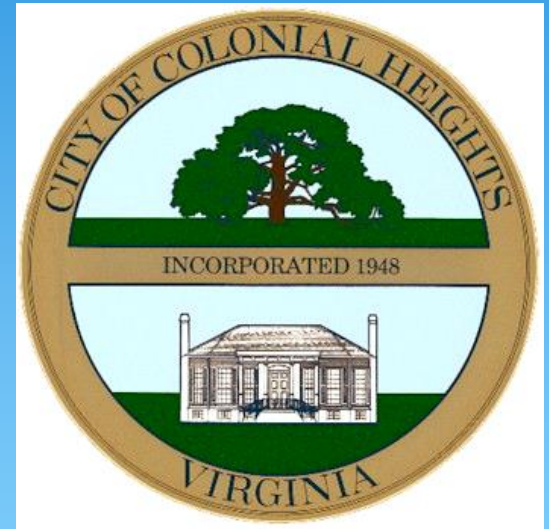


Colonial Heights City Council Meeting

April 12, 2016



Colonial Heights City Council Meeting

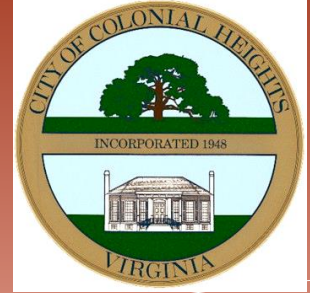
April 12, 2016



- 1. Call to Order**
- 2. Roll Call**
- 3. Devotion – John T. Wood**
- 4. Pledge of Allegiance**
- 5. Adoption of Agenda**
- 6. Declarations of Personal Interest**

Colonial Heights City Council Meeting

April 12, 2016



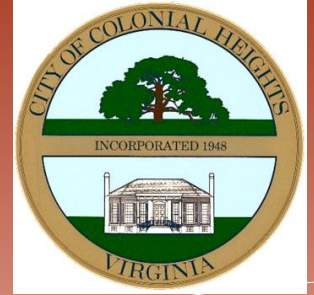
7. Commendations and Presentations

A. A RESOLUTION NO 16-13 In Memory of Roger M. Green



Colonial Heights City Council Meeting

April 12, 2016

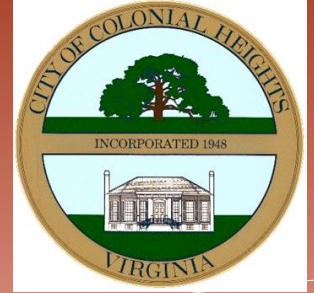


7. Commendations and Presentations

B. A PROCLAMATION Designating the month of April 2016 as Child Abuse Awareness and Prevention Month in the City of Colonial Heights, Virginia

Colonial Heights City Council Meeting

April 12, 2016



7. Commendations and Presentations

C. *A Presentation by the Colonial Heights Historical Commission on the Proposed Courthouse Display*

Preliminary Plan

*Colonial Heights
Courthouse
Historical Display*

*Colonial Heights
Historical Commission*



EXISTING NORTH WALL

NORTH WALL PROPOSED DISPLAY



White Bank and Conjuror's Neck Area



Henry Kidd's
painting of
Indian Village



Text



Photo

Photo

Photo

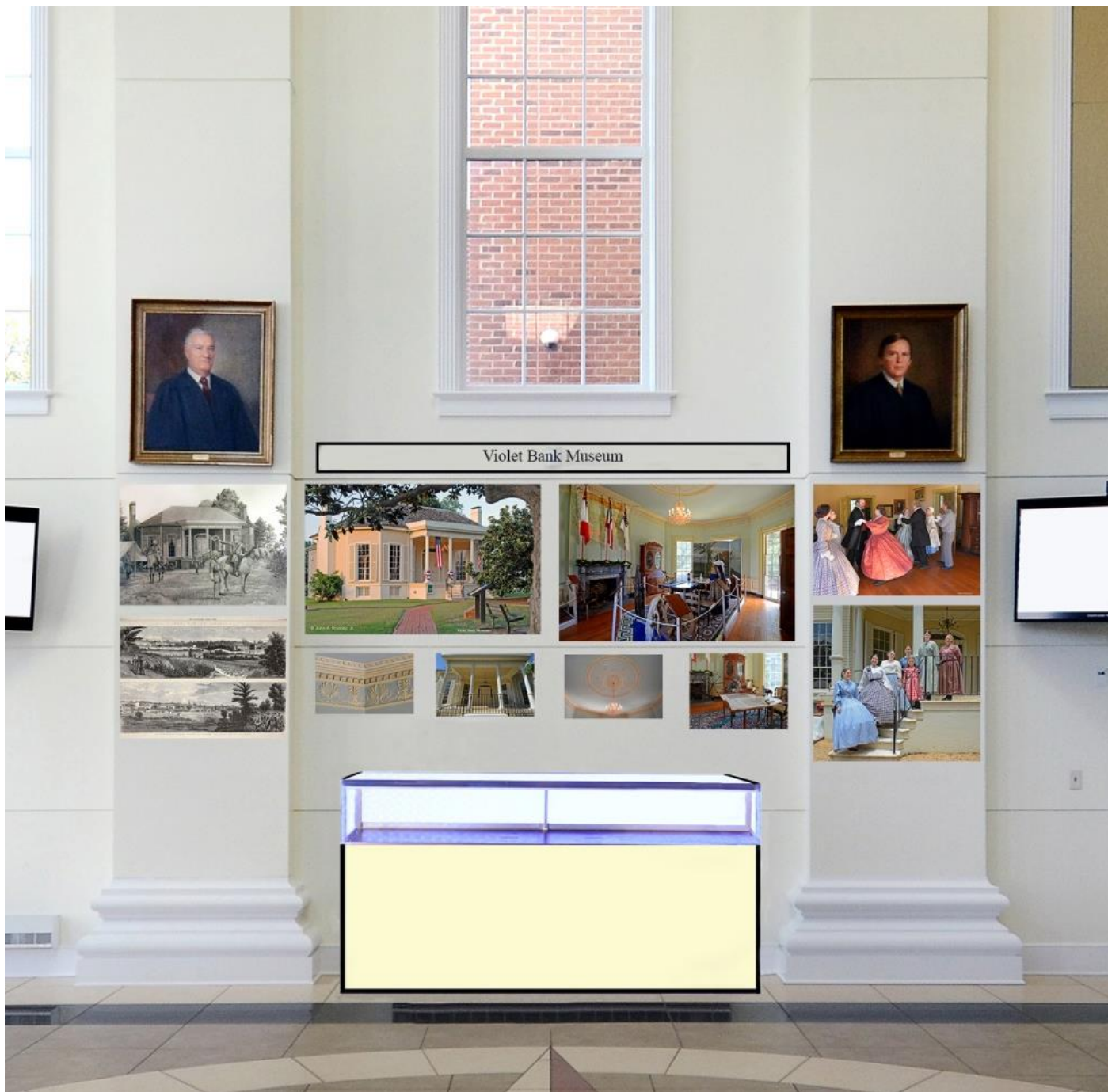
Photo

NORTH WALL PROPOSED DISPLAY



EXISTING SOUTH WALL

SOUTH WALL PROPOSED DISPLAY





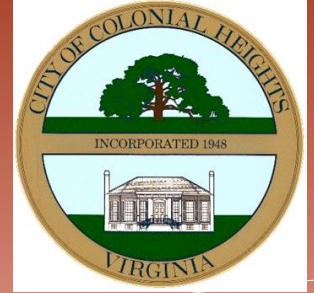
EXISTING EAST WALL



EAST WALL PROPOSED DISPLAY

Colonial Heights City Council Meeting

April 12, 2016



7. Commendations and Presentations

D. Presentation of the Proposed FY2016-17 City of Colonial Heights Annual Operating Budget

CITY OF COLONIAL HEIGHTS FY2016-17 (PROPOSED) ANNUAL OPERATING BUDGET

Thomas L. Mattis, City Manager

William E. Johnson, Director of Finance

April 12, 2016



FY2016-17 ANNUAL OPERATING BUDGET

SHOP & DINE

Colonial
HEIGHTS
VIRGINIA



THOMAS L, MATTIS
CITY MANAGER

WILLIAM E. JOHNSON
DIRECTOR OF FINANCE

APRIL 12, 2016

CITY OF COLONIAL HEIGHTS

(PROPOSED)

FY2016-17

ANNUAL OPERATING BUDGET



- ❑ The proposed FY16-17 Annual Budget is a zero-based, balanced, and appropriately conservative plan wherein all operating costs are supported by revenue generated during the fiscal year.
- ❑ Created with input from department heads; includes comprehensive review of all existing programs, operations, and services.
- ❑ Includes continuation of all existing services and programs; and full-year funding of all existing staff and operations. While the primary goal of the proposed budget is to maintain existing service levels, the staff remains focused on enhancing service levels wherever possible while effectively controlling costs.

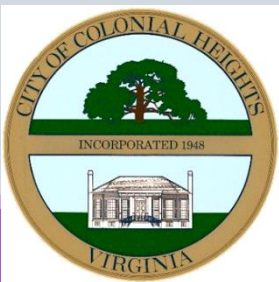


FY2016-17 ANNUAL OPERATING BUDGET

The *FY16-17 Annual Budget* as proposed is delineated into five (5) basic funds:

- **General Fund**
- **School Fund**
- **Recreation Fund*** –
- **Stormwater Management Fund***
- **Water and Sewer Fund***

□ The budget document is presented in a format consistent with prior years; preceding each departmental budget is a title page that includes a brief narrative with information as to departmental activities, duties, and responsibilities. Also on this page are “*Performance Indicators*” - statistical data providing general overview of that department’s volume of work; and a review of personnel resources.



FY2016-17 ANNUAL OPERATING BUDGET

Parks & Recreation

The City of Colonial Heights Department of Parks and Recreation strives to provide, develop, and maintain an array of parks, parks facilities, services and recreational opportunities for all citizens, aimed at improving the overall quality of life for the community. The Department provides a wide range of quality recreation and parks services through public awareness, utilization of resources, and being responsive to the community.

The Department of Parks and Recreation is organizationally structured into six operational divisions: Recreation, Parks, Community Center (Agency on Aging and Teen Center), Horticulture, Violet Bank Museum and Buildings & Grounds. All employees and operations within the Department are managed and directed by the Director of Parks and Recreation.

In addition to providing all required administrative support to parks and recreation services and programs, the Department is responsible for all maintenance at parks and park facilities, special events, and community activities.

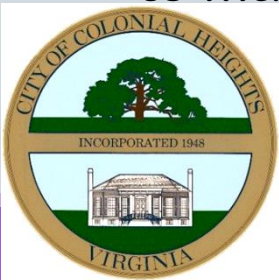
The Department promotes safe and healthy lifestyles; plans, coordinates, and implements recreational, cultural, historical, educational, and supportive activities, services, and facilities for all citizens of Colonial Heights.

Performance Indicators	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Projected	FY 13-14 Projected
Athletic Program Participants	2,662	3,178	3,100	3,100
Non-Athletic Program Participants	2,707	3,074	2,900	3,100
Senior Center Citizens Participants	32,167	32,812	33,200	33,200
Teen Center Attendance	4,832	4,568	5,000	4,750
Facility Rentals (Parks/Community Center)	619	590	615	615
Facility Attendance (Parks/Community Center/Violet Bank)	37,499	35,979	38,500	40,000

Personnel Resources

Recreation & Parks			Authorized Positions		
Classification Title	Status *	Hourly/ Salary	FY 2012-13	FY 2013-14 Proposed	Diff.
Director	FT	Salary	1.00	1.00	0.00
Recreation Staff	FT	Salary	3.00	3.00	0.00
Parks/B&G/Horticulture	FT	Salary	9.00	10.00	1.00
Community Center Staff	FT	Salary	5.00	5.00	0.00
Museum Curator	FT	Salary	1.00	1.00	0.00
Program Staff	PT	Hourly	55.00	55.00	0.00
FT = Full Time PT = Part Time			74.00	75.00	1.00

- ❑ Safety, education, and livability continue to be the primary policy – and budgetary – focus of the City in the coming fiscal year as is evidenced by the fact that two-thirds (2/3) of total appropriations projected for next year are devoted to **schools** and **public safety**
- ❑ As we look to the future, however, we continue to face unresolved financial issues. While the City has effectively controlled spending on day-to-day operations and steadily grown operational income, unfunded capital needs – for both the City and Colonial Heights Public Schools - continue to increase without a foreseeable solution. These costs are too great to reasonably anticipate funding for same will become available through existing revenue streams. As such, a property tax increase seems inevitable if the City is to make a significant step forward in addressing this issue.



FY2016-17 ANNUAL OPERATING BUDGET

Total Proposed Expenditures for All Municipal Funds & Departments

\$78,037,047

(4% increase over prior year)



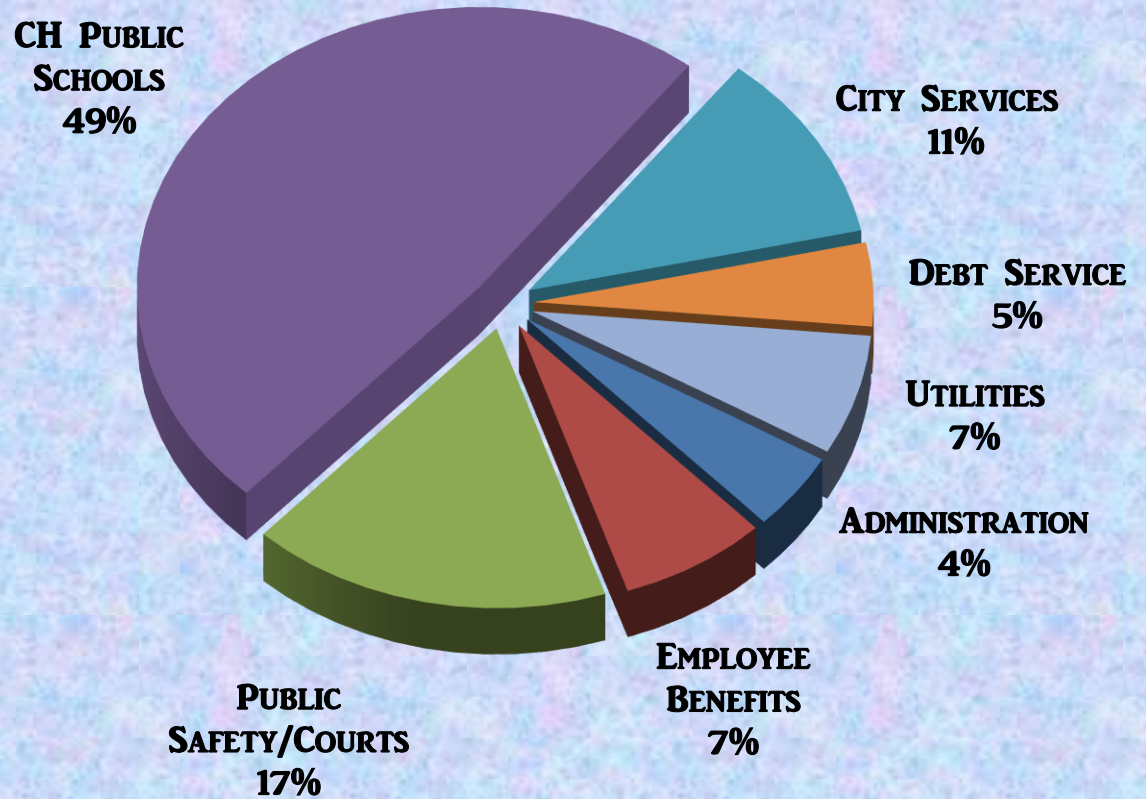
FY2016-17 ANNUAL OPERATING BUDGET

SHOP & DINE

Colonial
HEIGHTS
VIRGINIA



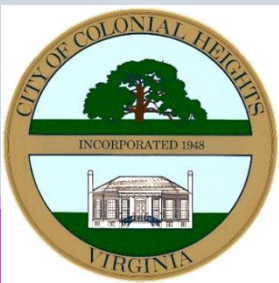
CITY OF COLONIAL HEIGHTS PROPOSED FY16-17 ANNUAL BUDGET DISTRIBUTION OF TOTAL APPROPRIATIONS



***Full-year funding for all existing and/or
previously authorized positions***

**360 Total City
Employees**

255-Full-time, 59-Part-time, & 46-Seasonal



FY2016-17 ANNUAL OPERATING BUDGET

GENERAL FUND

Grand Total.....\$55,125,755

Less Transfers..... (20,561,697)

Net General Fund Operating

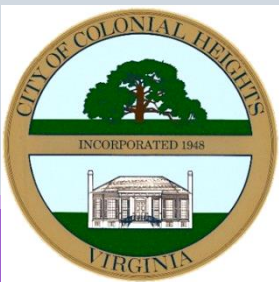
..... \$34,564,058



FY2016-17 ANNUAL OPERATING BUDGET

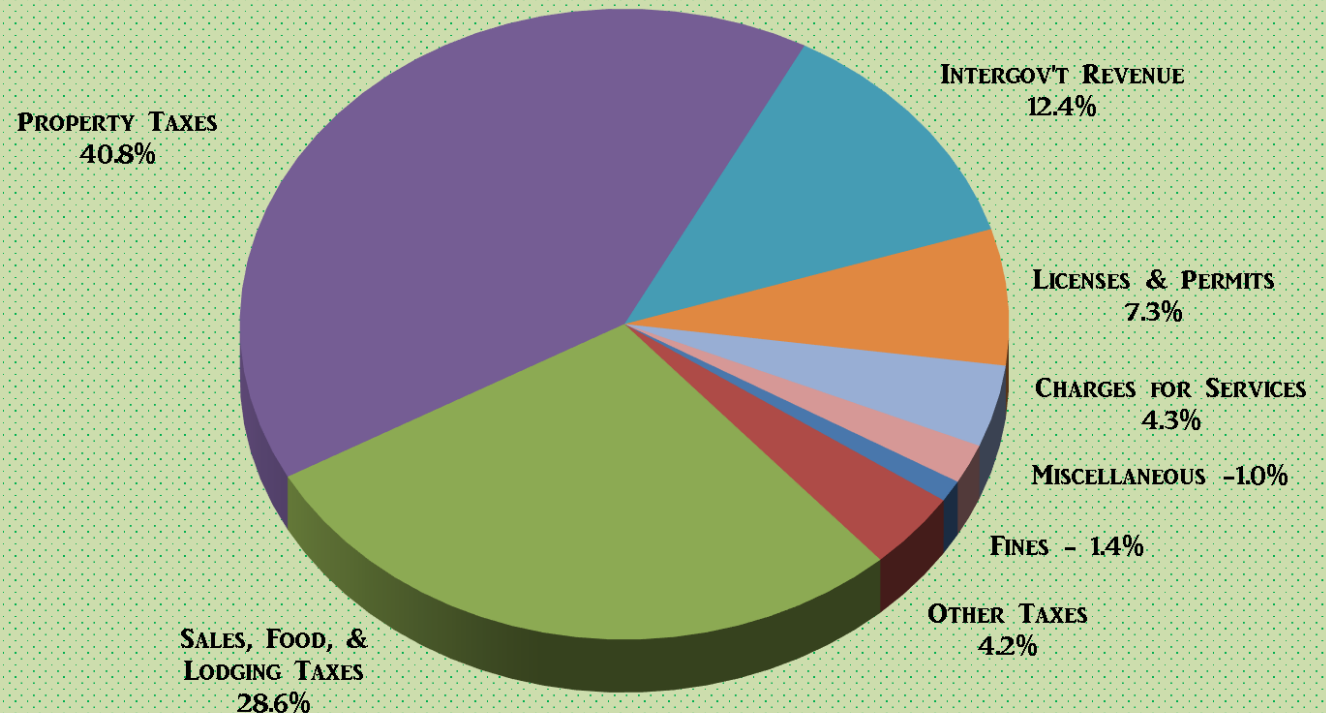
GENERAL FUND OPERATING REVENUE

- ★ Total General Fund revenue is anticipated to experience a 3.1% increase over the current-year budget. While the majority of this growth is related to the proposed issuance of debt to fund major capital projects, 'operating revenues' are also anticipated to grow by approximately \$800,000; which (under the terms of our agreement) will be essentially shared equally with Colonial Heights Public Schools and will be utilized to fund increased general operation costs.
- ★ **Real Estate Taxes** - Although the City's annual budget continues to be uniquely supported by our retail business community, Real Estate and/or Property Taxes still provide the basic foundation for revenue in support of the General Fund. This stable source of income provides assured funding each year for the most basic and essential city services – public safety, basic services, mobility, asset maintenance, schools, etc. *As it relates to Operations & Maintenance*, the proposed FY16-17 Annual Budget is predicated upon a continuation of the current real estate tax rate of \$1.14/\$100 valuation.



FY2016-17 ANNUAL OPERATING BUDGET

CITY OF COLONIAL HEIGHTS PROPOSED FY16-17 ANNUAL BUDGET GENERAL FUND OPERATING REVENUES



SHOP & DINE

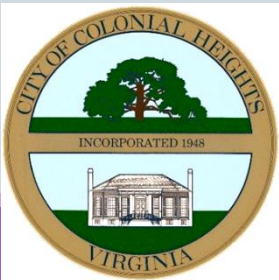
Colonial
HEIGHTS
VIRGINIA



GENERAL FUND OPERATING REVENUE

Variable Local Taxes

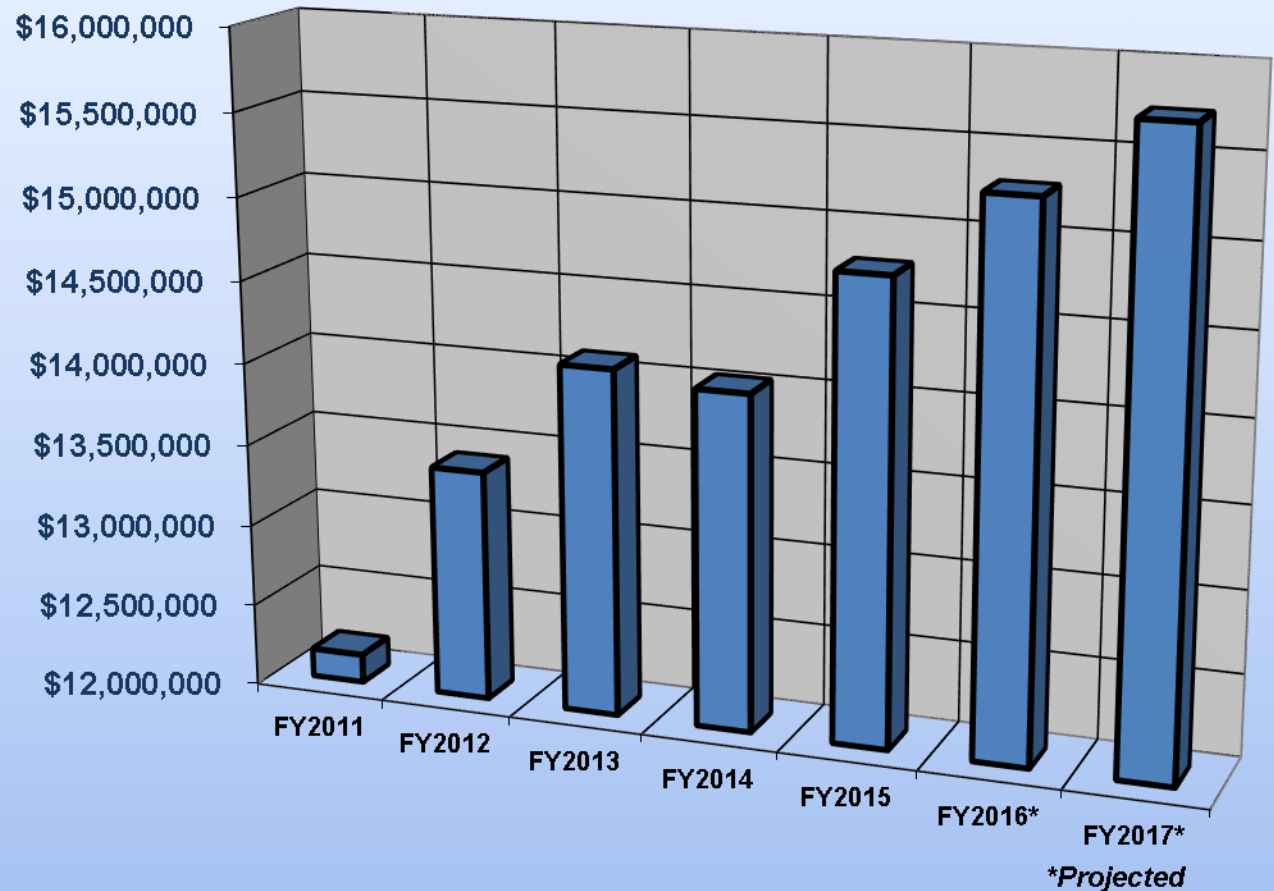
- ★ While property taxes provide financial stability in annual support of basic services, variable local taxes – primarily **Retail Sales & Use Tax**, **Food Tax**, and **Lodging Tax** – typically provide the City with funding opportunities for new and/or enhanced services or capital investment.
- ★ As the market center for the Tri-Cities Region and Fort Lee, such tax revenues are primarily driven by the retail business community located in the Southpark Mall area and along the Boulevard corridor. The City has typically ranked among the top Virginia localities for annual taxable sales per capita .
- ★ The City has continued to experience moderate, but steady growth in this combined revenue, having averaged an annual increase of 4.7% over the past five years. **Looking forward to FY16-17, a conservative analysis of recent trends warrant an anticipated collective increase in these three categories of nearly 3%; projecting increased gross income of approximately \$450,000.**



FY2016-17 ANNUAL OPERATING BUDGET

LOCAL VARIABLE TAX REVENUE

Sales, Food, and Lodging Taxes



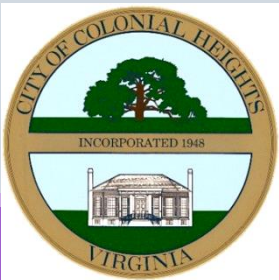
SHOP & DINE

Colonial
HEIGHTS
VIRGINIA



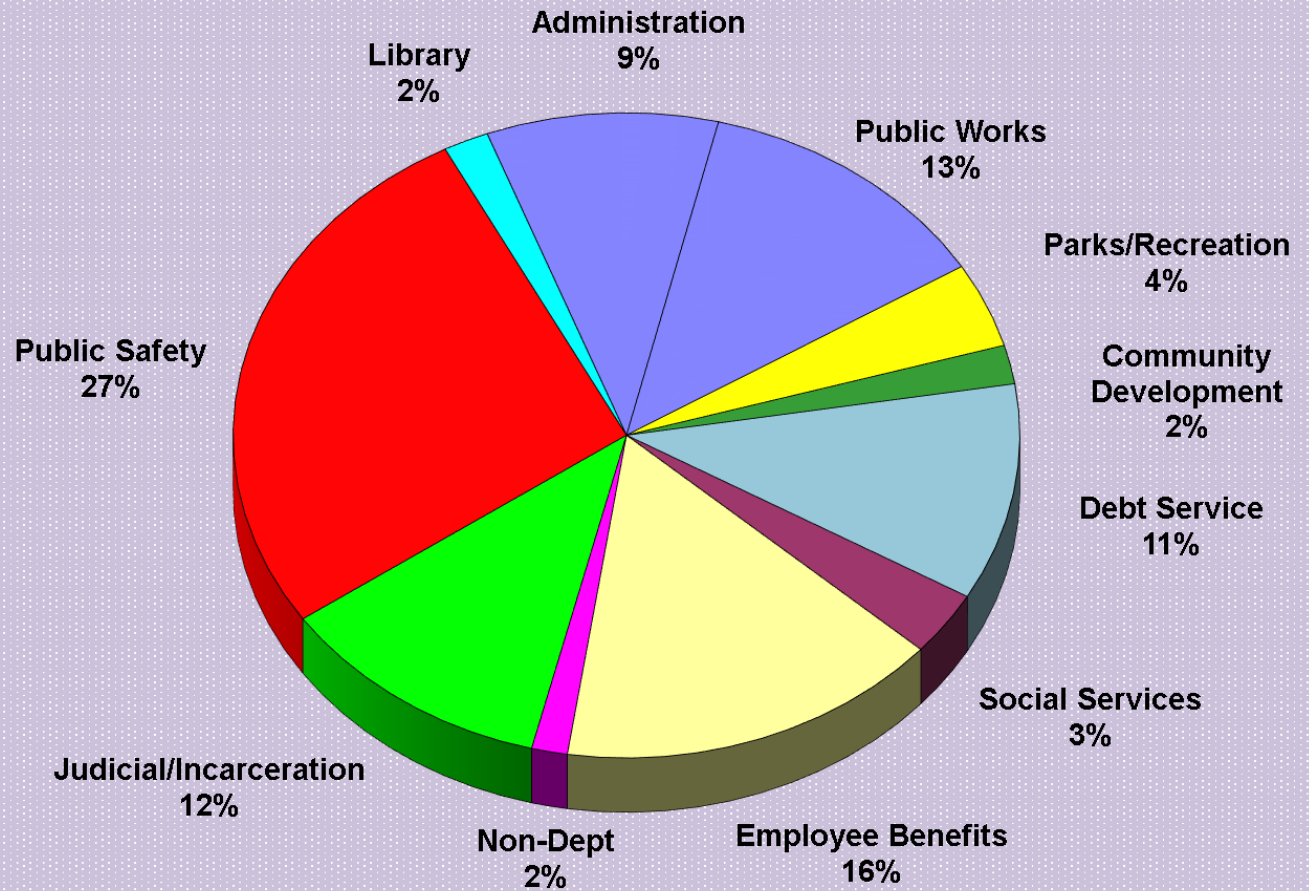
GENERAL FUND EXPENDITURES

- ***No deficit spending or reserves for operating expense***
- ***No layoffs, staffing reductions***
- ***No unpaid holidays***
- ***No reduction in services***
- ***No major policy changes***
- ***Consistent with 5YRCP***



FY2016-17 ANNUAL OPERATING BUDGET

CITY OF COLONIAL HEIGHTS PROPOSED FY16-17 ANNUAL BUDGET GENERAL FUND OPERATING EXPENDITURES



SHOP & DINE

Colonial
HEIGHTS
VIRGINIA



CAPITAL IMPROVEMENT FUNDING FOR COLONIAL HEIGHTS PUBLIC SCHOOLS

- In recent years, the City Council and administration has encouraged Colonial Heights Public Schools (CHPS) to engage in a comprehensive planning effort to identify and address major capital improvements needs for school buildings and facilities.
- As a result, the CHPS Board and administration developed a “Five-Year Capital Improvement Plan” that has been shared with the City; and includes a prioritized list of **nine (9) major capital projects** representing the most urgent needs – estimated at total cost of **\$5.1M**. Unfortunately, CHPS has no funding available to address these needs nor do they anticipate that sufficient funding will become available to them in the foreseeable future.



FY2016-17 ANNUAL OPERATING BUDGET

CAPITAL IMPROVEMENT FUNDING FOR CH PUBLIC SCHOOLS

Capital Improvement Plan Projects:

1) High School Science Labs - \$121,687*

Renovation of existing science labs, adjacent classrooms, and fitness room into two (2) Science/Biology Labs, with a shared Lab Prep; existing general classrooms to be renovated into six (6) Science Classrooms with dedicated storage

Timing: Anticipated start of construction: May, 2016 Completion: January, 2017

2) 800MHz Radios - \$250,000

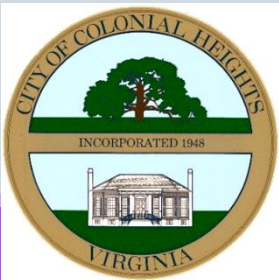
Upgrade of CHPS communication systems in conjunction with the Capitol Region Radio Project. Safety enhancement for CHPS system utilized in all student transportation vehicles & site radios for communication with transportation.

Timing: Anticipated radio acquisition and system upgrade – September, 2016

3) North Elementary Drive and Parking Lot - \$450,450

Redesign, construction, and expansion of student drop-off/pick-up area and parking lot at North Elementary School to enhance safety and provide greater efficiency in traffic flow.

Timing: Anticipated start of construction: January, 2017 Completion: April, 2017



FY2016-17 ANNUAL OPERATING BUDGET

CAPITAL IMPROVEMENT FUNDING FOR CH PUBLIC SCHOOLS

Capital Improvement Plan Projects:

4) High School Locker & Team Room Renovations - \$889,285

Renovation and upgrade of Locker Rooms and associated spaces at CH High School; current facilities are outdated, dysfunctional, and well past useful life.

Timing: Ant. start of construction: January, 2017 Completion: October, 2017

5) Roof at North Elementary & Middle School - \$266,200

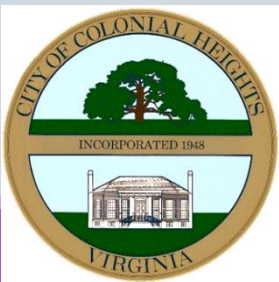
Recoating of exterior roofs at both North Elementary School and CH Middle School prior to current warranty expiration; proactive maintenance will reduce long-term costs, improve energy efficiency, and prevent leaks/damage/loss.

Timing: Anticipated start of construction: April, 2017 Completion: August, 2017

6) Middle School Cafeteria Addition and Renovation - \$1,986,150

Upgrade and expansion of cafeteria at CH Middle School; existing cafeteria is overcrowded, inefficient, and outdated; project will include expansion of dining area and service lines, as well as replacement/upgrade of kitchen equipment.

Timing: Ant. start of construction: January, 2017 Completion: January, 2018



FY2016-17 ANNUAL OPERATING BUDGET

CAPITAL IMPROVEMENT FUNDING FOR CH PUBLIC SCHOOLS

Capital Improvement Plan Projects:

7) High School Bleachers - \$210,000

Upgrade and modernization of CH High School Gymnasium bleachers; project will replace bleachers and motorized equipment that is over 30 years old; will improve aesthetics and seating comfort.

Timing: Ant. start of construction: January, 2017 Completion: August, 2017

8) Middle School Auditorium Renovation - \$585,000

Complete renovation and upgrade of CH Middle School Auditorium; includes replacement of outdated seating, ceiling, lighting, stage lighting, and window curtains; upgrade in sound system and installation of wall panels.

Timing: Ant. start of construction: January, 2017 Completion: January, 2018

9) Lakeview Elementary Windows - \$307,250

Design, acquisition, and installation of ninety (90) exterior windows at Lakeview Elementary School; upgrade will enhance overall building appearance, reduce maintenance, and improve energy efficiency.

Timing: Ant. start of construction: January, 2017 Completion: September, 2017



FY2016-17 ANNUAL OPERATING BUDGET

Historical Funding - Colonial Heights Public Schools

City Taxpayer Support 2002-16



HISTORICAL FUNDING – COLONIAL HEIGHTS PUBLIC SCHOOLS

City Taxpayer Support 2002-16

Over the past 14 years:

- ✓ CHPS funding from city tax dollars has increased an average of **\$487,739** per year, every year
- ✓ The high one-year increase of **\$1.3M** (2008 & 2009); and the low “increase” of **(\$179,000)** (2011)
- ✓ Total annual funding has increased by **\$6.23M (46%)** (from \$13.46M-2003 to \$19.69M-2016)



FY2016-17 ANNUAL OPERATING BUDGET

CHPS FEDERAL ARRA STATE FISCAL STABILIZATION FUNDING

8 Bard heat pumps Tussing Elementary	\$ 57,880
Roof renovation/recoating-Lakeview Elementary	\$ 59,750
Roof renovation/recoating-CHHS	\$149,203
Roof renovation/recoating-Tech Center	\$237,806
Energy Management Control System-Tussing Elementary	\$ 55,982
Classroom renovation/conversion-Tech Center	\$ 89,035
Window installation project-Tussing Elementary	\$247,433
Lighting & electrical upgrades	<u>\$ 10,256</u>
	<u>\$907,345</u>

**CHPS
SELF-FUNDED
CAPITAL
SINCE 2006**

CHPS – CAPITAL IMPROVEMENT PROJECTS – RESERVE FUNDING

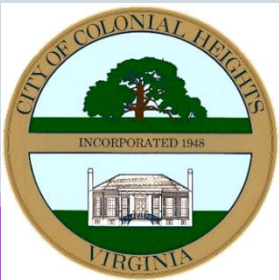
Window installation project-Tussing Elementary	\$ 175,000
Maintenance Facility	\$ 832,000
Lakeview Renovation	\$ 973,406
Lakeview Air conditioning project (cafeteria, stage, kitchen)	\$ 446,186
Paving project-School Bus Lot	\$ 69,993
Financial & Human Resource Software System	\$ 110,000
Athletic Facility - Press Box Renovation	\$ 162,803
Rooftop A/C units-North Elementary	\$ 55,000
Rooftop A/C units-CHHS Math Wing	\$ 125,000
CHHS Science/Biology Labs & Fitness Center (Bid Scheduled February 2016)	<u>\$ 761,800</u>
	<u>\$3,711,188</u>



FY2016-17 ANNUAL OPERATING BUDGET

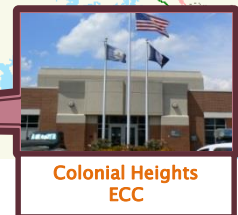
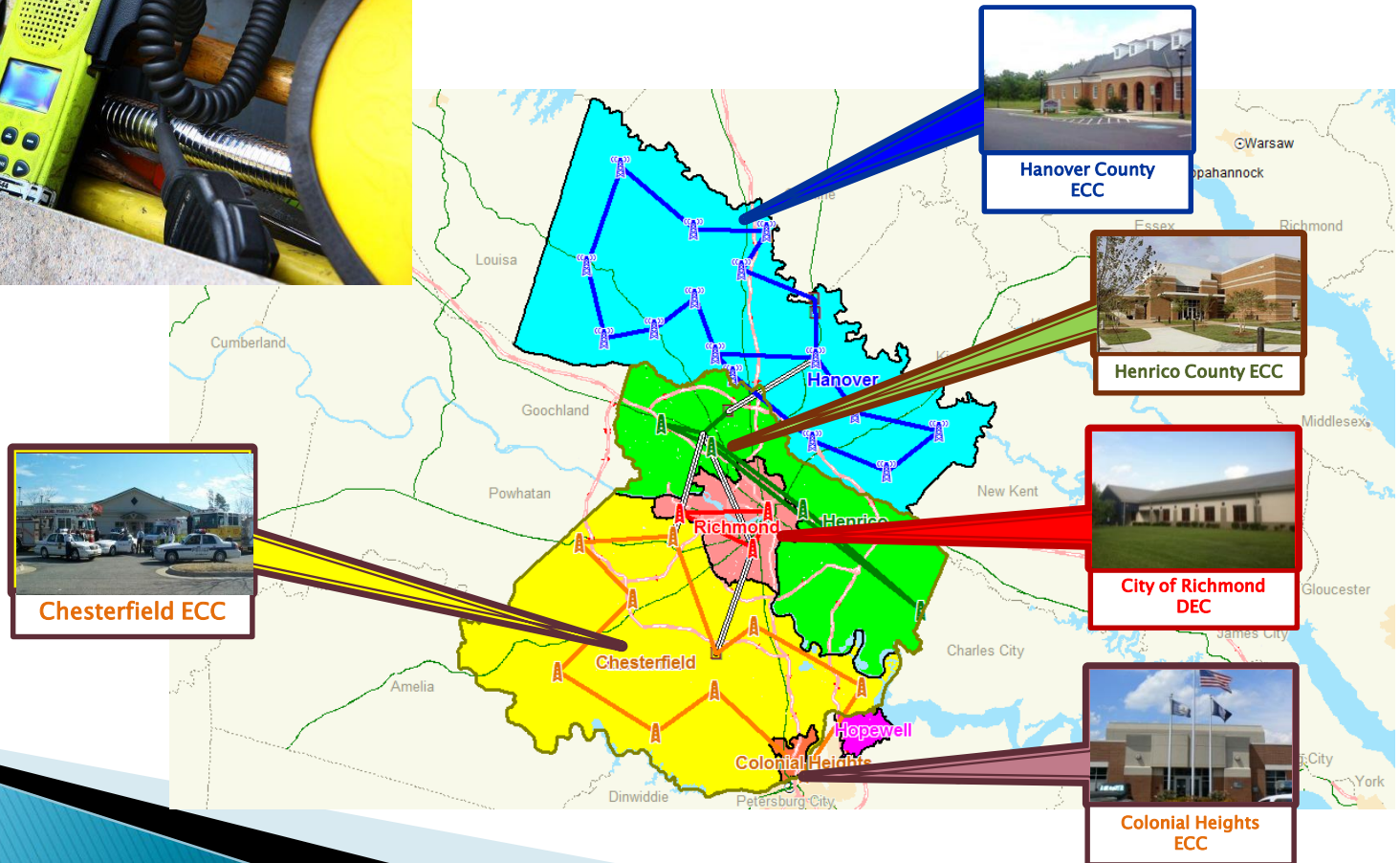
CAPITAL IMPROVEMENT FUNDING FOR COLONIAL HEIGHTS PUBLIC SCHOOLS

- Nearly all of the proposed projects and/or improvements are focused on extending the useful life of CHPS' largest fixed assets through a long-term investment in school facilities and buildings. Without the proposed enhancements, maintenance costs will continue to increase and future replacement costs will likely be higher. *Service levels, educational opportunities, and community pride will suffer if these needs continue to go unaddressed.*
- To appropriately address these overdue capital needs and preserve important CHPS assets, **the proposed FY16-17 Annual Budget is recommended with a \$.06 increase in the real estate tax rate**, specifically to fund these important and necessary capital improvements for Colonial Heights Public Schools. It is currently estimated that this tax increase will provide sufficient annual revenue to service a \$5.1M debt issuance over a 15-year period.

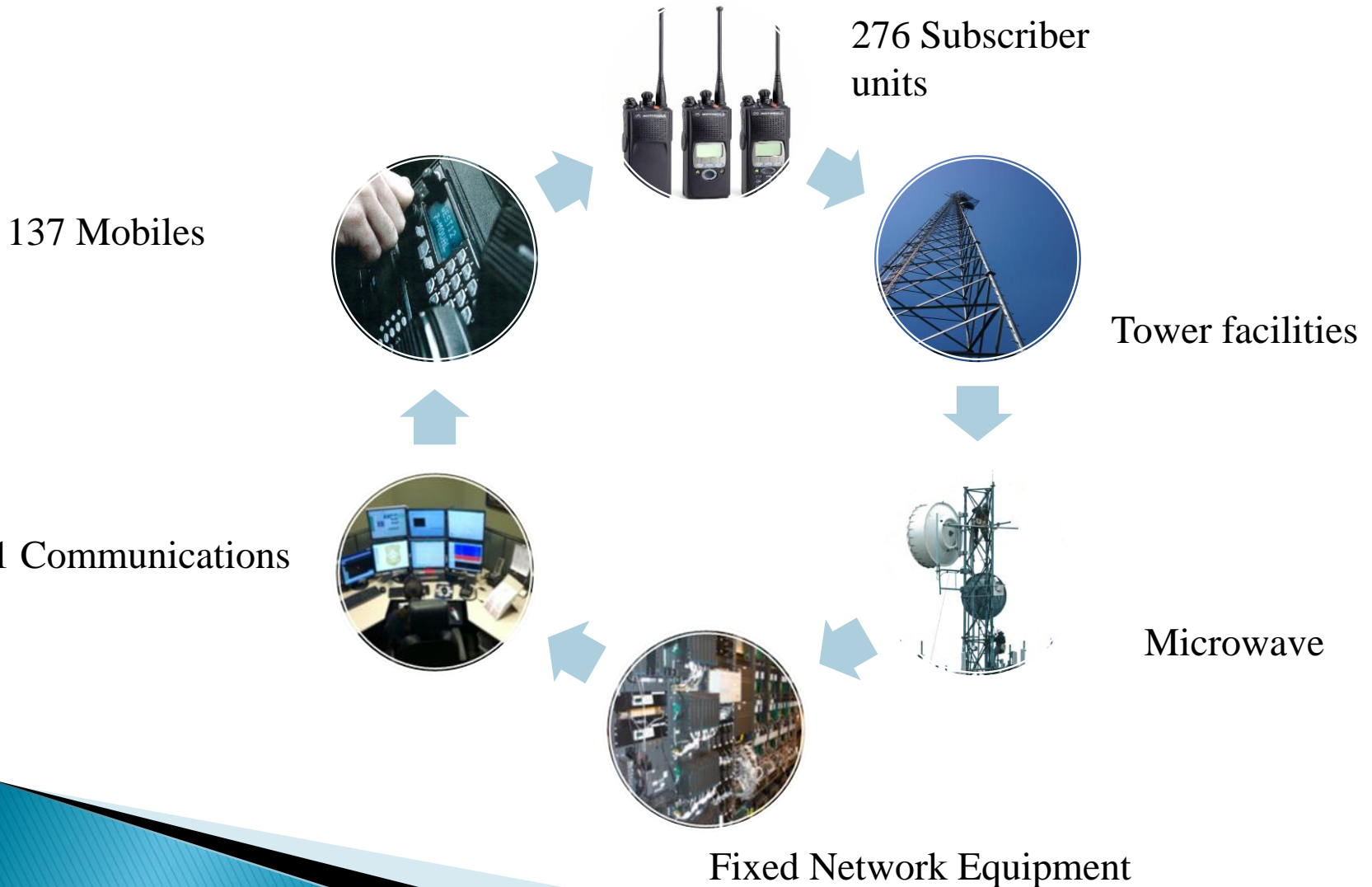


FY2016-17 ANNUAL OPERATING BUDGET

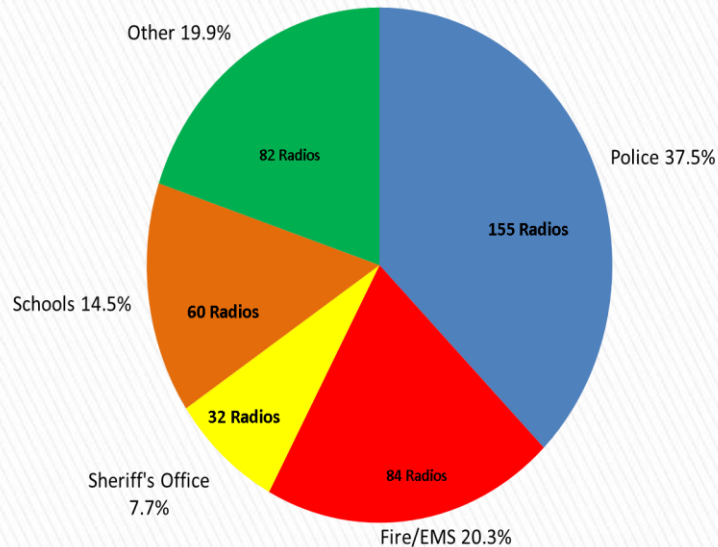
CAPITAL REGION PUBLIC SAFETY RADIO AND FIRE STATION ALERTING PROJECT



COMPONENTS OF CITY RADIO SYSTEMS



CAPITAL REGION PUBLIC SAFETY RADIO AND FIRE STATION ALERTING PROJECT



- City faced with issues of continued operability of the current system platform. Vendor support for network and radios is waning. By 2017, the primary system vendor will no longer service equipment as replacement parts will no longer be manufactured.
- Major risk to network public safety operations who rely on these mission-critical systems. Since February 2014, CHFD has been working diligently with its Capital Region partners on a competitive procurement process to upgrade the Capital Region Radio System. The City's share of the costs for this significant upgrade is currently estimated at **\$6M**.
- The City does not have reserves to fund this project nor can it be absorbed within the existing annual budget without adversely affecting other services or operations. The **\$.06 increase in the real estate tax rate** as proposed, however, will provide sufficient annual revenue to service the required debt issuance to fund both the CHPS CIP as described and the Capital Region Radio Project.

Annual Impact of Property Tax Rate Increase on SF-Homes

(Current Rate - \$1.14 per \$100 valuation)

	<u>\$100,000 Valuation</u>	<u>\$144,416* Valuation</u>	<u>\$200,000 Valuation</u>
\$.01 Increase (0.9%)	\$10.00	\$14.44	\$20.00
\$.03 Increase (2.6%)	\$30.00	\$43.32	\$60.00
\$.06 Increase (5.3%)	\$60.00	\$86.65	\$120.00
\$.11 Increase (9.65%)	\$110.00	\$158.86	\$220.00
\$.12 Increase (10.5%)	\$120.00	\$173.30	\$240.00

*2016 Average SF-Home Value

CITY OF COLONIAL HEIGHTS PROPERTY TAX RATE HISTORY SINCE 1969

1969 – 1974..... **\$1.30**

2008..... **\$1.15**

1975 - 1976..... **\$1.15**

2009 – 2012..... **\$1.10**

1977 – 1997..... **\$1.25**

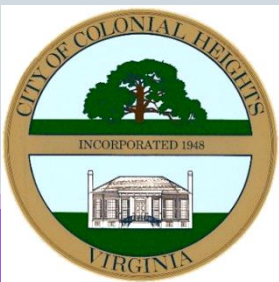
2013 - 2016..... **\$1.14**

1998 – 2005..... **\$1.20**

2017 (proposed) **\$1.20**

2006 – 2007..... **\$1.18**

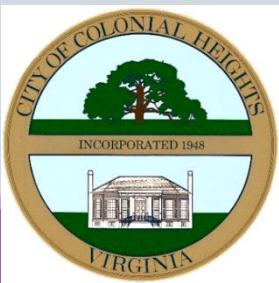
***Per \$100 Valuation**



FY2016-17 ANNUAL OPERATING BUDGET

ANNUAL STREET MAINTENANCE

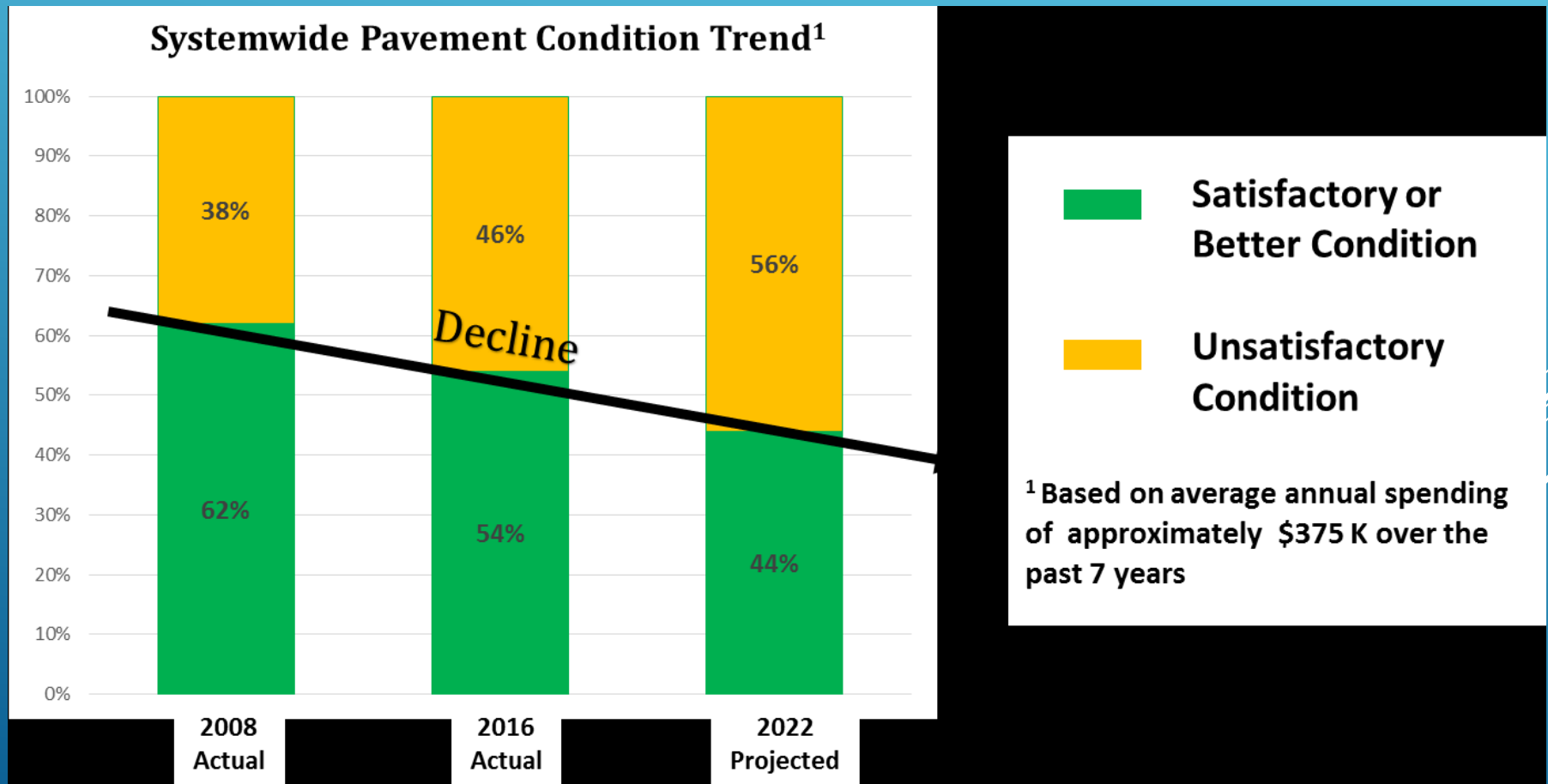
- Another challenge the City continues to face is the effective and timely maintenance and resurfacing of city streets. Although major street reconstruction projects have been completed in recent years (and similar projects are slated for the near future), resurfacing of existing streets continues to be plagued by limitations on available resources; and recent analysis by the staff indicates a future adverse trend in this regard unless more aggressive corrective action is taken
- City staff deploys a systems approach to managing street pavement assets and it is our goal to complete a pavement survey every three years to collect data on pavement conditions citywide. The last survey was performed in 2011, but was deferred starting until 2014 due to fiscal constraints.



FY2016-17 ANNUAL OPERATING BUDGET

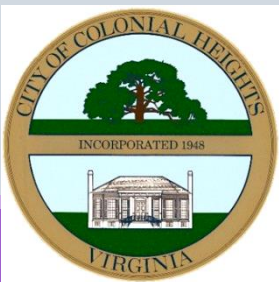
“Resources for pavement preservation have been inadequate to arrest the decline in system-wide condition. Conclusion is that annual funding would have to average **3 times more** than what the city has historically spent to bring the overall condition to “Good.”

The following graph illustrates the trend in pavement asset condition, which clearly is one of decline. **If the trend continues, more than half of all city street pavement will be in unsatisfactory condition within a few years and fall below 50% by the year 2022.**”



ANNUAL STREET MAINTENANCE

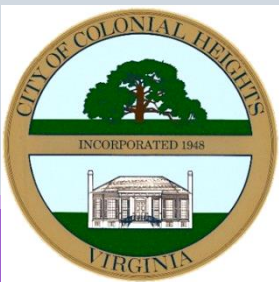
- A 50/50 split between *Satisfactory* and *Unsatisfactory* conditions is considered a point of instability in asset management. A system-wide level below 50% requires increased funding, since it's more expensive to restore the asset to a better condition later in its service life than it is to avert a loss of service life in earlier years – which is why a preventive approach to pavement management is the most cost effective.
- To initiate an effort to reverse this trend, the FY16-17 Annual Budget as proposed includes **\$400,000 in additional funding for Street Maintenance and/or Re-paving** – *essentially double the amount traditionally budgeted each year* for this purpose. While completely reversing this trend will require a long-term commitment, this new funding will start the City's system moving in the right direction.



FY2016-17 ANNUAL OPERATING BUDGET

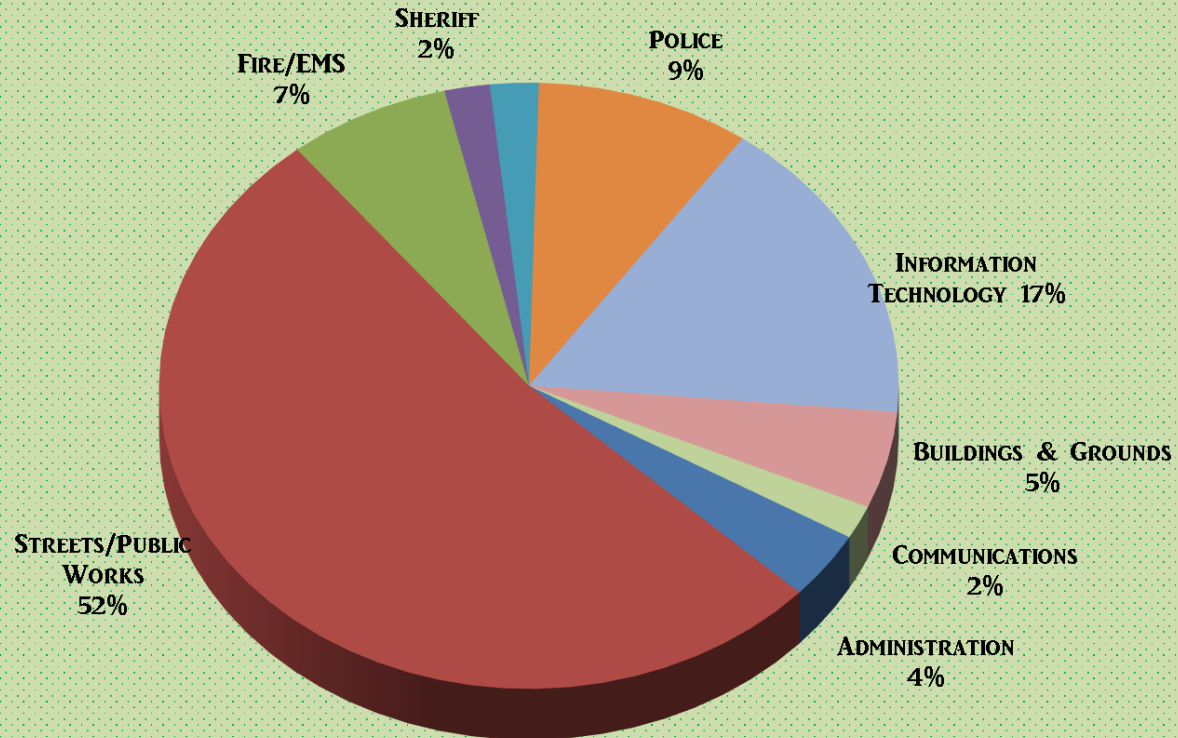
ANNUAL STREET MAINTENANCE

- A 50/50 split between *Satisfactory* and *Unsatisfactory* conditions is considered a point of instability in asset management. A system-wide level below 50% requires increased funding, since it's more expensive to restore the asset to a better condition later in its service life than it is to avert a loss of service life in earlier years – which is why a preventive approach to pavement management is the most cost effective.
- To initiate an effort to reverse this trend, the FY16-17 Annual Budget as proposed includes **\$400,000 in additional funding for Street Maintenance and/or Re-paving** – *essentially double the amount traditionally budgeted each year* for this purpose. While completely reversing this trend will require a long-term commitment, this new funding will start the City's system moving in the right direction.



FY2016-17 ANNUAL OPERATING BUDGET

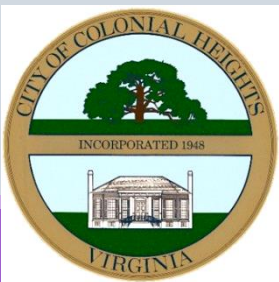
**CITY OF COLONIAL HEIGHTS
PROPOSED FY16-17 ANNUAL BUDGET
GENERAL FUND CAPITAL OUTLAY**



FY2016-17 ANNUAL OPERATING BUDGET

MISCELLANEOUS ITEMS

- ***Employee Compensation*** - The proposed *FY16-17 Annual Budget* includes a Cost of Living Adjustment (COLA) of **2.0%** in base salaries or rates of pay for all full-time city employees.
- ***Finance Department Reorganization*** – As a result of the recent amendment to the City Charter, the Finance Department will now manage all functions relating to the collection of city revenues that were previously the responsibility of the City Treasurer. While **there will be no net increase in funding** associated with this reorganization, a ‘Revenue & Billing Office’ will be created to replace functions eliminated in Treasurer’s Office.
- ***Public Safety Building Roof and Sprinkler System at Fire Station No. 2*** – The coming fiscal year will be the second in a three-year plan to complete a total roof repair/replacement that is currently projected at a total cost of \$80,000. The automatic fire suppression/sprinkler system at CHFD Station No. 2 at Dunlap Farms is dysfunctional, obsolete, and must be replaced in the coming twelve months. As a preliminary cost control measure, the proposed *FY16-17 Annual Budget* includes total funding of **\$65,000** to address these issues. The sprinkler system, will be fixed; and whatever funding remains will be devoted to the Phase 2 effort to replace the roof at the Public Safety Building.

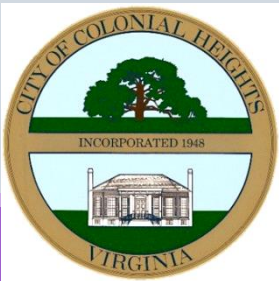


FY2016-17 ANNUAL OPERATING BUDGET

BUDGET ADOPTION CALENDAR

☐ **Tuesday, April 19**City Council Budget Review
(Regular Work Session)

☐ **Tuesday, April 26**Public Hearing on Proposed
(Special Council Meeting) FY16-17 Annual Budget
.....First Reading-School Division
Annual Budget
.....First Reading – Appropriations
Ordinance/City Budget
.....City Council Budget Review



FY2016-17 ANNUAL OPERATING BUDGET

BUDGET ADOPTION CALENDAR

☐ **Tuesday, May 3** City Council Budget Review
(*Special Work Session*) - *if necessary*

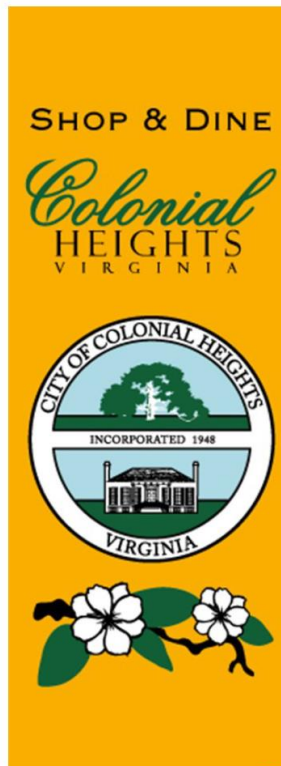
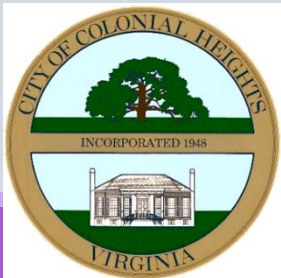
☐ **Tuesday, May 10** Second Reading and Final
(*Regular Council Meeting*) Adoption of FY16-17
School Division Annual
Budget

..... Second Reading-Appropriations
Ordinance & Final Adoption
of **FY2016-17 City Annual
Operating Budget**



FY2016-17 ANNUAL OPERATING BUDGET

QUESTIONS?



THOMAS L. MATTIS
CITY MANAGER

WILLIAM E. JOHNSON
DIRECTOR OF FINANCE

APRIL 12, 2016

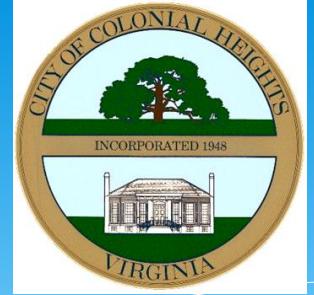
CITY OF COLONIAL HEIGHTS (PROPOSED) FY2016-17 ANNUAL OPERATING BUDGET



FY2016-17 ANNUAL OPERATING BUDGET

Colonial Heights City Council Meeting

April 12, 2016

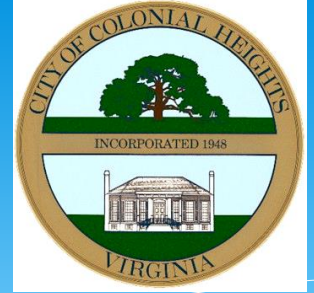


8. Reading of Manner Addressing Council

ANY MEMBER OF THE PUBLIC ADDRESSING THE COUNCIL SHALL APPROACH THE LECTERN, GIVE HIS NAME AND ADDRESS IN AN AUDIBLE TONE OF VOICE FOR THE RECORD, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. UNLESS FURTHER TIME IS GRANTED BY COUNCIL, ANY MEMBER OF THE PUBLIC SHALL ADDRESS THE COUNCIL FOR A MAXIMUM OF FIVE (5) MINUTES, REGARDLESS OF THE NUMBER OF ISSUES HE DESIRES TO DISCUSS. PROVIDED HOWEVER, THAT THE MAIN PROPONENT OF ANY APPLICATION, PETITION, OR PLAN THAT IS THE SUBJECT OF A PUBLIC HEARING SHALL BE ALLOWED TO ADDRESS THE COUNCIL INITIALLY FOR A MAXIMUM OF TEN (10) MINUTES AND LATER IN REBUTTAL FOR A MAXIMUM OF THREE (3) MINUTES.

Colonial Heights City Council Meeting

April 12, 2016

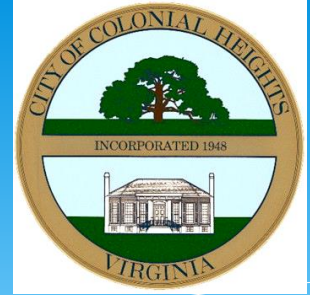


9. Written Petitions and Communications

**None*

Colonial Heights City Council Meeting

April 12, 2016



10. Advertised Public Hearing

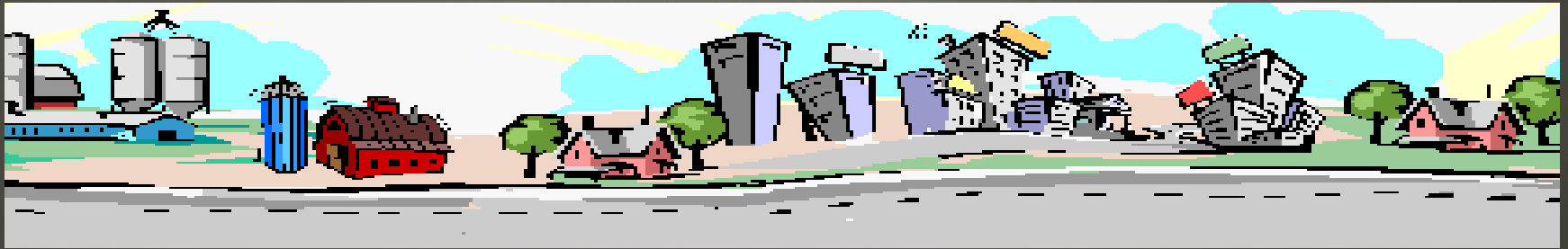
A. A RESOLUTION NO 16-12 A Resolution Approving and Adopting the City of Colonial Heights 2016 Five-Year Capital Improvement Program



**CITY OF
COLONIAL HEIGHTS
PROPOSED
2016 FIVE-YEAR
CAPITAL IMPROVEMENT
PROGRAM
CAPITAL PROJECTS**

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

**TOTAL CAPITAL PROJECTS
NEEDS/INVESTMENT
\$83,724,932**



2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

- **RECENTLY COMPLETED, UNDER CONSTRUCTION, FY16-17 FUNDING, OR OTHERWISE ACTIVE.....** **\$38,178,468**
- **UNFUNDED.....** **\$45,546,464**



**CITY OF COLONIAL HEIGHTS, VIRGINIA
2014 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM - CAPITAL PROJECTS**

Project: Appomattox River Greenway Trail- Phase 3

Budget:
\$457,848

Department:
Planning and
Community

Funding Source:
General Fund
Grant Funding

Project Manager:
Director of Planning



2014-15 COMPLETED PROJECT

Project Description:

Continuation of project to develop and construct a recreational trail adjacent to the Appomattox River; Phase 3 of project extends from Interstate 95 to the Boulevard, approximately 3,857 LF; project will include construction/extension of eight (8') foot wide all-weather trail, historic overlook, and related amenities; will enhance opportunities for access to the Appomattox River over and overall livability for city residents

City Council Goal(s) Met:

- Complete construction of Phase III - Appomattox River Greenway Trail Project.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Land Acquisition/ROW						\$0
Design/Administration	40,000					\$40,000
Construction		375,000				\$375,000
Contingency		42,848				\$42,848
Total Project Cost	\$40,000	\$417,848	\$0	\$0	\$0	\$457,848
Annual Cost	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	Total
General Fund/Plng-Parks	40,000					\$40,000
-- Capital Outlay		417,848				\$417,848
Total Expense	\$40,000	\$417,848	\$0	\$0	\$0	\$457,848
Funding Source(s)	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	Total
General Fund	40,000	62,234				\$102,234
VDOT/Cabell Grant Funds		355,614				\$355,614
Total Revenue	\$40,000	\$417,848	\$0	\$0	\$0	\$457,848

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

2014-15 5YRCP COMPLETED PROJECTS

			TOTAL	-----FUNDING-----		
PROJECT	RANK	DEPT	PROJECT COST	General Fund	Enterprise Fund	Grant/Other
<u>2014-15 5YRCP COMPLETED PROJECTS</u>						
5	Appomattox River Greenway-Phase 3	- PLG	457,848	102,234	-	355,614
6	Bldv Modernization-Westover to Windsor	- PW-Streets	1,774,683	100,000	-	1,674,683
7	Bldv Modernization-Windsor to Pickwick	- PW-Streets	2,817,138	145,500	-	2,671,638
8	Boulevard-Dupuy Modernization	- PW-Streets	6,718,566	668,000	-	6,050,566
9	Bldv-Dup Water & Sewer Relocation	- PW-Utility	995,000	995,000	-	-
10	Temple/Dimmock Intersection	- PW	503,000	120,000	-	383,000
11	Temple Ave. Right Turn Lane	- PW	450,000	4,500	-	445,500
12	White Sands Court Pavement Repair	- PW	166,000	83,000	-	83,000
13	Snead Avenue Drainage	- Stormwater	190,000	-	190,000	-
Subtotal - 2014-15 Completed Projects			\$ 14,072,235	\$ 2,218,234	\$ 190,000	\$ 11,664,001

CITY OF COLONIAL HEIGHTS, VIRGINIA
2016 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM - CAPITAL PROJECTS

Project: **HOLLY AVENUE/YORKSHIRE RD. RECONSTRUCTION**

Budget:
\$514,000

Department:
 Public Works

Funding Source:
 Grant Funding
 General Fund

Project Manager:
 City Engineer



Project Description:

Upgrade to Holly Avenue, Williamsburg Road, Jamestown Road, and Yorkshire Road west of Conduit Road; project includes removal/replacement of asphalt surface, sub base repair and utility relocation; will provide general upgrades to mobility, safety and storm drainage, as well as overall economic vitality/livability of neighboring properties

City Council Goal(s) Met:

- Continue on-going work to effectively access external funds and complete various road improvement projects.

Budget	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Land Acquisition/ROW						\$0
Design/Administration	30,000					\$30,000
Construction	450,000					\$450,000
Contingency	34,000					\$34,000
Total Project Cost	\$514,000	\$0	\$0	\$0	\$0	\$514,000
Annual Cost	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	Total
Capital Outlay	514,000	-	-			\$514,000
						\$0
Total Expense	\$514,000	\$0	\$0	\$0	\$0	\$514,000

Funding Source(s)	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	Total
General Fund	257,000					\$257,000
VDOT Revenue Sharing	257,000	-	-			\$257,000
Total Revenue	\$514,000	\$0	\$0	\$0	\$0	\$514,000

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNDER CONSTRUCTION IN 2016

			TOTAL	-----FUNDING-----		
PROJECT	RANK	DEPT	PROJECT COST	General Fund	Enterprise Fund	Grant/Other
<u>UNDER CONSTRUCTION IN 2016</u>						
14 Bruce Ave Drainage-Phase III	1	PW-Utility	1,921,000	1,921,000	-	-
15 Temple Ave Sewer Line Replacement	2	PW-Streets	734,044	734,044	-	-
16 Holly Ave/Yorkshire Rd. Reconstruction	3	PW-Streets	502,282	251,141	-	251,141
17 SRS - CH Middle School	4	PW-Streets	221,265	-	-	221,265
18 Boulevard Enhancement Program-Phase 2	5	PW-Streets	586,000	118,000	-	468,000
19 Mallard Drive	6	PW-Streets	140,000	70,000	-	70,000
20 Stratford Drive	7	PW-Streets	382,500	191,250	-	191,250
21 Lakeview Water & Sewer Relocation	8	PW-Utility	225,500	225,500	-	-
22 Dupuy Water & Sewer Relocation	9	PW-Utility	300,000	300,000	-	-
23 Bridge Preservation	10	PW-Streets	700,000	-	-	700,000
Subtotal - Projects Starting in 2016			\$ 5,712,591	\$ 3,810,935	\$ -	\$ 1,901,656

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

PROPOSED FOR FY16-17 FUNDING

				TOTAL	-----FUNDING-----		
PROJECT		RANK	DEPT	PROJECT COST	General Fund	Enterprise Fund	Grant/Other
<u>PROPOSED FOR FY16-17 FUNDING</u>							
24	Capital Region Radio Project	11	Commun	6,250,000	250,000	-	6,000,000
25	Whitebank Park Renovations	12	Parks	300,000	300,000	-	-
26	Nantucket Court Stormwater Outfall	13	Stormwater	206,000	-	206,000	-
27	Hemlock Ave Stormwater Outfall	14	Stormwater	61,000	-	61,000	-
28	Animal Shelter Upgrades	15	Parks	100,000	100,000	-	-
29	Violet Bank Museum Renovations	16	Parks	100,000	100,000	-	-
30	Ellerslie at Conduit Intersection	17	PW-Streets	655,000	327,500	-	327,500
Subtotal - Proposed FY16-17 Projects				\$ 7,672,000	\$ 1,077,500	\$ 267,000	\$ 6,327,500

REVISED SPENDING PLAN FOR ONE-TIME FY16-17 CAPITAL NEEDS

Kroger Sale of Land			\$2,481,860
VDOT Roundabout ROW			189,500
Debt Service Reduction			394,346
Bruce Avenue			750,000
Project		Total	City
CHHS Classroom Renovation CHHS		\$1,401,913	\$700,957
Requested Increase		121,687	0
Boulevard Modernization*		378,000	378,000
Safe Routes To Schools		904,846	86,598
Boulevard Streetscape		27,769	27,769
Conduit/Ellerslie Intersection		655,000	342,500
Utility Lines Temple Avenue (1)		365,000	365,000
Utility Lines Temple Avenue (2)		370,000	370,000
Animal Shelter		225,000	93,978
Violet Bank Museum		100,000	100,000
Street Resurfacing & Marking		400,000	400,000
White Bank Renovations/Restrooms		300,000	300,000
Stormwater Outfall Projects		267,000	267,000
		\$5,516,215	\$3,431,802
	TOTALS		\$383,904

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

ACTIVE/FUNDED PROJECTS

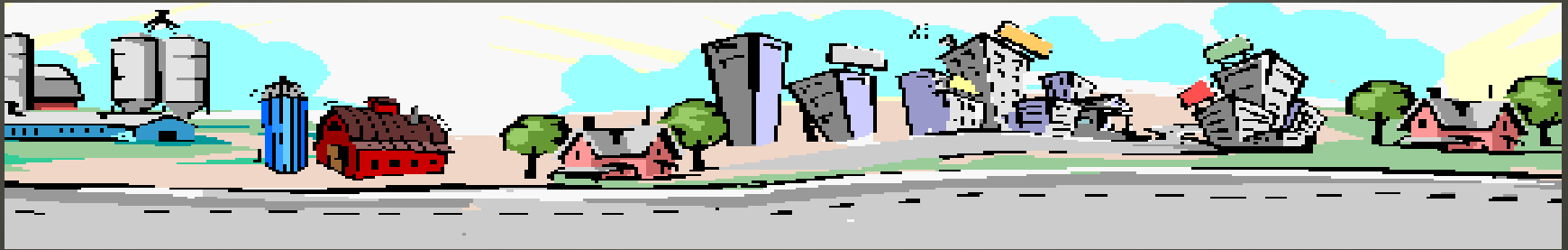
			TOTAL	-----FUNDING-----		
PROJECT	RANK	DEPT	PROJECT COST	General Fund	Enterprise Fund	Grant/Other
<u>ACTIVE/FUNDED</u>						
31 SRS - North Elementary Phase 1	18	PW-Streets	250,092	-	-	250,092
32 SRS - North Elementary Phase 2	19	PW-Streets	496,500	-	-	496,500
33 Appomattox River Greenway-Phase 4	20	Parks	362,000	73,000	-	289,000
34 Dupuy Ave Modernization	21	PW-Streets	4,083,240	40,830	-	4,042,410
35 Lakeview Ave. Modernization	22	PW-Streets	3,468,870	34,690	-	3,434,180
36 Temple Signal Coordination	23	PW	495,000	4,500	-	490,500
37 Branders Bridge Right Turn Lane	24	PW	245,000	2,450	-	242,550
38 Boulevard Left Turn Lane at Temple	25	PW-Streets	1,320,940	13,210	-	1,307,730
Subtotal - Active/Funded Projects			\$ 10,721,642	\$ 168,680	\$ -	\$ 10,552,962

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

RECENTLY COMPLETED, UNDER
CONSTRUCTION, FY16-17 FUNDING, OR
OTHERWISE ACTIVE

36% (\$13.7M) CITY FUNDS

64% (\$24.5M) EXTERNAL SOURCES



2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNFUNDED PROJECTS – STREETS

		RANK	DEPT	TOTAL	-----FUNDING-----		
PROJECT				PROJECT COST	General Fund	Enterprise Fund	Grant/Other
Street Maintenance/Construction							
39	Hamilton Ave Widening	1	PW-Streets	643,000	643,000	-	-
40	Gateway Entrance - Roslyn Park	2	PW-Streets	946,964	946,964	-	-
41	Lynchburg Ave Reconstruction	3	PW-Streets	850,000	850,000	-	-
42	Greenwood Ave Reconstruction	4	PW-Streets	300,000	300,000	-	-
43	Charlotte Ave Reconstruction	5	PW-Streets	613,000	613,000	-	-
44	Archer Ave Reconstruction	6	PW-Streets	1,939,000	1,939,000	-	-
45	Gov't Center- Blvd Revitalization-Phase 3	7	PLG	825,000	165,000	-	660,000
46	Boulevard Streetscape Program	8	PW-Streets	500,000	500,000	-	-
47	Conduit Road Rehabilitation	9	PW-Streets	500,500	500,500	-	-
Subtotal - Street Maintenance/Construction				\$ 7,117,464	\$ 6,457,464	\$ -	\$ 660,000

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNFUNDED PROJECTS – PARKS

			TOTAL	-----FUNDING-----		
PROJECT	RANK	DEPT	PROJECT COST	General Fund	Enterprise Fund	Grant/Other
Recreation and Parks						
48 Ft. Clifton Park Renovations	1	Parks	203,600	203,600	-	-
49 CH Tennis Court Renovation	2	Parks	175,000	175,000	-	-
50 Playground/Fields at Shepherd	3	Parks	395,000	395,000	-	-
51 Lakeview Park Renovations	4	Parks	150,000	150,000	-	-
52 Appomattox River Greenway-Phase 5	5	PLG	840,000	168,000	-	672,000
53 Appamatuck Park	6	Parks	470,000	470,000	-	-
54 Roslyn Park-Northern Trailhead	7	Parks	161,000	161,000	-	-
55 Lakeview School Field	8	Parks	260,000	260,000	-	-
56 Flora Hill Park - Phase 2	9	Parks	30,000	30,000	-	-
57 Tussing Field Renovations	10	Parks	300,000	300,000	-	-
58 Edinborough Park Renovation	11	Parks	60,000	60,000	-	-
59 Floral Ave Park Renovations	12	Parks	60,000	60,000	-	-
Subtotal - Recreation and Parks			\$ 3,104,600	\$ 2,432,600	\$ -	\$ 672,000

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNFUNDED PROJECTS – OTHER

				TOTAL	-----FUNDING-----		
<u>PROJECT</u>		<u>RANK</u>	<u>DEPT</u>	<u>PROJECT COST</u>	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Grant/Other</u>
<i>Other</i>							
60	Methane Extraction System Rehab	1	Solid Waste	70,000	70,000	-	-
61	Monitoring Well - North Landfill	2	Solid Waste	110,000	110,000	-	-
62	Public Works Operations Center	3	Public Works	1,260,000	1,260,000	-	-
63	Computer Aided Dispatch	4	Commun	1,000,000	1,000,000	-	-
64	CHFD Station No. 1 Renovation	5	Fire/EMS	700,000	700,000	-	-
65	CHFD Station No. 2 Renovation	6	Fire/EMS	750,000	750,000	-	-
			<i>Subtotal - Other</i>	\$ 3,890,000	\$ 3,890,000	\$ -	\$ -

2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNFUNDED PROJECTS – EXTERNAL FUNDING

		<u>RANK</u>	<u>DEPT</u>	<u>TOTAL</u>	<u>-----FUNDING-----</u>		
<u>PROJECT</u>	<u>PROJECT COST</u>			<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Grant/Other</u>	
<i>Projects Requiring External Funding</i>							
66	Temple Avenue Widening	1	PW-Streets	7,540,000	1,508,000	-	6,032,000
67	I-95/Southpark Interchange	2	PW-Streets	10,000,000	2,000,000	-	8,000,000
68	CHHS Tennis Court Replacement	3	Parks	175,000	87,500	-	87,500
69	Athletic Field Complex-Phase 1	4	Parks	1,450,000	725,000	-	725,000
70	Athletic Field Complex-Phase 2	5	Parks	1,500,000	750,000	-	750,000
71	Athletic Field Complex-Phase 3	6	Parks	2,700,000	1,350,000	-	1,350,000
72	CHHS-Football Stadium	7	Parks	1,500,000	750,000	-	750,000
<i>Subtotal - Projects Requiring External Funding</i>				\$ 24,865,000	\$ 7,170,500	\$ -	\$ 17,694,500

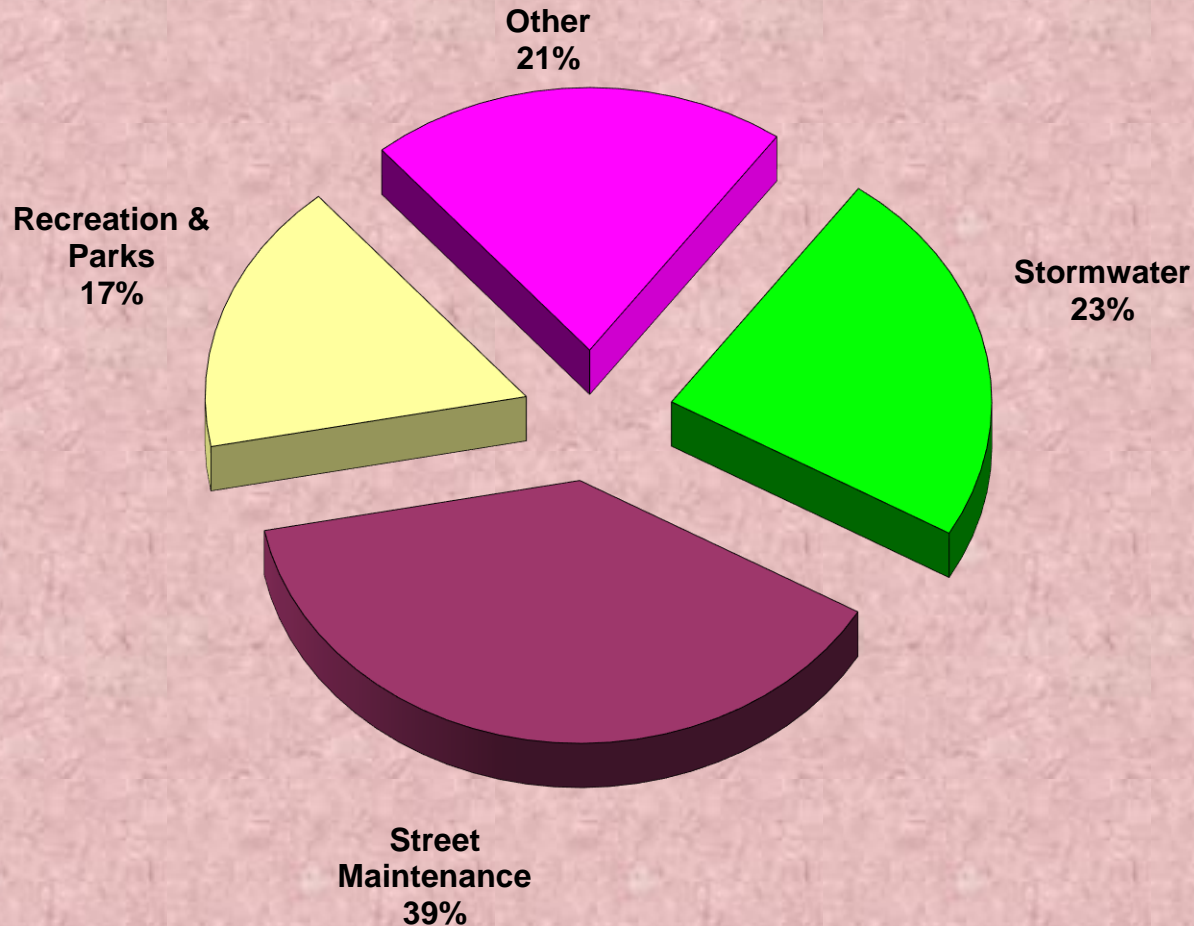
2016 FIVE-YEAR CAPITAL PROGRAM CAPITAL PROJECTS

UNFUNDED PROJECTS – STORMWATER

<u>PROJECT</u>	<u>RANK</u>	<u>DEPT</u>	<u>TOTAL</u>	<u>-----FUNDING-----</u>		
			<u>PROJECT COST</u>	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Grant/Other</u>
<u><i>Stormwater Fund</i></u>						
73 Bruce Ave Drainage-Phase IV	1	Stormwater	1,969,000	1,614,200	354,800	-
74 Lexington Drive Outfall	2	Stormwater	145,000	-	145,000	-
75 Yacht Basin Drive Outfall	3	Stormwater	325,000	-	325,000	-
76 Breezy Hill Stormwater Outfall	4	Stormwater	193,000	-	193,000	-
77 Piedmont Storm Sewer	5	Stormwater	252,000	-	252,000	-
78 Driftwood Ave Drainage Outfall	6	Stormwater	134,400	-	134,400	-
79 Ridge Road Culvert Design	7	Stormwater	60,200	-	60,200	-
80 Wildwood Ave. Drainage Outfall	8	Stormwater	100,800	-	100,800	-
81 MacArthur Channel Improvements	9	Stormwater	87,600	-	87,600	-
82 Chesterfield Channel Improvements	10	Stormwater	300,000	-	300,000	-
83 Brookedge Channel Improvements	11	Stormwater	157,900	-	157,900	-
84 Spring Drive Drainage Improvements	12	Stormwater	594,500	-	594,500	-
<i>Total Unfunded Stormwater Projects</i>			<i>\$ 4,319,400</i>	<i>\$ 1,614,200</i>	<i>\$ 2,705,200</i>	<i>\$ -</i>

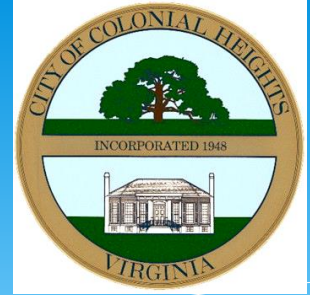
City of Colonial Heights - 2016 Five-Year Capital Program

UNFUNDED – OPERATIONS



Colonial Heights City Council Meeting

April 12, 2016



10. Advertised Public Hearing

B. AN ORDINANCE NO 16-14 (First Reading) To amend and reordain §§ 109-3, 109-7, and 109-8 of Chapter 109 of the Colonial Heights City Code and repeal the unnumbered Schedule of Building and Related Permit Fees in Chapter 109

FEE STRUCTURE: BUILDING INSPECTIONS

Presented by:
C. Scott Davis,
LP.D.
Director of Planning
and Community
Development

OVERVIEW OF FEE STUDY

■ Why review our fee structure?

- Very few changes made in 20 years – specifically Building Inspections
- Verify fees are relevant to certain costs to the City – pay for resources you use
- Comparison with other local governments - especially those w/growth
- Way to evaluate the operation

OVERVIEW OF FEE STUDY

■ Division compared fees with certain localities

■ Surrounding area and those used in previous studies by City Council

- Chesterfield County
- Dinwiddie County
- City of Fredericksburg
- City of Hopewell
- City of Martinsville
- County of Prince George
- City of Petersburg
- City of Salem
- City of Staunton
- City of Williamsburg
- City of Winchester

■ Building Inspections

- Considerably lower in residential fees per square foot
- Competitive in commercial fees
- Residential and commercial permits need a higher base fee

CURRENT BUILDING INSPECTION FEES

Residential Building Permits	
Minimum fee	\$25
Single family dwellings, additions, garages, carports, storage buildings (less 256 sq ft), covered porches and decks	\$0.10 per sq.ft.
Basements, residential unfinished interior areas, uncovered porches and uncovered decks	\$0.05 per sq.ft.
Swimming Pool	\$30 base fee - excess of \$15,000 in actual cost is 1% of amount over plus base fee
Demo, moving or relocation, addition of brick, masonry fireplace including relining or replacement	\$25 base fee - in excess of \$15,000 actual cost is 1% of amount over plus base fee
Commercial Building Permits	
Minimum on all permits	\$25
New construction	1% of contract price
Additions	1% of contract price
Tenant upfits	1% of contract price

CURRENT BUILDING INSPECTION FEES

Residential Electrical Permit		
New single family dwelling		\$25 + \$0.04 per sq.ft.
Additions		\$25 + \$0.04 per sq.ft.
Service Change or temp service		\$25
Commercial Electrical Permit		
Minimum fee		\$25
All service activity	1% of contract price or actual cost of all work permitted	
Residential Plumbing Permit		
New single family dwelling		\$25 + \$0.04 per sq.ft.
Additions		\$25 + \$0.04 per sq.ft.
Commercial Plumbing Permit		
Minimum fee		\$25
All commercial plumbing activity	1% of contract price or actual cost of all work permitted	
Residential Mechanical Permit		
New single family dwelling		\$25 + \$0.04 per sq.ft.
Additions		\$25 + \$0.04 per sq.ft.
Commercial Mechanical Permit		
Minimum fee		\$25
All commercial plumbing activity	1% of contract price or actual cost of all work permitted	
Miscellaneous Permits		
Passenger elevator, escalator per unit, freight elevator, hood system, tank permit, other areas covered under USBC		\$25 minimum fee and 1% of contract price

PROPOSED BUILDING INSPECTION FEES

Residential Building Permits	
Single family dwellings, additions, garages, carports, storage buildings (less 256 sq ft), covered porches and decks	\$75 base fee + \$0.20 per sq.ft.
Basements, residential unfinished interior areas, uncovered porches and uncovered decks	\$75 base fee + \$0.15 per sq.ft.
Swimming Pool	\$50 base fee - excess of \$15,000 in actual cost is 1% of amount over \$15,000 plus base fee
Demo, moving or relocation, addition of brick, masonry fireplace including relining or replacement	\$75 base fee - in excess of \$15,000 actual cost is 1% of amount over \$15,000 plus base fee
Commercial Building Permits	
New construction	\$75 base fee + 1% of contract price
Additions	\$75 base fee + 1% of contract price
Tenant upfits	\$75 base fee + 1% of contract price
Residential Electrical Permit	
New single family dwelling	\$75 base fee + \$0.06 per sq.ft.
Additions	\$75 base fee + \$0.06 per sq.ft.
Service Change or temp service	\$75
Commercial Electrical Permit	
All service activity	\$75 base fee + 1% of contract price

PROPOSED BUILDING INSPECTION FEES

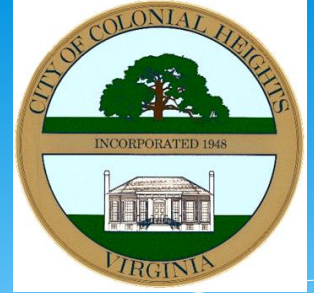
Residential Plumbing Permit	
New single family dwelling	\$75 base fee + \$0.06 per sq.ft.
Additions	\$75 base fee + \$0.06 per sq.ft.
Commercial Plumbing Permit	
All commercial plumbing activity	\$75 base fee + 1% of contract price
Residential Mechanical Permit	
New single family dwelling	\$75 base fee + \$0.06 per sq.ft.
Additions	\$75 base fee + \$0.06 per sq.ft.
Commercial Mechanical Permit	
All commercial plumbing activity	\$75 base fee + 1% of contract price
Miscellaneous Permits	
Passenger elevator, escalator per unit, freight elevator, hood system, tank permit, other areas covered under USBC	\$75 base fee and 1% of contract price

FEE CHANGES ACCOMPLISH

- Costs related to resources/services used
- Better use of general fund dollars
- Streamlines fee structure
- Updates outdated fees

Colonial Heights City Council Meeting

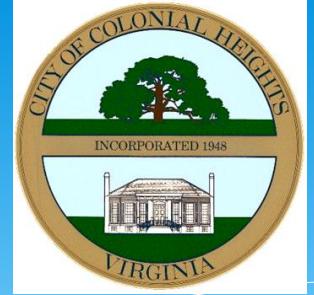
April 12, 2016



11. Hearing of Citizens Generally on Non-Agenda Items

Colonial Heights City Council Meeting

April 12, 2016



12. Consent Agenda

- A. AN ORDINANCE NO 16-FIN-4 (Second Reading)**
To amend the General Fund Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016, to appropriate funds in the aggregate amount of \$39,752, which consists of \$24,109 in Police Fund Balance Reserves for the purchase of radios for Auxiliary Officers and Animal Control expenses, \$500 donation from the Dunlop House for Police Auxiliary expenses, \$6,700 from the Library Fund Balance Reserves for the Summer Reading Program and purchase of bicycles from a \$500 donation and \$8,443 from an increase in Victim Witness grant for operating supplies

Ordinance No. 16-FIN-4

CHPD Restricted Funds

- Chief Faries is requesting the appropriation of donations, grant, and other restricted funds in the amount of **\$21,650** for four (4) radios for use by the CHPD Auxiliary
- Dunlop House has also made in donation of **\$500** to the CHPD Auxiliary for general expenses
- Appropriation of asset restricted funds for general Animal Control expenses in the amount of **\$2,459**.

Library

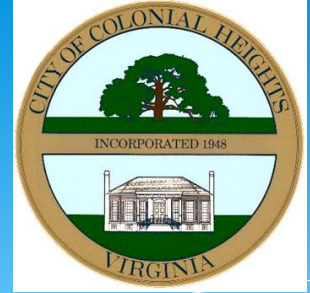
- Appropriation of **\$6,200** in donations for the annual Summer Reading Program and a **\$500** donation for the purchase of bicycles that will be utilized as decorations in the Library

Victim Witness Grant

- Appropriation of an **\$8,443** increase in the Victim Witness Grant for the Supplies/Other

Colonial Heights City Council Meeting

April 12, 2016



12. Consent Agenda

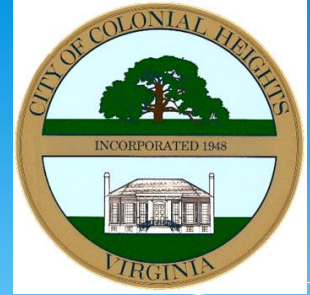
***B. Regular Meeting Minutes
February 9, 2016***

***C. Special Meeting Minutes
February 23, 2016***

***D. Regular Meeting Minutes
March 8, 2016***

Colonial Heights City Council Meeting

April 12, 2016

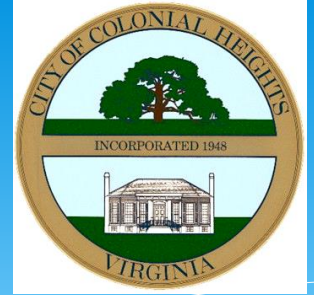


13. Introduction and Consideration of Ordinances and Resolutions

A. AN ORDINANCE NO 16-16 (First Reading) To amend and reordain §§ 111-1 and 111-3 of Chapter 111 of the Colonial Heights City Code, relating to the assignment, placement, size, and style of address numbers

Colonial Heights City Council Meeting

April 12, 2016

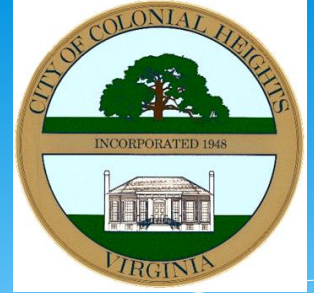


13. Introduction and Consideration of Ordinances and Resolutions

B. AN ORDINANCE NO 16-17 (First Reading) To amend and reordain § 247-18 of Chapter 247 of the Colonial Heights City Code, relating to coasting or sliding by certain means on a sidewalk in a RO, BB or GB Zoning District

Colonial Heights City Council Work Session

April 12, 2016

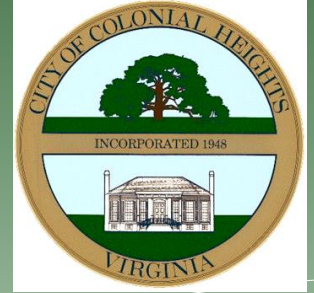


14. Unfinished Business, Contested Ordinances and Resolutions, and Items Removed from the Consent Agenda

** None*

Colonial Heights City Council Meeting

April 12, 2016



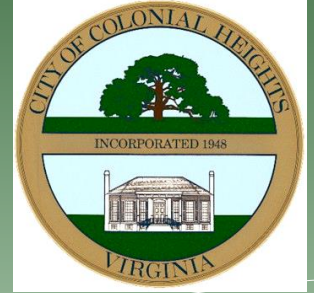
15. Reports of Officers and Documents Related Thereto

A. *City Manager*

1. General Activity Report and/or Project Update

Colonial Heights City Council Meeting

April 12, 2016

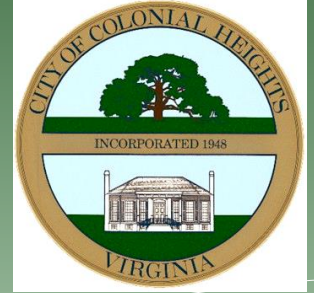


15. Reports of Officers and Documents Related Thereto

B. City Attorney

Colonial Heights City Council Meeting

April 12, 2016

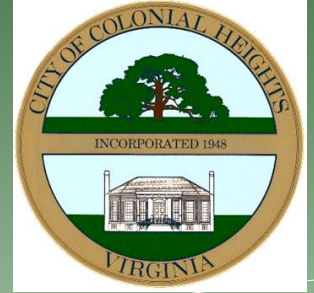


15. Reports of Officers and Documents Related Thereto

C. *Director of Planning and Community Development*

Colonial Heights City Council Meeting

April 12, 2016



16. Consideration of Claims.

17. Adjournment

Colonial Heights City Council Meeting

April 12, 2016

