



**Consolidated Annual Performance and Evaluation Report
(CAPER)**

COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM YEAR 2024-2025

FIFTH Program Year

Overview

The Consolidated Annual Performance and Evaluation Report (CAPER) assesses the program year's performance and progress regarding the plans and expectations outlined in the overarching 5-Year Consolidated Plan and this program year's Annual Action Plan. The City dedicates 100% of the CDBG funding to implementing and administering the Home Repair program. The City's Home Repair program is administered by the City's sub-recipient, Project: HOMES with oversight provided by City Staff.

Goals and Outcomes

The PY2020-2024 Consolidated Plan establishes two goals, both of which utilize the Goal Outcome Indicator of the number of Homeowner Housing Rehabilitated. Goal #1 is to preserve the existing housing stock. Goal #2 is to improve the accessibility of the elderly, disabled, and special needs populations. For Program Year 2024-25, seven homeowner houses were rehabilitated, meeting Goal #1, preserving the existing housing stock. The City achieved 100% of the PY2024 Annual Action Plan's estimates and a little over 100% of the PY2020-24 Consolidated Plan's estimates.

Resources and Investments

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	91,001	95,526.65

Table 1 - Resources Made Available

The 2024-2025 CDBG entitlement for the City of Colonial Heights is \$91,001. The unspent funds from 2023-24 that rolled over was \$11,194.02. The Annual Action Plan states that ninety five percent (95%) or \$86,450.95 of the total funds will be used by project:HOMES, a not-for-profit organization contracted by the City to provide home repair assistance to LMI homeowners with housing problems citywide. The remaining five percent (5%) or \$4,550.05 will be used by the City for program administration expenses.

Use of Funds

In PY2024-25, 100 % of the \$86,450.95 awarded to the the sub-recipient was expended. In addition, \$8,283.34 from the unspent funds from 2023-24 that rolled over (\$11,194.02) was also spent on home repairs by project:HOMES.

Of the \$4,550.05 dedicated to administration, \$792.36 was expended for advertisements for the CDBG program. In Program Year 2024, a total of seven homeowner house rehabilitations were completed. Of these,

- 5 households had at least one elderly member;
- 1 household had at least one member with a disability;
- 1 household had at least one member under the age of 18;
- 6 households that is a female-headed household;
- 1 household is categorized as a very low-income household (< 30% MFI).

Racial and Ethnic composition of families assisted

	CDBG
White	4
Black or African American	3
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	7
Hispanic	0
Not Hispanic	7

Table 1 – Table of assistance to racial and ethnic populations by source of funds

Geographic and Income distribution

For PY 2024, five out of the seven households, or 71% of households, receiving Home Repair services reside within the priority neighborhoods.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	0
Low-income	5	0
Moderate-income	1	0
Total	7	0

Table 2 – Number of Households Served

The City of Colonial Heights will continue to operate the Home Repair program with CDBG funding in order to rehabilitate existing units and therefore keep housing affordable. The City will maintain a waitlist of interested applicants after the initial application period.

Homeless and Other Special Needs

Based on the yearly Point-In-Time counts the City has seen zero to three people for the past few years. After consultations with various agencies, it is concluded that there is not a significant "literally homeless" population within city limits. All homeless services are provided on a regional basis in the Tri-Cities region. Various groups participate in activities to aid the homeless.

According to the Colonial Heights- Chesterfield Department of Social Services, 470 vouchers are currently administered by the Chesterfield- Colonial Heights Department of Social Services and located in the City of Colonial Heights. The Chesterfield – City of Colonial Heights Department of Social Services will continue the Housing Choice Voucher Program for City residents who qualify.

The City will continue to support St. Joseph's Villa. St. Joseph's Villa, provides homeless prevention to the Cities of Petersburg, Hopewell, Colonial Heights, Dinwiddie, and Prince George Counties. Homeless Prevention services include rental assistance and rental arrears, housing stabilization financial assistance, housing stabilization case management, and housing search and placement for households residing in the jurisdictions listed above.

Actions taken to reduce lead-based paint hazards.

Lead paint screening is done by both the Colonial Heights Public Schools and the Colonial Heights branch of the Virginia Department of Health. Colonial Heights is not considered a high-risk locality for lead paint. For the CDBG Home Repair Program, lead-based paint testing or lead paint risk assessment, as well as safe work practices, will be performed on all pre-1978 homes if the work performed under the program disturbs above-de minimis paint surfaces.

Note: This is a Summary of the CAPER. Please contact the Department of Planning and Community Development at 804-520-9297 for more details, questions, or comments, or email planning@colonialheightsva.gov. CAPER will be available for public review during the 30-day comment beginning August 4, 2025, through September 15, 2025. A public hearing will be held on Thursday, September 11, 2025, at 3:00 PM in City Council Chambers located at 201 James Avenue, Colonial Heights, Virginia