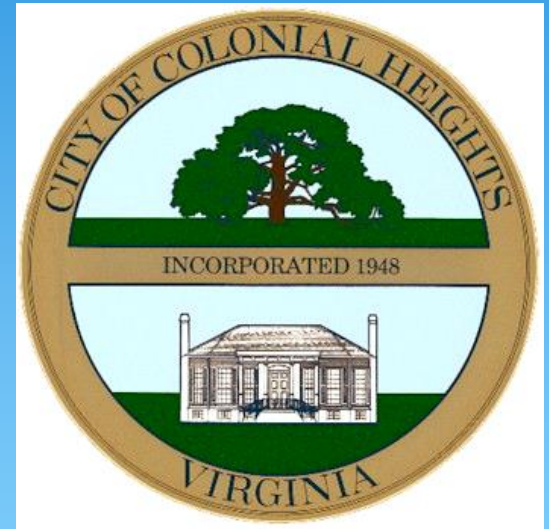


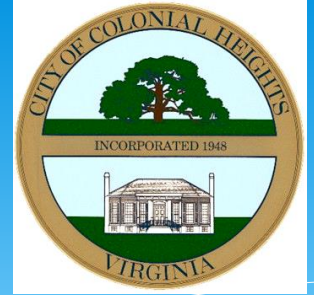
# Colonial Heights City Council Meeting

January 12, 2016



# Colonial Heights City Council Meeting

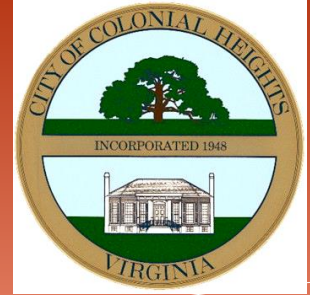
## January 12, 2016



1. **Call to Order**
2. **Roll Call**
3. **Devotion** – W. Joe Green, Jr.
4. **Pledge of Allegiance**
5. **Adoption of Agenda**
6. **Declarations of Personal Interest**

# Colonial Heights City Council Meeting

## January 12, 2016



## 7. Commendations and Presentations

***A. Recognizing the 2015 Christmas Parade Winners from the 63rd Annual Christmas Parade held on Tuesday, December 1, 2015***



*City of Colonial Heights*

# **Christmas Parade**

**Congratulations to the 2015  
Parade Award Winners:**

**Band Category:**

**1<sup>st</sup> Place** – Virginia State University Marching Band -  
Trojan Explosion

**2<sup>nd</sup> Place** – Hopewell High School Marching Band

**Dance Category:**

**1<sup>st</sup> Place** – Traylor Dance Academy

**2<sup>nd</sup> Place** – Dance Kraze

**Merry  
Christmas**





*City of Colonial Heights*

# Christmas Parade

## Float Category:

**1<sup>st</sup> Place** – Platinum Cheer Stars

**2<sup>nd</sup> Place** – North Elementary School

## Judges Choice:

**1<sup>st</sup> Place** – Genia Johnson Dance Company

**2<sup>nd</sup> Place** – Colonial Heights Civitan Club

**Merry  
Christmas**

**Mayors Award:**  
**Angel DeSouza's School of Dance**

*We would like to thank all parade participants and we look forward to seeing everyone in next year's parade!*

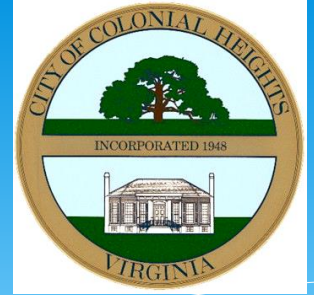


**Merry  
Christmas**



# Colonial Heights City Council Meeting

## January 12, 2016



### **8. Reading of Manner Addressing Council**

**ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.**

# Colonial Heights City Council Meeting January 12, 2016



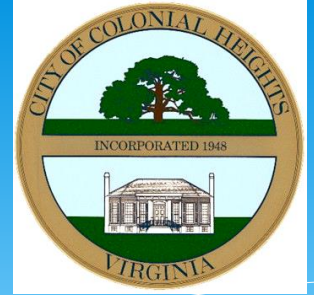
## 9. Written Petitions and Communications

❖ *None*



# Colonial Heights City Council Meeting

## January 12, 2016



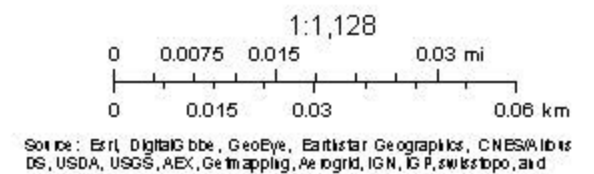
### 10. Advertised Public Hearing

- A. *AN ORDINANCE NO 15-30 (Second Reading) To grant a special use permit to the City of Colonial Heights to allow for an electronic message board of approximately 19.29 square feet at the Library located at 1000 Yacht Basin Drive and an electronic message board of approximately 7.73 square feet at the City Courthouse located at 550 Boulevard.***

# Library



October 20, 2015





CITY OF COLONIAL HEIGHTS  
**PUBLIC LIBRARY**

1000 CONDUIT ROAD

4:30 77°F  
Use Our New eLibrary  
**For Online**  
eBooks & Magazines



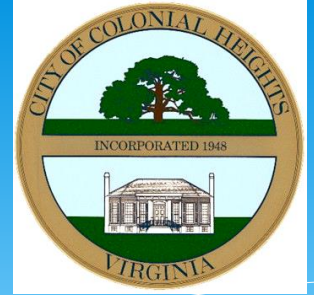
CITY OF COLONIAL HEIGHTS  
**COURTHOUSE**  
550 BOULEVARD

**YOU CAN NOW PAY**



# Colonial Heights City Council Meeting

## January 12, 2016



### 10. Advertised Public Hearing

**B. AN ORDINANCE NO 15-FIN-16 (Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016, to transfer \$55,000 from contingencies to Parks & Recreation for Shepherd Stadium renovations. To amend the Capital Projects Fund Budget to appropriate \$818,248 from a VDOT Safe Routes to School Programs and \$86,598 from future local funds for sidewalk design and construction.**

# Colonial Heights City Council Meeting

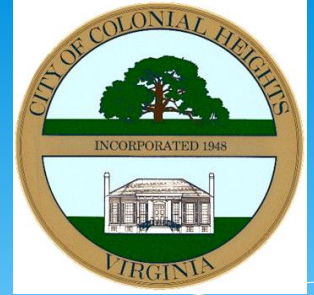
## January 12, 2016



## **11. Hearing of Citizens Generally on Non-Agenda Items**

# Colonial Heights City Council Meeting

## January 12, 2016

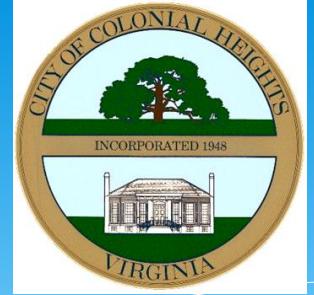


## **12. Consent Agenda**

- A. AN ORDINANCE NO 15-34 (Second Reading) Amending Ordinance No. 00-15 to authorize the City Manager to extend the term of the City's franchise agreement with Comcast of Connecticut/Georgia/Massachusetts/New Hampshire/New York/North Carolina/Virginia/Vermont, LLC (formerly Eastern Virginia Cablevision, L.P.) for up to six months (through June 30, 2016).***

# Colonial Heights City Council Meeting

## January 12, 2016



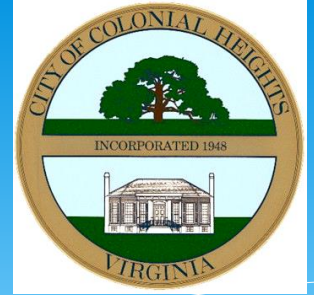
## 12. Consent Agenda

***B. AN ORDINANCE NO 15-FIN-15 (Second Reading) To amend and reordain the School Fund Budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015, so as to modify such budget by \$43,255 for the fiscal year ending June 30, 2015; pursuant to School Board Action specifies.***



# Colonial Heights City Council Meeting

## January 12, 2016



### **13. Introduction and Consideration of Ordinances and Resolutions**

- A. *AN ORDINANCE NO 16-FIN-1 (First Reading) To amend the Capital Projects Fund Budget by transferring \$73,637 from Signal Coordination – Temple Avenue to Appomattox River Greenway Trail; \$58,392 from White Sands Court to Snead Avenue Storm Line (\$30,533) and Holley Avenue Project (\$27,859); \$9,105 from Highway Construction Fund (Local Share) to Boulevard Widening Project (\$1,100) and Snead Avenue Storm Line (\$8,005); \$112,554 from Utility Infrastructure Repair Project to Boulevard Modernization – Utility (\$68,423) and Danville/Lafayette Avenue – Utility (\$44,131).***

# Colonial Heights City Council Meeting

## January 12, 2016

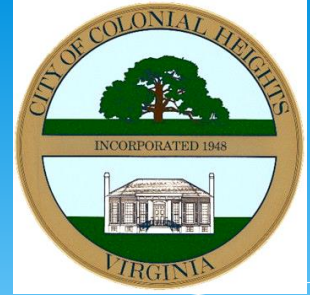


### **13. Introduction and Consideration of Ordinances and Resolutions**

***B. A RESOLUTION NO 16-1 Specifying  
the regular meeting dates of the  
Colonial Heights City Council.***

# Colonial Heights City Council Work Session

## January 12, 2016

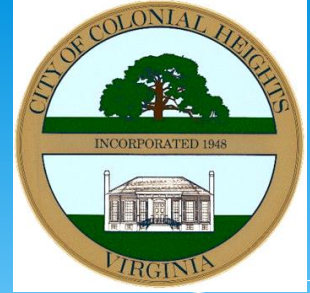


### **14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda**

- A. *AN ORDINANCE NO 15-32 (Second Reading) To amend Section 116-3 of Chapter 116 of the Colonial Heights City Code by changing the curfew hours for minors. It shall be unlawful, except as otherwise specifically provided in this chapter, for any minor to be or remain in or upon any public place within the City of Colonial Heights during that period of each day which precedes from 11:00 p.m. until 5:00 a.m., local prevailing time***

# Colonial Heights City Council Work Session

## January 12, 2016



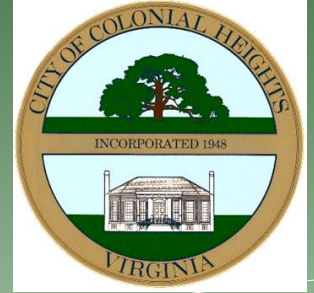
### **14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda**

***B. AN ORDINANCE NO 15-33 As Amended (Second Reading) To amend Section 5-11.1 of Chapter 5 of the Colonial Heights City Code to increase the salaries of City Council members.***



# Colonial Heights City Council Meeting

## January 12, 2016



## **15. Reports of Officers and Documents Related Thereto**

### **A. *City Manager***

#### **1. Report on Safe Routes to School Program**

# Safe Routes to School Project: Middle School

## Phases I and II

- Accessible Sidewalks
- Crosswalks
- Channelization
- Signing

## Phase III

- Accessible Sidewalks
- In-roadway crosswalk lighting
- Signing



**Completed in 2011**

Fed. Aid: \$285 K; **Net City Cost: \$0**



Planned Construction: Summer 2016

Federal Aid Allocation: \$85 K

**Local Match: \$0 K**



# Safe Routes to School Projects: North Elementary

## Phase I

- Accessible Sidewalks
- Crosswalks
- Signing

## Phase II

- Accessible Sidewalks



Planned Construction: Summer 2017

Federal Aid Allocation: \$150 K

**City Matching Funds: \$0**

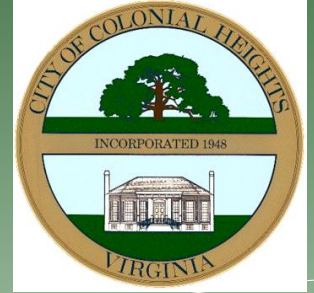
Planned Construction: Summer 2018

Federal Aid Allocation: \$100 K

**City Matching Funds: \$0**

# Colonial Heights City Council Meeting

## January 12, 2016



## **15. Reports of Officers and Documents Related Thereto**

### **A. *City Manager***

### **2. Review of 2016 Annual City Council Retreat Agenda**



# 2016 Annual City Council Planning Retreat

## *Preliminary Agenda*

- ❖ Anticipated 2016-17 Communications System Upgrade and Related Financing
- ❖ Proposal for Increased Fire/EMS Staffing
- ❖ Planning/Community Development/Code Enforcement
  - *Policy direction relating to tow trucks in residential areas*
  - *Review of departmental fees and fee structure*
- ❖ Finance/Budget
  - *FY15-16/YTD Review*
  - *FY16-17 Budget Preview*
  - *Anticipated Debt Issuance*
  - *Future Economic Development and/or Tourism Funding*
  - *Miscellaneous Financial Issues*

# 2016 Annual City Council Planning Retreat

## *Preliminary Agenda (cont'd)*

### ❖ Future Capital Planning

- *ARWA/SCWWA capital planning and related issues*
- *2016 Five-Year Capital Program*
- *Investment of proceeds from Kroger land sale*
  - Animal Shelter Improvement Project
  - Update on CHHS Science Lab Project

### ❖ Councilmember Items

- *Proposed Road and drainage improvements on Spring Drive (Frenier)*
- *Violet Bank improvements and/or upgrades (Green)*
- *City Sports Complex and related matters (Green)*
- *CHHS locker rooms (Green)*
- *Slurry seal street maintenance (Luck)*

# 2016 Annual City Council Planning Retreat

## *Preliminary Agenda (cont'd)*

### ❖ General Administrative Issues/ Discussion

- *Official City Holidays for 2016*
- *Proposed restrictions on dog tethering*
- *Miscellaneous*

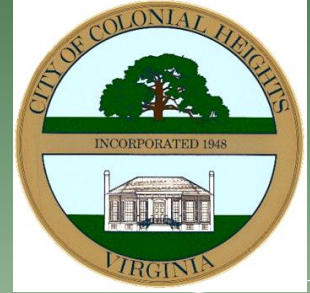
### ❖ City Council Annual Goals for 2016

### ❖ Colonial Heights Public Schools

- *General Discussion with CHPS Board and staff on future capital needs/funding and related issues*

# Colonial Heights City Council Meeting

## January 12, 2016



## **15. Reports of Officers and Documents Related Thereto**

### **A. *City Manager***

### **3. Review of FY2016-17 Budget Development and Adoption Calendar**



## **JANUARY**

***Friday, January 29***.....Deadline for submission of all requests for inclusion within the ***2016 Five-Year Capital Program-Capital Projects***

## **FEBRUARY**

***Tuesday, February 16***.....Deadline for submission of all requests for funding within the proposed ***FY2016-17 Annual Operating Budget***

***Tuesday, February 16 through Friday, February 26***.....Review of Departmental Budget Requests by City Manager, Director of Finance, and applicable Department Heads and/or Constitutional Officers (as needed)

## **MARCH**

***Tuesday, March 8 (Regular Council Meeting)***.....Presentation of Proposed ***2016 5YRCP-Capital Projects*** to City Council by City Manager

***Tuesday, March 15 (Regular Council Work Session)***.....City Council 5YRCP Review/Work Session (*tentative\**)

***Monday, March 28 through Friday, April 1***.....Preliminary Operating Budget Briefings with City Councilmembers by City Manager and Director of Finance

**FY16-17 Budget Calendar**➤



## **APRIL**

***Tuesday, April 12 (Regular Council Meeting)..... Presentation of Proposed FY2016-17 Annual Operating Budget to City Council by City Manager***

.....Public Hearing on proposed **2016 5YRCP-Capital Projects**

.....Adoption of 2016 Five-Year Capital Program by Resolution

***Tuesday, April 19 .....City Council Budget Review/Work Session (tentative\*)***

***Tuesday, April 26 (Special Council Meeting).....Public Hearing on Proposed FY2016-17 Annual Budget***

.....1st Reading of Ordinance – FY16-17 **School Division** Budget

.....1st Reading - Adopting FY16-17 City Annual Operating Budget

.....City Council Budget Review/Work Session (tentative\*)

## **MAY**

***Tuesday, May 3.....City Council Budget Review/Work Session (tentative\*)***

***Tuesday, May 10 (Regular Council Meeting).....2nd Reading & Final Adoption of FY16-17 City and School Division Annual Budgets***

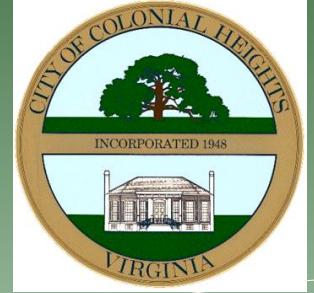
**FY16-17 Budget Calendar >**

- ❖ “Tuesday/Regular Meeting schedule”
- ❖ Four (4) scheduled Council Budget Work Sessions
- ❖ One Special Meeting – **Tuesday, April 26**
- ❖ **March 8** - Presentation of Proposed 5YRCP
- ❖ **March 28-April 1** – Council Budget Briefings
- ❖ **April 12**- Presentation of Proposed Budget
- ❖ **April 26** - Public Hearing on Proposed Budget
- ❖ **May 10** – Final Adoption of Budget

**FY16-17 Budget Calendar >**

# Colonial Heights City Council Meeting

## January 12, 2016



## **15. Reports of Officers and Documents Related Thereto**

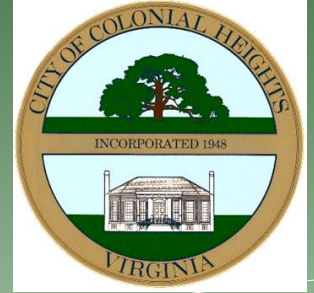
### **A. *City Manager***

#### **4. General Activity Report and/or Project Update**



# Colonial Heights City Council Meeting

## January 12, 2016

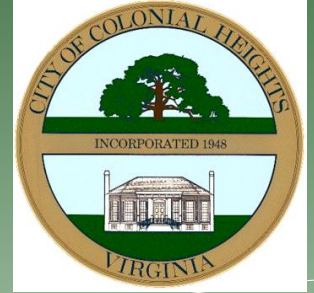


## 15. Reports of Officers and Documents Related Thereto

### ***B. City Attorney***

# Colonial Heights City Council Meeting

## January 12, 2016



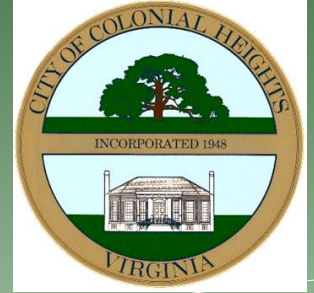
## 15. Reports of Officers and Documents Related Thereto

### C. *Director of Planning and Community Development*



# Colonial Heights City Council Meeting

## January 12, 2016



## **16. Consideration of Claims.**

## **17. Adjournment**

# Colonial Heights City Council Meeting

January 12, 2016

