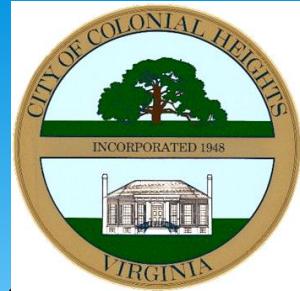
***B. A RESOLUTION NO. 15-41***  
***Authorizing the City Manager to  
execute a project administration  
agreement for the Boulevard  
Streetscape Project, A Avenue to  
Temple Avenue.***

# Resolution 15-41



# Colonial Heights City Council Meeting

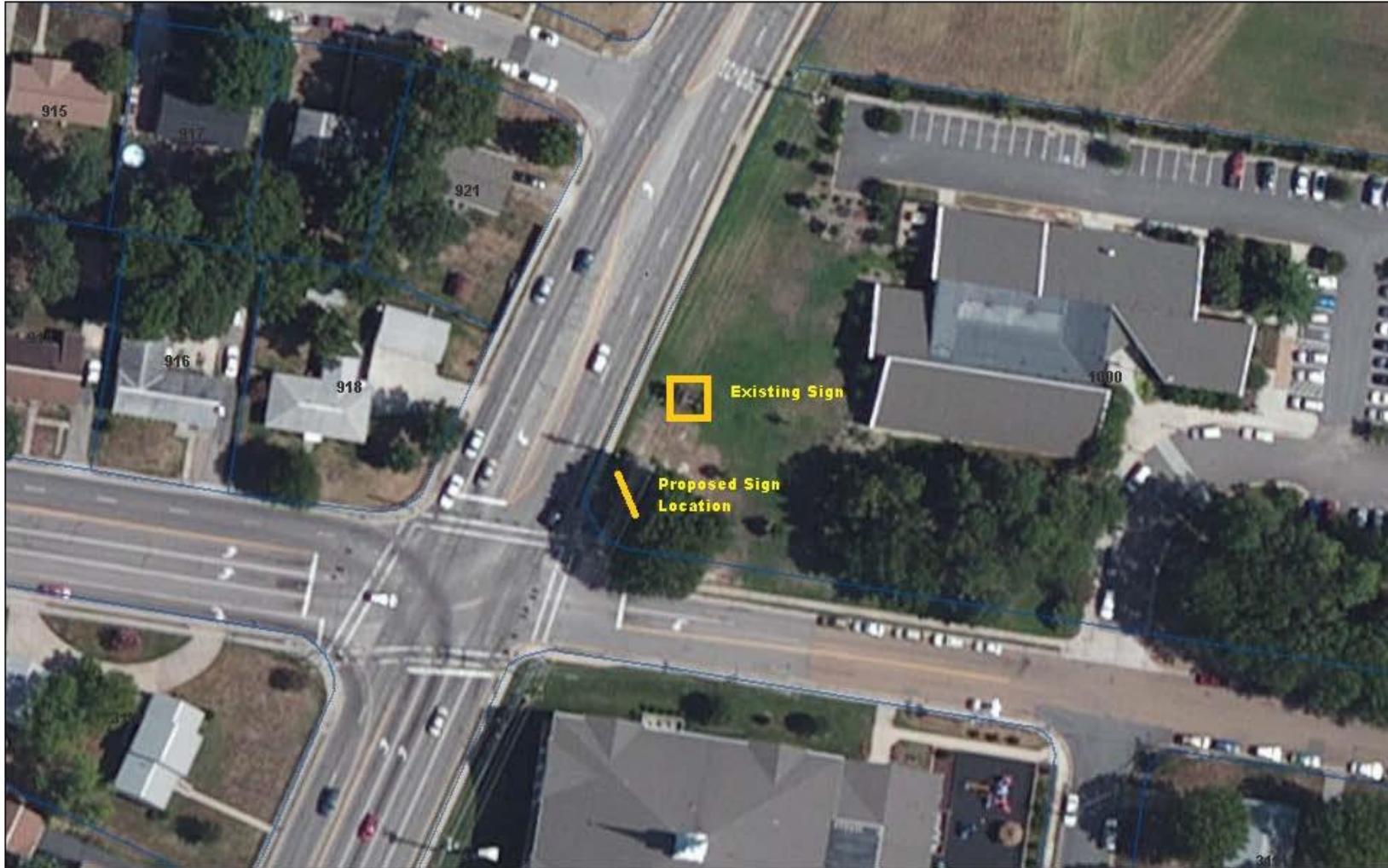
## November 10, 2015



### **13. Introduction and Consideration of Ordinances and Resolutions**

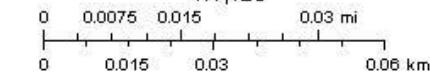
**C. *A RESOLUTION NO 15-42 Authorizing the submission of an application for Revenue Sharing to the Virginia Department of Transportation (VDOT) for Fiscal Year 2016-2017; requesting financial assistance in an amount up to \$327,500 for reconstruction of the Conduit Road and Ellerslie Avenue intersection; and authorizing the City Manager to execute project administration agreements for that purpose.***

## Library



October 20, 2015

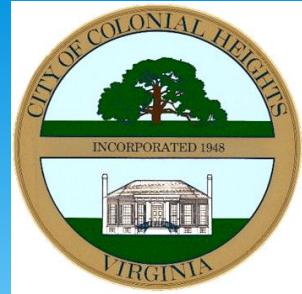
1:1,128



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and

# Colonial Heights City Council Meeting

## November 10, 2015



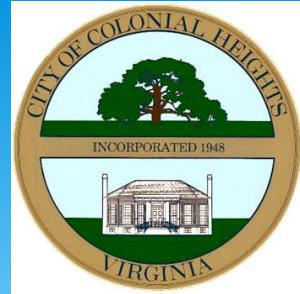
### **13. Introduction and Consideration of Ordinances and Resolutions**

#### **D. *A RESOLUTION NO 15-43A***

***Resolution of the City of Colonial Heights indicating preferences regarding the location of a future passenger rail station for the Tri-Cities Area.***

# Colonial Heights City Council Work Session

## November 10, 2015

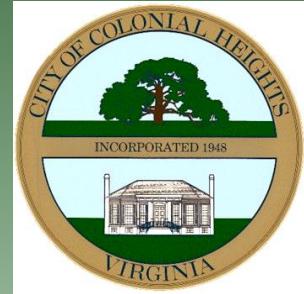


### **14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda**

❖ ***None***

# Colonial Heights City Council Meeting

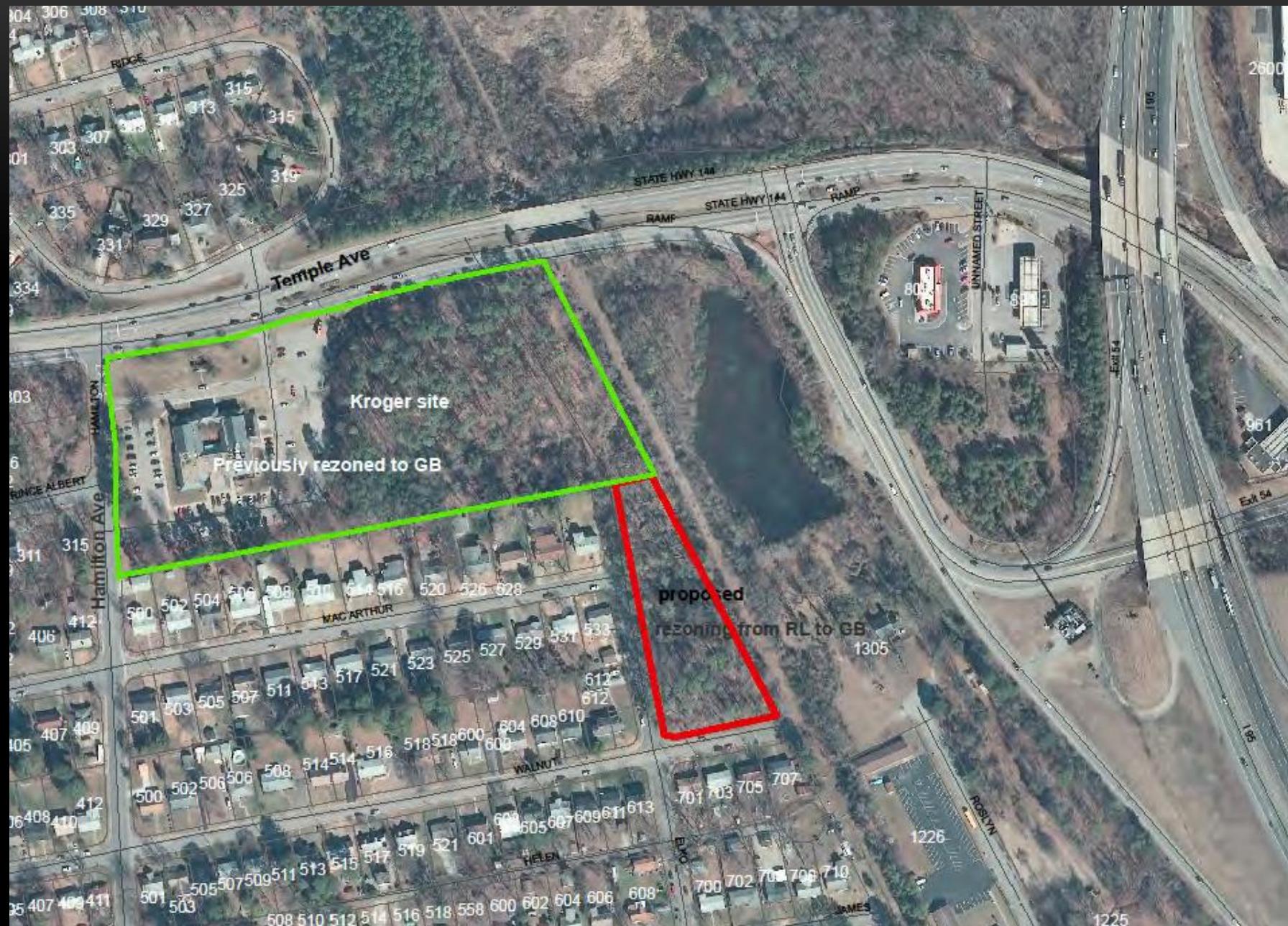
## November 10, 2015

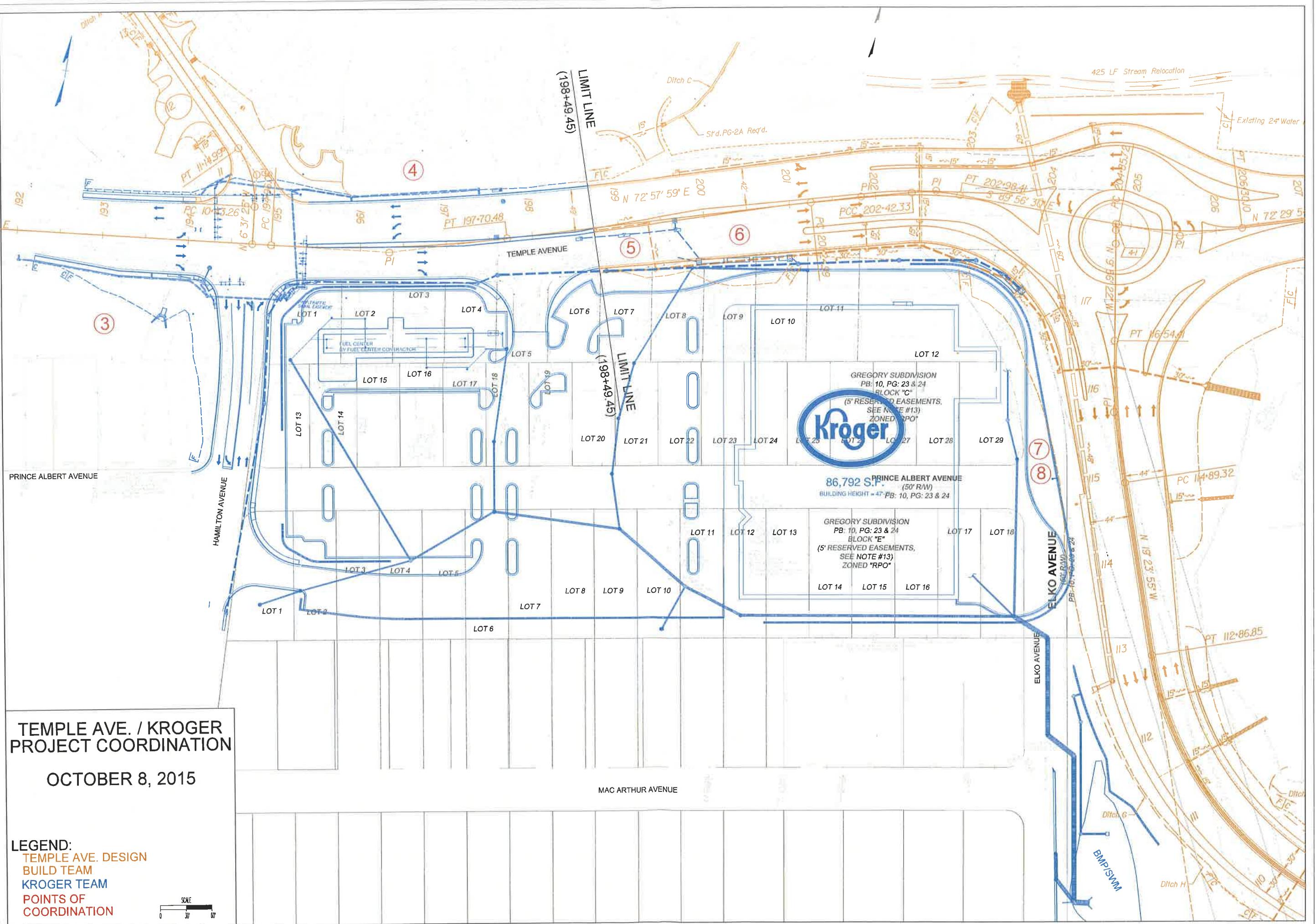


### **15. Reports of Officers and Documents Related Thereto**

#### **A. *City Manager***

##### **1. Review Update on Kroger Development Project**





# Sanitary Pipeline Crossings of Temple Avenue at Hamilton Avenue and Ridge Roads

Nov. 10, 2015  
Council Meeting



The City of  
**Colonial Heights, Virginia**

Department of Public Works

# Existing Crossings

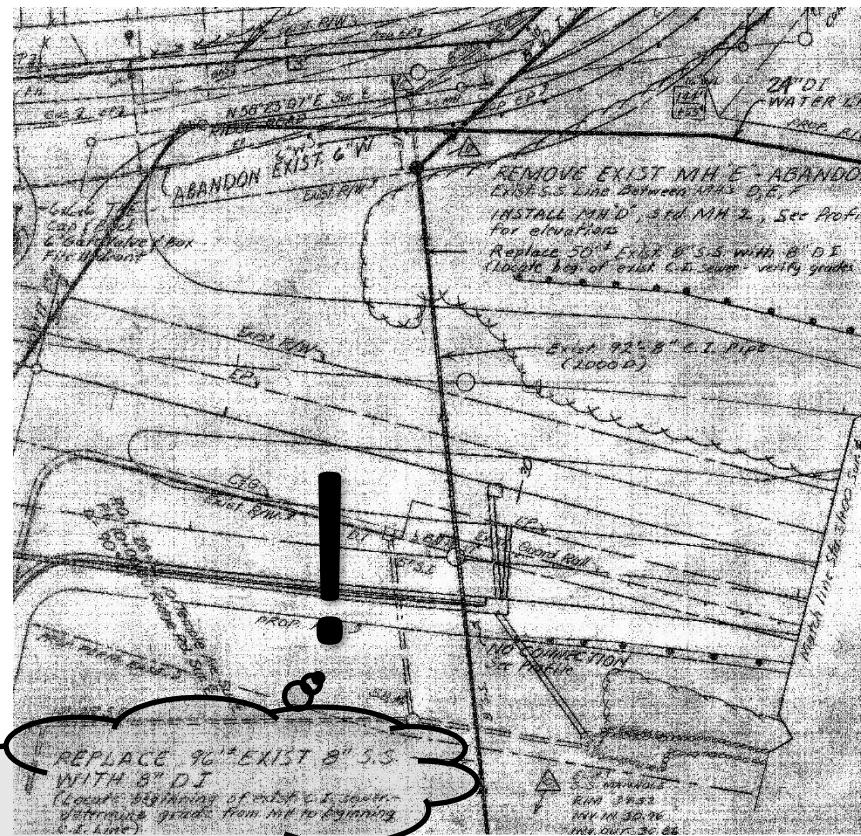
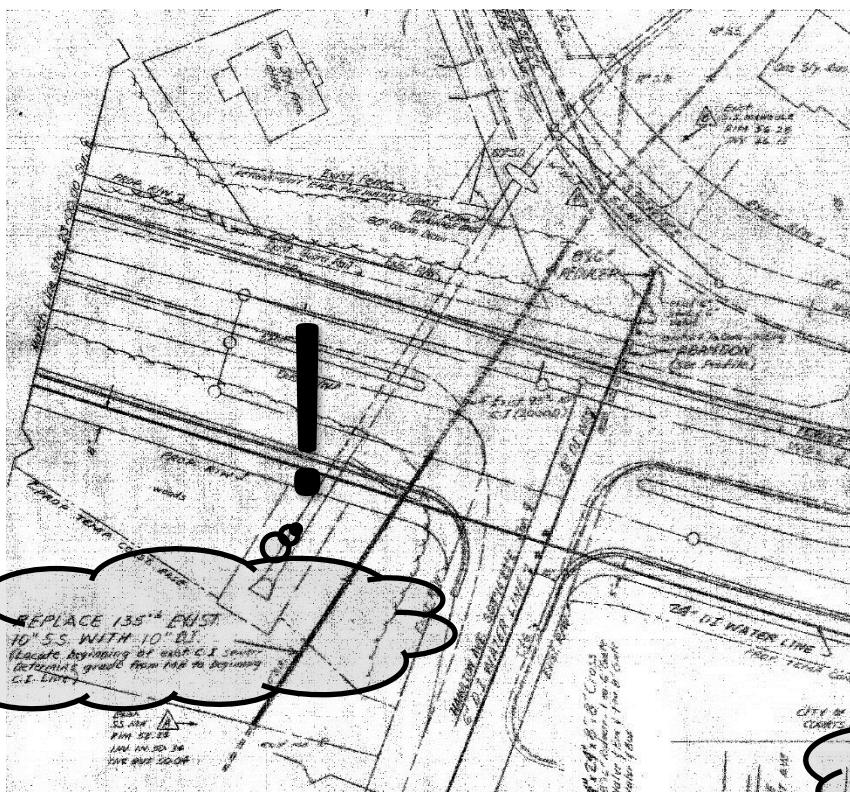


# Background

- Pipeline crossings of Temple Ave. originally constructed circa 1955
- West line serves 17 commercial customers and 95 residential customers
- East line serves 82 residential customers
- Need for replacement of both lines was known by early 1980s
  - Replacement plan prepared by the department in 1982 but apparently *never implemented*



# 1982 Plan Details



# Video Inspection – West Crossing

# Video Inspection – East Crossing



# Findings and Conclusions

- City policy has been to replace deficient utilities before street reconstruction
- Both VDOT and Kroger to construct new facilities over next two years at this location
- Three separate construction projects occurring simultaneously at this location is a concern due to the close proximity



# Findings and Conclusions

- Concrete and cast iron are inferior materials
- Recent maintenance experience with facilities in similar condition is unfavorable – collapse and loss of service
- Remaining service life of the facilities is questionable



# Findings and Conclusions

- Construction in general and heavy equipment in particular pose a risk to aged and deteriorated utility infrastructure
- Service disruption could cause a significant impact to existing and new (Kroger) customers

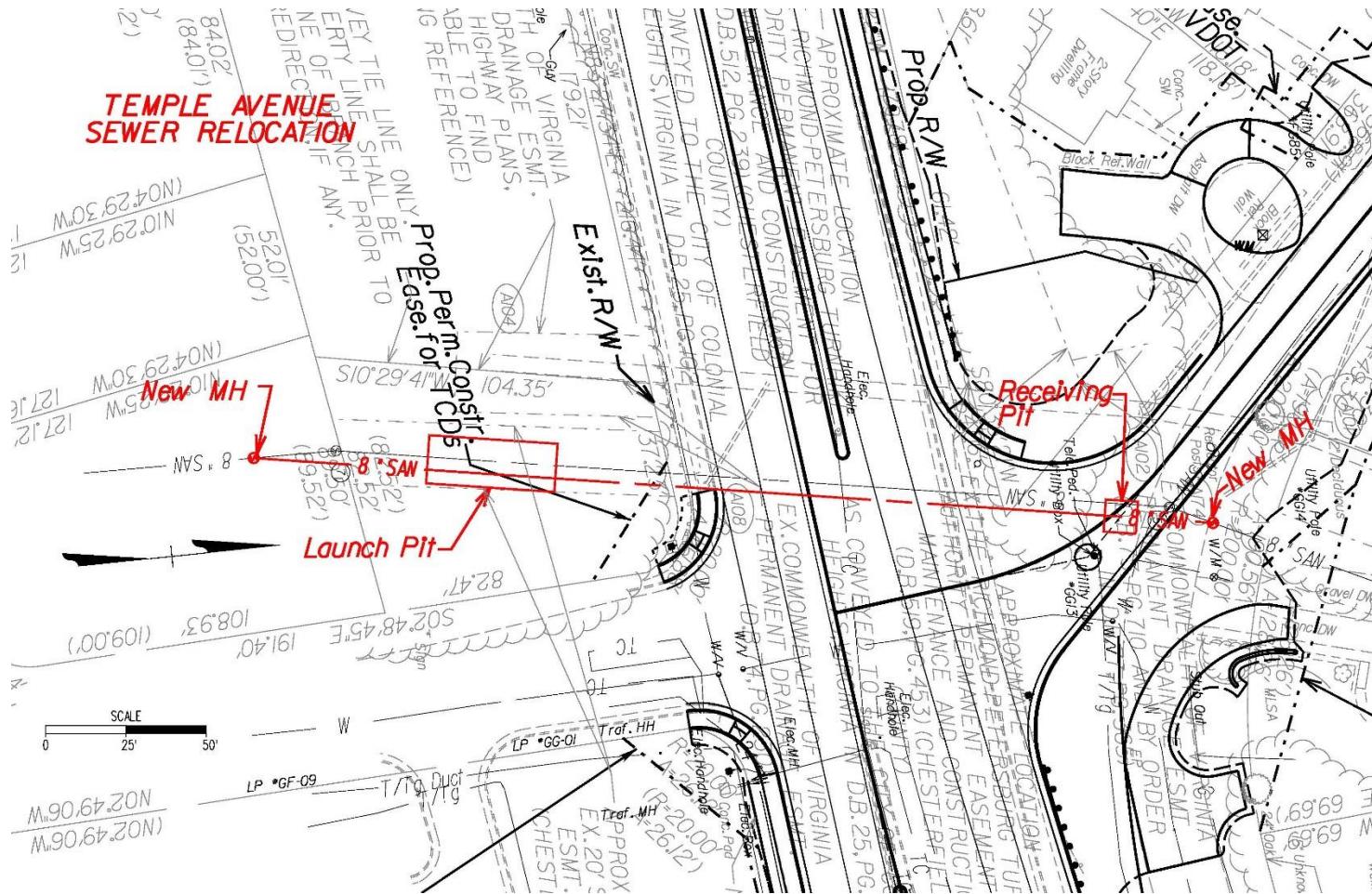


# Recommendation

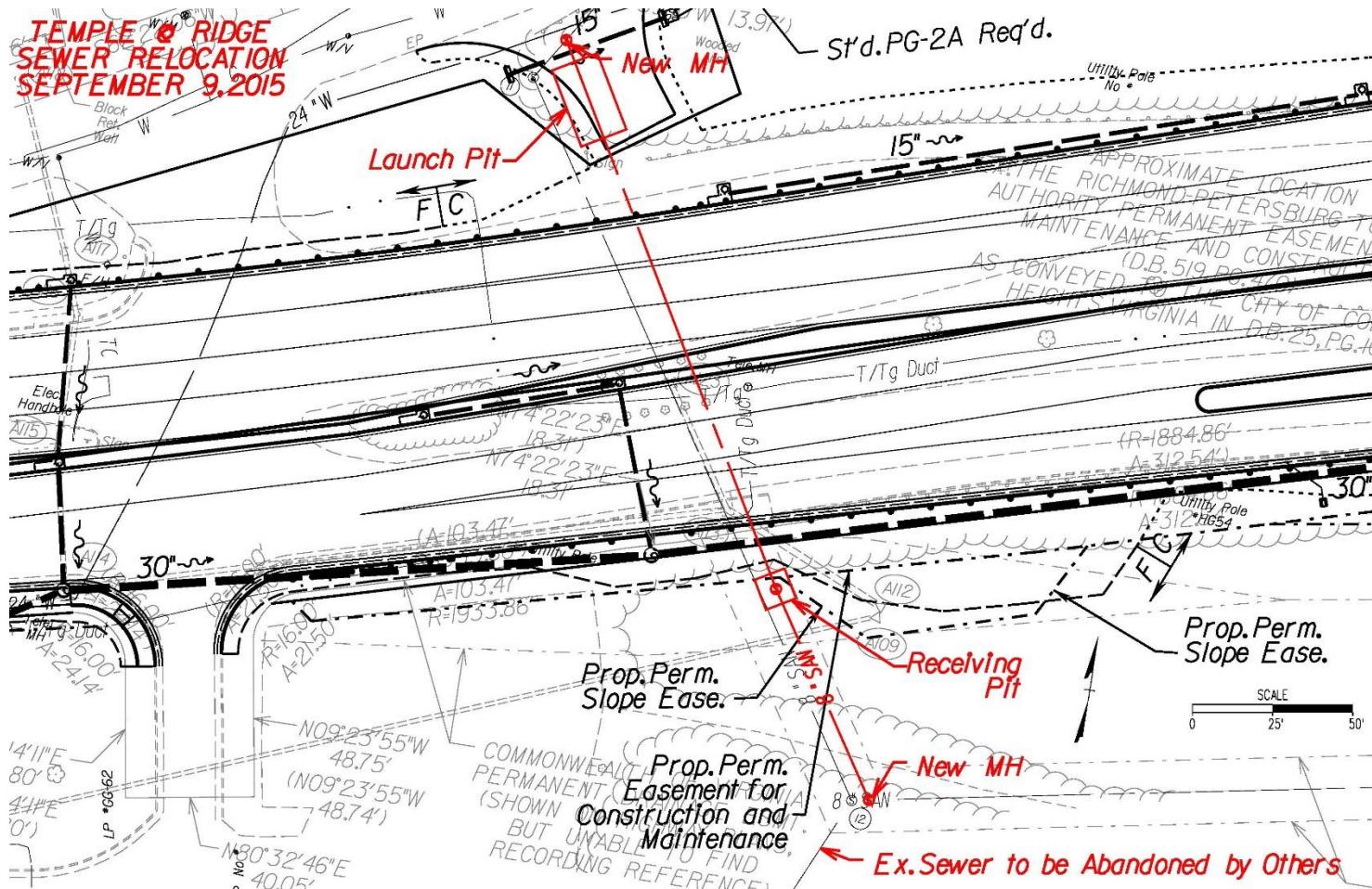
- Plan to rehabilitate/replace both lines
  - Cost to replace is approximately \$375 K each
  - Cost to rehabilitate the lines in place would be less but more research needed to determine feasibility
- Partner with VDOT if possible to include work in their I-95/Temple interchange project
- Otherwise, advertise for bids and let city contract



# Replacement Concept – West Crossing

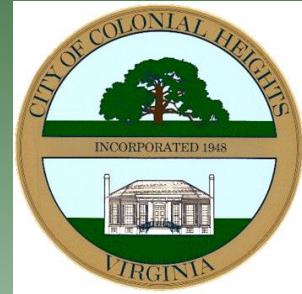


# Replacement Concept – East Crossing



# Colonial Heights City Council Meeting

## November 10, 2015



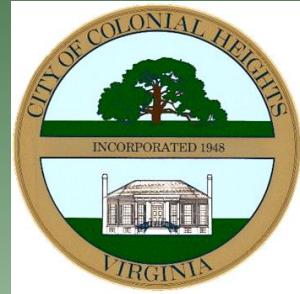
### **15. Reports of Officers and Documents Related Thereto**

#### **A. *City Manager***

##### **2. Update on Plans for New Boulevard Banners**

# Colonial Heights City Council Meeting

## November 10, 2015



Colonial Heights, VA  
EDIT 1  
9/30/15

SIZE: 24" x 63.75"  
FABRIC: Forest Green, Sunflower  
INKS: 4 inks

**MOSCA**  
Design

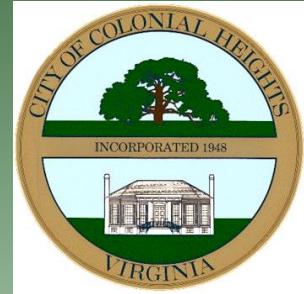
8450 Garvey Drive  
Raleigh, NC 27616  
Phone: (919) 854-0200  
Fax: (919) 854-0203  
Toll Free: 800-332-6796

APPROVAL SIGNATURE

TAKE NOTHING FOR GRANTED, PLEASE CHECK PROOF CAREFULLY.  
Illustrations are a reasonable representation of ink colors on banner fabrics.  
All monitors display differently, therefore a free color match sample is available  
upon request. We are not responsible for any errors after approval.

# Colonial Heights City Council Meeting

## November 10, 2015



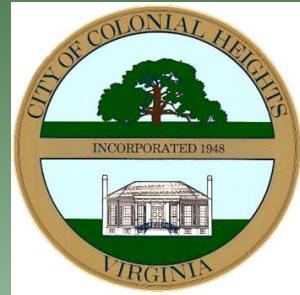
### **15. Reports of Officers and Documents Related Thereto**

#### ***A. City Manager***

##### **3. General Activity Report and/or Project Update**

# Colonial Heights City Council Meeting

## November 10, 2015



### **Rumor Mill – Rumors vs. Facts**

Occasionally rumors, gossip and sometimes unconfirmed claims can spread quickly. This page will be updated from time to time with the City of Colonial Heights topics that will hopefully address some of the more widespread rumors.

Do you have a rumor you would like to share with us? Email us at [gibbse@colonialheightsva.gov](mailto:gibbse@colonialheightsva.gov).

#### **Vacant Walgreen's Building**

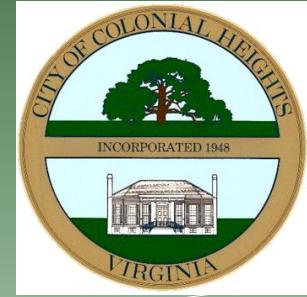
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Rumor: Krispy Kreme is going to the old Walgreens.

Fact:

# Colonial Heights City Council Meeting

## November 10, 2015

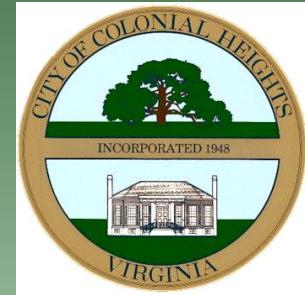


### **15. Reports of Officers and Documents Related Thereto**

#### ***B. City Attorney***

# Colonial Heights City Council Meeting

## November 10, 2015



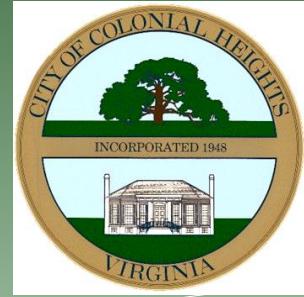
### **15. Reports of Officers and Documents Related Thereto**

#### **C. *Director of Planning and Community Development***

##### **1. Planning Commission Meeting Summary - November 2015**

# Colonial Heights City Council Meeting

## November 10, 2015



### **16. Consideration of Claims.**

### **17. Adjournment**

# Colonial Heights City Council Meeting

November 10, 2015

